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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE ARCHITECTS LICENSURE BOARD

TIME: 9:11 A.M.

PENNSYLVANIA DEPARTMENT OF STATE
Board Room C
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

September 14, 2017

1 State Architects Licensure Board
2 September 14, 2017
3
4

5 BOARD MEMBERS:
6

7 John R. Hill, RA, President
8 Kathryn Waters, Deputy Commissioner of Professional
9 and Occupational Affairs
10 Nicholas Basehore, Office of Attorney General,
11 Consumer Protection
12 Douglas E. Carney, RA
13 Darryl R. Hamm, Public Member - Absent
14 Philip M. Leinbach, RA, Vice President
15 Mary E. McClenaghan, RA
16 Jerry K. Roller, RA
17
18

19 BUREAU PERSONNEL:
20

21 Juan Ruiz, Esquire, Board Counsel
22 Ray Michalowski, Esquire, Board Prosecution
23 Liaison
24 Mark Zogby, Esquire, Board Prosecutor
25 Amanda Li, Board Administrator
26
27

28 ALSO PRESENT:
29

30 Amal Mahrouki, Director Legislative Affairs, AIA PA
31 Anthony Potter, Esquire, General Counsel, AIA PA
32 Yvette Richardson, PE, Principal, Sabir, Richardson,
33 Weisberg
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1 ***

2 State Architects Licensure Board

3 September 14, 2017

4 ***

5 The regularly scheduled meeting of the State
6 Architects Licensure Board was held on Thursday,
7 September 14, 2017. John R. Hill, RA, President,
8 called the meeting to order at 9:11 a.m. The Pledge
9 of Allegiance was recited. Kathryn Waters, Deputy
10 Commissioner, was not present at the commencement of
11 the meeting.

12 ***

13 Roll Call

14 [Roll call was taken. A quorum was noted to be
15 present.]

16 ***

17 Pledge of Allegiance

18 [The Pledge of Allegiance was recited.]

19 ***

20 Introduction of Audience Members

21 [President Hill requested the introduction of audience
22 members.]

23 ***

24 [President Hill welcomed Juan Ruiz, Esquire, as Board
25 Counsel.]

1 ***

2 Approval of Minutes of the May 11, 2017 meeting

3 PRESIDENT HILL:

4 We begin the meeting with the approval

5 of the May 11, 2017 meeting Minutes.

6 Has everybody had a chance to review

7 those? Any comments, corrections?

8 [The Board discussed corrections to the minutes.]

9 PRESIDENT HILL:

10 Any other comments anybody has? Do I

11 hear a motion to accept the Minutes with

12 the corrections noted?

13 MR. LEINBACH:

14 So moved.

15 MR. CARNEY:

16 Second.

17 PRESIDENT HILL:

18 All in favor? Any opposed? The Minutes

19 are approved.

20 [The motion carried unanimously.]

21 ***

22 Report of Prosecutorial Division

23 Case Status Report

24 [Ray Michalowski, Esquire, Board Prosecution Liaison,

25 stated Mark Zogby, Esquire, Board Prosecutor, would be

1 present for the 10:00 a.m. hearing. He noted that the
2 Consent Agreement today was the last of the oldest
3 cases. Mr. Michalowski clarified questions regarding
4 licensure, sole proprietor renewal, and PALS.]

5

6 [Mr. Michalowski, Esquire, on behalf of David Ross,
7 Esquire, presented a Consent Agreement for File No.
8 10-41-06263.]

9

10 Report of Board Counsel

11 Matters for Deliberation

12 [Juan Ruiz, Esquire, Interim Board Counsel, noted a
13 matter for deliberation and proposed Adjudication and
14 Order to be discussed in Executive Session. He also
15 noted the 10:00 a.m. hearing.

16 President Hill discussed draft licensure
17 requirement revisions and noted comments from the
18 Board.

19 Mr. Carney suggested clarification regarding
20 bachelor's degree licensure. He also noted editorials
21 to be emailed to the Board.

22 Mr. Roller welcome Mr. Ruiz to the Board. He
23 also requested information of when a draft may be
24 available for stakeholders.

25 Mr. Ruiz stated that an exposure draft is usually

1 sent to the stakeholders ahead of time. He explained
2 the process for the publishing of a regulation
3 package.

4 Ms. Mahrouki discussed House Bill 223,
5 Representative Sonney's Bill, which moved out of the
6 House and was in Senate Consumer Protection and
7 Professional Licensure Committee. She also mentioned
8 Senate Bill 432, a Senator Rafferty Bill, in the
9 Senate Consumer Protection and Professional Licensure
10 Committee for review. She noted feedback that the
11 bill will not move this month but possibly next month.

12 Ms. Mahrouki contacted stakeholders to see how
13 many other organizations would support mandatory
14 continuing education.]

15 ***

16 Applications

17 [President Hill noted applications to be reviewed in
18 Executive Session.]

19 ***

20 Report of Board President

21 [President Hill noted Darryl Hamm as the newly elected
22 public director of the National Council of
23 Architectural Registration Board.

24 He discussed the intern title change that AIA
25 approved, which are architectural designer and design

1 [Kathryn Waters, Deputy Commissioner, exited the
2 meeting at 9:57 a.m.]

3 ***

4 [President Hill congratulated Phil Leinbach as the
5 Region 2 Chair for NCARB.]

6 President Hill mentioned the 2019 NCARB
7 Centennial Celebration and suggested that the Board
8 use the template being offered for a summary of the PA
9 Board which is due December 31, 2017.

10 Mr. Leinbach updated the Board on the centennial
11 celebration plans from the Regional Leadership
12 Committee at the end of August. The plans are a
13 rollout centennial 2019 regional meeting in Nashville,
14 a culminate Washington DC annual meeting, and a
15 rollout AIA National meeting. He noted the NCARB may
16 be able to assist with the historical information.

17 President Hill commented on the Region 2 Educator
18 and Practitioner Symposium scheduled for October 2018
19 at Drexel University in Philadelphia.

20 He noted board initiatives regarding board
21 members and Pennsylvania code officials. Other boards
22 have been setting up discussions and meetings with
23 code officials in their state's jurisdictions.
24 President Hill noted the Grenfell Tower tragedy in
25 London with an emphasis on the importance of health,

1 safety, welfare, credentials, and the importance of
2 professionals.]

3 ***

4 [The Board recessed from 10:02 a.m. to 10:13 a.m.]

5 ***

6 [A formal hearing was held from 10:14 a.m. until 10:48
7 a.m. In the Matter of the Application for Licensure of
8 Cappy E. A. Sabir, File No. 17-41-05862.]

9 ***

10 [President Hill noted correspondence from NCARB for
11 the Board's review.]

12 ***

13 [President Hill discussed the NCARB outreach memo from
14 Nefetari Carver regarding the Philadelphia
15 Architecture and Design Fair at Temple University on
16 October 21, 2017, regarding attendance from the Board
17 to discuss the architect role and to talk to young
18 people about the positive aspects of licensure.]

19 MR. LEINBACH:

20 Motion to approve Doug Carney to
21 represent the Pennsylvania State
22 Architects Licensing Board at the NCARB
23 Outreach scheduled for the Philadelphia
24 area in October.

25 MR. ROLLER:

1 Second.

2 PRESIDENT HILL:

3 Any further discussion? All those in
4 favor? Any opposed?

5 [The motion carried unanimously.]

6 ***

7 [President Hill provided handouts of proposed rules of
8 conduct in line with AIA's Code of Ethics regarding
9 certificate holders for discussion at the next Board
10 meeting.]

11 ***

12 Report of Board Administrator

13 [Amanda Li, Board Administrator, updated the Board on
14 2017 licensure renewals, which were completed.]

15 ***

16 Board Meeting Dates

17 [President Hill noted that the March 8, 2018 Board
18 meeting date was changed to March 1, 2018.]

19 ***

20 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
21 11:13 a.m. the Board entered into Executive Session
22 with Juan Ruiz, Esquire, Interim Board Counsel, for
23 the purpose of conducting quasi-judicial
24 deliberations. The Board returned to open session at
25 12:43 p.m.]

1 ***

2 MOTIONS:

3 MR. RUIZ:

4 The Board was just in Executive Session
5 conducting quasi-judicial deliberations
6 on a number of matters coming before the
7 Board, specifically items No. 3, 4, 6,
8 7, 8, 9, 10, 11, 12, 13, 14, and 22 on
9 the agenda.

10 Is there a motion to approve the
11 Consent Agreement and Order at File No.
12 10-41-06263?

13 MR. LEINBACH:

14 So moved.

15 MR. CARNEY:

16 Second.

17 PRESIDENT HILL:

18 I hear a motion and a second. Is there
19 any further discussion on the matter?
20 Hearing none, all those in favor, say
21 aye? Opposed?

22 [The motion carried unanimously. The Respondent's
23 name for File No. 10-41-06263 is James S. Borchard,
24 RA.]

25 ***

1 MR. RUIZ:

2 Is there a motion to adopt the proposed
3 Adjudication and Order and direct Board
4 Counsel to address the exceptions in the
5 case of Commonwealth of Pennsylvania vs.
6 Jeffrey M. Lauffer, RA, at File No. 16-
7 41-11558?

8 MR. CARNEY:

9 So moved.

10 MR. ROLLER:

11 Second.

12 PRESIDENT HILL:

13 I hear a motion and a second. Is there
14 any more discussion on the matter?
15 Hearing none. All those in favor, say
16 aye? Opposed?

17 [The motion carried unanimously.]

18 ***

19 MR. RUIZ:

20 Is there a motion to approve the
21 following applications for Jason
22 Anderson, Paul Bedford, and Anthony
23 Mauro?

24 PRESIDENT HILL:

25 Can I get a motion?

1 MR. CARNEY:

2 So moved.

3 MR. BASEHORE:

4 Second.

5 PRESIDENT HILL:

6 I have a motion and a second. Any
7 further discussion on any of those?

8 Hearing none. All those in favor, say
9 aye? Opposed?

10 [The motion carried unanimously.]

11 ***

12 MR. RUIZ:

13 Is there a motion to approve the
14 application of David Miano?

15 PRESIDENT HILL:

16 Do I hear a motion?

17 MR. LEINBACH:

18 So moved.

19 MR. ROLLER:

20 Second.

21 PRESIDENT HILL:

22 Hearing a motion and a second. Any
23 further discussion? Hearing none. All
24 those in favor, say aye? Opposed? One
25 opposed.

1 [The motion carried. Mary E. McClenaghan opposed the
2 motion.]

3 ***

4 MR. RUIZ:

5 Is there a motion to provisionally deny
6 the applications of Robert Lenahan and
7 Jeffrey Natrop?

8 MR. LEINBACH:

9 So moved.

10 MR. CARNEY:

11 Second.

12 PRESIDENT HILL:

13 Hearing a motion and a second. Any
14 further discussion on those? Hearing
15 none. All those in favor, say aye?
16 Opposed?

17 [The motion carried unanimously.]

18 ***

19 MR. RUIZ:

20 Is there a motion to provisionally deny
21 the application of Peter Gilles, Jr.?

22 MR. LEINBACH:

23 So moved.

24 MR. CARNEY:

25 Second.

1 PRESIDENT HILL:

2 Hearing a motion and a second. Any
3 further discussion? Hearing none. All
4 those in favor, say aye? Opposed?

5 [The motion carried unanimously.]

6 ***

7 MR. RUIZ:

8 Is there a motion to approve the
9 application of Nimesh Patel?

10 MR. LEINBACH:

11 So moved.

12 MR. CARNEY:

13 Second.

14 PRESIDENT HILL:

15 Hearing a motion and a second. Any
16 further discussion? All those in favor,
17 say aye? Opposed?

18 [The motion carried unanimously.]

19 ***

20 MR. RUIZ:

21 Is there a motion to grant the Testing
22 Accommodations Request for Morgan
23 Linquito?

24 MR. BASEHORE:

25 So moved.

1 MR. ROOLER:

2 Second.

3 PRESIDENT HILL:

4 Hearing a motion and a second. Any
5 further discussion? All those in favor,
6 say aye? Opposed?

7 [The motion carried unanimously.]

8 ***

9 MR. RUIZ:

10 Is there a motion to grant the
11 application for licensure of Cappy E.A.
12 Sabir?

13 MR. LEINBACH:

14 So moved.

15 MR. CARNEY:

16 Second.

17 PRESIDENT HILL:

18 Hearing a motion and a second. Any
19 further discussion on that? Hearing
20 none. All those in favor, say aye?
21 Opposed?

22 [The motion carried unanimously.]

23 ***

24 Adjournment

25 PRESIDENT HILL:

1 Are there any other items for discussion
2 or any other issues that anybody wants
3 to bring up before the Board today?
4 Hearing none. Do I hear a motion to
5 adjourn?

6 MR. LEINBACH:

7 So moved.

8 MR. CARNEY:

9 Second.

10 PRESIDENT HILL:

11 I believe we are all in agreement to
12 that, so thank you very much. We'll see
13 you in November.

14 ***

15 [There be no further business, the State Architects
16 Licensure Board meeting adjourned at 12:48 p.m.]

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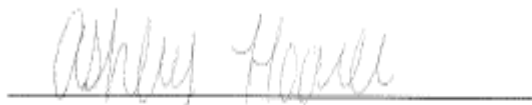
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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Architects Licensure Board meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Architects Licensure Board meeting.



Ashley Hoover,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEX
September 14, 2017

	TIME	AGENDA
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2		
3		
4		
5		
6		
7	9:11	Official Call to Order
8		
9	9:11	Pledge of Allegiance
10		
11	9:12	Roll Call
12		
13	9:12	Introduction of Audience
14		
15	9:13	Approval of Minutes
16		
17	9:15	Report of Prosecutorial Division
18		
19	9:22	Report of Board Counsel
20		
21	9:33	Report of Board President
22		
23	9:41	Report of Commissioner
24		
25	10:02	Recess
26	10:13	Return to Open Session
27		
28	10:14	Hearing - Cappy E. A. Sabir
29		
30	11:09	Report of Board Administrator
31		
32	11:13	Executive Session
33	12:43	Return to Open Session
34		
35	12:44	Motions
36		
37	12:48	Adjournment
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