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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF BARBER EXAMINERS
VIA TELECONFERENCE**

TIME: 10:33 A.M.

Monday, August 17, 2020

1 State Board of Barber Examiners
2 August 17, 2020
3
4

5 BOARD MEMBERS:
6

7 Dominic A. Muniz, Chairman, Professional Member
8 Ronald Gray Jr., Vice Chairman, Professional Member
9 Ginger Etter, Secretary, Consumer Protection Member
10 K. Kalonji Johnson, Commissioner, Bureau of
11 Professional and Occupational Affairs
12 Ken Jaram, Professional Member
13 Michael McAndrew, Professional Member
14
15

16 BUREAU PERSONNEL:
17

18 Ronald K. Rouse, Esquire, Board Counsel
19 James Ostman, Esquire, Board Prosecution Liaison
20 Carolyn DeLaurentis, Deputy Chief Counsel, Prosecution
21 Division
22 Dean F. Picarella, Esquire, Senior Counsel
23 Heather J. McCarthy, Esquire, Senior Board Prosecutor
24 Kelly I. Diller, Board Administrator
25 Andrew LaFratte, MPA, Policy Office, Department of
26 State
27 Marc Farrell, Deputy Policy Director, Department of
28 State
29 Theodore Stauffer, Executive Assistant, Bureau of
30 Professional and Occupational Affairs
31
32

33 ALSO PRESENT:
34

35 Jennifer Bersch, Program Manager, Pearson VUE
36 Kelly Kolling, Director of Operations, Barber School
37 of Pittsburgh
38 Mike Gent, Curriculum Coordinator, Pennsylvania
39 Department of Corrections
40 Nick Prosseda, CEO/Owner, Modern Male Barber Academy
41 Vinni Prosseda, Barber Instructor, Modern Male Barber
42 Academy
43 Tealia Torres, Manager, Modern Hair Designs, Inc.
44 Kellie Tavoularis, Technical Evaluation Manager,
45 Pearson VUE
46 Ruthann Mulay, Lead Barber Evaluator, Pearson VUE
47
48
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50

1 ***

2 State Board of Barber Examiners

3 August 17, 2020

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
6 9:00 a.m. the Board entered into Executive Session
7 with Ronald K. Rouse, Esquire, Board Counsel, to have
8 attorney-client consultations and for the purpose of
9 conducting quasi-judicial deliberations. The Board
10 concluded its Executive Session at 10:30 a.m.]

11 ***

12 The regularly scheduled meeting of the State Board
13 of Barber Examiners was held on Monday, August 17,
14 2020. Dominic A. Muniz, Chairman, Professional
15 Member, called the meeting to order at 10:33 a.m.

16 ***

17 Pledge of Allegiance

18 [The Pledge of Allegiance was recited.]

19 ***

20 Roll Call

21 [Roll call was taken.]

22 ***

23 [Introduction of Public Members]

24 ***

25 Approval of minutes of the June 29, 2020 meeting

1 CHAIRMAN MUNIZ:

2 At this time, we will do the approval of
3 minutes for June.

4 MR. JOHNSON:

5 So moved.

6 CHAIRMAN MUNIZ:

7 Can I get a second?

8 MS. ETTER:

9 Second.

10 CHAIRMAN MUNIZ:

11 All in favor, say aye. All opposed?

12 [The motion carried unanimously.]

13 ***

14 Report of Prosecutorial Division

15 [Carolyn A. DeLaurentis, Esquire, Deputy Chief
16 Counsel, Prosecution Division, noted Mr. Ostman was on
17 the call. She had no report for this meeting but
18 offered to answer questions from the Board.]

19 ***

20 Report of Board Counsel

21 [Ronald K. Rouse, Esquire, Board Counsel, noted one
22 Final Adjudication and Order discussed this morning
23 during Executive Session.]

24 ***

25 MR. ROUSE:

1 Regarding the matter of BPOA v. Timothy
2 A. Baldwin, File No. 16-42-04083 at Item
3 No. 2 on the agenda, I believe the Board
4 would entertain a Motion to Adopt the
5 Adjudication and Order as presented by
6 Board counsel and to direct Board
7 counsel to prepare the Board's final
8 order.

9 Is there such a motion?

10 MR. JOHNSON:

11 So moved.

12 MR. JARAM:

13 Second.

14 MR. ROUSE:

15 Any discussion? With that, by voice
16 vote, all those in favor, say aye. All
17 those opposed, say nay.

18 [The motion carried unanimously.]

19 ***

20 MR. ROUSE:

21 Regarding the Proposed Adjudication and
22 Order in the matter of Shawn M. Cole,
23 Case No. 18-42-007211, which is No. 3 on
24 the agenda. This matter was discussed
25 in Executive Session, and regarding that

1 matter, I believe the Board would
2 entertain a motion to direct Board
3 counsel to prepare a Final Adjudication
4 and Order consistent with the discussion
5 in Executive Session.

6 Is there such a motion?

7 MR. JOHNSON:

8 So moved.

9 MR. JARAM:

10 Second.

11 MR. ROUSE:

12 Any discussion? With that, by voice
13 vote, all those in favor, say aye. All
14 those opposed, say nay.

15 [The motion carried unanimously.]

16 ***

17 [Ronald K. Rouse, Esquire, Board Counsel, announced
18 representatives from Pearson VUE would be discussing
19 recommendations for conducting the barber practical
20 examination while meeting COVID-19 guidelines.

21 Jennifer Bersch, Program Manager, Pearson VUE,
22 noted an issue regarding the inability to administer
23 the barber practical examination in the respective
24 exam sites due to COVID-19.

25 Ms. Bersch explained the current exam was set up

1 for the participant to use a manikin and a live model.
2 She noted the live model was used for the shave,
3 tapered haircut, and facial skill steps, which would
4 be difficult to accurately demonstrate and score using
5 a manikin. She suggested using the live model but
6 lifting the face mask one side at a time, so the
7 candidate can perform steps on the side of the face,
8 one side at a time.

9 Kellie Tavoularis, Technical Evaluation Manager,
10 noted live testing had resumed in Massachusetts for
11 the barber exam, ensuring safety by providing
12 partitions for the evaluators to stand behind and by
13 cutting the capacity in the testing room, making sure
14 candidates and models were 6 feet apart, along with
15 providing personal protective equipment (PPE) and
16 following the Centers for Disease Control and
17 Prevention (CDC) guidelines.

18 Ms. Tavoularis noted current Pennsylvania
19 requirements and recommended moving forward with the
20 shave portion as well as the facial portion of the
21 practical exam by having the candidate remove the mask
22 string behind the ears that would enable the candidate
23 to demonstrate the steps of the skills required for
24 the shave and facial portion of the practical exam.

25 Ruthann Mulay, Lead Barber Evaluator, Pearson

1 VUE, explained the 14 steps of the shave portion of
2 practical exam.

3 Ms. Tavoularis noted looking at the idea of using
4 a manikin for the shave but felt it did not give the
5 same feeling as having a live model and diminishes the
6 integrity of the practical exam.

7 Vinni Prosseda, Barber Instructor, Modern Male
8 Barber Academy, suggested using a facial manikin,
9 where students could demonstrate to the proctor their
10 hand motions and where they would stand.

11 Mr. McAndrew stated that demonstrating moves
12 still did not mean the participant could effectively
13 shave a human in those areas and mentioned extending
14 the temporary license until such time when the state
15 could actually do a shave.

16 Ms. Kolling noted that face shields for barbers
17 were technically safer than a mask, because they cover
18 the eyes and the mouth. She mentioned the client
19 could wear a mask until shaving certain areas and then
20 provide goggles.

21 Ms. Kolling mentioned requesting guidances for
22 schools but noted adding the word schools to the
23 barbershop guidance, rather than allowing the school
24 to make accommodations for their students to be able
25 to practice essential skills for the job.

1 Mr. Rouse explained the guidance requires a mask
2 on both parties, which was the reason for the proposal
3 to remove the loop and replace it one side at a time.
4 He stated, in terms of using both a manikin and a live
5 model to execute these moves, whether there was any
6 other discussion from Pearson VUE about whether or not
7 that could be performed.

8 Ms. Tavoularis noted it to be a great idea to
9 incorporate manikins for the portions of the face that
10 requires the shaving around the goatee, lips, and nose
11 area. She was fine with finding a way to move forward
12 with the practical and also use live models as well.

13 Ms. Ruth Ann Mulay commented on extending the
14 temporary license, stating the problem would be no one
15 knows how long the practical test would be postponed
16 for students, teachers, and schools.

17 Mr. Rouse reiterated the fact that this was a
18 temporary way to test individuals so people are not
19 penalized.

20 Chairman Muniz mentioned, as a whole, there were
21 other facial services, not just the shave. He noted
22 facial effleurage and petrissage and questioned the
23 solutions for performing facials.

24 Ms. Mulay stated a facial could be conducted
25 similar to the shave but miss the goatee and mustache

1 area with masks that stick on and no strings that
2 cover the nose and mouth.

3 Ms. Tavoularis stated no straps and tape face
4 covers would be a perfect solution and could be worn
5 so the cheek and neck were exposed and allow the
6 elements of the shave and the facial to be performed
7 safely.

8 Chairman Muniz questioned what Person VUE offered
9 for the practical exam as far as PPE.

10 Ms. Tavoularis provided a list of the PPE.

11 Chairman Muniz noted the overall question was
12 whether students were able to do facials and shaves
13 with the masks. He mentioned the importance of
14 getting people tested and licensed and believed that
15 should be done on a temporary basis.

16 Commissioner Johnson noted individuals caught in
17 that current regime where they could not even
18 practice, essentially on the facial aspect, were
19 individuals who were effectively trained in a
20 requisite number of hours, doing the proper techniques
21 and were now three to four months behind the curve
22 because they had not been allowed to test since
23 February.

24 Chairman Muniz discussed extending the testing
25 portion of the temporary license to six months.

1 Mr. Rouse noted the need to send in a request for
2 a waiver.

3 Commissioner Johnson mentioned there was a
4 procedural hurdle when asking for a temporary
5 extension that would not get them over the practical
6 hurdle. He noted a concern of strapping on another
7 nine-month extension, because individuals would miss
8 out on the opportunity to test when the substantive
9 comprehensive information was freshest in their minds.

10 Commissioner Johnson did not want to see a cohort
11 of people in the next few months failing examinations
12 and believed the manikin would be a better substitute
13 than not allowing them to test at all.

14 Mr. Rouse commented the point of examination was
15 to test for minimal skills and minimal competency, not
16 for a complete expertise.

17 Chairman Muniz approved of the shaves as far as
18 masks were concerned and was fine with a facial on a
19 manikin as an option.

20 Ms. Bersch discussed extending exam authorization
21 periods to whatever the Board deemed appropriate.

22 Chairman Muniz commented the biggest issue was
23 using masks for the facial and shaves and possibly
24 having the facials on a manikin.

25 Mr. McAndrew noted his concern of barbershops

1 adding the service to their menu if Pearson VUE was
2 permitted to utilize it for testing.

3 Commissioner Johnson stated the purpose was to
4 make sure individuals being hired were competent and
5 did not see a persuasive argument, where shops would
6 believe it was open season on shaves.

7 Nick Prosseda, Barber Instructor, Modern Male
8 Barber Academy, commented that students were chomping
9 at the bit for testing, and he was waiting to submit
10 some of the students after receiving guidance. He
11 mentioned that students were practicing at home on
12 their father and boyfriend and did not see it being a
13 problem having a mask on and performing the strokes
14 capable of being done without completely removing the
15 mask.

16 Chairman Muniz requested a vote regarding
17 utilizing the mask and performing facials on a manikin
18 or live model.

19 Ms. Bersch commented the manikin the candidate
20 would bring to the exam site could be utilized as well
21 to complete the facial.]

22 ***

23 MR. ROUSE:

24 Is there a motion to adopt the
25 modifications to the barber practical

1 examination, including the modifications
2 regarding using live models with the
3 face mask and use the manikins during
4 the COVID-19 health crisis as consistent
5 with today's discussion?

6 Is there such a motion?

7 CHAIRMAN MUNIZ:

8 So moved.

9 MR. ROUSE:

10 Is there a second?

11 MR. JARAM:

12 Second.

13 MR. ROUSE:

14 For this, could we have a roll call on
15 the vote with each member voting on this
16 matter?

17

18 Chairman Muniz, aye; Ronald Gray, aye;
19 Ginger Etter, aye; Ken Jaram, aye;
20 Michael McAndrew, aye; and Commissioner
21 Johnson, aye.

22 [The motion carried unanimously.]

23

24 [Ms. Bersch noted that Pearson VUE will move forward
25 with reconfiguring the protocols and requirements to

1 administer the barber practical examination in
2 September.]

3

4 [Ronald K. Rouse, Esquire, Board Counsel, addressed
5 the Act 41 annex regarding licensure by endorsement.
6 He stated the Board approved substantially equivalent,
7 for a barber, to be a person currently licensed in
8 another jurisdiction and active whose jurisdiction
9 required at least 1000 hours of training and a
10 successful completion of a barber examination.

11 Mr. Rouse stated the Board approved competency,
12 for a barber, as a person who practiced in a
13 profession at least 2 out of the 5 years immediately
14 preceding the date of their application for licensure
15 by endorsement.

16 Mr. Rouse mentioned prior discussion regarding
17 licensure by endorsement for barber managers and
18 barber teachers. He noted a review of requirements in
19 other states in the northeast region concerning a
20 barber manager.

21 Mr. Rouse questioned whether the Board would want
22 substantial equivalency for barber managers to be on a
23 case-by-case basis, where the jurisdiction in which
24 the applicant holds a current and active barber
25 manager's license must be substantially equivalent to

1 those established by Section 3(c) of the Barbers'
2 License Law.

3 Mr. Rouse commented that barbers would be
4 considered substantially equivalent to Pennsylvania if
5 the jurisdiction requires 1000 training hours and
6 completion of a barber examination and practiced 2 of
7 the 5 years preceding the date of application to be
8 competent.

9 Commissioner Johnson mentioned many other boards
10 and commissions have used language, where an
11 individual has been actively practicing 2 of the last
12 5 years as opposed to 2 of the 5. He stated that
13 represents active practice for the biennial period
14 preceding the application to the commonwealth for
15 licensure, where there is a history on the individual
16 for review with regard to discipline or anything else.

17 Chairman Muniz expressed his concern with having
18 a license for 2 of the last 5 years for competency.
19 He commented that someone may have 1000 hours and
20 received their license but do not meet the 2-year
21 requirement. He stated the individual would receive a
22 provisional license for that year but would have to
23 retest to actually get their official license in
24 Pennsylvania.

25 Mr. Rouse suggested language to also include

1 demonstrating competency by passing the barber exam
2 instead of just demonstrating competency by practicing
3 for 2 years.

4 Mr. Farrell commented that one of the Boards
5 wrapped the exam into the competency step to read,
6 experience in 2 of the last 5 years or pass the exam
7 within a certain limited time period.

8 Mr. Farrell further explained the Board could
9 consider language to read, "Has taken the home state
10 jurisdiction's exam within the last 2 years or 2 of
11 the last 5 years of experience."

12 Chairman Muniz recommended utilizing this for
13 barber and barber-teacher. He recommended excluding
14 this for barber manager because there was nothing
15 related to the Pennsylvania law, which could cause
16 problems with those coming from other states and
17 automatically receiving a barber manager position
18 without knowing the law.

19 Mr. Rouse will place that under substantial
20 equivalence for barber and barber-teacher with
21 1000 hours of training and successful completion of a
22 barber exam for barber and barber-teacher.

23 Chairman Muniz noted a barber-teacher would need
24 to have experience for at least 2 of the last 5 years
25 as a licensed barber-teacher for equivalency.

1 Mr. Rouse referred to Section 3(d) of the
2 Barbers' License Law, where a barber-teacher has to be
3 at least 23 years old, have to be a high school
4 graduate, have 5 years of experience as a barber in a
5 licensed barber shop, or be a barber manager who has
6 trained 1250 hours under a licensed teacher in a
7 barber school as a teacher trainee.

8 Mr. Rouse provided a comparison of other states'
9 requirements for barber-teacher.

10 Mr. Rouse noted substantial equivalency could be
11 taken on a case-by-case basis for a barber-teacher or
12 be defined as "X" many hours of training under a
13 licensed barber-teacher in a barber school, or "X"
14 many years as a licensed barber.

15 Chairman Muniz mentioned the importance of
16 ensuring individuals are qualified and recommended
17 determining substantial equivalency on a case-by-case
18 basis due to too many differences in other states.]

19

20 MR. ROUSE:

21 Is there a motion to amend the proposed
22 annex for Act 41 to include substantial
23 equivalence for barber-teachers to be
24 considered on a case-by-case basis and
25 to amend competency for barbers to

1 include someone who has passed their
2 home state's exam within the last 2
3 years of the application?

4 MR. JARAM:

5 Motion.

6 MR. ROUSE:

7 Is there a second?

8 MR. JOHNSON:

9 Second.

10 MR. ROUSE:

11 Any discussion? All those in favor, say
12 aye. Opposed, say nay.

13 [The motion carried unanimously.]

14 ***

15 [Ronald K. Rouse, Esquire, Board Counsel, addressed
16 Act 53 of 2020, which was enacted on July 1, 2020, to
17 codify Act 48 and Title 63 of the Pennsylvania
18 Consolidated Statutes under § 3102 to § 3111. It also
19 created new sections § 3112 to § 3118 that provide
20 direction on how boards must consider criminal
21 convictions, such as issuance of licenses and
22 disciplinary matters beginning on December 27, 2020.

23 Mr. Rouse referred to § 3113 of the Pennsylvania
24 Consolidated Statutes, which provides the procedure
25 for determining whether an individual with a criminal

1 conviction qualifies for a license and the Board shall
2 not consider moral character, crimes of moral
3 turpitude, honest practice; § 9124 of the Criminal
4 History Information Act; or any other statutory
5 provision that disqualifies an individual from holding
6 a license.

7 Mr. Rouse stated the Board will be determining
8 whether the criminal conviction directly relates to
9 the profession for which the individual seeks
10 licensure by reviewing the applicable schedule of
11 offenses, which needs to be completed by December 27,
12 2020. He provided a definition of "directly relates."

13 Mr. Rouse mentioned there is a rebuttable
14 presumption where an individual convicted of a crime
15 on the list of offenses would pose a substantial risk
16 to the health and safety of the individual's clients
17 or a substantial risk of further criminal convictions.

18 He noted an individualized assessment would occur to
19 determine whether a license should be granted anyway
20 and provided a list of factors.

21 Mr. Rouse referred to § 3112 regarding barbers
22 and cosmetologists and the issuance of a restrictive
23 license as an alternative to refusing to issue, renew,
24 suspend, revoke, or otherwise restrict the license due
25 to a criminal conviction. He noted the term of a

1 restricted license should be no less than 1 year and
2 no more than 2.

3 Mr. Rouse referred to § 3114, which states the
4 Board cannot consider an applicant's juvenile
5 adjudications.

6 Mr. Rouse referred to § 3116, where the
7 Department of State shall, within 180 days in
8 collaboration with the Board, set up a best practices
9 guide for applicants who have a criminal history.

10 Mr. Rouse referred to § 3117, where the
11 commissioner must publish a schedule of criminal
12 convictions that directly relates to licensed
13 professions within 180 days.

14 Mr. Rouse addressed expansion of distance
15 learning and updated the Board regarding a waiver
16 request at the last Board meeting. He noted a waiver
17 was granted on July 29, 2020, which allows up to 625
18 hours of theory-based coursework for the barber
19 curriculum, 625 hours of theory-based coursework for
20 the barber-teach curriculum, up to 350 hours of
21 theory-based coursework for students studying at
22 barbershops studying under the apprenticeship program,
23 and up to 327 hours of theory-based coursework for the
24 cosmetology-barber crossover program to be taken
25 through distance education.]

1 ***

2 Report of Commissioner

3 [K. Kalonji Johnson, Commissioner, Bureau of
4 Professional and Occupational Affairs, addressed Act
5 53. He expected to have a preliminary draft of
6 criminal offenses by the next meeting for the Board's
7 review. Commissioner Johnson will be consulting with
8 various business organizations to discuss the listed
9 offenses. He noted the lists will be populated by
10 past decisions and cases involving convictions. He
11 mentioned there would be an uptick in the preliminary
12 determinations with the plan for everyone to be able
13 to access information from the best practices guide to
14 make a decision concerning an offense.

15 Commissioner Johnson thanked Board members for
16 their continued patience and flexibility. He stated
17 the Bureau's thoughts and prayers were with all of the
18 practitioners.]

19 ***

20 Report of Board Chair - No Report

21 ***

22 Report of Board Administrator - No Report

23 ***

24 [Ronald K. Rouse, Esquire, Board Counsel, mentioned
25 that license renewal had been extended until October

1 27, 2020, due to COVID-19.

2 Commissioner Johnson noted a renewal reminder
3 email will be sent out to all licensees with the
4 extension date and encouraged them to visit the
5 webpage.]

6 ***

7 Miscellaneous

8 [Kelly Kolling, Director of Operations, Barber School
9 of Pittsburgh, addressed a student's experience during
10 COVID-19 regarding shaving and massage manipulation
11 for one-on-one contact services. She requested the
12 same steps for a shampoo be acceptable for a shave and
13 massage.

14 Ms. Kolling mentioned finding limited ways to get
15 students hands-on experience and requested being able
16 to manage the issue internally, so students are able
17 to bring people in to perform services. She suggested
18 the students wear a face mask and shield, and the
19 clients wear a mask until the point where it can be
20 removed for the beard and mustache shave tasks.

21 Ms. Kolling commented that the students are
22 investing in their future and being charged, but
23 schools are not able to provide the core skill sets of
24 barbering, especially when talking about a crossover.
25 She noted being willing to do any legwork needed.

1 Chairman Muniz noted regulations in place for
2 barbers and guidelines for the barbershops and
3 recommended those be placed in schools to allow live
4 models while utilizing masks and working around it to
5 teach students the proper way.

6 Commissioner Johnson expressed a concern with the
7 larger space in a school compared to a barbershop,
8 where transmission may become a topic from individuals
9 questioning how transmission would be controlled if
10 the item that has been professed to do that was being
11 removed.

12 Mr. Rouse noted his concern regarding individuals
13 who would need to test that have been in school for
14 the past three or four months but had not been
15 properly educated on shaving a face.

16 Chairman Muniz suggested applying the same
17 guidelines Pearson VUE will be utilizing, where they
18 could shave half of the face with the mask off, still
19 keeping the nose and mouth covered for a temporary
20 solution.

21 Mr. Rouse recommended sending this through the
22 same channels as the waiver for distance education and
23 will prepare a draft based on the discussion.

24 Chairman Muniz received a personal comment
25 concerning whether or not barber-teachers are able to

1 take the exam through Pearson VUE.

2 Mr. Rouse stated Pearson VUE is the administrator
3 for all of the practical and written exams and should
4 be able to resume practical examinations.]

5 ***

6 Adjournment

7 MR. ROUSE:

8 Is there a motion to adjourn?

9 MR. JARAM:

10 Motion.

11 MR. ROUSE:

12 Is there a second?

13 MS. ETTER:

14 Second.

15 MR. ROUSE:

16 All in favor? All opposed, say nay.

17 [The motion carried unanimously.]

18 ***

19 [There being no further business, the State Board of
20 Barber Examiners Meeting adjourned at 12:55 p.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Barber Examiners meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Barber Examiners meeting.


Morgan McKendrick,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF BARBER EXAMINERS
REFERENCE INDEX

August 17, 2020

| | TIME | AGENDA |
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| 1 | | |
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| 7 | | |
| 8 | | |
| 9 | 9:00 | Executive Session |
| 10 | 10:30 | Return to Open Session |
| 11 | | |
| 12 | 10:33 | Official Call to Order |
| 13 | | |
| 14 | 10:33 | Pledge of Allegiance |
| 15 | | |
| 16 | 10:34 | Roll Call |
| 17 | | |
| 18 | 10:35 | Introduction of Public Members |
| 19 | | |
| 20 | 10:38 | Approval of Minutes |
| 21 | | |
| 22 | 10:39 | Report of Prosecutorial Division |
| 23 | | |
| 24 | 10:40 | Report of Board Counsel |
| 25 | | |
| 26 | 12:24 | Report of Commissioner |
| 27 | | |
| 28 | 12:38 | Miscellaneous |
| 29 | | |
| 30 | 12:55 | Adjournment |
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