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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
VIA VIDEOCONFERENCE**

TIME: 10:34 A.M.

Wednesday, August 25, 2021

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State Board of Examiners of
Nursing Home Administrators
August 25, 2021

BOARD MEMBERS:

- Sharon K. McDermond, NHA, Chairperson
- K. Kalonji Johnson, Commissioner, Bureau of Professional and Occupational Affairs
- Anne E. Holladay, CNHA, MHA, Vice Chairperson
- Sara L. King, NHA, Secretary
- Diane M. Baldi, R.N. - Absent
- Mary Patricia Howard, Department of Health - Absent
- Michael P. Kelly, NHA - Absent
- James Shadduck, NHA - Absent
- Anna E. Stewart, R.N. - Absent
- Ilene Warner-Marion, Ph.D.
- Robert L. Wernicki, NHA - Absent
- Carrie E. Wilson, Office of Attorney General, Bureau of Consumer Protection - Absent

BUREAU PERSONNEL:

- Alexandra "Sasha" Sacavage, Esquire, Board Counsel
- William A. Newport, Esquire, Board Prosecution Liaison
- Chris Stuckey, Board Administrator

ALSO PRESENT:

- Georgia Goodman, Director of Government Affairs, LeadingAge PA

1 ***

2 State Board of Examiners of
3 Nursing Home Administrators

4 August 25, 2021

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
7 9:30 a.m. the Board entered into Executive Session
8 with Alexandra "Sasha" Sacavage, Esquire, Board
9 Counsel, to have attorney-client consultations and for
10 the purpose of conducting quasi-judicial deliberations
11 regarding items on today's agenda. The Board began
12 open session at 10:30 a.m.]

13 ***

14 The regularly scheduled meeting of the State
15 Board of Examiners of Nursing Home Administrators was
16 held on Wednesday, August 25, 2021. Sharon K.
17 McDermond, NHA, Chairperson, called the meeting to
18 order at 10:34 a.m.

19 ***

20 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,
21 informed everyone that the Board met in Executive
22 Session prior to the commencement of the meeting with
23 Board Counsel for the purpose of conducting quasi-
24 judicial deliberations and to receive legal advice.

25 Ms. Sacavage noted that the Board would not be

1 able to take formal action on certain agenda items
2 today because of the lack of quorum but would discuss
3 new and old business.

4 Ms. Sacavage announced that the meeting was being
5 recorded, and those attending today's meeting were
6 giving their consent to being recorded.]

7 ***

8 Roll Call

9 [Chris Stuckey, Board Administrator, performed a roll
10 call of Board members.]

11 ***

12 Minutes of May 26, 2021

13 [The Board did not have a quorum for approval of
14 minutes of the May 26, 2021 meeting.]

15 ***

16 Report of Board Chairperson - No Report

17 ***

18 Report of Commissioner

19 [K. Kalonji Johnson, Commissioner, Bureau of
20 Professional and Occupational Affairs, informed the
21 Board that the December 1, 2021 meeting would likely
22 be at Penn Center because of the Board's physical
23 presence requirement within the practice act. He
24 mentioned he would be reaching out to inform those who
25 were unable to make it to this meeting.]

1 Commissioner Johnson stated every safety
2 precaution available would be taken when returning to
3 the building to ensure not only Board members and
4 staff are safe, but also members of the public who may
5 wish to attend the meeting in person as well.

6 Commissioner Johnson announced that physical
7 travel is allowed for Board members in furtherance of
8 their duties with respect to regional and national
9 trainings or conventions but strongly encouraged
10 virtual participation for personal health and well-
11 being.

12 Commissioner Johnson asked Board members to
13 submit physical travel requests as soon as possible
14 due to staffing shortages and difficulties securing
15 travel arrangements. He mentioned that the virtual
16 option allows as many Board members who want to go,
17 rather than the pre-COVID limit of up to two members
18 physically attending.

19 Commissioner Johnson commented that the Board is
20 not operating with a quorum today due to still being
21 in a public health crisis. He stated many of the
22 members could not be in attendance today because of
23 dealing with COVID emergencies in their facilities,
24 which is a very sobering reflection of the essential
25 and dangerous work they do every day.

1 Commissioner Johnson thanked everyone on behalf
2 of the Bureau and Department for all that they do to
3 keep loved ones healthy and safe. He offered thoughts
4 and prayers to Board members dealing with COVID
5 emergencies in their facilities.

6 Commissioner Johnson informed the Board that Beth
7 Greenberg has shifted some responsibilities as the
8 representative for LeadingAge and has taken on an
9 academic opportunity outside of her role with
10 LeadingAge. He announced Georgia Goodman as the new
11 representative for LeadingAge.]

12

13 Report of Board Administrator - No Report

14

15 Report of Board Members - No Report

16

17 Report of Committees - Examination Committee

18 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,
19 noted the report would not be formally approved at
20 this meeting because of lack of quorum.]

21

22 Miscellaneous

23 [Alexandra "Sasha" Sacavage, Esquire, Board Counsel,
24 announced that the National Association of Long-Term
25 Care Administrator Boards (NAB) Midyear Meeting will

1 be held October 20-22, 2021, in Monterey, CA.

2 Ms. Sacavage noted the next scheduled Board
3 meeting date is December 1, 2021, and is anticipated
4 to be at Penn Center.]

5 ***

6 Adjournment

7 CHAIRPERSON MCDERMOND:

8 We will adjourn today's meeting for the
9 Board of Nursing Home Examiners.

10 ***

11 [There being no further business, the State Board of
12 Examiners of Nursing Home Administrators Meeting
13 adjourned at 10:43 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Examiners of Nursing Home Administrators, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Examiners of Nursing Home Administrators meeting.



Amber Garbinski,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
REFERENCE INDEX

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TIME	AGENDA
9:30	Executive Session
10:30	Return to Open Session
10:34	Official Call to Order
10:35	Roll Call
10:35	Report of Commissioner
10:42	Miscellaneous
10:43	Adjournment