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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE ARCHITECTS LICENSURE BOARD**

TIME: 9:02 A.M.

PENNSYLVANIA DEPARTMENT OF STATE  
Board Room B  
One Penn Center  
2601 North Third Street  
Harrisburg, Pennsylvania 17110

January 9, 2020



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2 State Architects Licensure Board

3 January 9, 2020

4 \*\*\*

5 The regularly scheduled meeting of the State  
6 Architects Licensure Board was held on Thursday,  
7 January 9, 2020. Philip M. Leinbach, RA, President,  
8 called the meeting to order at 9:02 a.m.

9 K. Kalonji Johnson, Acting Commissioner, Bureau  
10 of Professional and Occupational Affairs, was not  
11 present at the commencement of the meeting.

12 \*\*\*

13 Roll Call

14 [Roll call was taken. A quorum was noted to be  
15 present.]

16 \*\*\*

17 Introduction of Audience Members

18 [President Hill requested visitors identify  
19 themselves.]

20 \*\*\*

21 Pledge of Allegiance

22 [The Pledge of Allegiance was recited.]

23 \*\*\*

24 Review of the Agenda

25 [Philip M. Leinbach, RA, President, reviewed the

1 agenda, noting the budget presentation scheduled for  
2 9:15 a.m. He also noted a presentation by Mr. Kegg  
3 from the Department of Labor & Industry scheduled for  
4 10:00 a.m.]

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6 Approval of minutes of the November 14, 2019 meeting

7 PRESIDENT LEINBACH:

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MR. HILL:

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PRESIDENT LEINBACH:

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MR. ROLLER:

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PRESIDENT LEINBACH:

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[The motion carried unanimously.]

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Miscellaneous - Appointment - Bureau of Finance and  
Operations Annual Budget Presentation

[Kimberly Adams, Chief of Fiscal Management, Bureau of  
Finance and Operations, addressed licensee population  
from a revenue standpoint. She noted FY 2015-2016 at  
9,811 licensees, which increased by 80 in FY 2017-2018  
to 9,891 and FY 2019-2020 to 10,119 at the date it was  
recorded with an additional 15 licensees since the  
report was prepared at 10,134.

Ms. Adams reviewed revenue on a biennial basis,  
noting 94.3 percent of the revenue was from renewals  
and applications. She also noted the biennial total.

Ms. Adams provided a categorical breakdown of  
expenses for FY 2017-2018 and FY 2018-2019 with the  
current budget for FY 2019-2020 and the expenses as of  
December 26, 2019. She noted a recent increase in  
expenses. She mentioned expenses are incurred from  
direct-based charges, timesheet-based charges, and  
licensee-based charges.

Ms. Adams noted the anticipated budget for FY  
2019-2020 after combining revenues and expenses,  
noting revenues would exceed the expenses.

Mr. Roller questioned why the budget reflected a  
reduced revenue in FY 2021-2022 versus FY 2020-2021.

1 Ms. Adams noted it to be a nonrenewal year, stating  
2 that there would be a lower year followed by a higher  
3 year based on the receipt of renewals.

4 Ms. Adams reviewed Board member expenses, noting  
5 that the current budget had been increased to allow  
6 for any fluctuations for FY 2020-2021. She stated any  
7 money not spent will remain in the Board's account for  
8 other use. She mentioned Board member expenses for FY  
9 2019-2020.

10 President Leinbach mentioned tracking pretty  
11 close on Board wages to the budgeted amount and the  
12 possible need to bump the figure up in the future once  
13 the Board is full with another public and professional  
14 member. Ms. Adams explained the figured had been  
15 bumped up to cover full staff in the future.

16 Mr. Potter questioned whether both individuals  
17 and firm registrations were included in the roughly  
18 10,000 licensees. Ms. Adams stated they were included  
19 with registered architects currently at 8,607 and  
20 architectural firms at 1,527 for a total of 10,134.]

21

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22 Report of Prosecutorial Division

23 [Ray Michalowski, Esquire, Board Prosecution Liaison,  
24 addressed the reason for the increase in legal costs.  
25 He noted one very large case with an enormous amount

1 of attorney, investigative, and expert time and  
2 getting caught up on many older cases.

3 Mr. Michalowski addressed complaints regarding  
4 advertising, noting the Board has protected  
5 terminology, and there was not a lot of concern from  
6 architects about use of hashtags and Twitter.

7 Mr. Michalowski worked with Mr. Armour to  
8 investigate complaints from architects concerned with  
9 those trying to take the architecture business to a  
10 person who was not an architect. There were not very  
11 many people who were practicing unlicensed.

12 Mr. Michalowski commented that many Boards are  
13 dependent on advertising and structured advertising  
14 rules and regulations. Mr. Armour would send those  
15 individuals a letter to cease, desist and remove the  
16 false information from a website, which was less  
17 expensive than going through an entire hearing.

18 President Leinbach announced a Department of  
19 Labor & Industry (L&I) presentation later in the  
20 meeting to open dialogue on identifying potential  
21 illegal practice issues. He requested the  
22 prosecutorial division provide a short form to L&I,  
23 which could be circulated to their code officials who  
24 are reviewing documents to identify an issue of plan  
25 stamping and the misuse a seal to collectively protect

1 the public.

2 Mr. Fritz updated the Board on the status of the  
3 electronic seal, noting it to be on administration's  
4 priority list.

5 Mr. Roller requested updates on the Board's major  
6 case. Mr. Michalowski mentioned the case was still  
7 pending and active, with the Board having referred it  
8 for final decision to the hearing examiner. The case  
9 was expected to be final within the next few months.]

10 \*\*\*

11 Report of Board Counsel

12 [C. William Fritz II, Esquire, Board Counsel,  
13 discussed the status of cases. He also addressed the  
14 major case, noting the parties were still actively  
15 involved in satisfying the requirements that were  
16 outlined in the agreement between the parties.

17 Mr. Fritz mentioned the Pennsylvania Justice  
18 Network (JNET) as a source causing an uptake in the  
19 amount of work for prosecutors with licensees at all  
20 Board levels.

21 Mr. Fritz referred to the status of cases, noting  
22 the bulk of the work was provisional denials of  
23 applications. He mentioned one active application  
24 that was scheduled for a hearing for next month. He  
25 noted nothing to report regarding regulations. He



1 commented that the seals regulation was active and  
2 moving.]

3

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4 Regulations/Statute

5 [C. William Fritz II, Esquire, Board Counsel,  
6 addressed licensure by endorsement under Act 41. He  
7 referred to § 9.72(c) concerning the use of seals,  
8 where the prior version allowed an applicant from  
9 another state to use the stamp and seal from the state  
10 the applicant was coming from until they met  
11 Pennsylvania's requirements. He noted a  
12 recommendation from a higher source to remove that  
13 requirement and to enforce the same requirements as  
14 any other reciprocal licensee applicant, where a  
15 Pennsylvania stamp and seal would be required.

16 Mr. Fritz noted the State Architects Licensure  
17 Board had not receive any applications for Act 41. He  
18 and Ms. Li were actively reviewing applications to  
19 determine the qualifications of an individual applying  
20 for licensure by reciprocity and whether they may be  
21 better suited to go through Act 41 licensure.

22 Mr. Fritz noted those who would qualify under Act  
23 41 would be reviewed by the application committee and  
24 would be given a provisional license provided the  
25 requirements are met within 12 months. He stated the

1 applicant would receive a standard license number with  
2 a "P" for provisional to identify that the individual  
3 was working under guidelines of a provisional license.  
4 He mentioned individuals satisfying all requirements  
5 would receive a regular license.

6 Mr. Fritz discussed the possibly of putting a  
7 blurb on the website or through the association to  
8 make licensees aware of the "P" for provisional  
9 license.

10 Anthony S. Potter, Esquire, American Institute of  
11 Architects Pennsylvania, applauded the Board for not  
12 using another state's seal. He noted the importance  
13 of clarity for building code officials. He questioned  
14 whether a provisional license would be a staff or  
15 Board determination. Mr. Fritz explained that Board  
16 staff would review reciprocal licensure applications  
17 and forward to Board counsel for determination of  
18 falling under an Act 41 provisional. He noted an  
19 application falling under Act 41 would be sent to  
20 Board committee members to recommend the requirements  
21 to be placed during the maximum 12-month period. The  
22 final determination would be by the full Board.

23 There was a question whether the provisional  
24 license would be the non-National Architectural  
25 Accrediting Board (NAAB) degree and whether or not

1 those educational deficiencies would be made up by the  
2 experience. President Leinbach explained the Board's  
3 approach as being the initial for reciprocal license  
4 under the act and regulations and falling into one of  
5 the special categories, like military spouses or  
6 relocation.

7 President Leinbach noted his appreciation of the  
8 simplification of the language, just say comply with  
9 the regulation in § 9.142 but suggested adding  
10 something in § 9.142 regarding the provisional seal,  
11 where it was clear that the seal expires at some point  
12 in time so the public can recognize a requirement to  
13 be met.

14 Mr. Potter noted his concern regarding staff  
15 analyzing necessary experience and matching up with  
16 that criteria because a provisional license was a  
17 license that can sign and seal building plans. It was  
18 noted that the license will be valid for only one  
19 year, and the individual had to come into compliance  
20 before that license times out and cannot reapply under  
21 the act again. The provisional license was a path to  
22 provide those with time to come into compliance.

23 Mr. Fritz explained the staff was already  
24 reviewing these applications. Those that do not meet  
25 the checklist would normally be denied and given

1 another avenue. He reviews the application and then  
2 Board members themselves will consider the application  
3 to determine the requirements to be completed within  
4 12 months.

5       There was a question regarding what happens with  
6 those project contract documents that are on file for  
7 construction when a provisional license was granted  
8 and ultimately the Board decides the individual was  
9 not qualified. President Leinbach explained the  
10 documents would valid if the individual were in  
11 compliance and following the law at the time the  
12 documents were signed. The application committee  
13 would handle issues via email related to an individual  
14 needing to send back their stamp and seal. He stated  
15 provisional licenses would fall under the same  
16 requirements as a standard licensee.

17       The Board discussed adding § 9.141 within the  
18 regulation, the identifier of that provisional seal,  
19 whether it was the letter "P" or what have you, or  
20 whether it was something right here in the act. Mr.  
21 Fritz noted that licensees are given a visual  
22 depiction of the seal.

23       Mr. Fritz questioned whether the Board wanted to  
24 send Act 41 language and the addition of § 9.141 and  
25 § 9.142" to the next step.]

1 \*\*\*  
2 [K. Kalonji Johnson, Acting Commissioner, Bureau of  
3 Professional and Occupational Affairs, entered the  
4 meeting at 9:45 a.m.]

5 \*\*\*  
6 PRESIDENT LEINBACH:  
7 Do I hear a motion to move this on as  
8 recommended for amendment?

9 MR. HILL:  
10 So moved.

11 PRESIDENT LEINBACH:  
12 Is there a second?

13 MR. JOHNSON:  
14 Second.

15 PRESIDENT LEINBACH:  
16 Mr. Hill. Mr. Johnson seconds. Any  
17 further discussion? If not, vote by  
18 acclamation. All in favor, aye? Any  
19 opposed? Any abstentions?

20 [The motion carried unanimously.]

21 \*\*\*  
22 Pennsylvania Department of Labor & Industry  
23 Presentation  
24 [Philip M. Leinbach, RA, President, mentioned prior  
25 discussions at the Board level and with the National

1 Council of Architectural Registration Boards (NCARB),  
2 along with ongoing dialogues in national meetings on  
3 how to better protect the health, safety, and welfare  
4 of the public.

5 President Leinbach noted many Boards in other  
6 states and jurisdictions having more direct engagement  
7 with the code officials and working with the Boards  
8 concerning illegal practice. He would open the  
9 dialogue to see how the Board could better work with  
10 L&I.

11 President Leinbach mentioned that Mr. Roller had  
12 been working with Region 2 on a committee involved in  
13 outreach and working with code officials. He noted  
14 the need to know how to approach legislators directly  
15 to see how the Board can better work with them.

16 Matthew Kegg, Director, Bureau of Occupational  
17 and Industrial Safety, Pennsylvania Department of  
18 Labor & Industry, noted the Uniform Construction Code  
19 under their purview and the ability to go to different  
20 municipalities and different stakeholders to have  
21 conferences and do outreach for the Uniform  
22 Construction Code.

23 Mr. Kegg introduced, Ron Englar, Manager, Uniform  
24 Construction Code Plan Review Division, who identified  
25 many plans that are signed and sealed by the

1 architects and individuals who would fall under the  
2 Board's purview. He mentioned the importance of  
3 additional information provided by the Board to L&I  
4 would be beneficial.

5 Mr. Keggs addressed the importance of utilizing  
6 PALS to look up the validity of a seal. He mentioned  
7 the prosecutorial division becomes involved when there  
8 may be a question or an issue, noting that Mr.  
9 Michalowski was present to see if there was some type  
10 of a short form cheat sheet that could be shared with  
11 code officials.

12 Acting Commissioner Johnson questioned whether  
13 there was anything in the Uniform Construction Code  
14 (UCC) that places an administrative requirement to  
15 verify the status of an individual seal or to provide  
16 proof of compliance with the current licensing  
17 provisions.

18 It was noted there was nothing specifically  
19 stating that in the Pennsylvania Construction Code Act  
20 or the UCC; however, the UCC does state that the  
21 documents need to be signed and sealed in accordance  
22 with the Architects Licensure Law.

23 The importance of communicating and understanding  
24 the difference between the practice of architecture  
25 and the practice of engineering, as well as requiring

1 the right seal on a set of drawings, was discussed.

2 There was question regarding the interaction  
3 between L&I regarding certified plan examiners and  
4 field staff and whether there would be an opportunity  
5 for L&I officials as well as 2,600 municipalities  
6 around the state to come together.

7 Mr. Keggs addressed interaction through  
8 conferences, stakeholder outreach, and going to  
9 municipalities. He mentioned trying personally to hit  
10 every municipality or code official, noting the  
11 difficulty engaging everyone

12 President Leinbach suggested continued dialogue  
13 with Mr. Roller for promote ideas of how L&I and the  
14 Board could work together to move forward, better  
15 engage, and keep an ongoing dialogue for the  
16 betterment of the citizens in the Commonwealth. He  
17 requested Mr. Roller provide a report at the March  
18 meeting.

19 Mr. Roller agreed to provide additional dialogue  
20 and assist with anything to help L&I verify licenses.  
21 He provided information to help reviewers determine an  
22 architectural structure or engineering structure. He  
23 mentioned the clearest definition of architecture was  
24 from the act, where the practice of architecture  
25 relates to design and construction of a structure or



1 group of structures which have as their principle  
2 purpose human habitation. He noted a bridge or an  
3 abutment as probably engineering.

4 The importance of consulting with Mr. Michalowski  
5 or prosecution as to filing charges or a complaint if  
6 someone may be in violation was discussed. The Board  
7 cannot be involved in an individual license and  
8 whether or not to prosecute.

9 Acting Commissioner Johnson strongly advised L&I  
10 to meet Mr. Farrell after the meeting for the  
11 opportunity to discuss things like a checklist. He  
12 offered PALS training for program staff at L&I if that  
13 would be helpful in terms of license checks and  
14 license review.

15 Mr. Hamm questioned professional credentials,  
16 requirements, and education of inspectors in the  
17 Commonwealth.

18 It was noted the Pennsylvania Construction Code  
19 Act and UCC give them the authority under Labor &  
20 Industry to certify individuals for 15 different  
21 disciplines for plan review as well as inspections.  
22 He commented the individuals have to take a test,  
23 mostly by the International Code Council that  
24 administers these test. The individuals are then  
25 vetted to ensure their receipt of a card reflecting

1 their certification in a specific category.

2 President Leinbach was hopeful this was the  
3 beginning of a relationship for the benefit of  
4 consumers in the Commonwealth to keep them safe,  
5 healthy, and well.]

6 \*\*\*

7 [The Board recessed from 10:18 a.m. until 10:33 a.m.]

8 \*\*\*

9 Report of Acting Commissioner

10 [K. Kalonji Johnson, Acting Commissioner, Bureau of  
11 Professional and Occupational Affairs, reminded  
12 everyone to check their email to see if it working  
13 properly.

14 Acting Commissioner Johnson announced a change to  
15 Management Directive 230.10, where the standard  
16 reimbursement rate had changed from \$0.58 per mile to  
17 \$0.575 per mile and other vehicles decreased from  
18 \$0.20 per mile to \$0.17 per mile.

19 Acting Commissioner Johnson mentioned the  
20 department would be sending out information and  
21 instructions on getting set up. He referred to a  
22 memorandum regarding new changes with regard to doing  
23 away with the ADTRAV website and completely integrated  
24 all Board and commission members into this new Concur  
25 system by the second quarter of this year.

1           Acting Commissioner Johnson addressed new  
2 security procedures and Capitol Police. He noted that  
3 doors open to the public at 8:30 a.m. He commented  
4 that Board members who need to enter the building  
5 earlier should use their Commonwealth employee badge,  
6 and there will be someone to let them in if there was  
7 ever any difficulty with building access.

8           President Leinbach questioned whether there was  
9 any movement concerning Board vacancies. Acting  
10 Commissioner Johnson was awaiting notification of all  
11 the positions being sent from the Governor's Office,  
12 which will be vetted by legal staff over the next two  
13 weeks.

14           Acting Commissioner Johnson was hopeful the Board  
15 will be added to PALS in March.

16           Acting Commissioner Johnson addressed wall  
17 certificates, noting a meeting set up with the  
18 Department of General Services (DGS) in the beginning  
19 of February to discuss some of the finer points in  
20 terms of logistics. He mentioned the only issue left  
21 after that would be the cost and determining the  
22 impact for licensees and was hopeful to have that up  
23 and running by summer.

24           It was suggested to provide the certificate in a  
25 PDF to allow the recipient to print it, which would



1 Amal Mahrouki, Director of Legislative Affairs,  
2 American Institute of Architects Pennsylvania, updated  
3 the Board regarding House Bill 1497. She explained  
4 the delineation between architecture and engineering,  
5 where the bill had the potential to add another  
6 signature to those construction documents. She  
7 mentioned a recent meeting with Kaitlyn Spehar in the  
8 Office of Policy and Planning, where she noted AIA's  
9 concerns about this bill being under the Office of  
10 Attorney General.

11 Ms. Mahrouki noted that a lot of the things laid  
12 out in House Bill 1497 might be more appropriate under  
13 the Department of State and the Bureau of Professional  
14 and Occupational Affairs (BPOA), where there are  
15 policies in place. She noted the bill was still in PA  
16 House Consumer Affairs, and AIA had engaged Maverick  
17 Strategies to help them with legislative activity on  
18 the bill. She mentioned that Ms. Spehar asked for the  
19 Sunrise Evaluation and was going to do some homework  
20 on that.

21 One of the resolutions being considered by NCARB  
22 was to basically repeal the resolution that was passed  
23 around 1997, which was a stance in opposition to  
24 licensing of interior designers. The Policy Advisory  
25 Committee was in agreement to repealing that, and the

1 position was that it was not really for NCARB to take  
2 a position, but the fear the committee had was  
3 repealing this was going to be the implication.

4       Acting Commissioner Johnson questioned whether  
5 this was a recent amendment or was it always in the  
6 original bill about requiring the submission of the  
7 registration. Ms. Mahrouki explained the history of  
8 the bill, noting that it was introduced and referred  
9 to professional licensure last session but did not see  
10 a vote as a strategy move on behalf of the interior  
11 design coalition and their lobbyist to have it  
12 referred to Consumer Affairs because they were  
13 unsuccessful putting anything under the Department of  
14 State.

15       Ms. Mahrouki stated it had been a registration  
16 under the Office of Attorney General for the past two  
17 sessions. She noted it to be House Bill 1102 from  
18 2017 and was a Representative Sonney bill. Ms.  
19 Mahrouki announced a couple of new Board members and  
20 strategic planning for the next couple of years. She  
21 noted the revamping of a lot of their government  
22 affairs and communication committees. She mentioned  
23 Architects Action Day scheduled for May 5, 2020.

24       President Leinbach referred to the Pennsylvania  
25 School Boards Association Bulletin (PSBA) magazine

1 regarding a focused foundation for school design and  
2 construction planning. He noted that to be one of  
3 their problem organizations in promulgating a  
4 Guaranteed Energy Savings Act (GESA) approached  
5 contracting. He mentioned prior discussions and  
6 concerns of potentially violating how contracts are  
7 supposed to be held and architectural oversight that  
8 borders on the practice of architecture, questioning  
9 whether this would be discussed at the conference.

10 Ms. Mahrouki noted the conference to be a  
11 combination of AIA Pennsylvania having some of these  
12 discussions with PSBA about the Guaranteed Energy  
13 Savings Act. She stated there was a loophole to get  
14 around school code and be able to deliver school  
15 construction through GESA with an energy contractor.  
16 She noted the conference was intended to discuss best  
17 practices and the value of an architect at the table  
18 and looking at the new provisions put in place by Act  
19 70.

20 Ms. Mahrouki will ask the planning committee to  
21 see if practiced architecture could be discussed in  
22 open session with best practices when it comes to  
23 school construction.

24 President Leinbach referred to the Region 2  
25 activity update regarding nominations for regional

1 offices for the Board's review. He addressed the  
2 first draft on the regulation portion of the Model Law  
3 at the beginning of December. He noted the Policy  
4 Advisory Committee did a line-by-line review of that  
5 and comments will be returned to the Board.

6 President Leinbach mentioned the national board  
7 meeting coming up in the middle of January. He  
8 mentioned one other kind of housekeeping type of  
9 resolution that needs cleaned up. He commented that  
10 there was a glitch found when the NCARB laws, bylaws,  
11 and rules were updated.

12 President Leinbach mentioned a conference call  
13 coming up that he will be on as Board Chair and also  
14 as Chair of Region 2 on January 15, 2020.

15 Mr. Hamm noted a Board meeting in a couple of  
16 weeks. He mentioned engaging in a phone conversation  
17 with regional directors, President Allers, and Mr.  
18 Armstrong for a preview of the Board meeting. He was  
19 also making a similar call for the public member  
20 community in the next week or two.

21 Mr. Hamm noted NCARB was beginning their second  
22 century. He stated Mr. Younger, President/CEO of  
23 McKinley Advisors, was going attend the next Board  
24 meeting to give some metrics about engaging and  
25 implementing a strategic plan in the near term and



1 midterm. He stated the Board of directors will be  
2 asked to move forward or not three potential  
3 resolutions.

4 Mr. Hamm noted NCARB authored a letter for his  
5 signature soliciting more candidates to replace him as  
6 the public director on the Board.

7 Mr. Roller questioned why the Board would not  
8 take a position that regulation of interior design was  
9 inappropriate. Mr. Hamm commented that language in  
10 the bill goes beyond what NCARB was supposed to do and  
11 being an advocate of states' rights, licensure and  
12 regulation of that profession was a scope of practice  
13 issue and resides at the jurisdictional level.

14 President Leinbach noted members sit in a  
15 different position in Pennsylvania as an architects  
16 only Board, which gives them a lot of strength that  
17 some of the multidisciplinary Boards do not have but  
18 creates conflict where you have NCARB members sitting  
19 on multidisciplinary Boards with interior design  
20 firms, and there was existing resolution that says we  
21 oppose licensure or certification.

22 Mr. Roller stated unless the Board was willing to  
23 represent that there was something called interior  
24 design that deals with the health, safety, and welfare  
25 of the public, it runs counter to that whole mission

1 of protection of the public.

2 President Leinbach encouraged AIA to get in touch  
3 with the interior task force members for more  
4 information, noting their recommendation to repeal  
5 this. He noted it to be a bad move 20 years ago but  
6 leaving it sit there does not seem appropriate either.

7 President Leinbach referred to Board initiatives  
8 concerning code officials' outreach, mentioning  
9 Mr. Roller's continued involvement with the code  
10 officials and legislators outreach with the region as  
11 well as the dialogue established today for perhaps an  
12 update at the March meeting.

13 President Leinbach noted Mr. Roller would be  
14 spearheading the effort for the Board newsletter.

15 Mr. Roller addressed having a newsletter once a  
16 year with a message from the Board president, any  
17 significant activities that happened, updates on the  
18 Act 41 changes and electronic seals probably from Mr.  
19 Fritz, and a list of those newly licensed architects.  
20 He also mentioned the newsletter should be one or two  
21 pages in PDF.

22 Ms. Li noted the need for approval at the next  
23 Board meeting in March for it to go through the proper  
24 channels for final approval.

25 President Leinbach requested an engagement with a

1 NAAB school representative for the May meeting.

2 President Leinbach noted NCARB correspondence for  
3 the Board's review.]

4 \*\*\*

5 Report of Board Administrator

6 [Amanda Li, Board Administrator, addressed Architect  
7 Registration Examination (ARE) and the Board not  
8 approving candidates that have NAAB-accredited  
9 degrees.]

10 President Leinbach noted the Board would accept  
11 an applicant for approval to take the ARE if an  
12 individual was getting a job to work in Pittsburgh but  
13 was currently in school in another state and can  
14 provide documentation.]

15 \*\*\*

16 Miscellaneous - Correspondence

17 [Philip M. Leinbach, RA, President, noted the  
18 Statement of Financial Interests form to be completed  
19 by May 1, 2020.]

20 President Leinbach noted correspondence from  
21 applicants for the Board's information.]

22 \*\*\*

23 [Mr. Fritz updated the Board on the case discussed  
24 earlier, noting it was remanded to Mr. Blackburn and  
25 conditionally dismissed. He anticipated the case

1 would be finally dismissed probably by the end of the  
2 month and would not impact the Board's budget.]

3

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4 [Pursuant to Section 708(a)(5) of the Sunshine Act, at  
5 11:23 a.m. the Board entered into Executive Session  
6 with C. William Fritz II, Esquire, Board Counsel, for  
7 the purpose of conducting quasi-judicial  
8 deliberations. The Board returned to open session at  
9 11:48 a.m.]

10

\*\*\*

11 MOTIONS

12 MR. FRITZ:

13 The Board met in executive session and  
14 conducted quasi-judicial deliberations  
15 on the following matter: The Board  
16 would entertain a motion approving the  
17 Reciprocal Licensure Application of  
18 Richard Bozic.

19 PRESIDENT LEINBACH:

20 Do I hear a motion?

21 MR. ROLLER:

22 So moved.

23 MR. HILL:

24 Second.

25 PRESIDENT LEINBACH:

1 All in favor, aye? Any opposed?  
2 Abstentions?

3 [The motion carried unanimously.]

4 \*\*\*

5 MR. FRITZ:

6 The Board will entertain a motion  
7 provisionally denying the applications  
8 for ARE approval of Natasha Lynne Coyle  
9 and Glenn James Mancini.

10 MR. ROLLER:

11 So moved.

12 PRESIDENT LEINBACH:

13 Mr. Roller motioned. Second?

14 MS. MCCLENAGHAN:

15 Second.

16 PRESIDENT LEINBACH:

17 Ms. McClenaghan seconds. Any further  
18 discussion? Hearing none. All in  
19 favor, aye? Any opposed? Abstentions?

20 [The motion carried unanimously.]

21 \*\*\*

22 MR. FRITZ:

23 The Board would entertain a motion to  
24 provisionally denying the application  
25 for ARE approval of Wael A. Mohamed.

1 PRESIDENT LEINBACH:

2 Do I hear a motion?

3 MS. MCCLLENAGHAN:

4 So moved.

5 PRESIDENT LEINBACH:

6 Ms. McClenaghan. Second?

7 MR. HOUGH:

8 Second.

9 PRESIDENT LEINBACH:

10 We have a motion from Mary for the  
11 provisional denial. Mr. Hough seconds.  
12 Any further discussion? All in favor,  
13 aye? Opposed? Mr. Hill opposes. Any  
14 abstentions?

15 [The motion carried. Mr. Hill opposed the motion.]

16 \*\*\*

17 MR. FRITZ:

18 The Board would entertain a motion to  
19 provisionally deny the ARE application  
20 of Matthew Eugene Strahan.

21 PRESIDENT LEINBACH:

22 Do I hear a motion in that regard?

23 MS. MCCLLENAGHAN:

24 I'll motion.

25 PRESIDENT LEINBACH:

1 Ms. McClenaghan. Second?

2 MR. ROLLER:

3 Second.

4 PRESIDENT LEINBACH:

5 Jerry. Any discussion? All in favor,  
6 aye? Any opposed? Any abstentions?

7 [The motion carried unanimously.]

8 \*\*\*

9 Adjournment

10 PRESIDENT LEINBACH:

11 Do I hear a motion to adjourn?

12 MR. HILL:

13 So moved.

14 PRESIDENT LEINBACH:

15 Mr. Hill. Second?

16 MR. HAMM:

17 Second.

18 PRESIDENT LEINBACH:

19 Mr. Hamm. We are adjourned.

20 \*\*\*

21 [There being no further business, the State Architects  
22 Licensure Board Meeting adjourned at 11:53 a.m.]

23 \*\*\*

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## CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Architects Licensure Board meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Architects Licensure Board meeting.



Hyun Soo Lee,

Minute Clerk

Sargent's Court Reporting  
Service, Inc.



STATE ARCHITECTS LICENSURE BOARD  
REFERENCE INDEX

January 9, 2020

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8		
9	9:02	Official Call to Order
10		
11	9:02	Roll Call/Introduction of Audience
12		Members
13		
14	9:03	Pledge of Allegiance
15		
16	9:05	Approval of Minutes
17		
18	9:05	Miscellaneous - Appointment - Kimberly
19		Adams, Chief of Fiscal Management,
20		Bureau of Finance and Operations Annual
21		Budget Presentation
22		
23	9:19	Report of Prosecutorial Division
24		
25	9:26	Report of Board Counsel
26		
27	9:40	Regulations/Statute
28		
29	9:56	Miscellaneous - Appointment - Matthew
30		Kegg, Director, Bureau of Occupational
31		and Industrial Safety, PA Department of
32		Labor & Industry Presentation
33		
34	10:18	Recess
35	10:33	Return to Open Session
36		
37	10:33	Report of Acting Commissioner
38		
39	11:17	Report of Board Administrator
40		
41	11:22	Miscellaneous - Correspondence
42		
43	11:23	Executive Session
44	11:48	Return to Open Session
45		
46	11:48	Motions
47		
48	11:53	Adjournment
49		
50		