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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE ARCHITECTS LICENSURE BOARD  
VIA VIDEOCONFERENCE**

TIME: 10:36 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

March 10, 2022



1 State Architects Licensure Board

2 March 10, 2022

3 \*\*\*

4 [Pursuant to Section 708(a)(5) of the Sunshine Act, at  
5 9:00 a.m. the Board entered into Executive Session  
6 with C. William Fritz II, Esquire, Board Counsel, for  
7 the purpose of conducting quasi-judicial  
8 deliberations. The Board returned to open session at  
9 10:30 a.m.]

10 \*\*\*

11 Meeting Instructions

12 [Amanda Li, Board Administrator, provided instructions  
13 to be followed during the virtual meeting.

14 Ms. Li noted the meeting was being recorded, and  
15 those who continued to participate were giving their  
16 consent to be recorded.]

17 \*\*\*

18 [C. William Fritz II, Esquire, Board Counsel, noted  
19 the Board met in Executive Session and conducted  
20 quasi-judicial deliberations prior to open session.]

21 \*\*\*

22 The regularly scheduled meeting of the State  
23 Architects Licensure Board was held on Thursday, March  
24 10, 2022. Jerry K. Roller, RA, President, called the  
25 meeting to order at 10:36 a.m.

1 \*\*\*

2 Roll Call

3 [President Roller requested Mr. Hamm call the roll for  
4 attendance.]

5 \*\*\*

6 [President Roller announced Mary McClenaghan was  
7 reappointed to the Board, and Michael Johns was  
8 appointed as a new member. He noted the Board now has  
9 all five architect member positions filled and one  
10 open public member seat.]

11 \*\*\*

12 Introduction of Attendees

13 [Amanda Li, Board Administrator, provided an  
14 introduction of those in attendance.]

15 \*\*\*

16 Approval of minutes of the January 13, 2022 meeting

17 PRESIDENT ROLLER:

18 We need an approval for the minutes of  
19 our last meeting on January 13, 2022.

20 Comments or a motion to approve?

21 MR. BATES:

22 So moved.

23 MR. PILIGIAN:

24 Second.

25 PRESIDENT ROLLER:

1 I have a motion and a second. Mr. Hamm,  
2 would you call the roll, please?

3  
4 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
5 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
6 yes; Mr. Johns, abstain; Ms.  
7 McClenaghan, abstain; Mr. Piligian, yes.

8 [The motion carried. Michael Johns and Mary  
9 McClenaghan abstained from voting on the motion.]

10 \*\*\*

11 Report of Prosecutorial Division

12 [Angela L. Solomon, Esquire, Board Prosecution  
13 Liaison, had no consent agreements for the Board's  
14 consideration but offered to answer questions.

15 Ray Michalowski, Esquire, Senior Board  
16 Prosecutor, brought up an issue the Board was working  
17 on before COVID, where the Board was pushing  
18 prosecution to work with the Department of Labor &  
19 Industry. He mentioned it to the Board of  
20 Professional Engineers, Land Surveyors, and Geologists  
21 and believed working with all three boards, including  
22 the Board of Landscape Architects, would be a good  
23 idea. He asked whether that was a matter the Board  
24 wished to pursue shortly or wait until after the  
25 electronic seals are finalized. He noted prior



1 Mr. Fritz reported on working on Act 41 and was  
2 matching up that to the Engineer Board Act 41  
3 Regulation, which went through smoothly and passed.  
4 He was hopeful to soon complete Act 41.

5 Mr. Fritz asked Board members to inform him of  
6 any cases where they needed to recuse themselves.]

7

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8 Report of Board Counsel - Final Adjudications and  
9 Orders

10 MR. FRITZ:

11 Based on discussions held in Executive  
12 Session, the Board would entertain a  
13 motion to approve the following Final  
14 Adjudication and Order: Commonwealth v.  
15 Owen Carr, Case No. 21-41-011316.

16 PRESIDENT ROLLER:

17 Do I have a motion?

18 MS. MCCLLENAGHAN:

19 I'll motion.

20 MR. BATES:

21 Second.

22 PRESIDENT ROLLER:

23 Mr. Hamm, would you call the roll,  
24 please?

25

1 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
2 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
3 yes; Mr. Johns, yes; Ms. McClenaghan,  
4 yes; Mr. Piligian, yes.

5 [The motion carried unanimously.]

6 \*\*\*

7 MR. FRITZ:

8 The Board would entertain a motion to  
9 approve the Final Adjudication and Order  
10 at Case No. 20-41-004180, Commonwealth  
11 v. Roderick John Etzel.

12 PRESIDENT ROLLER:

13 Do I have a motion to approve?

14 MS. MCCLENAGHAN:

15 Motion to approve.

16 MR. BATES:

17 Second.

18 PRESIDENT ROLLER:

19 Mr. Hamm, would you call the roll?

20  
21 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
22 Hamm, no; Mr. Bates, yes; Mr. Burns,  
23 yes; Mr. Johns, yes; Ms. McClenaghan,  
24 yes; Mr. Piligian, yes.

25 [The motion carried. Darryl Hamm opposed the motion.]



1 \*\*\*

2 Regulations/Statute

3 [C. William Fritz II, Esquire, Board Counsel, provided  
4 a draft of the digital seals and signatures  
5 regulation, noting the recommendation of adding a  
6 definition for architectural documents and bundling  
7 drawings, specifications, and other design documents  
8 into architectural documents.

9 Mr. Fritz referred to the "in capital" letters  
10 addressing the surrender of digital seals and  
11 signatures and the reporting of a loss or theft of a  
12 seal, noting the regulations already address that. He  
13 mentioned that two issues for physical stamps were  
14 addressed by adding a section that addressed digital  
15 seals and signatures, which makes it equal with  
16 everyone. He noted that licensees are required to  
17 inform the Board when their digital seal has been  
18 compromised or stolen.

19 Mr. Fritz informed Board members that the draft  
20 is the final look unless language needs to be changed  
21 again and returned to the Board for approval before it  
22 is placed into the regulations.]

23 \*\*\*

24 Applications - Architect Registration Examination  
25 (ARE) Applications

1 MR. FRITZ:

2 We reviewed applications in Executive  
3 Session. Based on those discussions  
4 that we had, the Board would entertain a  
5 motion to approve the ARE Application of  
6 Lisa Intrieri-Fellner.

7 PRESIDENT ROLLER:

8 Do I have a motion?

9 MR. PILIGIAN:

10 I motion.

11 PRESIDENT ROLLER:

12 Do I have a second to Mr. Piligian's  
13 motion, please?

14 MR. BURNS:

15 Second.

16 PRESIDENT ROLLER:

17 Mr. Hamm.

18

19 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
20 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
21 yes; Mr. Johns, yes; Ms. McClenaghan,  
22 no; Mr. Piligian, yes.

23 [The motion carried. Mary McClenaghan opposed the  
24 motion.]

25

\*\*\*

1 MR. FRITZ:

2                   The Board would entertain a motion to  
3                   provisionally deny the ARE Application  
4                   of Ariel Ricciuti.

5 PRESIDENT ROLLER:

6                   Do I have a motion for that?

7 MS. MCCLENAGHAN:

8                   I'll make a motion.

9 PRESIDENT ROLLER:

10                   Do I have a second?

11 MR. BATES:

12                   Second.

13 PRESIDENT ROLLER:

14                   Mr. Hamm.

15  
16                   Mr. Roller, yes; Mr. Claggett, yes; Mr.  
17                   Hamm, yes; Mr. Bates, yes; Mr. Burns,  
18                   yes; Mr. Johns, yes; Ms. McClenaghan,  
19                   yes; Mr. Piligian, yes.

20 [The motion carried unanimously.]

21                   \*\*\*

22 Applications - Architect Registration Examination  
23                   Testing Accommodation Requests

24 MR. FRITZ:

25                   The Board would entertain a motion to

1                   approve the ARE Testing Accommodation  
2                   Requests of William Bourke and Allison  
3                   Huchko.

4 PRESIDENT ROLLER:

5                   Do I have a motion to approve?

6 MS. MCCLLENAGHAN:

7                   I'll motion to approve.

8 MR. JOHNS:

9                   Second.

10 PRESIDENT ROLLER:

11                   Mr. Hamm.

12

13                   Mr. Roller, yes; Mr. Claggett, yes; Mr.  
14                   Hamm, yes; Mr. Bates, yes; Mr. Burns,  
15                   yes; Mr. Johns, yes; Ms. McClenaghan,  
16                   yes; Mr. Piligian, yes.

17 [The motion carried unanimously.]

18

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19 Applications - Reciprocal Licensing Applications

20 MR. FRITZ:

21                   The Board would entertain a motion to  
22                   approve the Reciprocal Licensing  
23                   Application filed by Alex Adler.

24 PRESIDENT ROLLER:

25                   Do I have a motion to approve that?

1 MR. BATES:

2 So moved.

3 PRESIDENT ROLLER:

4 Do I have a second?

5 MR. HAMM:

6 I'll second.

7 PRESIDENT ROLLER:

8 Can we have a call of the roll, Mr.  
9 Hamm?

10

11 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
12 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
13 yes; Mr. Johns, yes; Ms. McClenaghan,  
14 no; Mr. Piligian, yes.

15 [The motion carried. Mary McClenaghan opposed the  
16 motion.]

17

\*\*\*

18 MR. FRITZ:

19 The Board would entertain a motion to  
20 provisionally deny the Reciprocal  
21 Licensing Application of Brian  
22 Escamilla.

23 PRESIDENT ROLLER:

24 Do I have a motion?

25 MS. MCCLENAGHAN:

1 I'll motion.

2 MR. BATES:

3 Second.

4 PRESIDENT ROLLER:

5 Mr. Hamm.

6

7 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
8 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
9 yes; Mr. Johns, yes; Ms. McClenaghan,  
10 yes; Mr. Piligian, yes.

11 [The motion carried unanimously.]

12

\*\*\*

13 MR. FRITZ:

14 The Board would entertain a motion to  
15 approve the Reciprocal Licensing  
16 Application of Ileana Martin-Novoa.

17 PRESIDENT ROLLER:

18 Do I have a motion?

19 MS. MCCLENAGHAN:

20 I'll make a motion.

21 PRESIDENT ROLLER:

22 Do I have a second?

23 MR. BATES:

24 Second.

25 PRESIDENT ROLLER:

1 Mr. Hamm, would you call the roll?

2

3 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
4 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
5 yes; Mr. Johns, yes; Ms. McClenaghan,  
6 yes; Mr. Piligian, yes.

7 [The motion carried unanimously.]

8

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9 Report of Acting Commissioner

10 [Arion R. Claggett, Acting Commissioner, Bureau of  
11 Professional and Occupational Affairs, informed  
12 everyone that all Board meetings moving forward will  
13 be held in a hybrid format providing the option of  
14 attending virtually or in person.

15 Mr. Fritz asked Acting Commissioner Claggett how  
16 far in advance Board members should notify the Board  
17 administrator whether they would be attending  
18 virtually or in person. President Roller commented  
19 that Board members should be able to make that  
20 decision on a day-to-day basis, because one of the  
21 advantages of a hybrid platform is the ability to do  
22 handle matters virtually.

23 Acting Commissioner Claggett and Ms. Li will be  
24 attending all Board meetings in person, along with Mr.  
25 Fritz.

1 Mr. Fritz advised new Board members to contact  
2 Ms. Li regarding any travel arrangements.]

3

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4 Report of Board President - NCARB Regional Summit  
5 [Jerry K. Roller, RA, President, addressed his  
6 attendance at the National Council of Architectural  
7 Registration Boards (NCARB) Regional Summit virtually  
8 with Ms. McClenaghan and Mr. Bates. He mentioned  
9 NCARB is the Board's national organization to which  
10 this Board belongs as a licensure board, along with  
11 the Board being part of NCARB Region 2. He stated the  
12 Board also attends the annual meeting, which will be  
13 held in Austin, TX, in June this year.

14 President Roller informed the Board that NCARB is  
15 asking for comments on seven resolutions of the  
16 national board. He stated the Board would be looking  
17 at the final version at the May 2022 Board meeting and  
18 deciding how to vote at the national meeting.

19 President Roller referred to Resolution 2022-A,  
20 which is a Mutual Recognition Arrangement (MRA) with  
21 the United Kingdom allowing reciprocity between the  
22 United Kingdom and the United States.

23 President Roller referred to Resolution 2022-B  
24 regarding amendments to the NCARB Model Law describing  
25 more detail to responsible charge. He mentioned that



1 it does not affect them directly because they have  
2 their state law that works on that.

3 President Roller referred to Resolution 2022-C,  
4 which is an omnibus bill to sunset a variety of  
5 policies from the 60s and 70s deemed to be no longer  
6 germane.

7 President Roller referred to Revolution 2022-D,  
8 which is an additional omnibus bill of conflicts  
9 between current policies and previous policies. He  
10 stated NCARB has been going through a lot of cleanup  
11 of their regulations and policies.

12 President Roller referred to Resolution 2022-E  
13 regarding an amendment of the bylaws to make  
14 diversity, equity, and inclusion a standing committee  
15 of NCARB.

16 President Roller referred to Resolution 2022-F  
17 that updates the bylaws with a variety of tweaks and  
18 changes.

19 President Roller referred to Resolution 2022-G  
20 regarding an amendment and restatement of the  
21 requirements for NCARB certification, which is also  
22 mainly a cleanup.

23 Mr. Hamm expressed concern regarding the cleanup  
24 in the bylaws.

25 President Roller explained that the entire

1 verbiage of changes in the bylaws is in the packet and  
2 is mostly language. He stated there was nothing  
3 controversial, and there were no comments at the  
4 region or session itself from anybody.

5 President Roller informed everyone that Mr. Hamm  
6 spent a number of years on the national board as a  
7 public member and suggested Mr. Hamm provide  
8 information of concern to take back to the national  
9 board.

10 President Roller stated the Board would be voting  
11 on candidates for the national board in May on Jon  
12 Baker for first vice president; Ken Van Tine for  
13 second vice president; two candidates for treasurer,  
14 David Hornbeek and Ed Marley; two candidates for  
15 secretary, Richard McNeel and John Rademacher; and one  
16 candidate, Gary Ey, who is the current public director  
17 for another term.]

18

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19 Report of Board President - NCARB Annual Business  
20 Meeting

21 [Jerry K. Roller, RA, President, announced NCARB's  
22 Annual Business Meeting will be held June 2-4, 2022,  
23 in Austin, TX. He noted the Board would need to vote  
24 on authorizing members to attend and choose a voting  
25 delegate to represent Pennsylvania. He would like to

1 attend the meeting, along with Ms. McClenaghan and Mr.  
2 Johns. He also informed Board members that Region 2  
3 has a meeting and sponsors members of the Board if the  
4 state decides they cannot send anyone.

5 Mr. Hamm commented that NCARB pays the expenses  
6 for two architects, one public member, and the  
7 executive on their funds and costs the Commonwealth of  
8 Pennsylvania nothing. He also explained that Region 2  
9 takes somebody beyond that two and one and one who  
10 want to go and will pick up the tab on the travel.]

11 PRESIDENT ROLLER:

12 We need to designate somebody to be that  
13 voting member.

14 MR. HAMM:

15 I nominate Jerry Roller.

16 MS. MCCLENAGHAN:

17 I second it.

18 PRESIDENT ROLLER:

19 Thank you very much. Mr. Hamm, would  
20 you call the roll?

21

22 Mr. Roller, yes; Mr. Claggett, yes; Mr.  
23 Hamm, yes; Mr. Bates, yes; Mr. Burns,  
24 yes; Mr. Johns, yes; Ms. McClenaghan,  
25 yes; Mr. Piligian, yes.

1 [The motion carried unanimously.]

2

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3 Report of Board President - NCARB Correspondence

4 [Jerry K. Roller, RA, President, noted a number of  
5 pieces of correspondence from NCARB for the Board's  
6 review.]

7

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8 Report of Board Administrator - No Report

9

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10 Miscellaneous

11 [Stephen M. Swarney, JD, Executive Director, American  
12 Institute of Architects Pennsylvania (AIA PA) informed  
13 the Board AIA PA would be doing more face-to-face  
14 action. He noted an AIA PA Board Meeting at the end  
15 of this month.

16 Amal Mahrouki, Director of Legislative Affairs,  
17 American Institute of Architects Pennsylvania,  
18 congratulated Michael Johns on his appointment to the  
19 Board and Mary McClenaghan on her reappointment. She  
20 mentioned AIA is scheduling a pared-down advocacy day  
21 at the end of March to include focusing on a new  
22 Housing and Community Development Committee under the  
23 leadership of Ken Doyno, AIA, President of Rothschild  
24 Doyno Collaborative, exploring how AIA can relay the  
25 architect's voice in the discretion around affordable

1 and equitable housing in the urban, suburb, and rural  
2 community.

3 Ms. Mahrouki informed the Board that Senate Bill  
4 635 and House Bill 1887 have passed their respective  
5 chambers and were awaiting committee votes. She noted  
6 AIA is advocating that Senate Bill 635 would expand  
7 commercial property assessed clean energy to encompass  
8 resiliency, air quality, and multifamily residential.

9 Ms. Mahrouki announced Frank Burns has been  
10 promoted to the Democratic chair of the  
11 House Professional Licensure Committee.

12 Ms. Mahrouki noted AIA is still awaiting a  
13 response to the compromise language AIA provided to  
14 the Interior Design Legislative Coalition  
15 of Pennsylvania (IDLCPA) in June 2021. She mentioned  
16 it has not moved and AIA is open to meeting with the  
17 interior designers and talking to them about potential  
18 legislation.

19 Mr. Swarney emphasized AIA provided compromise  
20 language, where they had all three of their statewide  
21 attorneys, representatives from their national office,  
22 and various representatives from among the state  
23 working on that but heard nothing back. He stated AIA  
24 is always willing to meet with that group, while  
25 continuing to ensure the policies and ideals of AIA's

1 Board are upheld. He noted AIA recognizes the Board  
2 as a great partner in that and will continue to  
3 provide updates and information as it is received.

4 Mr. Hamm asked Mr. Swarney whether there was  
5 still the babbling about of the interior design's  
6 initiative vis-à-vis delinking of continuing education  
7 (CE) to it and whether he had been able to bifurcate  
8 those two issues.

9 Mr. Swarney stated AIA was expecting to have some  
10 conversations about the compromise but did not yet  
11 receive an answer. He mentioned it would not be fair  
12 to say they definitely bifurcated that issue or to say  
13 the issue was tied with another issue.

14 Mr. Swarney noted still being hopeful to get  
15 continuing education and believed it should not be  
16 tied to any kind of other professions desires for  
17 legislative recognition or solution. He mentioned AIA  
18 has vibrant continuing education, and anyone who is an  
19 AIA member continues to get continuing education.

20 Mr. Piligian asked whether there was any traction  
21 to the length of repose on their documents.

22 Ms. Mahrouki noted AIA is scheduling meetings  
23 with the Senate Judiciary Committee regarding statute  
24 of repose. She mentioned other groups are interested  
25 in the legislation and hoped to see subcommittee

1 discussion on it prior to the end of the session and  
2 will continue their advocacy.

3 Ms. Mahrouki noted AIA continues to work with  
4 Representative Stevens' office on House Bill 424  
5 regarding anti-indemnification. She mentioned there  
6 has been some confusion between separate legal  
7 concepts of insurance and indemnification and is  
8 working with the representative's office to make sure  
9 those concerns are addressed.

10 Mr. Swarney noted participating in the AIA Tri-  
11 States Conference last December and having some  
12 sessions on licensure. He announced AIA is getting  
13 ready to host a business boot camp with sessions for  
14 practitioners on how to transition and start their own  
15 businesses. He also mentioned AIA is planning an  
16 attorneys' conference with friends from New York and  
17 New Jersey to tackle legal issues, noting Mr. Potter  
18 and other attorneys would be a part of that.

19 Mr. Swarney mentioned Penn College reached out to  
20 AIA, noting they are in the process of seeking  
21 accreditation to be another accredited National  
22 Architectural Accrediting Board (NAAB) school. He  
23 stated AIA is also making a very concerted effort to  
24 get into schools to get young professionals talking to  
25 students in all of their accredited schools and future

1 accredited schools about the importance of licensure.

2 Ms. Mahrouki commented that all of the bills are  
3 available for review. She noted Senate Bill 833 would  
4 reduce the statute of repose in the Commonwealth of  
5 Pennsylvania from 12 years to 6 years. Senate Bill  
6 635 is the expansion bill in the Senate. House Bill  
7 1760 introduced by Representative Heffley is the other  
8 companion bill. House Bill 1258 is the interior  
9 design bill, and House Bill 424 is the anti-  
10 indemnification bill. She offered to provide an email  
11 of those bills, so the Board could have an idea of  
12 what AIA is working on and tracking.]

13 \*\*\*

14 [Jerry K. Roller, RA, President, noted the next  
15 scheduled Board meeting is on Thursday, May 12, 2022.]

16 \*\*\*

17 Adjournment

18 PRESIDENT ROLLER:

19 I will entertain a motion to adjourn.

20 MS. MCCLENAGHAN:

21 Motion to adjourn.

22 PRESIDENT ROLLER:

23 Thank you, Ms. McClenaghan. We are  
24 adjourned.

25 \*\*\*



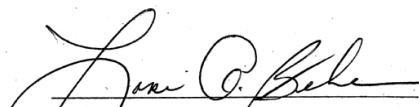
1 [There being no further business, the State Architects  
2 Licensure Board Meeting adjourned at 11:32 a.m.]

3 \*\*\*

4  
5 CERTIFICATE

6  
7 I hereby certify that the foregoing summary  
8 minutes of the State Architects Licensure Board  
9 meeting, was reduced to writing by me or under my  
10 supervision, and that the minutes accurately summarize  
11 the substance of the State Architects Licensure Board  
12 meeting.

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Lori A. Behe,

Minute Clerk

Sargent's Court Reporting  
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD  
REFERENCE INDEX

March 10, 2022

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TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:36	Official Call to Order
10:36	Roll Call
10:39	Introduction of Attendees
10:40	Approval of Minutes
10:41	Report of Prosecutorial Division
10:44	Report of Board Counsel
10:49	Regulations/Statute
10:53	Applications
10:58	Report of Commissioner
11:01	Report of Board President
11:17	Miscellaneous
11:32	Adjournment