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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**PENNSYLVANIA STATE  
NAVIGATION COMMISSION  
VIA VIDEOCONFERENCE**

TIME: 9:31 A.M.

Nov 10, 2021

Pennsylvania State  
Navigation Commission  
Nov 10, 2021

COMMISSION MEMBERS:

Veronica Degraffenreid, Chairperson, Acting Secretary  
of the Commonwealth  
Jonathan Todd, Director of Talent Development,  
Philadelphia Commerce Department designee - Absent  
Michael D'Agostino, Esquire, Delaware Seat,  
Governor's  
Appointee Delaware County  
William Keller III, Philadelphia Seat, Governor's  
Appointee Philadelphia County  
Sean Schafer, Esquire, Bucks County Seat, Governor's  
Appointee Bucks County  
Eric C. James, Mayor's Appointee  
James Roche, Mayor's Appointee  
Matthew Sullivan, Delaware Seat, Governor's Appointee  
Delaware County  
Kristina Peacock, Department of Environmental  
Protection,  
on behalf of Aneca Atkinson

COMMISSION PERSONNEL:

Jason E. McMurry, Esquire, Commission Counsel  
J. Karl Geschwindt, Esquire, Commission Prosecution  
Liaison  
Matthew Eaton, Commission Administrator  
Amanda Li, Board Administrator, Department of State,  
present to assist Mr. Eaton

ALSO PRESENT:

David K. Cuff, President, Pilots' Association for the  
Bay and River Delaware  
Kim Mattis, Director, Bureau of Finance & Operations  
Andrew LaFratte, Deputy Director, Office of Policy  
Julie Snader, Bureau of Finance & Operations

1 Pennsylvania State Navigation Commission

2 \*\*\*

3 The regularly scheduled meeting of the  
4 Pennsylvania State Navigation Commission was held on  
5 Wednesday, November 10, 2021. Veronica  
6 Degraffenreid, Chairperson, Acting Secretary of the  
7 Commonwealth, officially called the meeting to order  
8 at 09:02 a.m.

9

10 Approval of Minutes

11 MR. MCMURRY:

12 I will move on to the approval of the  
13 minutes. We will look for a motion to  
14 approve the minutes of the last meeting  
15 for those who were in attendance and a  
16 second for that.

17 MR. SCHAFFER:

18 I'll make the motion.

19 MR. MCMURRY:

20 Could I have a second?

21 MR. Keller:

22 I'll second it.

23 MR. MCMURRY:

24 All those in favor, say aye. Opposed?

25

1 [The motion carried unanimously.]

2 \*\*\*

3 Report of Prosecutorial Division

4 [J. Karl Geschwindt, Esquire, Commission Prosecution  
5 Liaison, updated the Commission on the status of  
6 cases, noting one open case since March.]

7 \*\*\*

8 Report of Commission Counsel

9 [Jason E. McMurry, Esquire, Commission Counsel,  
10 updated the Commission on the status for Counsel,  
11 noting there was no report.]

12 \*\*\*

13 Report from the Probable Cause Screening Committee

14 [Jason E. McMurry, Esquire, Commission Counsel,  
15 addressed the Probable Cause Screening Committee,  
16 Mr. Schafer, notes there is no report.]

17 \*\*\*

18 Report from the Diversity for the Apprentice Program  
19 Committee

20 [Jason E. McMurry, Esquire, Commission Counsel,  
21 addressed the Diversity Committee, Mr. James, who  
22 noted there is no report.]

23 \*\*\*

24 Matters for Discussion

25 [Jason E. McMurry, Esquire, Commission Counsel,

1 addressed Kim Mattis, from BFO, to present the budget  
2 report. Report was given, PowerPoint presentation  
3 presented by Mr. Eaton. There were no questions at  
4 this time.]

5

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6 Report of Commission Chairperson - No Report

7

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8 Report of Commission Administrator - No Report

9

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10 Public Comment

11 [David K. Cuff, President, Pilots' Association for  
12 the Bay and River Delaware, thanked the Commission  
13 and said he had nothing to add.]

14

\*\*\*

15 Adjournment

16 MR. MCMURRY:

17

Motion for adjournment?

18 MR. SCHAFER:

19

So moved.

20 MR. James:

21

Second.

22 MR. MCMURRY:

23

We have a motion and a second. All

24

those in favor, say aye. Any opposed?

25

MS. DEGRAFFENREID:

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Thank you very much, Jason,

We are adjourned.

[The motion carried unanimously.]

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[There being no further business, the Pennsylvania  
State Navigation Commission Meeting adjourned at  
9:30 a.m.]

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PENNSYLVANIA STATE  
NAVIGATION COMMISSION  
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TIME	AGENDA
9:03	Official Call to Order
9:05	Introduction of Commission/Audience
9:08	Approval of Minutes
9:12	Report of Prosecutorial Division
9:13	Report of Commission Counsel
9:15	Report of the Budget
9:25	Public Comment
9:30	Adjournment