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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE ARCHITECTS LICENSURE BOARD

TIME: 10:32 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2601 North Third Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

November 9, 2022

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State Architects Licensure Board
November 9, 2022

BOARD MEMBERS:

Jerry K. Roller, RA, President
Arion R. Claggett, Acting Commissioner, Bureau of
Professional and Occupational Affairs
William J. Bates, RA, Secretary
Jonathan Burns, Esquire, Deputy Attorney General,
Office of Attorney General
Michael Johns, RA
Mary E. McClenaghan, RA
Aram Piligian Jr., RA

BUREAU PERSONNEL:

Dean F. Picarella, Esquire, Senior Board Counsel
C. William Fritz II, Esquire, Board Counsel
Ray Michalowski, Esquire, Senior Board Prosecution
Liaison
Jessica Harris, Board Administrator
Andrew LaFratte, MPA, Executive Policy Specialist,
Department of State

ALSO PRESENT:

Stephen M. Swarney, J.D., Executive Director,
American
Institute of Architects Pennsylvania
Jennifer Smeltz, Republican Executive Director,
Senate Consumer Protection & Professional Licensure
Committee

1 ***

2 State Architects Licensure Board

3 November 9, 2022

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,
6 at 9:30 a.m. the Board entered into Executive Session
7 with C. William Fritz II, Esquire, Board Counsel, for
8 the purpose of conducting quasi-judicial
9 deliberations. The Board returned to open session at
10 10:30 a.m.]

11 ***

12 The regularly scheduled meeting of the State
13 Architects Licensure Board was held on Wednesday,
14 November 9, 2022. Jerry K. Roller, RA, President,
15 called the meeting to order at 10:32 a.m.

16 ***

17 [C. William Fritz II, Esquire, Board Counsel, noted
18 the Board met in Executive Session and conducted
19 quasi-judicial deliberations.

20 Mr. Fritz also informed everyone that the meeting
21 was being recorded, and voluntary participation
22 constituted consent to be recorded.]

23 ***

24 Introduction of Board Members/Attendees

25 [President Roller requested an introduction of Board

1 members and attendees.]

2 Mr. Fritz reported no one was in attendance in
3 the gallery.]

4 ***

5 [President Roller introduced and congratulated
6 Jessica Harris as the new board administrator for the
7 State Architects Licensure Board.]

8 ***

9 Approval of minutes of the September 8, 2022 meeting

10 PRESIDENT ROLLER:

11 The first item on the agenda is
12 approval of the minutes.

13 Do I have a motion to approve?

14 MS. MCCLLENAGHAN:

15 I'll make a motion to approve.

16 PRESIDENT ROLLER:

17 Could I have a second?

18 MR. BATES:

19 Second.

20 PRESIDENT ROLLER:

21 Could we have a roll call, please, Mr.
22 Bates?

23

24 Mr. Roller, yes; Mr. Claggett, aye; Mr.
25 Bates, yes; Mr. Burns, yes; Mr. Johns,

1 aye; Ms. McClenaghan, aye; Mr.
2 Piligian, aye.

3 [The motion carried unanimously.]

4 ***

5 Report of Prosecutorial Division

6 [Ray Michalowski, Esquire, Senior Board Prosecution
7 Liaison, informed Board members that Ms. Solomon
8 would be returning just before Thanksgiving. He
9 reported finishing all of the late renewals within
10 the warning letter period and started rolling out
11 citations for people whose renewals did not renew but
12 were reactivated and practiced for more than six
13 months afterwards. He noted receiving a handful over
14 the last week and along with those will get the
15 reciprocal cases forwarded as well.

16 Mr. Michalowski addressed his presentation to the
17 American Institute of Architects Pennsylvania (AIA
18 PA) yesterday. He mentioned receiving many questions
19 concerning the application process, especially for
20 nontraditional non-National Council of Architectural
21 Registration Boards (NCARB) students. He informed
22 Board members that Mr. Potter also assisted as the
23 moderator, and the presentation seemed to go very
24 well.]

25 ***

1 Report of Board Counsel - Final Adjudication and
2 Order

3 MR. FRITZ:

4 The Board would entertain a motion to
5 approve the Final Adjudication and
6 Order for Irvin L. Kaage IV, Case No.
7 22-41-007730.

8 MS. MCCLENAGHAN:

9 I'll make a motion.

10 PRESIDENT ROLLER:

11 Second?

12 MR. BATES:

13 Second.

14 PRESIDENT ROLLER:

15 Mr. Bates, please call the roll.

16

17 Mr. Roller, no; Mr. Claggett, aye; Mr.
18 Bates, yes; Mr. Burns, yes; Mr. Johns,
19 aye; Ms. McClenaghan, aye; Mr.
20 Piligian, aye.

21 [The motion carried. Jerry Roller opposed the
22 motion.]

23

24 Applications - Reciprocal Licensing Applications

25 MR. FRITZ:

1 The Board would entertain a motion to
2 deny the Reciprocal Licensing
3 Applications of Yang Chai, Joseph
4 Senchak, and Philip Dalton Taylor.

5 MS. MCCLLENAGHAN:

6 I'll make a motion.

7 MR. BATES:

8 Second.

9 PRESIDENT ROLLER:

10 Could we have a roll call, please?

11

12 Mr. Roller, yes; Mr. Claggett, aye; Mr.
13 Bates, yes; Mr. Burns, yes; Mr. Johns,
14 aye; Ms. McClenaghan, aye; Mr.
15 Piligian, yes.

16 [The motion carried unanimously.]

17

18 MR. FRITZ:

19 The Board would entertain a motion to
20 approve the Reciprocal Licensing
21 Applications of Paul Ferguson and Linda
22 J. Zwart.

23 MS. MCCLLENAGHAN:

24 I'll make a motion to approve.

25 PRESIDENT ROLLER:

1 Do we have a second?

2 MR. BATES:

3 Second.

4 PRESIDENT ROLLER:

5 Please call the roll.

6

7 Mr. Roller, yes; Mr. Claggett, aye; Mr.

8 Bates, yes; Mr. Burns, yes; Mr. Johns,

9 aye; Ms. McClenaghan, aye; Mr.

10 Piligian, yes.

11 [The motion carried unanimously.]

12 ***

13 For the Board's Information

14 [C. William Fritz II, Esquire, Board Counsel, noted

15 the digital seal and signature regulation was

16 approved by the Independent Regulatory Review

17 Commission (IRRC) on October 20, 2022, and will soon

18 be finalized.

19 President Roller thanked Mr. Fritz for his

20 efforts regarding the regulation. He noted Acting

21 Commissioner Claggett agreed to have the department

22 send out notices to all registrants indicating the

23 digital seal and signature regulation has been

24 approved and where they can find information.]

25 ***

1 Report of Acting Commissioner - No Report

2

3 Appointment - American Institute of Architects

4 Pennsylvania Update

5 [Stephen M. Swarney, JD, Executive Director, American
6 Institute of Architects Pennsylvania, informed Board
7 members that AIA recently had a successful webinar
8 with over 40 attendees and is looking into having
9 that annually or twice a year. He mentioned that a
10 lot of questions were answered, along with having
11 good interaction with members and perspective members
12 seeking licensure.

13 Mr. Swarney noted having a series of legal
14 webinars with partners at AIA New York and AIA New
15 Jersey with top attorneys answering everything from
16 contract documents to human resources (HR) issues.
17 He mentioned AIA would be putting that behind a
18 paywall and is hoping those are the seeds planted for
19 a national attorneys' conference to find out what
20 counterparts in California, Washington, and the
21 middle of the country were dealing with for good
22 informational exchange.

23 Mr. Swarney stated AIA is also looking into a
24 series of ethics webinars and working in conjunction
25 with outside groups. He mentioned AIA has an

1 upcoming firm symposium with tri-state partners
2 covering topics relevant to small firms.

3 Mr. Swarney informed Board members that AIA would
4 be having a virtual offering at the end of January
5 2023 with tri-states partners, along with renowned
6 economist, Dr. Anirban Basu, and would be sending
7 that information out soon.

8 Mr. Swarney reported that the Architecture
9 Billings Index (ABI) numbers are up and are the
10 highest in the northeast that they have been for a
11 long time. He had nothing new to offer as far as the
12 legislature. He mentioned AIA continues to work with
13 the interior designers, noting talk about possible
14 collaborations but nothing new to report since the
15 last meeting other than AIA continues to follow up
16 with them and the legislators involved in that
17 process.

18 Mr. Swarney reported one court challenge by the
19 home builders on code issues, noting the Department
20 of Labor and Industry sent out the court ruling, and
21 AIA sent the information to all of their members to
22 give them the most up-to-date information.

23 Mr. Swarney announced AIA is undertaking an
24 extensive legislative survey developed by all of
25 their committees and chairpersons. He noted AIA is

1 interested in finding out what members want
2 concerning policies and encouraged everyone to answer
3 the survey to help them with their agenda. He
4 mentioned AIA also invited all nonmembers to weigh in
5 to hear what architects around Pennsylvania have to
6 say.

7 Mr. Swarney stated AIA funded a number of women
8 architects from Pennsylvania to attend the Women's
9 Leadership Conference in San Diego, along with
10 offering full and partial scholarships. He noted
11 attendees at a recent Board meeting brought back good
12 information that AIA is going to build on with their
13 internal local strategic council to provide more
14 opportunities for leadership. He mentioned AIA would
15 turn that into an annual event to sponsor women to
16 attend that conference and offer the scholarship to
17 more people.

18 Mr. Swarney addressed AIA's election of new
19 officers and announced Roger Williams from the
20 northeastern part of the state as the incoming
21 president for next year, Michael Metzger from the
22 eastern chapter as president-elect, Jamie Ober from
23 Philadelphia as secretary, and Eric Booth from AIA
24 Pittsburgh as treasurer.

25 Mr. Swarney note AIA had a successful run at

1 shaking up small cities and good interaction with
2 legislators and city planners for smaller cities to
3 find out what they are doing and how architects could
4 be involved in that process to help small cities.

5 Mr. Swarney reported AIA is nearing 3,000 members
6 as they go into the new year. He mentioned AIA
7 submitted a film project for community service-type
8 work in the New Cumberland area to help with the West
9 Shore Theatre and some local planning to the AIA Film
10 Challenge and made it to the top 10 of 62 applicants.

11 Mr. Swarney also addressed funding a film and
12 video for the Urban Design Regional Employment Action
13 for Minorities (UDream) program. He noted wanting to
14 inform others across the country that they could
15 develop their own UDream-type program to help bring
16 opportunities to graduates of architecture schools.

17 President Roller thanked Mr. Swarney for the
18 update.]

19

20 Report of Board President - Nominations and Election
21 of Board Officers

22 PRESIDENT ROLLER:

23 This is our last meeting of 2022, and
24 we need to nominate officers for the
25 upcoming 2023 year.

1 Do I have any nominations for
2 president of the Board?

3 MS. MCCLLENAGHAN:

4 I'd like to nominate Jerry Roller as
5 president for next year.

6 PRESIDENT ROLLER:

7 Thank you. Are there other
8 nominations? I would like to invite
9 nominations for a vice president of the
10 Board.

11 I would like to nominate Mary
12 McClenaghan as vice president for 2023.

13 Other nominations?

14 Are there nominations for the post
15 of secretary of the Board?

16 I would like to nominate Bill Bates
17 as secretary for 2023.

18 Any other nominations? Hearing
19 none.

20 Do I have a motion to approve the
21 election of Jerry Roller as president
22 for 2023?

23 MS. MCCLLENAGHAN:

24 I'll make the motion to approve that.

25 MR. BATES:

1 I'll second.

2 PRESIDENT ROLLER:

3 Please call the roll.

4

5 Mr. Roller, yes; Mr. Claggett, aye; Mr.

6 Bates, yes; Mr. Burns, yes; Mr. Johns,

7 aye; Ms. McClenaghan, aye; Mr.

8 Piligian, yes.

9 [The motion carried unanimously.]

10 ***

11 PRESIDENT ROLLER:

12 Do I have a motion for the election of

13 Mary McClenaghan as vice president for

14 the year 2023.

15 MR. BATES:

16 I'll make that motion.

17 PRESIDENT ROLLER:

18 I'll second it. Please call the roll.

19

20 Mr. Roller, yes; Mr. Claggett, aye; Mr.

21 Bates, yes; Mr. Burns, yes; Mr. Johns,

22 aye; Ms. McClenaghan, aye; Mr.

23 Piligian, aye.

24 [The motion carried unanimously.]

25 ***

1 PRESIDENT ROLLER:

2 I will entertain a motion for the
3 election of Bill Bates for secretary
4 for the year 2023.

5 MS. MCCLLENAGHAN:

6 I'll make the motion to approve that.

7 PRESIDENT ROLLER:

8 I will second that motion. Can we
9 please call the roll?

10

11 Mr. Roller, yes; Mr. Claggett, aye; Mr.
12 Bates, yes; Mr. Burns, yes; Mr. Johns,
13 aye; Ms. McClenaghan, aye; Mr.
14 Piligian, aye.

15 [The motion carried unanimously.]

16

17 Report of Board President - NCARB Correspondence

18 [Jerry K. Roller, RA, President, referred to NCARB
19 correspondence. He addressed his attendance at the
20 NCARB Member Board Chairs & Executives Leadership
21 Summit. He noted providing leadership materials and
22 governance concepts, where NCARB is trying to
23 streamline the election and open up the board
24 membership to people who might not be active on any
25 of the NCARB regions or otherwise in member boards.

1 President Roller addressed another piece of
2 governance recommending a revision to the regions.
3 He noted Pennsylvania is currently part of NCARB
4 Region 2 that includes New York, New Jersey,
5 Delaware, Maryland, Virginia, West Virginia, and the
6 District of Columbia. He explained that the proposal
7 was to change the six regions to four and joining
8 them with Region 1, which is New England; keeping
9 Region 3, which is the south as an intact region;
10 Region 4 and 5 combined; and Region 6 would remain
11 the west. He stated the idea was to even the number
12 of jurisdictions in each region to reduce some of the
13 governance costs.

14 Ms. McClenaghan informed everyone of a number of
15 upcoming videos throughout November and December
16 regarding the different regions, where regional board
17 members get a chance to have the presentation from
18 NCARB. She reported many disputes after NCARB
19 released it to some people.

20 President Roller informed Board members that they
21 would be asked to vote on that in June and encouraged
22 everyone to look at this to be able to provide some
23 guidance as to how the Board should vote for
24 Pennsylvania at the May meeting.

25 President Roller announced the NCARB Regional

1 Summit would be held March 3-4, 2023, in Honolulu,
2 HI. He informed everyone that NCARB would fund two
3 board members to attend in addition to a member board
4 executive and a public member, along with the
5 possibility of Region 2 funding additional people.
6 He and Ms. McClenaghan are planning to attend. He
7 believed funds were available for other people to
8 attend, noting Ms. McClenaghan is an officer of the
9 region and would most likely be funded by the region
10 and his attendance and one other would be funded by
11 NCARB. He noted NCARB would also fund the Board
12 administrator if she wished to attend.

13 Acting Commissioner Claggett commented that the
14 Board would need approval for the people being paid
15 for by the state, where it would be two board members
16 and the Board administrator.]

17 MR. FRITZ:

18 The motion would be to approve two
19 Board members and the Board
20 administrator to attend the NCARB
21 Meeting in Hawaii in March.

22 PRESIDENT ROLLER:

23 In addition to other members who may
24 attend at the expense of NCARB or
25 Region 2.

1 MS. MCCLENAGHAN:

2 I'll make the motion to approve.

3 PRESIDENT ROLLER:

4 Could I have a second?

5 MR. BATES:

6 Second.

7 PRESIDENT ROLLER:

8 Please call the roll.

9

10 Mr. Roller, yes; Mr. Claggett, aye; Mr.
11 Bates, yes; Mr. Burns, yes; Mr. Johns,
12 yes; Ms. McClenaghan, aye; Mr.
13 Piligian, aye.

14 [The motion carried unanimously.]

15 ***

16 Report of Board President - NCARB Correspondence

17 [Jerry K. Roller, RA, President, asked whether Board
18 members had any questions concerning any of the other
19 NCARB correspondence.

20 Ms. McClenaghan provided an update regarding the
21 education symposium in Charlottesville, VA, in
22 September 2022. She informed Board members that it
23 was successful even though more educators attended
24 and participated than students. She noted they are
25 trying to improve that for next year and is slated to

1 be held in Washington, D.C. She mentioned most of it
2 is going to be based at Howard & Catholic
3 Universities, where people would be bussed back and
4 forth. She stated it is the District of Columbia
5 Board of Architecture, Interior Design, and Landscape
6 Architecture's responsibility to form the committee
7 and initiate feedback.

8 President Roller further explained it to be an
9 outreach effort to familiarize educators and students
10 with the NCARB licensure process and to encourage
11 participation in the licensure program. He noted the
12 purpose of the symposiums is to get educators and
13 students together with Board members.

14 Ms. McClenaghan mentioned two students from
15 Drexel also discussed the integrated path to
16 licensure (IPAL) program.

17 President Roller noted circulating a document
18 regarding an issue from one the regional conferences
19 that Paul Edmeades shared from the Maryland Board of
20 Architects concerning the struggle with the degree or
21 amount of experience and how that translates into
22 equivalencies. He believed the document helped
23 clarify questions that keep coming up from candidates
24 who may not have a National Architectural Accrediting
25 Board (NAAB) degree. He asked Mr. Fritz whether the

1 Board could put something together and asked
2 everybody review the information. He noted it would
3 clarify what the Board looks for if someone does not
4 have a NAAB degree and asked for the matter to be
5 placed on the January agenda for further discussion.]

6

7

8 Report of Board Administrator
9 [Jessica Harris, Board Administrator, provided Board
10 members with other meeting dates for the March Board
11 meeting because of so much interest in attending the
12 NCARB Conference, and the Board agreed with Tuesday,
13 March 28, 2023.]

14

15 Next Meeting Dates

16 [Jerry K. Roller, RA, President, noted 2023 Board
17 meeting dates.]

18

19 Adjournment

20 PRESIDENT ROLLER:

21 Do we have a motion to adjourn?

22 MS. MCCLENAGHAN:

23 I'll make the motion to adjourn.

24 MR. BATES:

25 I'll second that.

1 PRESIDENT ROLLER:

2 Thank you, folks.

3 ***

4 [There being no further business, the State
5 Architects Licensure Board Meeting adjourned at 11:20
6 a.m.]

7 ***

8

9 CERTIFICATE

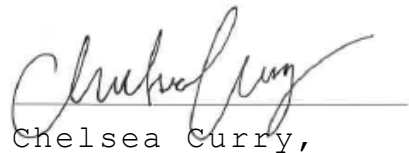
10

11 I hereby certify that the foregoing summary
12 minutes of the State Architects Licensure Board
13 meeting, was reduced to writing by me or under my
14 supervision, and that the minutes accurately
15 summarize the substance of the State Architects
16 Licensure Board meeting.

17

18

19



20

Chelsea Curry,

21

Minute Clerk

22

Sargent's Court Reporting

23

Service, Inc.

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STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEX

November 9, 2022

| | TIME | AGENDA |
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| 1 | | |
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| 7 | | |
| 8 | | |
| 9 | 9:30 | Executive Session |
| 10 | 10:30 | Return to Open Session |
| 11 | | |
| 12 | 10:32 | Official Call to Order |
| 13 | | |
| 14 | 10:32 | Introduction of Board Members/Attendees |
| 15 | | |
| 16 | 10:35 | Approval of Minutes |
| 17 | | |
| 18 | 10:36 | Report of Prosecutorial Division |
| 19 | | |
| 20 | 10:37 | Report of Board Counsel |
| 21 | | |
| 22 | 10:39 | Applications |
| 23 | | |
| 24 | 10:41 | For the Board's Information |
| 25 | | |
| 26 | 10:42 | Appointment - Stephen M. Swarney, J.D., |
| 27 | | Executive Director, American |
| 28 | | Institute of Architects Pennsylvania |
| 29 | | |
| 30 | 10:50 | Report of Board President |
| 31 | | |
| 32 | 11:16 | Report of Board Administrator |
| 33 | | |
| 34 | 11:20 | Adjournment |
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