Applicants will need to supply an official Criminal History Record Information check from the State Police or other state agency <u>for every state in which the candidate has resided during the past five years</u>. The reports must dated within six(6) months of the date of the application.

There is a nominal fee for this report. According to the state's website, there are two methods of requesting a Criminal Record report in Pennsylvania. The Pennsylvania State Police has established a web-based computer application called "Pennsylvania Access To Criminal History," (PATCH). Using this system, a requestor can apply for a criminal background check. According to the site, eighty-five percent of the time, "No Record" certificates are returned immediately through the Internet to the requestor.

On-line requests can be submitted using the following web link: https://epatch.state.pa.us/Home.jsp