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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF LANDSCAPE ARCHITECTS  
VIA TELECONFERENCE**

TIME: 10:31 A.M.

August 13, 2020

State Board of Landscape Architects  
August 13, 2020

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BOARD MEMBERS:

David B. Morgan, RLA, Chairman, Professional Member  
K. Kalonji Johnson, Commissioner, Bureau of  
Professional and Occupational Affairs  
Dina Klavon, RLA, Secretary, Professional Member  
Patrick A. West, Professional Member  
Edward J. Rak, Public Member  
Richard P. Rauso, RLA, Professional Member  
Brett W. Mauser, Office of Attorney General, Bureau of  
Consumer Protection

BUREAU PERSONNEL:

C. William Fritz II, Esquire, Board Counsel  
Ray Michalowski, Esquire, Senior Prosecution Liaison  
Terrie Kocher, Board Administrator  
Theodore Stauffer, Executive Assistant, Bureau of  
Professional and Occupational Affairs

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2 State Board of Landscape Architects

3 August 13, 2020

4 \*\*\*

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at  
6 9:00 a.m. the Board entered into Executive Session  
7 with C. William Fritz II, Esquire, Board Counsel, for  
8 the purpose of conducting quasi-judicial deliberations  
9 on matters pending before the Board and to receive the  
10 advice of Counsel. The Board returned to open session  
11 at 10:30 a.m.]

12 \*\*\*

13 The regularly scheduled meeting of the State  
14 Board of Landscape Architects was held on Thursday,  
15 August 13, 2020. David B. Morgan, RLA, Chairman,  
16 Professional Member, called the meeting to order at  
17 10:31 a.m. Roll call was taken.

18 \*\*\*

19 Approval of minutes of the June 18, 2020 meeting

20 CHAIRMAN MORGAN:

21 Next item on the agenda is approval of  
22 the draft meeting minutes, dated June 18,  
23 2020.

24 Has everyone had a chance to review  
25 that, and would anyone like to make a

1 motion to approve?

2 MR. RAUSO:

3 I'd like to make a motion to approve the  
4 June 18, 2020 minutes.

5 CHAIRMAN MORGAN:

6 Do we have a second?

7 MR. WEST:

8 Second.

9 CHAIRMAN MORGAN:

10 All in favor, please signify by saying  
11 aye. Anyone opposed?

12 [The motion carried unanimously.]

13 \*\*\*

14 [Theodore Stauffer, Executive Secretary, Bureau of  
15 Professional and Occupational Affairs, noted the  
16 meeting was being recorded, and those who remain on  
17 the line were giving their consent to being recorded.]

18 \*\*\*

19 Report of Board Counsel

20 MR. FRITZ:

21 Prior to open session, the Board met in  
22 executive session and conducted quasi-  
23 judicial deliberations. During that  
24 executive session, we discussed Item No.  
25 2 on the agenda, which is the Landscape

1 Architect Examination Application  
2 submitted by William Kraus.

3 The Board would entertain a motion to  
4 approve that Application for William  
5 Kraus.

6 CHAIRMAN MORGAN:

7 Do we have a motion?

8 MR. WEST:

9 I make a motion.

10 CHAIRMAN MORGAN:

11 Do we have a second?

12 MS. KLAVON:

13 Second.

14 CHAIRMAN MORGAN:

15 We have a motion and a second. Prior to  
16 calling for a roll on the motion, I would  
17 like to interject and add as part of the  
18 motion we include the statement that  
19 Board counsel may feel free to edit or  
20 modify that the motion, and again, parts  
21 of the motion.

22 Please indicate your approval that  
23 the motion is being discussed and  
24 potentially seconded based on the current  
25 situation, which is relatively unique to

1           this Board at this time and that it is an  
2           underlying reasoning for the Board to  
3           move forward.

4 MR. FRITZ:

5           I would also note on that, like all  
6           applications that come before the Board,  
7           we look at each one on a case-by-case  
8           basis and look at the specifics to that  
9           application.

10 CHAIRMAN MORGAN:

11           With that, all in favor of the motion and  
12           the second? Any opposed?

13 [The motion carried unanimously.]

14                                   \*\*\*

15 Report of Prosecutorial Division

16 [Ray Michalowski, Esquire, Senior Board Prosecution  
17 Liaison, on behalf of Tiffany A. Raker, Esquire, Board  
18 Prosecution Liaison, reported no consent agreements  
19 for discussion.]

20                                   \*\*\*

21 Report of Board Counsel

22 [C. William Fritz II, Esquire, Board Counsel, referred  
23 to prior discussion with the Board regarding Act 53,  
24 where the Board has to provide a list of crimes that  
25 members feel may be a bar to licensure. He stated

1 Board counsel was working in conjunction with  
2 prosecution and would like to have something from the  
3 Board by the end of the month when all Boards should  
4 have something posted. He commented that the list of  
5 crimes that bar an applicant will also assist  
6 applicants by not wasting their time when applying for  
7 licensure.

8 Chairman Morgan suggested obtaining lists from  
9 similar Boards with similar concerns for certain types  
10 of criminal activity that would prevent licensure,  
11 which would be a good starting place in helping to be  
12 consistent with similar Boards so as to not be moving  
13 in different directions.

14 Mr. Fritz offered to provide Board members with a  
15 rough draft of a list he has been working on as a  
16 starting point.

17 Mr. Michalowski mentioned overseeing both of the  
18 other design Boards and similar Boards. He was trying  
19 to be consistent between Boards and at the same time  
20 recognize their specialties that would be different in  
21 each one.]

22 \*\*\*

23 Report of Board Chairman

24 [David B. Morgan, RLA, Chairman, Professional Member,  
25 questioned whether there was any new information Mr.

1 Rauso would like to bring to the Board's attention  
2 from the American Society of Landscape Architects  
3 (ASLA).

4 Mr. Rauso noted the American Society of Landscape  
5 Architects Pennsylvania-Delaware Chapter Conference  
6 originally was supposed to be an in-person conference  
7 scheduled for April 2020 was postponed until November  
8 2020 and has changed to an online conference.

9 Mr. Rauso stated the change was in response to  
10 the Board's decision to waive the in-person  
11 requirements of continuing education credits for the  
12 2019 through 2021 registration period.

13 Mr. Rauso noted the 2021 conference was being  
14 planned but with a decision that may not come in the  
15 near future because of not knowing whether there may  
16 be a waiver for the next period as far as continuing  
17 education that has a direct impact on planning  
18 conferences for ASLA Pennsylvania-Delaware.

19 Chairman Morgan noted not being quite there yet  
20 regarding the renewal period ending in May 2021. He  
21 was hopeful there will be a vaccine and in-person  
22 meetings could be held.

23 Mr. Rauso mentioned that conferences have to be  
24 planned well in advance because of the need for a  
25 venue with plans for 2021 in the central section of



1 the state, probably State College, and tentatively  
2 deciding if it could be in person. He noted also  
3 starting to plan for 2022.

4 Chairman Morgan commented that he had no issue  
5 with maintaining an online ability to obtain credits  
6 and following general practice procedures, whether it  
7 is state and/or federal. He believes the majority of  
8 members would understand if the 2021 conference would  
9 have to be planned as online.

10 Mr. Rauso stated it was the goal of ASLA to have  
11 an in-person conference because it allows landscape  
12 architects the opportunity to get together to talk  
13 about common goals, so it was a social aspect in  
14 addition to the continuing education credits.

15 Mr. Rauso reported that ASLA was giving free  
16 memberships to all students and landscape architecture  
17 programs and universities. He mentioned the privilege  
18 of having six universities within the chapter and an  
19 influx of 250-300 new student members that joined  
20 ASLA. He noted the goal of having students interact  
21 with practitioners.

22 Chairman Morgan commented that it would be  
23 fantastic to be able to get the students amongst the  
24 practicing members and continue to basically build the  
25 lobby and expand the number of licensed individuals.]

1 \*\*\*

2 Report of Commissioner - No Report

3 \*\*\*

4 Miscellaneous

5 [David B. Morgan, RLA, Chairman, Professional Member,  
6 noted the remaining Board meeting is November 19,  
7 2020. He mentioned the possible rescheduling of that  
8 date or time due to conflict with other Boards.

9 Chairman Morgan also noted 2021 Board meeting  
10 dates.]

11 \*\*\*

12 Adjournment

13 CHAIRMAN MORGAN:

14 Any business or information to offer that  
15 I overlooked? Okay, hearing none. I am  
16 in favor of a motion for adjournment.

17 MR. RAK:

18 I so move.

19 CHAIRMAN MORGAN:

20 Ed made a motion. Do we have a second?

21 MS. KLAVON:

22 Second.

23 CHAIRMAN MORGAN:

24 Dina seconded the motion. I declare the  
25 meeting of the Landscape Architects Board

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on August 13, 2020, to be adjourned.

[The motion carried unanimously.]

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[There being no further business, the State Board of  
Landscape Architects Meeting adjourned at 10:53 a.m.]

\*\*\*

CERTIFICATE

I hereby certify that the foregoing summary  
minutes of the State Board of Landscape Architects  
meeting, was reduced to writing by me or under my  
supervision, and that the minutes accurately summarize  
the substance of the State Board of Landscape  
Architects meeting.



Sarah LaMaster,  
Minute Clerk  
Sargent's Court Reporting  
Service, Inc.

STATE BOARD OF LANDSCAPE ARCHITECTS  
REFERENCE INDEX

August 13, 2020

TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:31	Official Call to Order
10:31	Roll Call
10:34	Approval of Minutes
10:35	Report of Board Counsel
10:42	Report of Board Chairman
10:51	Miscellaneous
10:53	Adjournment

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