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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF PHYSICAL THERAPY  
VIA VIDEOCONFERENCE**

TIME: 10:30 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

March 25, 2021

State Board of Physical Therapy  
March 25, 2021

BOARD MEMBERS:

Cynthia L. Potter, PT, DPT, Chairperson  
Theodore Stauffer, Executive Secretary, Bureau of  
Professional and Occupational Affairs, on behalf of  
K. Kalonji Johnson, Commissioner, Bureau of  
Professional and Occupational Affairs  
Sandra L. Campbell, PT, Ph.D., MBA, Vice Chair  
Jeffrey R. Elliott, Esquire, Public Member  
Tammy S. Frey, PTA, Secretary  
Peter Blank, Policy Director, Secretary of Health  
Designee - Absent  
Geraldine M. Grzybek, PT, GCS  
Brandie J. McClinton, DPT  
Jeremy Robb, Attorney General's Office designee  
Christopher Staub, DPT - Absent  
Krista Wolfe, DPT, ATC

BUREAU PERSONNEL:

Thomas M. Davis, Esquire, Board Counsel  
Cynthia K. Montgomery, Esquire, Deputy Chief  
Counsel/Regulatory Counsel, Department of State  
Heather J. McCarthy, Esquire, Board Prosecution  
Liaison  
David N. Smith, Esquire, Board Prosecutor  
Kenneth J. Suter, Esquire, Board Prosecutor  
Cynthia K. Montgomery, Esquire, Deputy Chief  
Counsel/Regulatory Counsel, Department of State  
Michelle Roberts, Board Administrator  
Michelle Witmer, Bureau of Finance and Operations,  
Department of State  
Marc Farrell, Deputy Policy Director, Department of  
State

ALSO PRESENT:

Alyson J. Kirleis, Esquire, Davies, McFarland  
& Carroll, LLC  
Scott Voshell, Vice President, American Physical  
Therapy Association Pennsylvania Chapter  
Kevin Hall, PT, DPT, American Physical Therapy  
Association Pennsylvania Chapter  
Brendan Lynch, Esquire, Community Legal Services

State Board of Physical Therapy  
March 25, 2021

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ALSO PRESENT: (Continued)

Katie Svoboda-Kindle, Esquire, Community Legal  
Services

1 \*\*\*

2 State Board of Physical Therapy

3 March 25, 2021

4 \*\*\*

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at  
6 9:00 a.m. the Board entered into Executive Session  
7 with Thomas M. Davis, Esquire, Board Counsel, for the  
8 purpose of conducting quasi-judicial deliberations and  
9 to receive advice of counsel. The Board returned to  
10 open session at 10:30 a.m.]

11 \*\*\*

12 The regularly scheduled meeting of the State  
13 Board of Physical Therapy was held on Thursday, March  
14 25, 2021.

15 \*\*\*

16 Official Call to Order

17 [Cynthia Potter, PT, DPT, Chairperson, officially  
18 called the meeting to order at 10:30 a.m.]

19 \*\*\*

20 [Thomas M. Davis, Esquire, Board Counsel, noted the  
21 meeting was being recorded, and those who remained on  
22 the line were giving their consent to be recorded.

23 Mr. Davis also noted the Board met in Executive  
24 Session prior to the meeting for the purpose of  
25 conducting quasi-judicial deliberations and to receive

1 advice of counsel on the matters upon which the Board  
2 would later vote.]

3 \*\*\*

4 Roll Call

5 [A roll call of Board members was taken by Chairperson  
6 Potter.]

7 \*\*\*

8 Approval of minutes of the January 21, 2021 meeting

9 CHAIR POTTER:

10 The next item on the agenda is approval  
11 of the minutes.

12 Are there any additions or  
13 corrections to the draft minutes that  
14 were distributed for the January 21,  
15 2021 meeting? Hearing none.

16 Is there a motion to approve the  
17 minutes?

18 MS. GRZYBEK:

19 So moved.

20 CHAIR POTTER:

21 Do we have a second?

22 DR. CAMPBELL:

23 Second.

24 CHAIR POTTER:

25 It has been moved and seconded to

1 approve the minutes of January 21. All  
2 in favor of passing the minutes?

3  
4 Stauffer, aye; Campbell, aye; Frey, aye;  
5 Blank, aye; Grzybek, aye; Robb, aye;  
6 Wolfe, aye; and Elliott, aye.

7  
8 Any opposed, no? The motion passes.

9 [The motion carried unanimously.]

10 \*\*\*

11 Report of Prosecution

12 [David N. Smith, Esquire, Board Prosecutor, presented  
13 the Consent Agreement for Case No. 17-65-13448.

14 Alyson J. Kirleis, Esquire, Davies, McFarland &  
15 Carroll, LLC, counsel for the Respondent, was also  
16 present.

17 Mr. Smith announced that the assignment of  
18 physical therapy files had been transferred from Paul  
19 Jarabeck's team to Heather McCarthy's team. He  
20 mentioned Ms. McCarthy, Mr. Suter, as well as other  
21 members of Ms. McCarthy's team were the attorneys  
22 assigned to the physical therapy files moving forward.

23 Ms. McCarthy reported she and her team looked  
24 forward to tackling the files before the Board and  
25 working with them.

1           Chairperson Potter thanked the prior prosecution  
2 team for all of their hard work and looked forward to  
3 working with Ms. McCarthy's team in the future.]

4 MR. DAVIS:

5                       Based on the Board's discussions in  
6                       Executive Session, I believe the chair  
7                       would accept a motion to approve the  
8                       Consent Agreement in the following  
9                       matter: Case No. 17-65-13448.

10 CHAIR POTTER:

11                       Is there a motion?

12 MS. GRZYBEK:

13                       So moved.

14 CHAIR POTTER:

15                       Second?

16 DR. CAMPBELL:

17                       Second.

18 CHAIR POTTER:

19                       Moved and seconded approve the motion as  
20 read by counsel. Roll call vote.

21

22                       Stauffer, aye; Campbell, aye; Frey, aye;  
23                       Elliott, aye; Grzybek, aye; Robb, aye;  
24                       Wolfe, aye; and Potter, aye.

25 [The motion carried unanimously. Case No. 17-65-13448

1 is Commonwealth BPOA v. Timothy Burk, PT.]

2

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3 Report of Board Counsel

4 [Cynthia K. Montgomery, Esquire, Deputy Chief

5 Counsel/Regulatory Counsel, Department of State,

6 addressed proposed regulation 16A-6518 regarding child

7 abuse reporting requirements. She noted that there

8 were no public comments received after publishing the

9 rulemaking in the *Pennsylvania Bulletin* for 30 days.

10 She provided comments received from the Independent

11 Regulatory Review Commission (IRRC), noting those to

12 be mostly procedural or administrative, and informed

13 the Board she will draft and send a response in order

14 to address the comments.

15 Ms. Montgomery suggested § 40.208(a) be amended

16 by clarifying training is approved by the Department

17 of Human Services and the Bureau as it is set forth in

18 § 40.209, which is the course approval process. She

19 also clarified that in order to enforce the provision

20 the applicant must certify on their application that

21 they have either completed the required training or

22 have been granted an exemption as permitted by the

23 Child Protective Services Law.

24 Ms. Montgomery also added clarification that the

25 Board would not issue a license or certificate unless



1 the Bureau received the electronic report from the  
2 approved course provider documenting the attendance or  
3 participation by the application or the applicant  
4 obtained an exemption.

5 Ms. Montgomery noted the addition to § 40.208(b)  
6 that a licensee certify on their biennial renewal  
7 application that the licensee completed the required  
8 continuing education or was granted an exemption  
9 because of IRRC's comment to clarify the documentation  
10 on training.

11 Ms. Montgomery referred to § 40.12(a)(5) and  
12 suggested clarifying that an applicant has to complete  
13 3 hours of approved training in child abuse  
14 recognition and reporting by adding the term  
15 "approved." She also noted the addition of the term  
16 "approved" in § 40.16(a)(3) (relating to licensure by  
17 endorsement) to be consistent with renewal of the  
18 license that already states the course must be an  
19 approved training course.

20 Chairperson Potter thanked Ms. Montgomery for  
21 thoroughly explaining and reviewing the changes.]

22 MS. MONTGOMERY:

23 At this time, it would be appropriate  
24 for the Board to move to adopt the  
25 final-form rulemaking as presented, the

1 preamble, and the annex that is on your  
2 agenda today.

3 CHAIR POTTER:

4 Would someone like to make that motion?

5 MS. GRZYBEK:

6 So moved.

7 DR. CAMPBELL:

8 Second.

9 CHAIR POTTER:

10 Moved and seconded to adopt the motion  
11 as read by counsel. Roll call vote.

12

13 Stauffer, aye; Campbell, aye; Elliott,  
14 aye; Frey, aye; Grzybek, aye; McClinton,  
15 aye; Robb, aye; Wolfe, aye; and Potter,  
16 aye.

17 [The motion carried unanimously.]

18

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19 Report of Board Counsel

20 [Thomas M. Davis, Esquire, Board Counsel, provided a  
21 Regulatory Status Report for the Board's review and  
22 addressed the student in educational program and early  
23 exam and continuing education (CE) for clinical  
24 instruction, noting there had not been much change  
25 since the last meeting. He informed the Board of his

1 work on the Regulatory Analysis Form (RAF) for  
2 licensure by endorsement under Act 41.

3 Mr. Davis mentioned spending much time since the  
4 last meeting looking into the possibility of drafting  
5 regulations related to the Physical Therapy (PT)  
6 Compact legislation. He stated the PT Compact  
7 Commission drafted rules and made them available on  
8 the PT Compact website, and noted a past Board  
9 discussion as to whether or not the Board should  
10 promulgate their own regulations in light of the PT  
11 Compact legislation.

12 Mr. Davis recommended not drafting regulations  
13 related to the PT Compact legislation, after looking  
14 at other Compact legislation in participating states.  
15 He stated the PT Compact Commission rules should be  
16 sufficient, on top of which the Board will have a  
17 delegate on the Commission, so if the Board takes  
18 issue with any of the rules, the Board could ask their  
19 delegate to raise that issue before the Commission.

20 Mr. Davis mentioned that a few states have  
21 promulgated regulations to either fine-tune a few  
22 sections or implement a fee. He stated the PT Compact  
23 Commission is charging their own fee and each state is  
24 allowed to compound upon that fee if necessary but  
25 suggested placing that possibility on the backburner

1 at the present time.

2 Mr. Davis noted that some states have promulgated  
3 regulations in an effort to clarify language regarding  
4 Compact privilege holders, and provided an example  
5 where a state amended its regulations to suggest that  
6 all references to "licensees" also included Compact  
7 privilege holders.

8 Mr. Davis mentioned that, at the current time, he  
9 did not think the Board needed any kind of regulations  
10 to implement the PT Compact Commission rules absent of  
11 clarifying language or fee language.]

12

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13 Appointment - Bureau of Finance and Operations Annual  
14 Budget Presentation

15 [Michelle Witmer, Bureau of Finance and Operations,  
16 Department of State, addressed licensee population  
17 from a revenue standpoint. She noted 29,929 licensees  
18 when the report was created with an increase of 41  
19 licensees this morning, giving a total of 29,970  
20 licensees. She noted an increase of 2,396 licensees  
21 from 2014 to 2016 and an increase of 10,293 licensees  
22 2016 to 2018.

23 Ms. Witmer addressed revenue by category for a  
24 biennial total, stating 97% of revenue came from  
25 renewals and applications.

1 Ms. Witmer provided a categorical breakdown of  
2 expenses. She noted expenses incur through direct  
3 cost, timesheet-based cost, and licensee-based fees.  
4 She reported current fiscal year expenses as of March  
5 11, 2021. She also noted the current expenses  
6 recently increased but noted that the current budget  
7 should be adequate for the rest of the year.

8 Ms. Witmer reviewed revenues and expenses for FY  
9 2020-2021, noting the balance. She stated the  
10 increase in licensee population, the balance brought  
11 into this fiscal year, and the fee waiver for the July  
12 2020 renewal lowered the bottom line and would be  
13 carried out through the next few fiscal years.

14 Ms. Witmer reviewed Board member expenses, noting  
15 a breakdown of expenses by expense type. She  
16 mentioned that Board Member Expenses had fallen from  
17 past years, most likely due to the pandemic, so the  
18 budgeted amount of \$15,000 will remain unchanged for  
19 next year. She stated any excess revenue would go  
20 back into the Board's restricted account for their  
21 use.

22 Dr. Campbell questioned whether the Board would  
23 have additional incurred expense to participate in the  
24 PT Licensure Compact, not what was being charged for  
25 the privilege.

1           Chairperson Potter stated the PT Compact  
2 Commission has resources to assist states with  
3 determining the appropriate fee if a particular  
4 jurisdiction wants to add a fee on top of that  
5 required by the PT Compact Commission. She noted the  
6 idea would be that the Board will determine how many  
7 licenses by endorsement were issued and how the  
8 introduction of the Compact privilege will affect that  
9 number, which may ultimately make it a wash from an  
10 expense standpoint.

11           Chairperson Potter commented that there were  
12 numerous matters to weigh before setting that fee and  
13 additional information would be needed before the  
14 Board would be ready to discuss that any further.

15           Ms. Grzybek questioned whether expenses are  
16 allocated from the Department of State to have virtual  
17 meetings. Ms. Witmer explained that the expense is a  
18 cost shared by all boards and would be seen in  
19 departmental services, noting that the Cisco Webex fee  
20 is minimal.]

21

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22 American Physical Therapy Association (APTA)

23 Pennsylvania Chapter Compact Update

24 [Kevin Hall, PT, DPT, American Physical Therapy

25 Association Pennsylvania Chapter, addressed APTA's

1 efforts to pass the PT Compact over a number of  
2 legislative sessions. He stated the Association began  
3 to engage in conversations with members of the House  
4 Professional Licensure Committee, who previously had  
5 been working with the Pennsylvania Department of State  
6 and Pennsylvania State Police regarding logistical  
7 issues surrounding requirements for the Federal Bureau  
8 of Investigation (FBI) background checks.

9 Dr. Hall commented that the PT Association  
10 engaged with the National Compact Commission to work  
11 through the history of the compromise that had been  
12 engineered on the national level with regard to FBI  
13 criminal background checks for the national Compact  
14 entity.

15 Dr. Hall noted the PT Association learned that  
16 the requirements for FBI criminal background checks  
17 for the National PT Compact were significantly  
18 different in terms of who had to undergo an FBI  
19 criminal background in order for the state to gain  
20 access to the National Compact.

21 Dr. Hall mentioned that Pennsylvania was in a  
22 very similar situation to a number of other states  
23 with regard to having passed the Compact Act but not  
24 being able to fully enter into the National Compact.  
25 He discussed issues with the proposals that have been

1 put forward with the Department of State, Pennsylvania  
2 State Police, and through communications with the  
3 Professional Licensure Committee.

4 Dr. Hall stated the PT Association requested the  
5 legislature pass the bill without that language and  
6 return during this session to pass legislation that  
7 would satisfy both the concerns of Department of  
8 State, Pennsylvania State Police, and the National  
9 Compact entity.

10 Dr. Hall noted that the PT Association garnered  
11 support of Senator Gordner and Senator Boscola, who  
12 agreed to put forth legislation that would require FBI  
13 criminal background checks for all new licensees for a  
14 physical therapy license in Pennsylvania.

15 Dr. Hall stated the PT Compact Commission will  
16 not simply allow changes to the Compact Act itself.  
17 Any changes would have to be made in the practice act.  
18 He noted draft language was being reviewed by Senator  
19 Boscola's office with support from the PT Compact  
20 Commission on that language. He hoped to be able to  
21 move that forward in this session, which would  
22 ultimately result in Pennsylvania being fully admitted  
23 into the Compact.]

24

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25 Appointment - Applicant, Madison Krebs - Request for



1 3rd Attempt

2 [Madison Krebs presented to the Board to request a  
3 third attempt at the National Physical Therapy  
4 Examination (NPTE). She addressed her extensive study  
5 plan, including taking part in the online NPTE Final  
6 Frontier group and joining Dr. Kyle Rice's Pass System  
7 to help with anxiety, along with keeping in touch with  
8 mentors for guidance.

9 Ms. Krebs addressed problematic musculoskeletal  
10 and neuromuscular areas, noting her efforts to reach  
11 out to professors and the director of the program for  
12 study tips and taking review courses. She discussed  
13 utilizing practice tests to build endurance to take  
14 the exam.

15 Dr. Campbell offered an additional testing source  
16 through the Federation of State Boards of Physical  
17 Therapy (FSBPT) called the Practice Exam and  
18 Assessment Tool (PEAT). She noted different versions  
19 and recommended Ms. Krebs talk with her program  
20 director to obtain access.]

21

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22 Community Legal Services Presentation

23 [Brendan Lynch, Esquire, Community Legal Services,  
24 addressed the schedule of offenses the Board proposes  
25 to treat as directly related to the profession of

1 physical therapy. He suggested that the lists not be  
2 made unduly overbroad, because the lists may pose a  
3 serious barrier to people becoming licensed unfairly.

4 Mr. Lynch noted the term "directly related" is  
5 defined narrowly in Act 53 of 2020 when there is  
6 supposed to be a very close connection between the  
7 elements of offense that is labeled as directly  
8 related and the duties and responsibilities that are  
9 essential to performing the tasks of the profession.

10 Mr. Lynch stated it was not necessary for the  
11 Board to have a detailed long list of offenses it  
12 considers to be directly related because the Board is,  
13 pursuant to Act 53, going to do an individualized  
14 assessment on those who have a conviction on their  
15 record.

16 Mr. Lynch commented that offenses labeled  
17 directly related will have a presumption applied that  
18 the licensure carries a substantial risk and may be a  
19 significant barrier and require the applicant overcome  
20 that presumption. He expressed a concern that it  
21 would act as an automatic barrier, because the  
22 presumption may be treated as a very strong  
23 presumption that poses a very high barrier.

24 Mr. Lynch referred to the list submitted by  
25 Community Legal Services and urged the Board to remove

1 a number of offenses from the final list because the  
2 offenses could apply in a wide range of behaviors that  
3 are commonly charged and typically have no significant  
4 connection to the work of providing physical therapy  
5 services in a health care office. He addressed crimes  
6 on the list that he felt are not directly related to  
7 the profession, including reckless endangerment to  
8 another person, endangering the welfare of children,  
9 and possession with intent to deliver.

10 Katie Svoboda-Kindle, Esquire, Community Legal  
11 Services, addressed the possibility of a tiered list  
12 and explained that research has shown that one of the  
13 most important factors used when determining someone's  
14 risk of recidivism is how much time has passed since  
15 the conviction. She referred to a 2009 landmark study  
16 by Alfred Blumstein and Kiminori Nakamura that found  
17 people with criminal records are no more likely than  
18 the general population to be rearrested between 3 and  
19 7 years after the arrest.

20 Ms. Svoboda-Kindle stated Community Legal  
21 Services is working with Kiminori Nakamura on the  
22 proposal and working to create information for IRRC  
23 about the Board of Physical Therapy list and other  
24 boards.

25 Mr. Suter commented that it did not mean an

1 individual cannot obtain a license even if the  
2 conviction is listed on the offenses. He stated the  
3 age of the conviction of a crime on the list would be  
4 considered by the Board.

5 Mr. Lynch stated the plain words of the statute  
6 are that a presumption is created and the applicant  
7 has to overcome that presumption, but there is no way  
8 to ensure that the presumption will not be treated as  
9 imposing a very high bar or any individual applicant  
10 will have the wherewithal to make a robust  
11 presentation to a hearing official or directly to the  
12 Board.

13 Mr. Lynch noted that a presumption can be treated  
14 as a weak presumption or a strong presumption, but Act  
15 53 does not really say which one should be utilized.  
16 He expressed a concern with future boards choosing to  
17 treat and apply it as though it were a strong  
18 presumption.

19 Mr. Suter commented that the act provides the  
20 Board flexibility, rather than putting set periods of  
21 times in the Board's regulation.

22 Ms. Svoboda-Kindle expressed a concern of the  
23 presumption being a deterrent without a time frame for  
24 people who want to become a physical therapist and  
25 realize this presumption is against them, where a

1 tiered list that says the drug offense is directly  
2 related if it happened within the last 5 years would  
3 know there is no presumption against them.

4 Mr. Suter mentioned that the act provides a  
5 process, where an individual can petition the Board  
6 and ask for a "preliminary determination" before  
7 investing or starting school as to whether or not they  
8 would be precluded from obtaining a license.

9 Mr. Lynch stated the wording is a fairly narrow  
10 decision and not intended to tell people factors that  
11 would weigh into the decision but rather a simple  
12 announcement of the conviction. He addressed clients'  
13 experiences with the Bureau of Professional and  
14 Occupational Affairs (BPOA) boards, where people were  
15 denied a license who had trouble with the application.  
16 He also mentioned the most common story is from people  
17 that did not apply at all because of misinformation  
18 that an individual could not obtain a license with  
19 that record.

20 Mr. Lynch stated the overall effect of the  
21 preliminary determination, the lists, and the guides  
22 to be published will spread the word that a criminal  
23 conviction should not be an automatic bar except for  
24 sexual offenses. He commented that it will be the end  
25 of an individual's pursuit of a possible career in

1 physical therapy for individuals who obtained false  
2 information.

3 Ms. Montgomery announced the best practices guide  
4 is on the BPOA website and a link to it on each  
5 board's website as well. She addressed preliminary  
6 determinations, noting they have received 87  
7 preliminary determination requests and said the Boards  
8 notify individuals if the crime appears to be directly  
9 related to the profession.

10 Ms. Montgomery stated individuals requesting  
11 preliminary determinations, who have been convicted of  
12 a crime on the Board's list, are notified that their  
13 license would not necessarily be denied. The  
14 individuals will be provided a layout in the  
15 preliminary determination of the criteria to be  
16 considered by the boards under Act 53. She offered to  
17 share the templates used for preliminary  
18 determinations.

19 Mr. Davis suggested that the Board not amend its  
20 list at this time but stated the Board would take the  
21 comments under consideration. He mentioned there will  
22 be another chance to look at comments in the near  
23 future when the regulation is published in the *PA*  
24 *Bulletin* to see if anything should be amended.]

25

\*\*\*

1 Report of Board Counsel - Application

2 MR. DAVIS:

3 As mentioned at the very beginning of  
4 this meeting, several of the agenda  
5 items were discussed in Executive  
6 Session, this being one of them.

7 This is the Application of Shawn  
8 Carpinello. In the matter of the  
9 Application for Certification as a  
10 Physical Therapist Assistant of Shawn  
11 Carpinello, based on the Board's  
12 discussions in Executive Session, I  
13 believe the Chair would accept a motion  
14 approving the application.

15 CHAIR POTTER:

16 Would someone like to make a motion?

17 MS. FREY:

18 I'll make that motion.

19 CHAIR POTTER:

20 Second?

21 MS. GRZYBEK:

22 Second.

23 CHAIR POTTER:

24 Moved and seconded to accept the motion  
25 as read by Counsel. Roll call.

1

2

Stauffer, aye; Campbell, aye; Elliott,

3

aye; Frey, aye; Grzybek, aye; McClinton,

4

aye; Robb, aye; Wolfe, aye; and Potter,

5

aye.

6

[The motion carried unanimously.]

7

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8

MR. DAVIS:

9

I believe the Chair would accept a

10

motion to approve the request of Madison

11

Krebs to sit for the required

12

examination a third time.

13

DR. CAMPBELL:

14

So moved.

15

CHAIR POTTER:

16

Is there a second?

17

MS. FREY:

18

Second.

19

CHAIR POTTER:

20

Moved and seconded to accept the motion

21

to allow a third attempt at the exam as

22

read by Counsel. Roll call.

23

24

Stauffer, aye; Campbell, aye; Elliott,

25

aye; Frey, aye; Grzybek, aye; McClinton,



1                   aye; Robb, aye; Wolfe, aye; and Potter,  
2                   aye.

3 [The motion carried unanimously.]

4   \*\*\*

5 Report of Board Counsel

6 [Thomas M. Davis, Esquire, Board Counsel, informed the  
7 Board that the Governor's policy office would like  
8 everyone to spread the word about the PA Unites  
9 Against COVID website at pa.gov/covid. He also  
10 mentioned a weekly COVID-19 Newsletter at  
11 www.pa.gov/covid/newsletter for those who wish to have  
12 the newsletter delivered directly to their inbox every  
13 week.]

14   \*\*\*

15 Report of Commissioner

16 [Theodore Stauffer, Executive Secretary, Bureau of  
17 Professional and Occupational Affairs, on behalf of K.  
18 Kalonji Johnson, Commissioner, noted that he did not  
19 have an official report but offered to answer  
20 questions.

21           Chair Potter requested additional help for the  
22 administrative office based on the number of licensees  
23 escalating over the years and the healthy financial  
24 situation of the Board.

25           Mr. Stauffer will pass it on to the Commissioner

1 and have answers for the next Board meeting.]

2 \*\*\*

3 Report of Board Administrator

4 [Michelle Roberts, Board Administrator, noted the  
5 remaining Board meeting dates. Ms. Roberts announced  
6 the need to select an alternate for the Probable Cause  
7 Screening Committee because today is Ms. Frey's last  
8 meeting, and Ms. Wolfe volunteered.

9 Ms. Wolfe also reported on not having a  
10 government email address and had never been given  
11 instructions on accessing it.

12 Ms. Roberts will get the information to Ms.  
13 Wolfe.]

14 DR. CAMPBELL:

15 The motion is to have Krista Wolfe as  
16 the alternate for the Probable Cause  
17 Screening Committee.

18 CHAIR POTTER:

19 Is there a second?

20 MS. GRYZBEK:

21 Second.

22 CHAIR POTTER:

23 Thanks for volunteering, Kris. Roll  
24 call vote.

25

1 Stauffer, aye; Campbell, aye; Elliott,  
2 aye; Frey, aye; Grzybek, aye; McClinton,  
3 aye; Robb, aye; Wolfe, aye; and Potter,  
4 aye.

5 [The motion carried unanimously.]

6 \*\*\*

7 [Jeffrey R. Elliott, Esquire, Public Member, also  
8 noted today to be his last meeting.

9 Chair Potter thanked Mr. Elliott. Ms. Frey, and  
10 Mr. Staub for their years of service.

11 Ms. Roberts informed the Board of the need to  
12 elect a delegate for the annual meeting of the  
13 Federation of State Boards of Physical Therapy.

14 Ms. Grzybek noted her interest in serving again  
15 as the delegate for the virtual Delegate Assembly  
16 October 22-23.

17 Ms. Roberts mentioned that the delegate would  
18 also participate in the Leadership Issues Forum July  
19 17-18.

20 Dr. Campbell offered to step in as the  
21 alternate.]

22 CHAIR POTTER:

23 We might be able to do this with one  
24 motion if someone would choose to make a  
25 motion?

1 MS. WOLFE:

2 I make a motion.

3 MS. FREY:

4 Second.

5 CHAIR POTTER:

6 Moved and seconded for Geri Grzybek to  
7 be our delegate to the delegate assembly  
8 for the federation and to have Sandy  
9 Campbell serve as alternate delegate.  
10 Roll call.

11

12 Stauffer, aye; Campbell, aye; Elliott,  
13 aye; Frey, aye; Grzybek, aye; McClinton,  
14 aye; Robb, aye; Wolfe, aye; and Potter,  
15 aye.

16 [The motion carried unanimously.]

17

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18 [Chair Potter noted the remaining scheduled Board  
19 meeting dates on May 27, July 22, September 16, and  
20 November 17.]

21 Ms. Roberts informed Board members that they will  
22 receive notice if meetings return to in-person and to  
23 assume virtual meetings for the time being.]

24

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25 Adjournment

1 CHAIR POTTER:

2                   Is there a motion to adjourn?

3 MS. FREY:

4                   I make a motion to adjourn.

5 MR. ELLIOTT:

6                   I second it.

7 CHAIR POTTER:

8                   Moved and seconded to adjourn. Roll  
9                   call.

10

11                   Stauffer, aye; Campbell, aye; Elliott,  
12                   aye; Frey, aye; Grzybek, aye; McClinton,  
13                   aye; Robb, aye; Wolfe, aye; and Potter,  
14                   aye.

15 [The motion carried unanimously.]

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17 [There being no further business, the State Board of  
18 Physical Therapy Meeting adjourned at 12:15 p.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Physical Therapy meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Physical Therapy meeting.



Derek Richmond,  
Minute Clerk  
Sargent's Court Reporting  
Service, Inc.

STATE BOARD OF PHYSICAL THERAPY  
REFERENCE INDEX

March 25, 2021

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8		
9	9:00	Executive Session
10	10:30	Return to Open Session
11		
12	10:30	Official Call to Order
13		
14	10:30	Roll Call
15		
16	10:35	Approval of Minutes
17		
18	10:36	Report of Prosecution
19		
20	10:38	Report of Board Counsel
21		
22	10:51	Appointment - Bureau of Finance and
23		Operations Annual Budget Presentation
24		
25	11:02	Appointment - American Physical Therapy
26		Association Pennsylvania Chapter
27		Compact Update
28		
29	11:12	Appointment - Madison Krebs
30		
31	11:23	Appointment - Community Legal Services
32		Presentation
33		
34	11:56	Report of Board Counsel (Continued)
35		
36	12:05	Report of Commissioner
37		
38	12:06	Report of Board Administrator
39		
40	12:15	Adjournment
41		
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