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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF FUNERAL DIRECTORS
VIA TELECONFERENCE**

TIME: 10:47 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

September 18, 2020

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State Board of Funeral Directors
September 18, 2020

BOARD MEMBERS:

- William G. Harris, Chairman, Professional Member - Absent
- Milian E. Rodriguez, Vice Chairperson, Professional Member
- Theodore Stauffer, Executive Secretary, Bureau of Professional and Occupational Affairs, on behalf of K. Kalonji Johnson, Commissioner, Bureau of Professional and Occupational Affairs
- Scott Custead, Public Member
- Kenneth C. DuPree, Professional Member
- Carmella M. Imburgia, Professional Member
- Jennifer Jane Kirk, Esquire, Senior Deputy Attorney General, Antitrust Section, Office of Attorney General
- Thomas G. Kukuchka, CFSP, Professional Member - Absent
- Francis McCusker, Public Member - Absent

BUREAU PERSONNEL:

- Jaime D. Black, Esquire, Board Counsel
- Timothy A. Fritsch, Esquire, Board Prosecution Liaison
- Heidy M. Weirich, Board Administrator

1 ***

2 State Board of Funeral Directors

3 September 18, 2020

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
6 9:30 a.m. the Board entered into executive session
7 with Jaime D. Black, Esquire, Board Counsel, to have
8 attorney-client consultation and for the purpose of
9 conducting quasi-judicial deliberations regarding the
10 matters before the Board as listed on today's agenda.
11 The Board entered into public session at 10:30 a.m.]

12 ***

13 [The Board recessed from 10:30 a.m. until 10:47 a.m.]

14 ***

15 [Jaime D. Black, Esquire, Board Counsel, reminded
16 everyone the meeting was being recorded, and their
17 attendance at this meeting was consent to being
18 recorded.]

19 ***

20 The regularly scheduled meeting of the State
21 Board of Funeral Directors was held on Friday,
22 September 18, 2020. Milian E. Rodriguez, Vice
23 Chairperson, Professional Member, called the meeting
24 to order at 10:47 a.m.

25 ***

1 Pledge of Allegiance]

2 [Vice Chair Rodriguez requested the Pledge of
3 Allegiance be recited.]

4 ***

5 Roll Call

6 [Vice Chair Rodriguez requested a roll call.]

7 ***

8 Report of Prosecutorial Division

9 [Timothy A. Fritsch, Esquire, Board Prosecution
10 Liaison, presented the Consent Agreement for Case Nos.
11 16-48-05644, 18-48-010240, & 18-48-010241.]

12 ***

13 MS. BLACK:

14 Would the Board entertain a motion to
15 accept the Consent Agreements at Item
16 No. 2 at Case Nos. 16-48-05644, 18-48-
17 010240, & 18-48-010241?

18 MS. KIRK:

19 So moved.

20 MS. IMBURGIA:

21 Second.

22 MS. BLACK:

23 All in favor? Any opposed?

24 [The motion carried unanimously. The Board has
25 adopted the Consent Agreement at BPOA v. Kelly L.

1 Corridoni, FD; Kelly L. Corridoni Funeral Home LTD;
2 and Keystone Cremation Alliance, LLC.]

3

4 [Timothy A. Fritsch, Esquire, Board Prosecution
5 Liaison, presented the Consent Agreement for Case No.
6 16-48-01501.]

7

8 MS. BLACK:

9

Will the Board entertain a motion to
10 accept the Consent Agreement at Item No.
11 3 at Case No. 16-48-01501?

12 VICE CHAIR RODRIGUEZ:

13

I make a motion.

14 MS. IMBURGIA:

15

Second.

16 VICE CHAIR RODRIGUEZ:

17

I made the motion. Jennifer seconded.

18 MS. BLACK:

19

All in favor? Any opposed?

20 [The motion carried unanimously. The Board has
21 accepted the Consent Agreement at Item No. 3, BPOA v.
22 Hilary J. Bonin, Case No. 16-48-01501.]

23

24 [Timothy A. Fritsch, Esquire, Board Prosecution
25 Liaison, presented the Consent Agreement for Case Nos.

1 16-48-06808, 16-48-08725, & 16-48-08726.]

2 ***

3 MS. BLACK:

4 Will the Board entertain a motion to
5 accept the Consent Agreement and Order
6 at Item No. 4 at Case Nos. 16-48-06808,
7 16-48-08725, & 16-48-08726?

8 MS. IMBURGIA:

9 I motion.

10 VICE CHAIR RODRIGUEZ:

11 Second.

12 MS. BLACK:

13 All in favor? Any opposed? Any
14 abstentions?

15 MR. DuPree:

16 I abstain.

17 [The motion carried. Mr. DuPree abstained from
18 discussions and voting on the motion.]

19

20 MS. BLACK:

21 The Board has accepted the Consent Agreement at Item
22 No. 4, BPOA v. Christopher Angelo Hawkins, FD, &
23 Julian V. Hawkins Funeral Home.

24 ***

25 Report of Board Counsel

1 [Jaime D. Black, Esquire, Board Counsel, referred to
2 the proposed licensure by endorsement Annex for the
3 Act 41 regulation. She stated Act 41 of 2019 went
4 into effect on August 29, 2019, which provides a way
5 for boards and commissions of the Bureau to provide a
6 Commonwealth-issued license to applicants currently
7 licensed or certified in other jurisdictions.

8 Ms. Black stated the purpose of Act 41 was to
9 reduce unnecessary barriers to licensure for new
10 residents, veterans, military spouses, and other
11 individuals who wish to move to and work in the
12 Commonwealth.

13 Ms. Black mentioned discussion at the July
14 meeting, where the Board voted on competencies, which
15 included having experience for 2 of the 5 years
16 immediately preceding the date of the application or
17 completing of 6 hours of continuing education in the
18 preceding 24 months.]

19 ***

20 MS. BLACK:

21 Is there a motion to adopt the propose
22 Annex as drafted and direct Board
23 counsel to release it as an exposure
24 draft?

25 MS. KIRK:

1 So moved.

2 MS. IMBURGIA:

3 Second.

4 MS. BLACK:

5 All in favor? Any opposed?

6 [The motion carried unanimously.]

7 ***

8 MS. BLACK:

9 Is there a motion to adopt the
10 Adjudication and Order at Item No. 6,
11 BPOA v. Vince N. Baker, FD & Baker
12 Funeral Home, Ltd., Case Nos. 17-48-
13 013771, 18-48-009687, & 19-48-015612?

14 MS. KIRK:

15 So moved.

16 MS. IMBURGIA:

17 Second.

18 MS. BLACK:

19 All in favor? Any opposed?

20 [The motion carried. Mr. DuPree abstained from
21 discussions and voting on the motion.] The Board has
22 voted to adopt the adjudication and order at item No.
23 6.

24 ***

25 Approval of minutes of the July 29, 2020 meeting

1 MS. BLACK:

2 The Funeral Board Minutes at Item No. 1
3 from July 29, 2020. Would the Board
4 like to entertain a motion to table
5 those minutes because the documents were
6 not able to be viewed by the Board prior
7 to today's meeting?

8 MS. KIRK:

9 So moved.

10 VICE CHAIR RODRIGUEZ:

11 Second.

12 MS. BLACK:

13 All in favor? Any opposed?

14 [The motion carried unanimously.]

15 ***

16 Report of Commissioner - No Report

17 ***

18 Report of Board Chair

19 [Milian E. Rodriguez, Vice Chairperson, Professional
20 Member, stated Chair Harris had been excused for this
21 meeting. She thanked everyone present, noting the
22 Board will meet again in October 2020.]

23 ***

24 Report of Board Administrator

25 [Heidy M. Weirich, Board Administrator, reported

1 everything was going smoothly in the office and
2 thanked everybody for their patience.

3 Vice Chair Rodriguez thanked Ms. Weirich for her
4 administrative efforts in such a restricted
5 situation.]

6 ***

7 Continuing Education

8 MS. BLACK:

9 The Board was not able to review these
10 documents before today's meeting. Would
11 the Board want to entertain a motion to
12 table this item for discussion at a
13 later time?

14 MR. DUPREE:

15 I move to table the item until the
16 October meeting.

17 MS. IMBURGIA:

18 I second it.

19 MS. BLACK:

20 All in favor? Any opposed?

21 [The motion carried unanimously.]

22 ***

23 Adjournment

24 VICE CHAIR RODRIGUEZ:

25 I would like to have a motion to

1 adjourn?

2 MR. STAUFFER:

3 I'll make that motion.

4 VICE CHAIR RODRIGUEZ:

5 We need a second.

6 MS. IMBURGIA:

7 I'll second it.

8 VICE CHAIR RODRIGUEZ:

9 All in favor? Any opposed?

10 [The motion carried unanimously.]

11 ***

12 [There being no further business, the State Board of
13 Funeral Directors Meeting adjourned at 11:14 a.m.]

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CERTIFICATE

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I hereby certify that the foregoing summary minutes of the State Board of Funeral Directors meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Funeral Directors meeting.



Kelly Gallick,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF FUNERAL DIRECTORS
REFERENCE INDEX

September 18, 2020

	TIME	AGENDA
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9	9:30	Executive Session
10	10:30	Return to Open Session
11		
12	10:31	Recess
13	10:41	Return to Open Session
14		
15	10:47	Official Call to Order
16		
17	10:47	Roll Call
18		
19	10:49	Pledge of Allegiance
20		
21	10:50	Report of Prosecutorial Division
22		
23	11:05	Report of Board Counsel
24		
25	11:09	Report of Board Chair
26		
27	11:09	Report of Board Administrator
28		
29	11:10	Continuing Education Report
30		
31	11:14	Adjournment
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