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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE REAL ESTATE COMMISSION
VIA TELECONFERENCE**

TIME: 10:39 A.M.

July 14, 2020

State Real Estate Commission
July 14, 2020

COMMISSION MEMBERS:

Anne M. Rubin, Chair, Industry Member
Joseph J. McGettigan, Vice Chair, Industry Member
Jeffrey J. Johnson, Industry Member
Joseph Tarantino, Industry Member
Armand N. Ferrara Jr., Industry Member
Jennifer Thomson, Esquire, Attorney General Designee
Edward L. Seebeck, Cemetery Member
Gaetano P. Piccirilli, Esquire, Public Member - Absent
K. Kalonji Johnson, Commissioner, Bureau of
Professional and Occupational Affairs

COMMISSION PERSONNEL:

Juan A. Ruiz, Esquire, Commission Counsel
Ray Michalowski, Esquire, Commission Prosecution
Liaison
Tiffany A. Raker, Esquire, Commission Prosecutor
Timothy A. Fritsch, Esquire, Commission Prosecutor
Angela B. Lucci, Esquire, Commission Prosecutor
Steven A. Mimm, Esquire, Commission Prosecutor
Caroline A. Bailey, Esquire, Commission Prosecutor
Krista Linsenbach, Commission Administrator
Andrew LaFratte, MPA, Policy Office, Department of
State
Theodore Stauffer, Executive Assistant, Bureau of
Professional and Occupational Affairs

ALSO PRESENT:

William Festa, CRS, President, Pennsylvania
Association of Realtors
Michael McGee, CAE, Chief Executive Officer,
Pennsylvania Association of Realtors
Wayne C. Crawford, Esquire, Public Policy Manager,
Pennsylvania Association of Realtors

1 ***

2 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
3 09:00 a.m. the Commission entered into Executive
4 Session with Juan A. Ruiz, Esquire, Commission
5 Counsel, for the purpose of conducting quasi-judicial
6 deliberations on matters currently pending before the
7 Commission and to receive the advice of counsel. The
8 Commission returned to open session at 10:30 a.m.]

9 ***

10 State Real Estate Commission

11 July 14, 2020

12 ***

13 The regularly scheduled meeting of the State Real
14 Estate Commission was held on Tuesday, July 14, 2020.
15 Anne M. Rubin, Chair, Industry Member, officially
16 called the meeting to order at 10:39 a.m.

17 ***

18 [Juan A. Ruiz, Esquire, Commission Counsel, informed
19 everyone that the meeting was being recorded, and
20 anyone participating in the meeting was giving their
21 consent to being recorded.

22 Mr. Ruiz noted the Board was in Executive Session
23 conducting quasi-judicial deliberations and seeking
24 advice of counsel on matters on the agenda.]

25 ***

1 Roll Call

2 [Roll call was taken.]

3

4 Approval of minutes of the June 2, 2020 meeting

5 CHAIR RUBIN:

6 I need an approval of the draft minutes.

7 MR. SEEBECK:

8 I make a motion.

9 CHAIR RUBIN:

10 Thank you, Ed.

11 MR. FERRARA:

12 Second.

13 CHAIR RUBIN:

14 Any discussion? All in favor? Any
15 opposed?

16 [The motion carried unanimously.]

17

18 Report of Prosecutorial Division

19 [Timothy A. Fritsch, Esquire, Commission Prosecutor,
20 presented the Consent Agreement for Case No. 20-56-
21 004479.]

22

23 [Caroline A. Bailey, Esquire, Commission Prosecutor,
24 presented the Consent Agreement for Case No. 17-56-
25 01974.]

1 ***

2 [Steven A. Mimm, Esquire, Commission Prosecutor,
3 presented the Consent Agreement for Case No. 15-56-
4 07731.]

5 ***

6 [Tiffany A. Raker, Esquire, Commission Prosecutor,
7 presented the Consent Agreements for Case Nos. 18-56-
8 002051 & 18-56-002050, Case No. 20-007333, and Case
9 No. 20-56-007332.]

10 ***

11 [Anne M. Rubin, Chair, Industry Member, welcomed
12 Jeffrey Johnson to the Real Estate Commission.]

13 ***

14 Report of Commission Counsel

15 [Juan A. Ruiz, Esquire, Commission Counsel, noted two
16 proposed Adjudications and Orders, two final
17 Adjudications and Orders, and a petition for
18 reconsideration discussed in Executive Session.

19 Mr. Ruiz announced the Enforcement Committee met
20 via teleconference to conduct informal conferences on
21 July 9, 2020.

22 Mr. Ruiz also announced the Rules and Regulations
23 Committee would be meeting to discuss regulations
24 following the regular meeting.

25 Chair Rubin welcomed anyone who was currently on

1 the call now to also remain for the Rules and
2 Regulations Committee Meeting.]

3 ***

4 Report of Commission Chairperson

5 [Anne M. Rubin, Chair, Industry Member, noted being
6 grateful to be healthy and for everyone at the
7 teleconference being healthy.

8 Chair Rubin addressed wonderful feedback from
9 licensees and the schools thanking the Commission for
10 the live online classes.

11 Chair Rubin thanked Mr. Stauffer for his hard
12 work on the technology.]

13 ***

14 Report of Commissioner

15 [K. Kalonji Johnson, Commissioner, Bureau of
16 Professional and Occupational Affairs, welcomed Mr.
17 Johnson. He acknowledged all of the hard work the
18 Commissioners were doing throughout the pandemic and
19 emergency declaration in transitioning to the virtual
20 platform. He also thanked Mr. Ruiz for his help
21 throughout the transition.

22 Commissioner Johnson thanked Mr. Stauffer for his
23 wonderful job acclimating the technology for their
24 needs. He commented that more features would be
25 rolled out and modulated as the virtual platform

1 continues for the benefit of the Commission.

2 Commissioner Johnson thanked Ms. Linsenbach and
3 the program staff for their work processing
4 applications and ensuring continuing education credits
5 were being acknowledged and counted.

6 Commissioner Johnson thanked stakeholders and
7 legislators, along with Mr. Farrell and Mr. LaFratte
8 for being instrumental in bringing emergency
9 suspensions of regulations and waivers to the
10 forefront in a timely matter. He thanked public
11 members and licensees for their patience and wanted
12 everyone to know they are in the thoughts and prayers
13 of those at the Bureau of Professional and
14 Occupational Affairs (BPOA). He stated BPOA continued
15 to work to ensure everyone was able to operate in a
16 safe and healthy manner.]

17 ***

18 Report of Commission Administrator

19 [Krista Linsenbach, Commission Administrator, reported
20 renewals were still coming in steadily and a few at
21 100% with six weeks remaining.

22 Ms. Linsenbach mentioned receiving many inquiries
23 by email and phone. She stated there was also a
24 voicemail line, noting they are doing their best to
25 respond to voicemails within 48 hours. She encouraged

1 the use of email to ra-realestate@pa.gov for a more
2 timely response.

3 Commissioner Johnson announced changes to the
4 website with a more clarified route to the email
5 portal. He also encouraged the public to leave an
6 email because it was much quicker. He mentioned a
7 simple guideline was created for a standardized
8 request to assess information quickly and lessen some
9 of the opportunity for miscommunication. He also
10 encouraged those who leave voicemails to speak clearly
11 and leave all contact information.

12 Chair Rubin reported email feedback had been good
13 and acknowledged Ms. Linsenbach and the rest of the
14 staff for a great job.

15 Ms. Linsenbach announced receiving many inquiries
16 regarding Professional Service Industries (PSI) exams
17 and scheduling of exams. She noted PSI was currently
18 able to operate test sites in every county in the
19 green phase, and individuals should be able to
20 register and sit for the exam with no problem at this
21 point.

22 Commissioner Johnson encouraged all to go
23 directly to PSI's website, use their email, and follow
24 through with rescheduling. He noted PSI was also
25 dealing with challenges that go with telework but were

1 accommodating individuals who needed to reschedule to
2 the best of their ability.

3 Ms. Linsenbach noted a link from the Commission's
4 website for PSI at psiexams.com for the best
5 information concerning testing.]

6 ***
7 Report of Committees - Education/Examination
8 [Armand Ferrara, Industry Member, announced one
9 continuing education (CE) class for review.]

10 ***

11 MR. FERRARA:

12 I to make a motion to approve Corporate
13 Relocation - The Next Move.

14 CHAIR RUBIN:

15 I have a motion. I need a second.

16 MR. SEEBECK:

17 Second.

18 CHAIR RUBIN:

19 Any discussion or questions? All in
20 favor? Any opposed?

21 [The motion carried unanimously.]

22 ***

23 Enforcement Committee

24 MR. TARANTINO:

25 I would like to make a motion that we

1 approve the following licensees with no
2 objection: Malcumm Zekiel Brown, Mark
3 A. Scrimalli, Solmaria Martkinez Arce,
4 and Tara M. Zollers.

5 CHAIR RUBIN:

6 Do I have a second?

7 MR. JOHNSON:

8 Second.

9 CHAIR RUBIN:

10 All in favor? Any opposed?

11 [The motion carried unanimously.]

12 ***

13 MR. TARANTINO:

14 I would like to make a motion to approve
15 the following licensees on probation but
16 not to let them off probation until they
17 have proof of final payment: Reginald
18 Jerrel Lewis and Joseph Mark Kunz.

19 MR. MCGETTIGAN:

20 Second.

21 CHAIR RUBIN:

22 Any questions or discussion? All in
23 favor? Any opposed?

24 [The motion carried unanimously.]

25 ***

1 MR. TARANTINO:

2 The committee voted to reject the
3 following applications and have them
4 come in for a conference with the whole
5 Commission: David Kenneth Clark and
6 Ryan J. Rich.

7 CHAIR RUBIN:

8 Second?

9 MR. MCGETTIGAN:

10 Second.

11 CHAIR RUBIN:

12 Any questions or discussion? All in
13 favor? Any opposition?

14 [The motion carried unanimously.]

15 ***

16 MOTIONS

17 MR. RUIZ:

18 Is there a motion to approve the Consent
19 Agreement at Case No. 20-56-004479?

20 MR. MCGETTIGAN:

21 So moved.

22 MR. TARANTINO:

23 Second.

24 CHAIR RUBIN:

25 Any questions or discussion? All in

1 favor? Opposed?

2 [The motion carried unanimously. The Respondent's
3 name in that case is Calibre, Inc.]

4 ***

5 MR. RUIZ:

6 Is there a motion to approve the Consent
7 Agreement at Case No. 17-56-01974?

8 MR. SEEBECK:

9 So moved.

10 CHAIR RUBIN:

11 Second?

12 MR. JOHNSON:

13 Second.

14 CHAIR RUBIN:

15 Any questions or discussion? All in
16 favor? Opposed?

17 [The motion carried. Mr. McGettigan opposed the
18 motion. The Respondent's name in that case is Matthew
19 Colgan.]

20 ***

21 MR. RUIZ:

22 Is there a motion to approve the Consent
23 Agreement at Case No. 15-56-07731?

24 MR. TARANTINO:

25 So moved.

1 MR. MCGETTIGAN:

2 Second.

3 CHAIR RUBIN:

4 Discussion? All in favor?

5 [The motion carried unanimously. The Respondent's
6 name is Lee Schley.]

7 ***

8 MR. RUIZ:

9 Is there a motion to deny the Consent
10 Agreements of Case Nos. 18-56-002051 &
11 18-56-002050 as being too lenient?

12 MR. MCGETTIGAN:

13 So moved.

14 CHAIR RUBIN:

15 I have Joe McGettigan with a motion. Do
16 I have a second?

17 MR. JOHNSON:

18 Second.

19 CHAIR RUBIN:

20 Discussion? All in favor? Opposed?

21 [The motion carried unanimously.]

22 ***

23 MR. RUIZ:

24 Is there a motion to approve the
25 following two Consent Agreements at Case

1 No. 20-56-007333 and Case No. 20-56-
2 007332, noting that Jennifer Thomson has
3 been recused from all deliberations and
4 voting on these matters?

5 CHAIR RUBIN:

6 Motion?

7 MR. FERRARA:

8 So moved.

9 CHAIR RUBIN:

10 Do I have a second?

11 MR. SEEBECK:

12 Second.

13 CHAIR RUBIN:

14 Discussion? All in favor? Opposed?

15 [The motion carried. Ms. Thomson recused herself from
16 deliberations and voting on the motion. The
17 Respondent's name for Case No. 20-56-007333 is Michael
18 Alan Rager. The Respondent's name for Case No. 20-56-
19 007332 is Daryll Claxton.]

20 ***

21 MR. RUIZ:

22 Is there a motion to approve the
23 proposed Adjudication and Order in the
24 case of the Commonwealth of Pennsylvania
25 v. Tabitha L. Coyne at Case No. 18-56-

1 007118?

2 MS. THOMSON:

3 So moved.

4 CHAIR RUBIN:

5 Second?

6 MR. MCGETTIGAN:

7 Second.

8 CHAIR RUBIN:

9 Discussion? All in favor? Opposed?

10 [The motion carried unanimously.]

11 ***

12 MR. RUIZ:

13 Is there a motion to direct Commission
14 counsel to draft a final Adjudication
15 and Order in the Case of Amanda Marie
16 Richards at Case No. 18-56-010893,
17 consistent with discussions in Executive
18 Session?

19 MR. MCGETTIGAN:

20 So moved.

21 MR. FERRARA:

22 Second.

23 CHAIR RUBIN:

24 Discussion? All in favor? Opposed?

25 [The motion carried unanimously.]

1 ***

2 MR. RUIZ:

3 Is there a motion to approve the final
4 Adjudications and Orders in the Case of
5 John H. Smith at Case No. 16-56-12738
6 and Rodney Moore at Case No. 19-56-
7 008578?

8 MR. MCGETTIGAN:

9 So moved.

10 MR. FERRARA:

11 Second.

12 CHAIR RUBIN:

13 Discussion? All in favor? Opposed?

14 [The motion carried unanimously.]

15 ***

16 MR. RUIZ:

17 Is there a motion to grant the Petition
18 for Reconsideration and vacate the final
19 Adjudication and Order in the case of
20 Arthur Lee Brown at Case No. 17-56-
21 13064?

22 MR. SEEBECK:

23 So moved.

24 MR. TARANTINO:

25 Second.

1 CHAIR RUBIN:

2 Any discussion? All in favor? Opposed?

3 [The motion carried unanimously.]

4 ***

5 Old/New Business

6 [William Festa, CRS, President, Pennsylvania

7 Association of Realtors, addressed the license renewal
8 process, stating that the Pennsylvania Association of
9 Realtors (PAR) continues to urge brokers and agents to
10 renew their licenses in a timely manner to meet the
11 extended deadline. He also noted reminding brokers
12 that agents cannot renew if their brokers had not
13 completed the process.

14 Mr. Festa stated the association had been
15 fielding a number of calls from realtors experiencing
16 problems with the Pennsylvania Licensing System
17 (PALS). He reported realtors found the system does
18 not clearly explain what a board code, noting it would
19 help with real estate renewals if there was a PALS FAQ
20 explaining what they are and how they are used in the
21 process.

22 Mr. Festa reported members having difficulties
23 with PALS functionality, such as updating their
24 contact information or not seeing certain licenses
25 once on the site and sometimes not being able to login

1 and access the system at all.

2 Mr. Festa also reported it takes a considerable
3 amount of time to get responses from staff when
4 questions are submitted and are boilerplate responses
5 that do not reflect the question that was actually
6 asked. He requested the Bureau work more closely with
7 PAR to improve the response times and content.

8 Mr. Festa questioned whether the school renewal
9 process would continue on the usual schedule or be
10 affected by the pandemic. He stated PAR continues to
11 field questions about PSI testing for new licensees,
12 noting confusion about whether or not PSI was
13 administering new licensee testing and how scheduling
14 was being handled for those applicants whose tests had
15 been delayed.

16 Mr. Festa questioned the Commission and BPOA if
17 they have considered making changes to distance
18 learning a permanent one with the continued
19 uncertainty regarding the coronavirus.

20 Mr. Festa stated PAR, as well as our 40 local
21 associations and real estate schools, believed a
22 virtual environment was a reasonable alternative in
23 today's world.

24 Mr. Festa referred to PAR's requested the
25 Commission make fair housing a mandatory education

1 topic in the 2020-2022 continuing education cycle. He
2 commented that PAR believed it was vital to educate
3 real estate agents on their responsibility to follow
4 fair housing rules. He mentioned recent studies by
5 the National Association of Realtors, where black home
6 ownership rates continue to lag behind white home
7 ownership rates by nearly 30%.

8 Mr. Festa also mentioned results of the Newsday
9 fair housing investigative report published earlier
10 this year, noting that PAR believed it was time the
11 Commission put an emphasis on fair housing continuing
12 education.

13 Mr. Festa addressed Senate Bill 637 recently
14 signed by Governor Wolf, which requires all licensing
15 Boards and Commissions to develop a common set of
16 standards to use when considering whether to deny,
17 suspend, or revoke a license on the basis of a
18 criminal conviction.

19 Mr. Festa stated the bill also amended the
20 Criminal History Record Information Act to require
21 that Boards only withhold a license for convictions
22 directly related to the practice of real estate. He
23 questioned whether the Bureau and Commission
24 considered how this would apply to the real estate
25 industry, stating that PAR would be happy to provide

1 input on these issues we think would be relative to
2 that discussion.

3 Chair Rubin commented that the questions related
4 to the new law and distance learning have been
5 answered in today's discussions.

6 Chair Rubin asked Commissioner Johnson where the
7 email goes when someone sends a question through PALS.
8 Commissioner Johnson explained that emails sent to the
9 resource account receive an auto-generated response,
10 which was a generalized response to capture the
11 majority of questions that relate to the most commonly
12 experienced problems.

13 Ms. Linsenbach further explained that she
14 utilizes the frequently asked question responses on a
15 regular basis to move through the very large amount of
16 emails. She directed all to the self-service on the
17 PALS website and provided the PALS help desk email for
18 assistance with questions.

19 Commissioner Johnson stated the instantaneous
20 auto-generator response encourages self-help options
21 and was good for technical questions but would not
22 address the majority of people's concerns, especially
23 if they have substantive questions.

24 Commissioner Johnson commented that staff cannot
25 give advisory opinions or provide any details to a

1 licensee or applicant that would lead them more likely
2 or less likely to be licensed and can only provide
3 general responses that are educational and
4 informative.

5 Commissioner Johnson offered to arrange a Zoom
6 meeting with PAR to address their concerns related to
7 the resource accounts and PALS.

8 Mr. Festa questioned whether fair housing for
9 continuing education in the next cycle had been
10 discussed.

11 Chair Rubin stated the Commission had not
12 discussed that and thanked Mr. Festa for the reminder.

13 Michael McGee, CAE, Chief Executive Officer,
14 Pennsylvania Association of Realtors, commented that
15 he would like to have the opportunity for dialogue.

16 Mr. McGee announced Sherri Martin as the new
17 Public Policy and Political Affairs Director.

18 Commissioner Johnson thanked PAR for their
19 commitment to addressing inequities within the
20 profession. He stated the Commission, the
21 association, and profession had led the way in terms
22 of implicit bias, issues around housing disparities,
23 and the wealth gap.

24 Chair Rubin questioned the Commissioners with
25 regard to fair housing as a subject area for

1 continuing education.

2 Mr. Ferrara suggested talking to the schools to
3 develop a curriculum based on the National Association
4 of Realtors (NAR) policies for fair housing, where Ms.
5 Linsenbach would be able to approve those and send
6 others she is unable to approve to the committee.

7 Ms. Linsenbach noted it would need to be a topic
8 requirement rather than a course requirement because
9 the regulations allow the Commission a topic to
10 mandate rather than a specific course or course
11 content mandate.

12 Mr. McGettigan recommended teaching the same
13 class with no deviation from school to school, so
14 everyone receives the same education.

15 Mr. Ruiz suggested staying with the topic of fair
16 housing as opposed to mandating a specific course and
17 just mandating the number of hours required for that
18 continuing education course.

19 Mr. McGettigan commented that letting the course
20 be taught differently throughout the state would
21 defeat the purpose. He thinks aggressive action is
22 needed to ensure all licensees are getting the same
23 mandatory course regardless of where they take it or
24 who teaches it.

25 Commissioner Johnson suggested possibly

1 regulating the hours if not the content.

2 Mr. Tarantino agreed with Commissioner Johnson
3 and recommended sending a letter to schools requesting
4 a 2- to 3-hour topic on human relations and fair
5 housing and have them submit a few outlines.

6 Mr. McGettigan commented that there must be an
7 approved course by NAR or the Association of Real
8 Estate License Law Officials (ARELLO). He mentioned
9 prior mandatory fair housing courses kept teaching the
10 same thing over and over, and it was more rules and
11 regulations on the Fair Housing Commission than it was
12 how to treat consumers fairly, noting new courses
13 could be looked over by the Commission and approved or
14 not.

15 Ms. Linsenbach commented that she could review
16 every course on fair housing to determine whether it
17 meets the Commission's mandatory topic requirements,
18 which would be in line with the current regulation.

19 Ms. Linsenbach noted a mitigating factor, where
20 schools will find a course put into syndication, so
21 there are people who devise and write these courses
22 that are sold to individual schools. She recommended
23 making a note of a specific outline approved by the
24 Commission so that any other school submitting the
25 exact same outline would be approved by default

1 because the Commission already reviewed it for another
2 school.

3 Chair Rubin noted teaching fair housing and
4 believed 3 hours was sufficient.

5 Chair Rubin commented that much was being sparked
6 by the Newsday investigation. She mentioned that NAR
7 recently put out an excellent learning piece on
8 implicit bias and recommended looking more along the
9 lines of implicit bias instead of fair housing when
10 naming the course.

11 Mr. McGettigan suggested having further
12 discussion and reviewing all the options with everyone
13 on the Education Committee and with Ms. Linsenbach who
14 reviews these outlines.

15 Commissioner Johnson mentioned having a virtual
16 committee hearing under the Sunshine Act to allow
17 stakeholders, PAR, NAR, and schools to provide input
18 and bring examples of the curriculum for the
19 Commission's edification.

20 Mr. Johnson recommended having someone speak from
21 fair housing to provide some guidance. He also
22 commented that there is not enough time to make this a
23 regulation and announce the course for the next
24 licensing period. He believed it could be done
25 without a regulation with the right people speaking

1 and providing information.

2 Commissioner Johnson personally liked the idea of
3 a hearing structure that brings everybody to the table
4 at one. He noted being able to do all of the pomp and
5 circumstance of a regulation and not worry about the
6 time delay of a regulation.

7 Commissioner Johnson noted being able to put it
8 on the record, make it transparent, and susceptible to
9 public scrutiny but not have to worry about the 2
10 years it would take to push through the Independent
11 Regulatory Review Commission (IRRC) because this is
12 under the auspices of the Commission.

13 Chair Rubin questioned whether the Commissioners
14 would like to watch a NAR training video on implicit
15 bias and one from PAR before returning for the
16 discussion. She noted the videos will help in the
17 discussions and decisions. She questioned whether PAR
18 could supply suggestions and material.

19 Ms. Linsenbach will assist with reaching out to
20 stakeholders, possibly PAR to gather information
21 regarding the topic of fair housing or implicit bias.
22 She will also work on arranging a meeting between now
23 and the next full Commission meeting on August 25,
24 when hopefully a decision and vote could be achieved
25 concerning the mandatory topic, hours, and contents.

1 Ms. Linsenbach noted sending the links regarding
2 the videos Chair Rubin referenced to everyone's
3 personal emails. She will reach out to stakeholders
4 to see if they have any information to be included in
5 the discussion. She also will set up a WebEx for the
6 Commission between now and August 25 with Mr.
7 Stauffer.

8 Jennifer A. Thomson, Esquire, Attorney General
9 designee, offered to put the Commission in touch with
10 Corbett Anderson, who could possibly provide
11 information.

12 Ray Michalowski, Esquire, Commission Prosecution
13 Liaison, recommended reaching out to the Pennsylvania
14 Human Relations Commission (PHRC) because they have
15 statutory authority in the Real Estate Act and would
16 be able to provide information. He commented that
17 everything received that alleges bias in any way is
18 forwarded to PHRC to evaluate cases.

19 Ms. Linsenbach will reach out to the schools with
20 a generic letter regarding the proposed mandatory
21 topic requesting information for review.]

22 ***

23 Adjournment

24 CHAIR RUBIN:

25 Do I have a motion to adjourn this

1 meeting?

2 MR. SEEBECK:

3 I make a motion.

4 CHAIR RUBIN:

5 Ed Seebeck is making a motion to
6 adjourn. Can I have a second?

7 MR. MCGETTIGAN:

8 Second.

9 CHAIR RUBIN:

10 All in favor? Opposed?

11 [The motion carried unanimously.]

12 ***

13 [There being no further business, the State Real
14 Estate Commission Meeting adjourned at 12:25 p.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Real Estate Commission meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Real Estate Commission meeting.



Sarah LaMaster,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE REAL ESTATE COMMISSION
REFERENCE INDEX

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TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:39	Official Call to Order
10:40	Roll Call
10:45	Approval of Minutes
10:46	Report of Prosecutorial Division
10:57	Report of Commission Counsel
10:59	Report of Commission Chair
11:00	Report of Commissioner
11:14	Report of Commission Administrator
11:14	Report of Committees
11:17	Motions
11:24	Old/New Business
12:25	Adjournment