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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF CRANE OPERATORS**

TIME: 8:59 A.M.

PENNSYLVANIA DEPARTMENT OF STATE  
Board Room B  
One Penn Center  
2601 North Third Street  
Harrisburg, Pennsylvania 17110

January 22, 2020

State Board of Crane Operators  
January 22, 2020

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BOARD MEMBERS:

- Michael A. Becker, Professional Member. Chair
- Katelin Lambert, Deputy Commissioner, Bureau of Professional and Occupational Affairs
- Andrew S. Goulet, Professional Member
- Daniel R. Haulman, Professional Member
- F. Allan "Buddy" Mauger Jr., Public Member
- Brian M Schmoyer, Professional Member

BUREAU PERSONNEL:

- Dean F. Picarella, Esquire, Board Counsel
- Colby B. Widdowson, Esquire, Board Prosecution Liaison
- Amanda Li, Board Administrator
- Caroline Robelen, Law Student, Intern - Department of State
- Kimberly Adams, Chief of Fiscal Management, Bureau of Finance and Operations
- Andrew LaFratte, MPA, Department of State

ALSO PRESENT:

- Matthew Shaw, Program Coordinator, Regulatory Affairs and Test Development, National Commission for the Certification of Crane Operators

1 \*\*\*

2 State Board of Crane Operators

3 January 22, 2020

4 \*\*\*

5 The regularly scheduled meeting of the State  
6 Board of Crane Operators was held on Wednesday,  
7 January 22, 2020.

8 \*\*\*

9 [Michael A. Becker, Professional Member, Chairman,  
10 called the meeting to order at 8:59 a.m.]

11 \*\*\*

12 Introduction of Board Members, Staff, and Audience  
13 [Michael A. Becker, Professional Member, Chairman,  
14 welcomed the two new Board members. He requested the  
15 introduction of the Board members, staff, and audience  
16 in attendance.]

17 \*\*\*

18 [Katelin Lambert, Deputy Commissioner, administered  
19 the Oath of Office to Andrew S. Goulet and Brian M.  
20 Schmoyer, new Board members.]

21 \*\*\*

22 Approval of Minutes of the November 20, 2019 meeting

23 CHAIRMAN BECKER:

24 I'd like to get an approval for the  
25 minutes from November 20, 2019 meeting.

1 I need a motion to approve them.

2 MR. MAUGER:

3 I'll make a motion that the minutes as  
4 written are approved.

5 MR. HAULMAN:

6 I'll second that motion.

7 CHAIRMAN BECKER:

8 All in favor?

9 [The motion carried. Mr. Goulet and Mr. Schmoyer  
10 abstained from voting on the motion as they were not  
11 in attendance at the meeting.]

12 \*\*\*

13 Budget Presentation - Bureau of Finance and Operations  
14 [[Kimberly Adams, Chief of Fiscal Management, Bureau  
15 of Finance and Operations, referred the Board to  
16 documentation in the agenda during the budget  
17 presentation.

18 Ms. Adams addressed the licensee population from  
19 a revenue standpoint. She noted FY 2015-2016 at 3,943  
20 licensees, which decreased to 3,895 in FY 2017-2018.  
21 The licensee population FY 2019-2020 was 3,900, which  
22 recently increased to 3,918. The licensee count has  
23 been fairly steady for the Board.

24 Ms. Adams reviewed revenue on a biennial basis,  
25 noting 96.7 percent of the revenue was derived from

1 renewals and applications. She also noted the last  
2 renewal fees increase was in 2014.

3 Ms. Adams provided a categorical breakdown of  
4 actual expenses for FY 2017-2018, FY 2018-2019, and  
5 the current budget for FY 2019-2020, as well as the  
6 expenses as of January 6, 2020. She mentioned  
7 expenses are incurred from direct-based charges,  
8 timesheet-based charges, and licensee-based charges.  
9 She stated, being halfway through the fiscal year, the  
10 budgeted amount was adequate.

11 Ms. Adams reviewed revenues, expenses, and  
12 remaining balances for FY 2017-2018, FY 2018-2019,  
13 followed by the budget for FY 2019-2020. She stated  
14 the Board's revenue exceeds its expenses, leaving the  
15 Board in good shape financially.

16 Ms. Adams reviewed the Board member expenses,  
17 noting that the categories of expenses. The Board's  
18 current budget was adequate and carried to FY 2020-  
19 2021. She stated any money not spent will remain in  
20 the Board's restricted account.]

21 \*\*\*

22 Report of Prosecutorial Division - No Report

23 \*\*\*

24 Report of Board Counsel

25 [Dean F. Picarella, Esquire, Board Counsel, noted a

1 final Adjudication and Order and two applications for  
2 discussion during Executive Session.

3 Mr. Picarella referred to a Memorandum in the  
4 agenda packet regarding Act 41 for the Board's review.  
5 Discussion on the matter will be held at a future  
6 meeting. He discussed the Board's Act 48, Citation  
7 Authority regulation, which will be presented for  
8 review and discussion by the Board at its next  
9 meeting.

10 Mr. Picarella explained the BPOA Recusal  
11 Guidelines to the Board members. He also discussed  
12 and noted the Pennsylvania Sunshine Act as contained  
13 in the agenda packet for the Board's review.]

14 \*\*\*  
15 Report of Deputy Commissioner  
16 [Katelin Lambert, Deputy Commissioner, Bureau of  
17 Professional and Occupational Affairs, highlighted a  
18 memo from Acting Commissioner K. Kalonji Johnson  
19 regarding the new travel policy for Board members.  
20 She also noted the training videos for new Board  
21 members.]

22 \*\*\*  
23 Report of Board President - No Report

24 \*\*\*  
25 [Pursuant to Section 708(a)(5) of the Sunshine Act, at

1 9:23 a.m. the Board entered into Executive Session  
2 with C. William Fritz II, Esquire, Board Counsel, for  
3 the purpose of conducting quasi-judicial deliberations  
4 in a number of matters that are currently pending  
5 before the Board. The Board returned to open session  
6 at 9:53 a.m.]

7 \*\*\*

8 MOTIONS

9 MR. PICARELLA:

10 The Board met in Executive Session and  
11 conducted quasi-judicial deliberations.

12 It is my understanding that the  
13 Board would entertain a motion to adopt  
14 the final Adjudication and Order at File  
15 No. 16-71-18-71-011209.

16 MR. MAUGER:

17 I'll make a motion we accept that Order  
18 as written.

19 MR. GOULET:

20 I'll second that motion.

21 CHAIRMAN BECKER:

22 All in favor?

23 [The motion carried unanimously. The Respondent's  
24 name is Norb Wishnok, L.C.O.]

25

\*\*\*

1 MR. PICARELLA:

2 We'll next move to the applications.

3 On the application of Mark  
4 Blackburn, it is my understanding that  
5 the Board would entertain a motion to  
6 approve the application of Mark T.  
7 Blackburn to practice as a crane  
8 operator.

9 MR. SCHMOYER:

10 I'll make that motion.

11 MR. HAULMAN:

12 I second that motion.

13 CHAIRMAN BECKER:

14 All in favor? Opposed? Motion carries.

15 [The motion carried unanimously.]

16 MR. PICARELLA:

17 That application is approved, and the  
18 Board Administrator will issue a license  
19 to Mr. Blackburn.

20 \*\*\*

21 MR. PICARELLA:

22 The next item is the application of  
23 Mason Dull. I believe the Board would  
24 entertain a motion to approve the  
25 application of Mason Dull to practice as



1 a crane operator.

2 MR. MAUGER:

3 I'll make a motion that we approve his  
4 application for crane operator.

5 MR. SCHMOYER:

6 I second that.

7 CHAIRMAN BECKER:

8 All in favor? Opposed? Motion carries.

9 [The motion carried unanimously.]

10 MR. PICARELLA:

11 That application is approved, and the  
12 Board Administrator will issue a license  
13 to Mr. Dull.

14 \*\*\*

15 Report of Board Administrator - No Report

16 \*\*\*

17 Adjournment

18 CHAIRMAN BECKER:

19 Can I have a motion to adjourn the  
20 meeting?

21 MR. GOULET:

22 I make a motion to adjourn the meeting.

23 MR. MAUGER:

24 I second.

25 CHAIRMAN BECKER:

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All in favor?

[The motion carried unanimously.]

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[The State Board of Crane Operators Meeting adjourned  
at 9:58 a.m.]

\*\*\*

CERTIFICATE

I hereby certify that the foregoing summary  
minutes of the State Board of Crane Operators meeting,  
was reduced to writing by me or under my supervision,  
and that the minutes accurately summarize the  
substance of the State Board of Crane Operators  
meeting.



Hyun Soo Lee,  
Minute Clerk  
Sargent's Court Reporting  
Service, Inc.

STATE BOARD OF CRANE OPERATORS  
REFERENCE INDEX

January 22, 2020

TIME	AGENDA
8:59	Official Call to Order
9:00	Introduction of Board Members, Staff, and Audience
9:01	Approval of Minutes
9:03	Budget Presentation
9:11	Report of Board Counsel
9:21	Report of Deputy Commissioner
9:23	Executive Session
9:53	Return to Open Session
9:53	Motions
9:57	Miscellaneous
9:58	Adjournment

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