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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**PENNSYLVANIA STATE
NAVIGATION COMMISSION**

TIME: 10:39 A.M.

Held at
PENNSYLVANIA DEPARTMENT OF STATE
2601 North Third Street
One Penn Center, Board Room C
Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

July 29, 2022

1 ***

2 Pennsylvania State
3 Navigation Commission

4 July 29, 2022

5 ***

6 The regularly scheduled meeting of the
7 Pennsylvania State Navigation Commission was held on
8 Friday, July 29, 2022. K. Kalonji Johnson,
9 Chairperson, Deputy Secretary for Regulatory
10 Programs, officially called the meeting to order at
11 10:39 a.m.

12 ***

13 Roll Call of Commission Members

14 [K. Kalonji Johnson, Chairperson, Deputy Secretary
15 for Regulatory Programs, provided the roll call of
16 Commission members.]

17 ***

18 Report from the Probable Cause Screening

19 Committee - No Report

20 ***

21 Report of Prosecutorial Division

22 [J. Karl Geschwindt, Esquire, Commission Prosecution
23 Liaison, reported three opened cases, one closed
24 case, and no formal actions initiated for fiscal year
25 2021 to 2022.]

1 ***

2 Approval of Minutes

3 MR. MCMURRY:

4 We'll look for a motion to approve the
5 November 21, 2021 minutes.

6 MR. SCHAFER:

7 So moved.

8 MR. MCMURRY:

9 Second?

10 CHAIR JOHNSON:

11 Second.

12 MR. MCMURRY:

13 All in favor, say aye. Opposed?

14 [The motion carried unanimously.]

15 ***

16 Report of Commission Counsel

17 [Jason E. McMurry, Esquire, Commission Counsel,
18 referred to correspondence from the Pilots'

19 Association for the Bay and River Delaware asking for
20 the Commission to open the apprentice program for the
21 addition of seven new pilots.

22 David K. Cuff, President, Pilots' Association for
23 the Bay and River Delaware, informed Commission
24 members that the Pilots' Association is looking to
25 add seven pilots to join the apprentice training

1 program as soon as possible for them to start around
2 January 2023. Mr. Cuff stated the request was based
3 on retirements that would be seen over the next
4 couple of years. He thanked the Commission for
5 meeting and looked forward to a good selection.

6 Mr. McMurry asked who would be monitoring the
7 apprentice program.

8 Mr. Cuff stated Jerry Medd is in charge of the
9 Coast Guard-approved training program and was
10 available to answer any questions.]

11 MR. MCMURRY:

12 At this point in time, I'll look for a
13 formal motion to be made by the
14 Commission to open up the apprentice
15 program.

16 CHAIR JOHNSON:

17 I'll make a motion.

18 MR. SCHAFER:

19 I'll second.

20 MR. MCMURRY:

21 All in favor, say aye. Any opposed?

22 [The motion carried unanimously.]

23 ***

24 [Jason E. McMurry, Esquire, Commission Counsel,
25 commented that the Commission used a select committee

1 to screen applicants into the program in the past.

2 Mr. McMurry noted the Commission met in Executive
3 Session to discuss the apprentice program prior to
4 the meeting.]

5 MR. MCMURRY:

6 At this point in time, I'll look for a
7 motion to approve a Screening Committee
8 consisting of Matthew Sullivan, Eric
9 James, and Sean Schafer.

10 Do I have a motion?

11 CHAIR JOHNSON:

12 So moved.

13 MR. MCMURRY:

14 Is there a second?

15 MR. KELLER:

16 I'll second that.

17 MR. MCMURRY:

18 All in favor? Any opposed?

19 [The motion carried unanimously.]

20 ***

21 [Jason E. McMurry, Esquire, Commission Counsel,
22 further explained that Commission staff, Pilots'
23 Association, and the Screening Committee would begin
24 working on the announcements and location aspects to
25 get the word out to everybody that the program would

1 be open again. He mentioned that the application
2 would probably need to be revised to make sure it is
3 up to date.

4 Mr. McMurry stated, once the application was
5 ready, the Screening Committee would set up meetings
6 to review the applications. He also noted that once
7 the Screening Committee was ready to make the
8 recommendations to the Commission, it would inform
9 staff so discussion could commence at an upcoming
10 meeting for approval of the individuals selected by
11 the committee.

12 Chair Johnson asked what the timeline would be
13 based on past experience.

14 Mr. McMurry explained that the Commission opens
15 the program one meeting and works between meetings,
16 where there hopefully could be a vote at the next
17 meeting. He noted it depends on responses and is
18 flexible and that there is no problem pushing it
19 until January or February if everything is not ready
20 by the November meeting. He mentioned that the
21 program takes between three to four years.

22 Mr. Sullivan commented that there was a timeline
23 where the matter must be advertised prior to the
24 applications, noting the sooner the matter was
25 advertised, the sooner the process could move

1 forward.

2 Mr. McMurry believed it to be a minimum of 30
3 days but offered to provide the information at a
4 later date. He will post the announcement and work
5 with the Screening Committee.]

6

7 Report from the Diversity for the Apprentice Program
8 Committee - No Report

9

10 Matters for Discussion

11 [Jason E. McMurry, Esquire, Commission Counsel,
12 stated for the record, absent were Chairman Johnson
13 and himself. All the other members of the Commission
14 were present for the record.]

15

16 Report of Commission Chairperson

17 [K. Kalonji Johnson, Chairperson, Deputy Secretary
18 for Regulatory Programs, had nothing formal to offer.

19 He apologized for not introducing himself and having
20 those in attendance introduce themselves earlier. He
21 provided a brief summary of his professional
22 background and requested Commission members also
23 introduce themselves.

24 Chair Johnson thanked Commission members for
25 taking the time to be members of the Commission.]

1 ***

2 Report of Commission Administrator

3 [Matthew Eaton, Commission Administrator, thanked
4 everyone for attending the meeting on short notice to
5 open the apprenticeship program.]

6 ***

7 Adjournment

8 MR. MCMURRY:

9 We will be looking for a motion to
10 adjourn.

11 MR. ROCHE:

12 I'll make that motion.

13 MR. SCHAFER:

14 Second.

15 MR. MCMURRY:

16 All in favor, say aye. Any opposed?

17 Thank you everyone for attending.

18 [The motion carried unanimously.]

19 ***

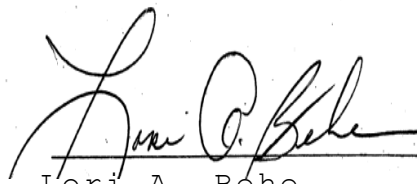
20 [There being no further business, the Pennsylvania
21 State Navigation Commission Meeting adjourned at
22 11:00 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the Pennsylvania State Navigation Commission meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the Pennsylvania State Navigation Commission meeting.



Lori A. Behe,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

PENNSYLVANIA STATE
NAVIGATION COMMISSION
REFERENCE INDEX

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TIME	AGENDA
10:39	Official Call to Order
10:40	Roll Call of Commission Members
10:41	Report of Prosecutorial Division
10:43	Approval of Minutes
10:44	Report of Commission Counsel
11:00	Adjournment