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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF MASSAGE THERAPY

TIME: 9:34 A.M.

Board Room B
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

Tuesday, June 11, 2019

State Board of Massage Therapy
June 11, 2019

BOARD MEMBERS:

Becky D. Caufman, LMT, Chair
K. Kalonji Johnson, Acting Commissioner, Bureau of
Professional and Occupational Affairs
Nancy M. Porambo, MS, LMT, CNMT, NCTMB, Professional
Member, Vice Chair
Camille Baughman, BS, MA, LMT, Professional Member
Gloria E. Rosado, LMT, Professional Member
Linda A. Chamberlain, MS, BSN, RN, CNDLTC, Secretary
of Health Designee
Jessica A. Nelson, Office of Attorney General Designee
Shea M. Rhodes, Esquire, Public Member
Ellyn Jo Waller, Ed.D., Public Member

BUREAU PERSONNEL:

Thomas M. Davis, Esquire, Board Counsel
Monty J. Batson, Esquire, Board Prosecution Liaison
Tara Smith, Board Prosecutor
Carol J. Niner, Board Administrator

ALSO PRESENT:

Patricia Landis, Division Chief of Higher and Career
Education, Pennsylvania Department of Education
Nina M. Kottcamp, LMT, NCMT, Coordinator, Harrisburg
Area Community College
Michael L. Walters, LMT, PTA, EMT-B, An Athlete's Edge
Natalie Cook, Associate, McNeas-Winter Group LLC,
representing the American Massage Therapy
Association Pennsylvania Chapter
Kelly L. Givens, LMT, CR, American Massage Therapy
Association
Lorena Haynes, Pennsylvania Department of Education
Edward Portley Jr., LMT, Just This Side of Heaven
Massage & Continuing Education for Massage
Therapists
Rick Caufman
Michael J. McCarrie, Esquire, Counsel for Respondent

1 ***

2 State Board of Massage Therapy

3 June 11, 2019

4 ***

5 The regularly-scheduled meeting of the State
6 Board of Massage Therapy was held on Tuesday, June 11,
7 2019. Becky D. Caufman, LMT, Chair, called the meeting
8 to order at 9:34 a.m.

9 ***

10 [Chair Caufman requested that all cell phones be
11 turned off. She asked that all audience members
12 register and requested the introduction of all those
13 in attendance.

14 Chair Caufman welcomed Ellyn Jo Waller, Ed.D., as
15 the Board's newest public member. Dr. Waller
16 introduced herself and discussed the connection
17 between her work in the Commonwealth and the massage
18 industry.]

19 ***

20 Report of Board Prosecutor

21 [Monty Batson, Esquire, Board Prosecution Liaison,
22 presented a Consent Agreement for File No. 18-72-
23 003622.

24 Mr. Batson informed the Board that the Office of
25 General Counsel (OGC) offers a free service called a

1 Mediation Program which would potentially lessen the
2 burden on hearing examiners and the Board. He stated
3 both the Prosecution and the Respondent would sit with
4 an OGC Mediator and attempt to reach an agreement in
5 final resolution of the matter, rather than having
6 both parties argue their respective positions before a
7 hearing examiner or the Board. Mr. Batson noted the
8 program has been successful with the Social Work
9 Board. Mr. Batson answered questions from Board
10 members and Acting Commissioner Johnson.

11 Mr. Batson clarified that the Board would still
12 be asked to adopt the agreements reached through
13 mediation in the same manner as the Board is currently
14 asked to adopt consent agreements.]

15 ***

16 Report of Acting Commissioner

17 [Kalonji Johnson, Acting Commissioner, Bureau of
18 Professional and Occupational Affairs, welcomed Ms.
19 Waller to the Board and raised awareness of bills
20 currently moving through the General Assembly.

21 He stated the Senate Professional Licensure
22 Committee recently unanimously passed House Bill 1172,
23 which would promote licensure portability by requiring
24 Boards to endorse candidates for licensure who are in
25 active good standing in their home states absent any

1 discipline. Board members had questions for Mr.
2 Johnson.

3 Ms. Rhodes noted that after looking into the
4 matter, she found that the bill is currently back in
5 the Appropriations Committee.

6 Natalie Cook, Associate, McNees-Winter Group LLC,
7 noted the bill was recently amended in the Senate to
8 address the reciprocity and licensure by endorsement,
9 that it does not supersede or replace any existing
10 statutory provisions relating to that. Ms. Cook
11 further noted the bill would need to go back to the
12 House for approval and then on to the Governor's desk.

13 Acting Commissioner Johnson stated House Bill
14 1477 relates to criminal history, and specifically
15 would amend the Criminal History Records Information
16 Act.]

17 ***

18 Report of Board Chair

19 [Becky Caufman, LMT, Chair, reported that Jamie Corey
20 is now on the policy committee for FSMTB and noted
21 some of the Board's concerns may be brought out by a
22 resolution and possibly an amendment that would be
23 presented to be voted on at the annual meeting.

24 There was discussion regarding whether Ms. Nelson
25 would be able to remain on the probable cause

1 committee considering her role as the Office of
2 Attorney General Designee.

3 Mr. Batson provided an explanation that the
4 function of the probable cause committee is to make a
5 determination whether or not evidence has been
6 presented that shows a crime and/or violation has been
7 committed. If the probable cause committee determines
8 the licensee to be an immediate and clear danger to
9 the public health and safety, that person's license
10 would be immediately temporarily suspended and a
11 hearing would be required within 30 days for
12 determination by the hearing examiner.

13 Mr. Batson further explained that in some cases,
14 the committee can recommend that the Respondent be
15 sent for a mental and/or physical examination. That
16 if the examination does not reveal a mental health
17 and/or physical condition, the matter would be closed
18 within the Prosecution Division.

19 After further discussion the Board suggested that
20 Ms. Nelson remain on the committee. Ms. Baughman
21 volunteered to be an alternative member and back up
22 for Ms. Nelson.]

23 ***

24 Appointment

25 Pat Landis - PA Department of Education

1 [Patricia Landis, Division Chief of Higher and Career
2 Education, Pennsylvania Department of Education,
3 provided an overview of her position with the
4 Department of Education and how it relates to massage
5 therapy. She stated the PA Department Education's
6 Higher and Career Education supports the Board of
7 Private Licensed Schools which licenses trade schools
8 including massage therapy schools.

9 Ms. Landis noted that some of the functions of
10 Board of Private Licensed Schools are to ensure that
11 entry-level massage therapy programs have a minimum of
12 600 clock hours of instruction, to investigate
13 complaints against schools (usually lodged by
14 students), and to investigate reports of schools
15 involved in human trafficking.

16 Ms. Landis offered her contact information in
17 case the Board had a concern about a school. Ms.
18 Landis stated she could be reached at her direct desk
19 number (717) 787-4645.

20 Ms. Landis answered questions from Board members
21 regarding how cases of human trafficking are dealt
22 with, the Department of Education's instructor
23 qualification standards and regulation changes.

24 Mr. Batson inquired as to the frequency the
25 Department checks whether teachers at massage schools

1 meet certification requirements. Ms. Landis stated an
2 unaccredited school and its instructors are reviewed
3 once every three years, that accredited schools are
4 visited once every five years.

5 Mr. Batson inquired if Ms. Landis was aware of
6 the National Certification Board for Therapeutic
7 Massage and Bodywork (NCBTMB). Ms. Landis noted she
8 is aware of that Board and has received reports of
9 their action in the past against schools and that
10 those reports are utilized to launch an investigation
11 by her Department. She discussed the investigation
12 process going forward.

13 Ms. Landis answered a question by Mr. Batson
14 regarding schools that would credential students who
15 had not completed a curriculum and what action would
16 be taken for not presenting a program as approved by
17 the Board. She noted that such schools would be
18 closed if convincing evidence was provided. There was
19 further discussion regarding the matter.]

20 ***

21 [The Board recessed from 10:41 a.m. to 10:48 a.m.]

22 ***

23 [Tara Smith, Esquire, Board Prosecutor, introduced
24 herself to the Board. She provided a brief history of
25 her professional background and stated she is looking

1 forward to working with the Board.]

2

3 Appointment - Lorena Haynes, Director of Government
4 Relations, FSMTB

5 [Lorena Haynes, Director of Government Relations,
6 FSMTB, presented before the Board for discussion of
7 what the FSMTB is and to answer questions from Board
8 members. She provided a history of her professional
9 experience and also a history of the federation and
10 its mission.

11 Ms. Haynes noted an annual meeting is held where
12 delegates from each member board assemble to make
13 decisions, discuss communication and exchange
14 information with other member boards. She explained
15 another mission of the federation is to facilitate
16 professional mobility, maintain the MBLEx examination,
17 work with the FBI and Polaris to formulate a human
18 trafficking report as it relates to massage therapy,
19 as well as offer updates via newsletters and emails.]

20

21 [Kalonji Johnson, Acting Commissioner of Professional
22 and Public Affairs, exited the meeting at 11:32 a.m.]

23

24 Appointment - Lorena Haynes, Director of Government
25 Relations, FSMTB (Continued)

1 [Ms. Haynes discussed the Massage Therapy Licensing
2 Database (MTLD) and all the information available in
3 that program, CE standards and the CE Registry System.

4 She noted the federation does legislation tracking
5 for boards and has a school support program. She
6 talked about the MBE Summit for executive directors
7 and/or senior staff members. Candidate care and
8 member benefits were also noted. There was discussion
9 regarding the MTLD Memorandum of Understanding, the
10 encryption software protection created by the
11 federation and the Regulatory Education and Competence
12 Hub (REACH) or online learning management system.

13 She noted that the federation is a member of the
14 Council on Licensure Enforcement and Regulation
15 (CLEAR), and also a governing member of the Federation
16 of Associations of Regulatory Boards (FARB).]

17 ***

18 [Kalonji Johnson, Acting Commissioner of Professional
19 and occupational Affairs, re-entered the meeting at
20 12:01 p.m.]

21 ***

22 Appointment - Lorena Haynes, Director of Government
23 Relations, FSMTB (Continued)

24 [Ms. Haynes answered questions from Board members,
25 Counsel and audience members.]

1 ***

2 Report of Board Regulatory Counsel

3 [Chair Caufman noted a regulatory committee meeting
4 was recently held.

5 Thomas M. Davis, Esquire, Board Counsel, provided
6 a printout of two selections from the proposed general
7 revisions regulation package (16A-725) to members of
8 the Board, including Section 20.1, Definitions, the
9 definition of the Asian Bodywork Therapy and Standards
10 of Professional Conduct, Section 20.42 (13). He
11 explained that the Massage Therapy Regulations
12 Committee met on June 10, 2019, and the Committee
13 suggested that language be added to the proposed
14 regulation to make it clear that Massage therapists
15 wearing bathing attire, lingerie and/or any clothing
16 that is transparent or translucent shall not be
17 considered to be, "professional in dress and
18 appearance." Furthermore, the Committee suggested a
19 small change to the definition of Asian Bodywork
20 Therapy.

21 Acting Commissioner Johnson suggested that a
22 model practice for sanitation and cleanliness be
23 followed. He also stated these regulations go through
24 an internal vetting process, the Policy Office, then
25 the Governor's Policy Office, and that if something

1 presents itself as a policy concern, that that could
2 affect movement of the regulation.

3 Chair Caufman explained that the definition of
4 professional attire is currently vague, which is why
5 the Board wishes to add the discussed language. There
6 was further discussion regarding moving the
7 regulations forward in a timely manner. Acting
8 Commissioner Johnson also had concerns regarding the
9 English proficiency requirements.

10 Ms. Rhodes commented that the proposed English-
11 language requirement is not just about protecting the
12 safety of the patron but also the safety of the
13 licensees.

14 Acting Commissioner Johnson reiterated that the
15 desire to wrap everything into this revisions package
16 may end up slowing the very thing the Board is trying
17 to accomplish.

18 Chair Caufman explained the Board was going to
19 vote today on whether or not to release an exposure
20 draft of the proposed general revisions regulation
21 package. Acting Commissioner Johnson suggested that
22 the Board "vote their conscience" but did want them to
23 know that they "could be ambushed down the line" and
24 should be prepared to have some awkward conversations
25 with the Governor's Office. He referred members to

1 Mohan Seshadri, Executive Director of the Commission
2 on Asian Pacific American Affairs for further
3 guidance.

4 Ms. Rhodes noted that her organization, The
5 Villanova Law Institute to Address Commercial Sexual
6 Exploitation, is in the process of seeking funding to
7 do a study of the issue of commercial sexual
8 exploitation in Pennsylvania. She had further
9 discussion regarding that matter.

10 Acting Commissioner Johnson suggested that the
11 Board reach out to the Office of Policy for
12 information regarding the status of the regulation.

13 Mr. Davis suggested that the Board hold off on a
14 vote to release the exposure draft one more cycle, so
15 that the BPOA Policy Office could have more time to
16 review the proposed regulation. Board members agreed
17 with the suggestion.

18 Board members had discussion regarding Section
19 20.52, Massage Therapy Equipment.

20 Chair Caufman stated the Office of Policy and the
21 Commission on Asian Pacific American Affairs would be
22 invited to the Board's next regulatory meeting in
23 August.]

24 ***

25 Approval of Board Minutes

1 Approval of Minutes of the April 9, 2019 meeting

2 CHAIR CAUFMAN:

3 Let's look at the draft Board minutes
4 from the April 9, 2019 meeting.

5 [The Board discussed corrections to the minutes.]

6 CHAIR CAUFMAN:

7 Did anyone else have any additions or
8 corrections to the draft minutes? Then
9 I need a motion from the Board to accept
10 the draft minutes of the April 9, 2019
11 minutes with corrections.

12 MS. PORAMBO:

13 So moved.

14 CHAIR CAUFMAN:

15 Second?

16 MS. ROSADO:

17 Second.

18 CHAIR CAUFMAN:

19 All those in favor? All those opposed?
20 Any abstentions?

21 [The motion carried. Ms. Waller and Ms. Rhodes
22 abstained from voting on the motion.]

23 ***

24 [The Board recessed from 1:02 p.m. until 1:08 p.m.]

25 ***

1 [Kalonji Johnson, Acting Commissioner of Professional
2 and Occupational Affairs, exited the meeting at 1:08
3 p.m.]

4 ***

5 Miscellaneous

6 Other - Draft Newsletter Article

7 [Board members were referred to an article for the
8 Massage Board newsletter presented by Ms. Baughman for
9 further comment. Mr. Davis suggested further
10 discussion of the wording he highlighted in yellow.
11 Hyperlinks were added also.

12 Ms. Niner provided information regarding how to
13 be added to the Board's list of stakeholders. She
14 explained that an email needs to be submitted to the
15 Board's resource account which would then be forwarded
16 to Board Counsel for addition to the stakeholder
17 list.]

18 ***

19 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
20 1:18 p.m. the Board entered into Executive Session
21 with Thomas Davis, Esquire, Board Counsel, for the
22 purpose of conducting quasi-judicial deliberations and
23 to receive advice of Counsel on the matters upon which
24 the Board shall later vote. The Board returned to
25 open session at 2:32 p.m.]

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25MOTIONS

MR. DAVIS: Pursuant to Section 708(a)(5) of the Sunshine Act, the Board met in Executive Session for the purpose of conducting quasi-judicial deliberations and to receive advice of Counsel on the following matters for which the Board is about to vote: Number 3 on the agenda.

Based on the Board's discussions in Executive Session, I believe the Chair would accept a motion to adopt as final the Proposed Adjudication and Order of the Hearing Examiner in the following matter: In the Matter of the Application for Massage Therapist Licensure of Zijia Yin, Applicant, Case No. 18-72-006834.

CHAIR CAUFMAN:

From the floor?

MS. BAUGHMAN:

I move.

CHAIR CAUFMAN:

Camille moves.

MS. RHODES:

1 I second.

2 CHAIR CAUFMAN:

3 Shea seconds. All those in favor? All
4 those opposed? Any abstentions?

5 [The motion carried unanimously.]

6 ***

7 MR. DAVIS:

8 Number 4 on the agenda. Based on the
9 Board's discussions in Executive
10 Session, I believe the Chair would
11 accept a motion to adopt as final the
12 Proposed Adjudication and Order of the
13 Hearing Examiner in the following
14 matter: In the Matter of the
15 Application for Massage Therapist
16 Licensure of Bin Wang, Applicant, Case
17 No. 18-72-007083.

18 CHAIR CAUFMAN:

19 Motion from the floor?

20 MS. NELSON:

21 I'll make the motion.

22 CHAIR CAUFMAN:

23 Jessica first.

24 MS. RHODES:

25 Second.

1 CHAIR CAUFMAN:

2 Shea seconds. All those in favor? All
3 those opposed? Any abstentions?

4 [The motion carried unanimously.]

5 ***

6 MR. DAVIS:

7 [Number 5 on the agenda is File No. 18-
8 72-009031. That has been tabled until
9 the next meeting.]

10 ***

11 MR. DAVIS:

12 Number 6 on the agenda. Based on the
13 Board's discussion in Executive Session
14 I believe the Chair would accept a
15 motion to adopt as final the Proposed
16 Adjudication and Order of the Hearing
17 Examiner in the following matter: In
18 the Matter of the Application for
19 Massage Therapist Licensure of Ryan
20 Shreve, Applicant, Case No. 18-72-
21 008981.

22 CHAIR CAUFMAN:

23 Motion from the floor?

24 MS. ROSADO:

25 So moved.

1 MS. BAUGHMAN:

2 Second.

3 CHAIR CAUFMAN:

4 Gloria and Camille seconds. All those
5 in favor? All those opposed? Any
6 abstentions?

7 [The motion carried unanimously.]

8 ***

9 MR. DAVIS:

10 Number 7 on the agenda. In the Matter
11 of the Application for Licensure as a
12 Massage Therapist of Jessi Jones.

13 Based on the Board's discussions in
14 Executive Session I believe the Chair
15 would accept a motion approving the
16 application.

17 MS. BAUGHMAN:

18 So moved.

19 MS. PORAMBO:

20 Second.

21 CHAIR CAUFMAN:

22 Camille, Nancy seconds. All those in
23 favor? All those opposed? Any
24 abstentions?

25 [The motion carried unanimously.]

1 ***

2 MR. DAVIS:

3 Number 8 on the agenda. Based on the
4 Board's discussions in Executive
5 Session, I believe the Board will
6 entertain a motion to adopt the Consent
7 Agreement at File No. 18-72-003622.

8 MS. NELSON:

9 I'll make the motion.

10 MS. RHODES:

11 Second.

12 CHAIR CAUFMAN:

13 Jessica, Shea seconds. All those in
14 favor? All those opposed? Any
15 abstentions?

16 [The motion carried unanimously. The Respondent's
17 name is Donna M. Trotter, LMT/ t/d/b/a Healing Kneads
18 Therapy.]

19 ***

20 MR. DAVIS:

21 Number 9 on the agenda. In the Matter
22 of the Application for Licensure as a
23 Massage Therapist of Monica Lewis.

24 Based on the Board's discussions in
25 Executive Session, I believe the Board

1 would entertain a motion approving the
2 application.

3 MS. CHAMBERLAIN:

4 Motion.

5 CHAIR CAUFMAN:

6 Linda first.

7 MS. WALLER:

8 Second.

9 CHAIR CAUFMAN:

10 Linda first, Ellyn Jo seconds. All
11 those in favor? All those opposed? Any
12 abstentions?

13 [The motion carried unanimously.]

14 ***

15 MR. DAVIS:

16 Number 10 on the agenda, in the Matter
17 of the Application for licensure as a
18 massage therapist of Qi Chen.

19 Based on the Board's discussions in
20 Executive Session, I believe the Chair
21 would accept a motion provisionally
22 denying the application.

23 CHAIR CAUFMAN:

24 From the floor?

25 MS. BAUGHMAN:

1 So moved.

2 MS. PORAMBO:

3 Second.

4 CHAIR CAUFMAN:

5 Camille first, Nancy. All those in
6 favor? All those opposed? Any
7 abstentions?

8 [The motion carried unanimously.]

9 ***

10 MR. DAVIS:

11 In the Matter of the Application for
12 Licensure as a Massage Therapist of Hyun
13 Na, H-Y-U-N, N-A.

14 Based on the Board's discussions in
15 Executive Session, I believe the Chair
16 would accept a motion provisionally
17 denying the application.

18 MS. PORAMBO:

19 I motion.

20 CHAIR CAUFMAN:

21 Nancy first.

22 MS. WALLER:

23 Second.

24 CHAIR CAUFMAN:

25 Ellyn Jo seconds. All those in favor?

1 All those opposed?

2 [The motion carried unanimously.]

3 ***

4 MR. DAVIS:

5 Number 12 on the agenda, in the Matter
6 of the Application for Licensure as a
7 Massage Therapist of Tanya Kuny.

8 Based on the Board's discussions in
9 Executive Session, I believe the Chair
10 would accept a motion approving the
11 application.

12 MS. WALLER:

13 So moved.

14 CHAIR CAUFMAN:

15 Ellyn Jo moves.

16 MS. NELSON:

17 I'll second.

18 CHAIR CAUFMAN:

19 Jessica seconds. All those in favor?

20 All those opposed? Any abstentions?

21 [The motion carried unanimously.]

22 ***

23 MR. DAVIS:

24 Number 14 on the agenda.

25 Based on the Board's discussions in

1 Executive Session I believe the Chair
2 would accept a motion approving the CE
3 Waiver Request of Joan Lafty and
4 allowing her to take the CEs online.

5 ***

6 MS. RHODES:

7 So moved.

8 MS. ROSADO:

9 Second.

10 CHAIR CAUFMAN:

11 Shea first, Gloria second. All those in
12 favor? All those opposed? Any
13 abstentions?

14 [The motion carried unanimously.]

15 ***

16 MR. DAVIS:

17 Number 13 on the agenda is the Proposed
18 2021 waiver of CEs for new licensees. I
19 ask that Board Administration please
20 explain exactly what this would entail.

21 MS. NINER:

22 The Board is going to grant a waiver for
23 new licensees, that is, those who are
24 issued licenses in this renewal period,
25 so that when they renew in 2021, they

1 would only need to pay the renewal fee
2 and complete the child abuse CE.

3 MR. DAVIS:

4 And from what I understand this is
5 something the Board has been doing for
6 several years, is that correct?

7 CHAIR CAUFMAN:

8 Correct.

9 MR. DAVIS:

10 Is there any discussion on the matter?

11 CHAIR CAUFMAN:

12 Hearing none from the floor, we need a
13 motion to approve the 2021 waiver for
14 CEs for new licensees.

15 MS. CHAMBERLAIN:

16 So moved.

17 MS. WALLER:

18 Second.

19 CHAIR CAUFMAN:

20 So moved Linda, Ellyn Jo seconds.

21 All those in favor? All those opposed?

22 Any abstentions?

23 [The motion carried unanimously.]

24 ***

25 [Becky D. Caufman, LMT, Chair, announced the Board's

1 next meeting is scheduled for August 13, 2019, and
2 that a Regulatory Meeting would be held the day
3 before.

4 Chair Caufman noted that approval has not yet
5 been received as to who would be attending the 2019
6 Annual FSMTB Meeting October 3-5 in Atlanta, GA.]

7 ***

8 Adjournment

9 [There being no further business, the State Board of
10 Massage Therapy meeting adjourned at 2:39 p.m.]

11 ***

12
13 CERTIFICATE

14
15 I hereby certify that the foregoing summary
16 minutes of the State Board of Massage Therapy Meeting,
17 was reduced to writing by me or under my supervision,
18 and that the minutes accurately summarize the
19 substance of the State Board of Massage Therapy
20 Meeting.

21 

22 Seth Baier,

23 Minute Clerk

24 Sargent's Court Reporting

25 Service, Inc.

STATE BOARD OF MASSAGE THERAPY
REFERENCE INDEX

June 11, 2019

TIME

AGENDA

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8		
9	9:34	Official Call to Order
10		
11	9:34	Roll Call
12		
13	9:38	Report of Board Prosecutor
14		
15	9:46	Report of Acting Commissioner
16		
17	10:00	Report of Board Chair
18		
19	9:46	Report of Board Chair
20		
21	10:10	Appointment - Pat Landis, PA Department of Education
22		
23		
24	10:41	Recess
25	10:48	Return to Open Session
26		
27	12:05	Return to Open Session
28		
29	10:48	Appointment - Lorena Haynes, Director of Government Relations, FSMTB
30		
31		
32	12:13	Report of Board Regulatory Counsel
33		
34	12:58	Approval of Minutes
35		
36	1:02	Recess
37	1:08	Return to Open Session
38		
39	1:08	Miscellaneous
40		
41	1:18	Executive Session
42	2:32	Return to Open Session
43		
44	2:32	Motions
45		
46	2:39	Adjournment
47		
48		
49		
50		