

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF BARBER EXAMINERS
VIA VIDEOCONFERENCE**

TIME: 10:33 A.M.

Monday, April 19, 2021

State Board of Barber Examiners
April 19, 2021

BOARD MEMBERS:

K. Kalonji Johnson, Commissioner, Bureau of
Professional and Occupational Affairs
Dominic A. Muniz, Chairman, Professional Member
Ronald Gray Jr., Vice Chairman, Professional Member
Ginger Etter, Secretary, Consumer Protection Member
Ken Jaram, Professional Member
Michael McAndrew, Professional Member

BUREAU PERSONNEL:

Ronald K. Rouse, Esquire, Board Counsel
Nicole Ehrhart, Esquire, Board Counsel
James Ritchie Espino Ostman, Esquire, Board
Prosecution Liaison
Heather J. McCarthy, Esquire, Senior Prosecutor
Kelly I. Diller, Board Administrator
Theodore Stauffer, Executive Secretary, Bureau of
Professional and Occupational Affairs
Andrew LaFratte, MPA, Executive Policy Specialist,
Department of State
Kimberly Adams, Chief of Fiscal Management, Bureau of
Finance and Operations, Department of State

ALSO PRESENT:

Mike Gent, Curriculum Coordinator, Pennsylvania
Department of Corrections
Kelly Kolling, Director of Operations, Barber School
of Pittsburgh
Brendan Lynch, Staff Attorney, Community Legal
Services
Katie Svoboda-Kindle, Esquire, Community Legal
Services
Robert Etzel, House of Barbers, Incorporated

1 ***

2 State Board of Barber Examiners

3 April 19, 2021

4 ***

5 [Theodore Stauffer, Executive Secretary, Bureau of
6 Professional and Occupational Affairs, noted the
7 meeting is being recorded, and those who remain on the
8 line are giving their consent to being recorded.]

9 ***

10 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
11 9:00 a.m. the Board entered into executive session
12 with Ronald K. Rouse, Esquire, Board Counsel, to have
13 attorney-client consultations and for the purpose of
14 conducting quasi-judicial deliberations. The Board
15 concluded its executive session at 10:30 a.m.]

16 ***

17 The regularly scheduled meeting of the State Board
18 of Barber Examiners was held on Monday, April 19,
19 2021. Dominic A. Muniz, Chairman, Professional
20 Member, called the meeting to order at 10:33 a.m.

21 K. Kalonji Johnson, Commissioner, Bureau of
22 Professional and Occupational Affairs, was not present
23 during commencement of the meeting. Theodore
24 Stauffer, Commissioner's designee, was in attendance.

25 ***

1 Roll Call

2 [Roll call was taken by Mr. Rouse. A quorum was noted
3 to be present.]

4 ***

5 Pledge of Allegiance

6 [The Pledge of Allegiance was recited.]

7 ***

8 Introduction of Public Members

9 [Chair Muniz requested an introduction of public
10 members.]

11 ***

12 Approval of minutes of the December 14, 2020 meeting

13 MR. ROUSE:

14 Motion for approval of the December 14,
15 2020 minutes.

16 Is there such a motion?

17 MR. GRAY:

18 Motion.

19 MR. ROUSE:

20 Is there a second?

21 MR. MCANDREW:

22 Second.

23 MR. ROUSE:

24 Any discussion? All those in favor, say
25 aye. All those opposed, say nay.

1 [The motion carried unanimously.]

2

3 Approval of minutes of the February 22, 2021 meeting

4 MR. ROUSE:

5

Number 2 on the agenda, approval of

6

minutes from February 22, 2021.

7

Is there a motion to approve those

8

minutes?

9 MR. GRAY:

10

Motion.

11 MR. ROUSE:

12

Is there a second?

13 MR. MCANDREW:

14

Second.

15 MR. ROUSE:

16

Any discussion? All those in favor, say

17

aye.

18 [The motion carried. Mr. Jaram recused himself from

19 deliberations and voting on the motion.]

20

21 Report of Prosecutorial Division - No Report

22

23 Report of Board Counsel

24 MR. ROUSE:

25

This is the matter of the Petition for

1 Reinstatement of the Barber License of
2 Anthony Dennis, Case No. 20-42-010793.
3 This was a matter that was discussed in
4 executive session.

5 Regarding the proposed Adjudication
6 and Order in the matter of the Petition
7 for Reinstatement of the Barber License
8 of Anthony Dennis at Item No. 3 on the
9 agenda, I believe the Board will
10 entertain a motion to direct Board
11 counsel to prepare a Final Adjudication
12 and Order consistent with the
13 discussions in executive session.

14 Is there such a motion?

15 CHAIRMAN MUNIZ:

16 Motion.

17 MR. ROUSE:

18 Is there a second?

19 MS. ETTER:

20 Second.

21 MR. ROUSE:

22 Any discussion? All those in favor, say
23 aye. All those opposed, say nay.

24 [The motion carried unanimously.]

25 ***

1 MR. ROUSE:

2 Item No. 4 on the agenda. This is
3 regarding the Citation Appeal of Jack
4 Reeves Murray, Case No. 18-42-00088.

5 I believe the Board will entertain
6 a motion to direct Board counsel to
7 draft a Final Order consistent with the
8 discussions in executive session.

9 Is there such a motion?

10 CHAIRMAN MUNIZ:

11 Motion.

12 MR. ROUSE:

13 Is there a second?

14 MR. GRAY:

15 Second.

16 MR. ROUSE:

17 Any discussion? All those in favor, say
18 aye. All those opposed, say nay.

19 [The motion carried unanimously.]

20 ***

21 Rules and Regulations

22 [Ronald K. Rouse, Esquire, Board Counsel, referred to
23 16A-4212 regarding licensure by endorsement. He noted
24 Board members have a copy of the preamble for
25 licensure by endorsement. He noted receiving no

1 comments regarding the exposure draft for licensure by
2 endorsement that was sent to stakeholders for written
3 comment on October 22, 2020. He noted the preamble
4 discusses why licensure by endorsement is needed and
5 also details what substantial equivalency would be for
6 barber and barber teacher.

7 Mr. Rouse stated competency could be proved
8 either by passage of a Board-approved skills
9 examination or by having experience in the profession
10 as a barber or barber teacher for at least 2 of the 5
11 years immediately preceding the date of application
12 for licensure by endorsement.]

13 ***

14 MR. ROUSE:

15 Regarding the Act 41 licensure by
16 endorsement regulation 16A-4212, is
17 there a motion to adopt the preamble and
18 continue with the regulatory process for
19 regulation 16A-4212?

20 CHAIRMAN MUNIZ:

21 Motion.

22 MR. ROUSE:

23 Is there a second?

24 MR. GRAY:

25 Second.

1 MR. ROUSE:

2 Any discussion? All those in favor, say
3 aye. All those opposed, say nay.

4 [The motion carried unanimously.]

5 ***

6 Report of Board Counsel - Other

7 [Ronald K. Rouse, Esquire, Board Counsel, read a
8 statement regarding a scam alert. He informed the
9 Board that the Bureau of Professional and Occupational
10 Affairs (BPOA) received reports that persons
11 pretending to be from one of the health-related boards
12 are contacting licensees by phone and mail about the
13 status of their licenses.

14 Mr. Rouse stated scammers are altering
15 information on caller ID to show they appear to be
16 from the Commonwealth and threatening license
17 suspension for failure to act and falsely claiming
18 involvement with agencies such as the Federal Bureau
19 of Investigation (FBI) and the Drug Enforcement
20 Administration (DEA). He noted scammers are known to
21 threaten license suspension for failure to provide
22 personal information and provided reminders from BPOA
23 concerning contact and personal information for
24 licensees and applicants to follow.

25 Mr. Rouse mentioned that those who are the

1 subject of an investigation or disciplinary action
2 will receive notice by certified mail and/or personal
3 service and are provided with a contact name and phone
4 number. He informed everyone to contact their local
5 police department or the state police if they have
6 been a victim of the scam.]

7 ***

8 Report of Commissioner - No Report

9 [Theodore Stauffer, Executive Secretary, Bureau of
10 Professional and Occupational Affairs, on behalf of K.
11 Kalonji Johnson, Commissioner, noted that he did not
12 have an official report but offered to take any
13 questions or concerns to the commissioner.]

14 ***

15 Report of Board Chair

16 [Dominic A. Muniz, Chairman, Professional Member,
17 addressed House Bill 255, which would allow barbers
18 who have three years of experience or licensed manager
19 barbers with one year of experience to opt to become
20 licensed as a barber teacher without examination
21 contingent upon no record of disciplinary action and
22 payment of the required fees. He stated the bill may
23 be reintroduced and brought it to the Board's
24 attention for their review.

25 Mr. Jaram commented that the bill had a lot of

1 things concerning cosmetology last time, noting the
2 importance of preserving the difference between
3 cosmetology and barbering.

4 Mr. Rouse offered to keep track of the bill and
5 provide a status report to the Board.]

6 ***

7 Report of Board Administrator - No Report

8 ***

9 Appointment - Bureau of Finance and Operations Annual
10 Budget Presentation

11 [Kimberly Adams, Chief of Fiscal Management, Bureau of
12 Finance and Operations, Department of State, addressed
13 licensee population from a revenue standpoint. She
14 noted a licensee population of 8,573 members in 2016
15 with a drop of 231 in 2018 to 8,342 and another
16 decrease of 215 in FY 2020-2021 to 8,127. She noted
17 the Board is down 446 licenses from 2016. She
18 reported an increase of 52 licensees as of this
19 morning and provided a breakdown of licensees showing
20 a total of 8,179 licensees.

21 Ms. Adams noted revenue by source. She reviewed
22 categories and actual revenue for FY 2018-2019 of
23 \$159,127.33 and FY 2019-2020 of \$939,529.40, showing a
24 biennial total of \$1,098,656.73. She noted 90.9% of
25 revenue is coming from renewals and applications. She

1 addressed current fee structure, where some of them
2 had come down from what the Board had for FY 2023-
3 2024.

4 Ms. Adams informed the Board that she has been
5 working with Mr. Rouse and were able to drop fees, so
6 it would not be as sharp of an incline. She noted Mr.
7 Rouse is currently working on the fee increase
8 package.

9 Ms. Adams mentioned the revenue at \$159,127.33 in
10 FY 2018-2019 is a nonrenewal year, noting current
11 revenue is \$381,291.88 and going in the correct
12 direction and more than anticipated. She stated the
13 increase in revenue will help lower the last year fee
14 increase and save money.

15 Ms. Adams provided a categorical breakdown of
16 expenses for FY 2018-2019 at \$656,544.64 and FY 2019-
17 2020 at \$783,291.30 with a current budget for FY 2020-
18 2021 at \$800,000 and expenses as of April 8 at
19 \$553,090.05. She noted current expenses rose this
20 morning by \$69.27, giving a current expense total of
21 \$553,159.32 from Board administration. She stated the
22 current budget for FY 2020-2021 should be more than
23 adequate.

24 Ms. Adams reviewed revenues and expenses for FY
25 2020-2021 and reported a negative balance of

1 (\$579,505.90). She noted that would increase with the
2 anticipated fee increase. She stated total revenue
3 for FY 2018-2019 and FY 2019-2020 is \$1,098,656.73 and
4 expenditures for the same biennial period are
5 \$1,439,834.94, showing an expenditure of \$341,179.21,
6 which will be corrected once the fee increase in
7 implemented. She reported revenue will exceed
8 expenses in FY 2020-2021 by \$218,000 and \$401,000 by
9 FY 2022-2023 and FY 2023-2024.

10 Ms. Adams reviewed Board member expenses, noting
11 current expenses and the current budget of \$11,000 for
12 FY 2020-2021. She noted current expenses as of this
13 morning at \$2,055.97, reporting an increase in the
14 budget to \$15,000 for FY 2021-2022. She mentioned any
15 excess money will remain in the restricted account for
16 the Board's use.]

17

18 Report of Board Counsel - Rules and Regulations

19 [Ronald K. Rouse, Esquire, Board Counsel, addressed
20 regulation 16A-4211 regarding fee schedules. He
21 referred to the amended annex and amended preamble for
22 the regulation and thanked Ms. Adams for her
23 assistance.

24 Mr. Rouse noted the annex shows the Board is in a
25 deficit, and there had to be adjustments made to fees

1 in addition to what had been presented earlier. He
2 noted there were five application categories that had
3 been included in the fee increases and reflects in the
4 annex as of July 1, 2022. He reported barber, barber
5 manager, and barber teacher would increase from \$10 to
6 \$30 for the application; and effective July 1, 2024,
7 the fee would increase from \$30 to \$33 for the
8 application.

9 Mr. Rouse commented that the application fee
10 still keeps the Board on the very low end of what
11 applications cost for the states that surround the
12 Commonwealth of Pennsylvania. He noted an additional
13 adjustment regarding the reinspection after first fail
14 application with a decrease from \$90 to \$75 on July 1,
15 2022 and then increase on July 1, 2024, to \$82 for
16 readjustment.

17 Mr. Rouse also noted verification of a license
18 permit and registration would increase from \$15 to \$20
19 and then to \$22 but is still keeping Pennsylvania on
20 the low end compared to other states.]

21 MR. ROUSE:

22 At this point, I am asking if the Board
23 would entertain a motion to adopt the
24 preamble and the annex and continue with
25 the regulatory process for regulation

1 16A-4211.

2 CHAIRMAN MUNIZ:

3 Motion.

4 MR. ROUSE:

5 Is there a second?

6 MS. ETTER:

7 Second.

8 MR. ROUSE:

9 Any discussion? All those in favor, say
10 aye. All those opposed, say nay.

11 [The motion carried unanimously.]

12 ***

13 Old/New Board Business

14 [Ronald K. Rouse, Esquire, Board Counsel, noted the
15 need for an alternate member for the Probable Cause
16 Screening Committee.]

17 MR. ROUSE:

18 Does anyone have a motion to put forward
19 for a member of the Board to be an
20 alternate member of the Probable Cause
21 Committee?

22 CHAIRMAN MUNIZ:

23 I'd like to nominate Ken Jaram.

24 MR. ROUSE:

25 Is there a second?

1 MR. GRAY:

2 Second.

3 MR. ROUSE:

4 Any discussion? All those in favor of
5 Ken Jaram as alternate member of the
6 Probable Cause Committee, say aye. All
7 those opposed, say nay.

8 [The motion carried unanimously.]

9

10 Applications

11 MR. ROUSE:

12 Next on the agenda is the Application of
13 Mykel Anthony Galvin, Case No. 20-42-
14 014675, which is No. 9 on the agenda.
15 This is a matter that was discussed in
16 executive session.

17 Regarding the matter of Mykel
18 Anthony Galvin at item 9, I believe the
19 Board would entertain a motion to grant
20 the Application of Mykel Anthony Galvin
21 to Sit for the Barber Examination.

22 Is there such a motion?

23 CHAIRMAN MUNIZ:

24 Motion.

25 MR. ROUSE:

1 Is there a second?

2 MS. ETTER:

3 Second.

4 MR. ROUSE:

5 Any discussion? All those in favor, say
6 aye. All those opposed, say nay.

7 [The motion carried unanimously.]

8 ***

9 Appointment - Community Legal Services

10 [Brendan Lynch, Staff Attorney, Community Legal
11 Services, presented to the Board with concerns and
12 recommendations Community Legal Services have
13 regarding criminal records that pose a barrier to
14 licensure for clients interested in working as barbers
15 in Pennsylvania.

16 Mr. Lynch addressed the list of offenses
17 considered to be directly related to the practice of
18 barbering. He stated, under Act 53, there would be a
19 presumption that licensure of an individual who was
20 convicted of a crime that is on the list of crimes
21 directly related to the profession would pose a
22 substantial risk to other people. He stated that many
23 of the crimes that the Board has placed on the list
24 will pose a significant barrier to applicants.

25 Mr. Lynch emphasized that the Board still has the

1 opportunity to review an individual's record even if
2 the criminal offense is not on the "directly related"
3 list. The Board can conduct an individualized
4 assessment and investigate whether that person poses a
5 substantial risk without the presumption of
6 substantial risk being imputed on the applicant.

7 Mr. Lynch referred to the list provided by
8 Community Legal Services, noting they are not
9 disputing and agree with the list of serious violent
10 crimes automatically related to the profession under
11 Act 53.

12 Mr. Lynch commented that most of the other
13 offenses are not necessarily related to the essential
14 tasks of barbering, noting that the General Assembly
15 provided a narrow definition of what it means to be
16 directly related. He stated assault, theft, and
17 forgery were offenses that could be charged for a wide
18 array of behavior that people commit in a wide variety
19 of settings and not really tied to the practice of
20 barbering.

21 Mr. Lynch mentioned that the Board of Barber
22 Examiners has repeatedly been a party in front of the
23 appellate courts in Pennsylvania, and the courts have
24 issued rulings specifically addressing the question of
25 what is related to barbering and provided a few cases.

1 He noted that drug selling, aggravated assault, and
2 reckless endangerment are not directly related to the
3 work of barbering.

4 Mr. Lynch stated the Board should be mindful that
5 those offenses can apply to many kinds of behavior
6 that do not involve cutting and styling hair at all.
7 He commented that under the law as it has been
8 articulated, explained, and applied by the courts and
9 also under the definition of directly related in Act
10 53 that the crimes are not related to barbering.

11 Mr. Lynch stated a particular conviction for
12 these crimes may turnout in an individual case to show
13 evidence of substantial risk, but it would be
14 inappropriate, and keep many people out of barbering,
15 if they had to overcome a presumption because it had
16 been decreed that all of these offenses are
17 automatically directly related to barbering.

18 Katie Svoboda-Kindle, Esquire, Community Legal
19 Services, appreciated the Board being open to the
20 input from Community Legal Services, noting the Board
21 is trying to balance the protection of customers and
22 open the profession to people who are qualified and do
23 not pose a risk.

24 Ms. Svoboda-Kindle stated Community Legal
25 Services would like the Board to rely on the

1 individual assessment portion of the law, rather than
2 putting a lot of crimes on the directly related list.
3 She recommended the addition of time limits for
4 anything on the directly related list.

5 Ms. Svoboda-Kindle addressed desistance research,
6 where researchers found the redemption time period is
7 between four and seven years for most offenses based
8 on studies by Alfred Blumstein and Kiminori Nakamura.
9 She mentioned working with Professor Nakamura to
10 prepare things for the Independent Regulatory Review
11 Commission (IRRC). She noted that the time period
12 would be something like four years for a drug offense,
13 three to four years for property offenses, and four to
14 seven years for violent offenses.

15 Ms. Svoboda-Kindle addressed the restricted
16 barber's license and urged the Board not to view that
17 as some sort of catchall provision that could apply to
18 people generally with criminal records. She noted it
19 to be a limited license and should not be seen as a
20 replacement for a full license.

21 Ms. Svoboda-Kindle stated people who have a
22 restricted license probably have some sort of limited
23 scope or location and must be under supervision, where
24 their license could be immediately revoked if they
25 were convicted of any other misdemeanor or felony or

1 if they violated any of those conditions.

2 Ms. Svoboda-Kindle suggested the people who
3 should be getting a restricted license are people who
4 are trained as barbers in correctional facilities but
5 have convictions that would serve as an automatic bar
6 to licensure, where a person has a burglary conviction
7 and have not been out of prison for more than three
8 years would not be able to be licensed as anything, so
9 those people could get a restricted barber's license.

10 Ms. Svoboda-Kindle recommended the Board limit
11 the number of crimes on the directly related list,
12 focus on the individual assessment and add time
13 periods for anything on the directly related list, and
14 to not consider the limited license as a means of
15 giving people generally with criminal records a
16 license.

17 Mr. Rouse requested Community Legal Services
18 provide information regarding time periods for his
19 review.

20 Mr. Lynch referred to the Board's list and agreed
21 that it would make sense to include inchoate crimes of
22 attempt, solicitation, or conspiracy to do those
23 substantive crimes but commented that it is not clear
24 the way the list is written.

25 Mr. Rouse stated the Board created the list by

1 considering the current discipline by the Board and
2 looking at Section 9 of the Barbers' License Law. He
3 explained that it was not to say that someone would
4 not be able to obtain a license but more that it would
5 be a flag for an individual assessment to make sure
6 the information is available that explains the
7 history.

8 Mr. Lynch commented that having an offense listed
9 on the schedule as a directly related offense means
10 more than merely having a flag to do an individualized
11 assessment because of the presumption applied. He
12 stated the Board will be required by the operation of
13 Act 53 to apply a presumption that licensure would
14 pose a substantial risk and is a concern of Community
15 Legal Services.

16 Ms. Svoboda-Kindled stated Community Legal
17 Services does not believe that driving under the
18 influence (DUI) and drugs should be directly related.
19 She noted that the statute defines directly related
20 and Community Legal Services does not think that those
21 crimes are actually directly related because they do
22 not necessarily indicate someone is always a risk and
23 the person would have to prove that the crime did not
24 reflect their current attitude.

25 Ms. Svoboda-Kindled addressed the procedural

1 barrier that makes it more difficult because the
2 individual had an automatic hurdle to overcome and
3 would have to request a hearing. That could be so
4 intimidating and difficult that the individual would
5 not do it as it would be too much of a barrier for
6 them.

7 Ms. Svoboda-Kindled stated barbering is such an
8 important profession for people who want to make a
9 good life for themselves but may have made a mistake
10 in the past. She urged the Board to tailor the list
11 and make it as small as possible by really considering
12 what is directly related, what is always related, and
13 what by itself always indicates a risk to barber
14 customers.

15 Mr. Lynch provided a definition of "directly
16 related" as defined in the law, stating that the
17 crimes that are being listed in the schedule for the
18 Board must meet that definition and be necessarily
19 related to the profession. He noted that Community
20 Legal Services created a list of recommendations to
21 remove things from the schedule because they do not
22 believe they meet that legal definition.

23 Commissioner Johnson stated the regulations still
24 have to be promulgated, noting that Community Legal
25 Services would likely be asked to come back again

1 during the public comment period when it is time to
2 actually craft the actual language of the regulation.

3 Commissioner Johnson explained that the
4 legislature crafted Act 53 with the intention to use
5 the presumption as a means for the Board to be able to
6 challenge an individual with respect to their
7 presumption for fitness to practice, but Community
8 Legal Services believed the bar was very high and the
9 list of those offenses that trigger that presumption
10 should be as reduced as possible. He stated it will
11 be crucial to have that discussion during the formal
12 promulgation of the regulations.

13 Commissioner Johnson stated nothing at the
14 current time is final and encouraged input throughout
15 the process. He believed the legislature was very
16 intentional in crafting that language and did not
17 think the direct challenge of the presumption itself
18 would be a fruitful challenge because statutory
19 language was there for a reason.

20 Commissioner Johnson mentioned that the
21 legislature was fully aware of the intended and
22 unintended consequences of creating the presumption,
23 and it was their intent that the presumption act as a
24 method by which those individuals who have criminal
25 history have to meet the procedural burden and meet

1 the test to show that their actions no longer
2 implicate public safety.

3 Commissioner Johnson noted the importance of
4 making sure the process is fair and equitable by
5 creating transparency and providing preliminary
6 determinations through the Pennsylvania Licensing
7 System (PALS), allowing individuals who may implicate
8 that procedural barrier that takes some of the
9 administrative oversight off of the individual. He
10 encouraged more dialogue and believed the discussion
11 would continue as they move through the regulatory
12 process.

13 Mr. Lynch noted Community Legal Services would be
14 happy to be part of the process and engage in
15 continued dialogue while boards review initial lists.

16 Chairman Muniz commented that the Board
17 thoroughly looks at cases and make decisions to ensure
18 everybody is treated well.

19 Ms. Svoboda-Kindled expressed a concern that
20 having those crimes on a list would create a deterrent
21 effect and a burden that can create harm.

22 Commissioner Johnson emphasized the importance of
23 having balance regarding the consternation around have
24 the list versus keeping the consternation of not
25 knowing how the process works at all. He stated the

1 challenge for the Board would be how to craft a
2 process that is fair and equitable and balances
3 informing the public with that inevitable prejudicial
4 effect of creating the list.

5 Commissioner Johnson stated there would be a
6 constant bellwether test that must be applied, not
7 just for the individual but for the agency that is
8 responsible for maintaining the level of oversight.]

9

10 Exam Statistical Reports

11 [Kelly I. Diller, Board Administrator, informed the
12 Board that she had not received the report and would
13 ask Pearson VUE to extend the report for the next
14 meeting.]

15

16 Newsletter Update

17 [K. Kalonji Johnson, Commissioner, Bureau of
18 Professional and Occupational Affairs, offered
19 assistance from the department if the Board wished to
20 provide a newsletter. He mentioned there was no
21 formal process or time limit outside of clearing
22 content with Ms. Diller and Mr. Rouse. He noted the
23 newsletter to be a little dated due to social media
24 and being able to throw a link onto a website.

25

Ms. Diller recommended removing the newsletter

1 subject line from the agenda, if possible.

2 Chairman Muniz questioned whether that could be
3 replaced with website updates for discussion.

4 Commissioner Johnson addressed finding space not
5 just on the website but hosting video-type tutorials,
6 whether it is a YouTube site or Facebook page, having
7 a permanent spot to host the information to keep the
8 Board's homepage a little less cluttered and still
9 provide resources in one location.

10 Chairman Muniz commented that social media was
11 definitely taking over. He mentioned individuals
12 reached out regarding new organizations, where he
13 recommended a presentation at meetings. He believed
14 people would be more willing to put more information
15 on platforms like Facebook that would create more
16 content.

17 Commissioner Johnson mentioned talking to
18 townspeople about increasing the social media
19 presence. He commented that just letting people know
20 they can log into the Board meetings would be a big
21 win.]

22 ***

23 Miscellaneous

24 [K. Kalonji Johnson, Commissioner, Bureau of
25 Professional and Occupational Affairs, addressed

1 inquiries regarding the Board's oversight of schools,
2 stating that the Board has no oversight over
3 educational institutions and referred them to the
4 Pennsylvania Department of Education (PDE).

5 Chairman Muniz commented that educational
6 questions have been huge within the barbering
7 community throughout all states and questioned what
8 the Board could do to raise awareness.

9 Commissioner Johnson suggested creating a
10 resource page and figuring out where to host something
11 like that. He noted that content would rely on
12 Chairman Muniz, Mr. Rouse, and Ms. Diller. He
13 mentioned he would work with Mr. Stauffer and the
14 policy office to put something together and vet it
15 through the Board.

16 Chairman Muniz questioned whether it would be
17 possible to include how-to videos.

18 Commissioner Johnson suggested the Board consider
19 big-ticket questions with regard to the application
20 and for future discussion to map out the tutorials as
21 to how and where it would be hosted. He suggested Ms.
22 Diller inform Chris of the matter.]

23 ***

24 Adjournment

25 CHAIRMAN MUNIZ:

1 Can we get a motion to adjourn?

2 MR. MCANDREW:

3 Motion.

4 MS. ETTER:

5 Second.

6 CHAIRMAN MUNIZ:

7 Motion carries.

8 [The motion carried unanimously.]

9 ***

10 [There being no further business, the State Board of
11 Barber Examiners Meeting adjourned at 12:24 a.m.]

12 ***

13

14

15

16

17

18

19

20

21

22

23

24

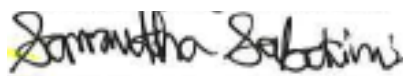
25

26

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26

CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Barber Examiners meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Barber Examiners meeting.



Samantha Sabatini,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF BARBER EXAMINERS
REFERENCE INDEX

April 19, 2021

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8		
9	9:00	Executive Session
10	10:30	Return to Open Session
11		
12	10:33	Official Call to Order
13		
14	10:34	Roll Call
15		
16	10:35	Pledge of Allegiance
17		
18	10:36	Introduction of Public Members
19		
20	10:38	Approval of Minutes
21		
22	10:45	Report of Prosecutorial Division
23		
24	10:45	Report of Board Counsel
25		
26	10:55	Report of Commissioner
27		
28	10:56	Report of Board Chair
29		
30	10:57	Report of Board Administrator
31		
32	11:00	Appointment - Bureau of Finance and Operations Annual Budget Presentation
33		
34		
35	11:15	Report of Board Counsel (Continued)
36		
37	11:18	Old/New Board Business
38		
39	11:19	Applications
40		
41	11:24	Appointment - Community Legal Services
42		
43	12:05	Exam Statistical Reports
44		
45	12:06	Newsletter Update
46		
47	12:15	Miscellaneous
48		
49	12:24	Adjournment
50		