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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF BARBER EXAMINERS

TIME: 9:21 A.M.

BOARD ROOM C

One Penn Center

2601 North Third Street

Harrisburg, Pennsylvania 17110

Monday, April 15, 2019

1 ***

2 State Board of Barber Examiners

3 April 15, 2019

4 ***

5 The regularly scheduled meeting of the State
6 Board of Barber Examiners was held on Monday, April
7 15, 2019. John C. Christopher, Chairman, called the
8 meeting to order at 9:21 a.m.

9 ***

10 Pledge of Allegiance

11 [The Pledge of Allegiance was recited.]

12 ***

13 Report of Commissioner

14 [Chairman Christopher introduced and welcomed Acting
15 Commissioner Kalonji Johnson.

16 Acting Commissioner Johnson introduced Marc
17 Farrell from the Governor's Office as Mr. Johnson's
18 replacement. He stated Marc was responsible for
19 shepherding all of the regulations throughout the
20 Commonwealth through the regulatory process and would
21 leverage that talent for the Department of State.

22 Acting Commissioner Johnson announced Stephen
23 Latanishen as the new Director of the Office of
24 Intergovernmental Affairs. Acting Commissioner
25 Johnson stated that Mr. Latanishen was formerly with

1 the Governor's Office where he vetted many Board
2 appointments. He commented that Mr. Latanishen would
3 be the liaison for professional organizations and
4 stakeholders and also expedite appointments.]

5 ***

6 Roll Call

7 [Roll call was taken. A quorum was not present.]

8 ***

9 Introduction of Audience

10 [Chairman Christopher requested the introduction of
11 audience members.]

12 ***

13 Appointment - Bureau of Finance and Operations Annual
14 Budget Presentation

15 [Kimberly Adams, Chief of Fiscal Management, Bureau of
16 Finance and Operations, introduced herself and Amanda
17 Richards, Fiscal Management Specialist 2.

18 Ms. Adams addressed licensee population from a
19 revenue standpoint. She reviewed FY 2014-2015,
20 FY 2016-2017, and FY 2018-2019. She noted a current
21 licensee count of 8,342, which is down from
22 FY 2014-2015 by 372.

23 Ms. Adams stated 90% of revenue is from renewals
24 and applications with the current biennial total.

25 Ms. Adams reviewed the categorical breakdown of

1 administrative and legal expenses for FY 2016-17 and
2 FY 2017-18, FY 2018-2019 budget, and FY 2018-2019
3 expenses. She noted a recent increase in expenses
4 increased. She commented that the budget was
5 adequate.

6 Ms. Adams addressed revenues and expenses for FY
7 2016-2017, FY 2017-2018, and FY 2018-2019. She noted
8 that expenses were exceeding the revenue while the
9 population was declining, which provided the negative
10 balance. She suggested a future fee increase based on
11 the current trend. She noted Board expenses were the
12 result of direct charges, timesheet-based charges, and
13 licensee-based charges.

14 Ms. Adams provided a breakdown of Board member
15 expenses for FY 2016-2017 and FY 2017-2018, noting the
16 budget for FY 2018-2019. She discussed FY 2018-2019
17 expenses as of March 21, 2019, and the addition of the
18 National Association of Barber Boards of America
19 (NABBA) membership dues. She noted the budget to be
20 adequate for FY 2019-2020 as well. She commented that
21 any excess goes back to the restricted account for the
22 Board's use.

23 Ms. Adams reviewed the expenditure sheet that
24 reflected a pictorial overview of the fluctuation in
25 expenses since 2006.]

1 ***

2 Report of Acting Commissioner - No Report

3 ***

4 Report of Board Chair

5 [John C. Christopher, Chairman, Professional Member,
6 addressed his attendance at the midyear conference of
7 the National Association of Barber Boards of America
8 in Nashville, TN. He stated the conference was
9 primarily to begin preparation for the annual
10 conference that will be held this year in Reno, NV,
11 September 15-19, 2019.

12 Chairman Christopher described the midyear
13 conference as a conference that does a lot of
14 education. He observed most of the clinics and came
15 back from the conference renewed and energized. He
16 mentioned that Pivot Point International in Chicago
17 was attempting to rival Milady, the standard textbook.
18 He noted a gentleman who did his own system of cutting
19 hair called the ClockPoint system.

20 Chairman Christopher addressed the barber pole,
21 stating that NABBA had retained a copyright attorney,
22 who advised that the barber pole needed to be
23 trademarked. He discussed raising money to cover the
24 expenses by selling named bricks at the National
25 Barber Museum and Hall of Fame. He also stated

1 donations may be made to help with the project.

2 Chairman Christopher stated, once NABBA
3 trademarks the pole on a national level, that will
4 then filter down to the state level where guidelines
5 and regulations must be set to limit who actually can
6 use the barber pole in their business.

7 Chairman Christopher shared the agenda from the
8 midyear conference reflecting some of the clinics.

9 Chairman Christopher discussed mobile barbershops
10 that are emerging in different states. He stated
11 there was no real regulation on a national level and
12 each state will govern the practice. He noted no real
13 issues yet but wanted the Board to consider mobile
14 barbershops.

15 Ms. Walter clarified that as far as the
16 trademarking process, NABBA was working on that
17 separately from any financial backing or input from
18 the Board. She explained that if the barber pole was
19 trademarked and the Board desired to have regulations
20 to govern the barber pole, all of those would be
21 discussed in a public session where notices would be
22 provided to the public. She noted that statutes go
23 through legislature, and if there were any regulatory
24 changes that needed to be made, the Board would
25 discuss those at that time.]

1

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Report of Board Administrator - No Report

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Public Comment/Discussion

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[Andrew P. Hanna, Esquire, Assistant Counsel,

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Pennsylvania Department of Corrections, addressed the

7

Board seeking a variance or reconsideration of the

8

SCI-Huntingdon Barber School inspection. Mr. Hanna

9

sought to continue the operation at the SCI-Huntingdon

10

Barber School.

11

Burr Lin Edsall, Barber Instructor, SCI-Camp

12

Hill, Pennsylvania Department of Corrections,

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discussed the failed inspection results. Mr. Edsall

14

explained that the barber school has 14 chairs and 1

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regular handwashing sink for every chair and then an

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additional shampoo chair. Mr. Edsall stated the

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inspection failed due to the handwashing sinks not

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being shampoo bowls and sought a variance to continue

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operations.

20

Chairman Christopher noted this matter for

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discussion during executive session.

22

Ms. Walter questioned how long the barber school

23

had been in operation. Mr. Edsall commented that the

24

school was an older school and believed the initial

25

license commenced in 1986.]

1 ***

2 [Margaret A. Moore, Public Member, participated via
3 phone during executive session and voting.]

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
6 9:42 a.m. the Board entered into Executive Session
7 with Shana M. Walter, Esquire, Board Counsel, for the
8 purpose of conducting quasi-judicial deliberation on a
9 matter currently pending before the Board and to
10 receive advice of Counsel. The Board concluded its
11 Executive Session at 10:07 a.m.]

12 ***

13 MOTIONS

14 CHAIRMAN CHRISTOPHER:

15 The next thing we want to take care of
16 is the Variance Request from
17 SCI-Huntingdon relative to the number of
18 wash stands.

19 This is to grand the variance. May
20 I have a motion on the floor?

21 MR. GRAY:

22 So moved.

23 MR. JOHNSON:

24 Second.

25 CHAIRMAN CHRISTOPHER:

1 All in favor, say aye. Opposed?

2 [The motion carried unanimously.]

3 ***

4 Miscellaneous

5 [Shana M. Walter, Esquire, Board Counsel, noted all
6 other items on the agenda will be heard at the next
7 meeting scheduled for June 24, 2019.]

8 ***

9 Adjournment

10 CHAIRMAN CHRISTOPHER:

11 Motion to adjourn?

12 MR. GRAY:

13 Motion.

14 CHAIRMAN CHRISTOPHER:

15 Second?

16 MR. JOHNSON:

17 I second.

18 CHAIRMAN CHRISTOPHER:

19 All in favor, say aye? Opposed?

20 [The motion carried unanimously.]

21 ***

22 [There being no further business, the State Board of
23 Barber Examiners Meeting adjourned at 10:08 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Barber Examiners meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Barber Examiners meeting.



Amber Garbinski,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF BARBER EXAMINERS
REFERENCE INDEX

April 15, 2019

TIME	AGENDA
9:21	Official Call to Order
9:21	Pledge of Allegiance
9:22	Report of Commissioner
9:24	Roll Call
9:26	Appointment - Bureau of Finance and Operations Annual Budget Presentation
9:33	Report of Board Chair
9:40	Public Comment/Discussion
9:42	Executive Session
10:07	Return to Open Session
10:07	Motions
10:08	Miscellaneous
10:08	Adjournment