

COMMONWEALTH OF PENNSYLVANIA

DEPARTMENT OF STATE

RESULTS OF ES&S ELECTRONIC POLL BOOK ExpressPoll 7.2.3.2  
EVALUATION



Issued By:

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Leigh M. Chapman  
Acting Secretary of the Commonwealth  
January 9, 2023

## **RESULTS OF THE ExpressPoll 7.2.3.2 ELECTRONIC POLL BOOK EVALUATION**

### **I. INTRODUCTION**

Pennsylvania’s voter registration law, Act 3 of 2002 (Act 3), 25 Pa.C.S. §§ 1101 *et seq.*, requires that the poll book or district register “shall be in a form prescribed and approved by the Secretary” for both paper and electronic poll books. 25 Pa. C.S. §1402(b)(2). Pursuant to a request from Election Systems and Software (ES&S), the Pennsylvania Department of State (Department) evaluated the ExpressPoll 7.2.3.0 Electronic Poll Book (EPB) system, including the ExpressPoll Connect software that displays and tracks data sent to the ExpressPoll Connect server from ExpressPoll electronic pollbook devices during an election in near-real time. This evaluation was undertaken to ensure that the system complies with all applicable requirements of Act 3, including the regulations implementing Act 3, 4 Pa. Code §§ 183.1 *et seq.*, and the Pennsylvania Election Code, 25 P.S. §§ 2601 *et seq.*, and therefore can be used in Pennsylvania elections. The evaluation consisted of a demonstration of the ExpressPoll 7.2.3.0 electronic poll book system communicating via ExpressPoll Connect software. The demonstration took place on July 16, 2022, and was led by T.J. Burns, State Certification Manager (ES&S); Sindhu Ramachandran, Voting Systems Analyst (Department); Matt Ruch, Voting Systems Analyst (Department) and Greg Darr, Assistant Counsel, Office of Chief Counsel (Department), representing the Secretary of the Commonwealth. Kerry TenHuisen, Portfolio Manager (Department), and Andy Ritter, Commonwealth Risk Manager (Commonwealth Office of Administration IT), also attended the demonstration. Representatives from the Pennsylvania National Guard, one of the Department’s election security collaboration partners, also attended the demonstration to assist in evaluating the EPB system security posture. Representatives from ES&S were available for teleconference discussions during the demonstration.

After the ExpressPoll 7.2.3.0 demonstration in July, ES&S worked with Philadelphia

County on a mock election testing, made some enhancements to the ExpressPoll 7.2.3.0 and requested that the Department consider the new version ExpressPoll 7.2.3.2 for approval.

The enhancements to the system were specifically in the following areas:

- a) Log-in Performance - Performance has been improved by decreasing the amount of time ExpressPoll looks for the connect server before proceeding with logging into the tablet.
- b) Incremental Update via USB - Tablets/Devices that are configured to get incremental updates via the server and USB were seeing a discrepancy in the date and time displayed under incremental updates within the Options Menu. This discrepancy was corrected.
- c) Signature Capture - Improvements were made to the performance and stability when displaying signature capture in host-connected configuration.

The Department further reviewed the newer version via a teleconference on December 19, 2022. T.J. Burns, representing ES&S, performed the demonstration. Sindhu Ramachandran and Matthew Ruch represented the Secretary of the Commonwealth. Considering that ExpressPoll 7.2.3.2 is an upgraded version of ExpressPoll 7.2.3.0 and there are no hardware differences, the Department worked with ES&S and made the decision to approve only ExpressPoll 7.2.3.2.

## **II. THE ExpressPoll 7.2.3.2 ELECTRONIC POLL BOOK**

The ExpressPoll 7.2.3.2 EPB presented for evaluation and use in Pennsylvania included the following components as identified in the documentation submitted by ES&S:

- a) ExpressPoll 7.2.3.2 Application and the polling place device Microsoft Surface Go/Go 2 – The electronic pollbook software is pre-loaded on a Microsoft Surface Go/Go 2 tablet with the applicable poll book software version for the jurisdiction. It is used to display converted voter registration data in an electronic format to perform voter search, verification, and ballot issuance during an election event.

- b) ExpressPoll Hardware - The ExpressPoll hardware includes two options, which integrate all necessary peripheral devices into the stand and securely house the tablet in the selected enclosure. Once the tablets are installed into the stands, no additional setup or configuration is required to use all features of the ExpressPoll electronic pollbook. The ExpressPoll Terminal includes two external USB-A ports and an integrated infrared barcode scanner. The ExpressPoll Flip Stand includes one USB-A and one USB-C external port and uses the tablet rear camera to read barcodes. When either hardware option is connected to power, the tablet's internal battery will charge, and power will be supplied to the tablet (and if using the Terminal, to the integrated barcode scanner). When disconnected from power, the tablet's internal battery will provide up to four hours of power to the tablet and, if using the ExpressPoll Terminal, four hours to the integrated barcode scanner.
- c) ExpressVote Printer - Optional printer connected to the Microsoft Surface Go/Go 2 tablet via USB to generate ExpressVote Activation Cards directly from the ExpressPoll.
- d) Thermal Receipt Printer - Optional thermal printer used to generate reports and/or receipts as required by the jurisdiction. The printer uses continuous feed thermal paper. Refer to Attachment D: Pollbook Components for specific printer information.

The ExpressPoll 7.2.3.2 system presented for evaluation provides the following operational communication structure configurations:

- e) Standalone Electronic Pollbook: Single unit per location, with no communication among devices within the polling location or across polling locations within the jurisdiction.
- f) Local Area Network Communication (Peer to Peer): Multiple units (up to six on a single wireless router) in a single location communicating via a connection to a

secured wireless router device.

- g) Wide Area Network Communication (Host-Server Connected): Multiple units (up to 15 on a single MiFi device) in a single location and/or across a jurisdiction communicating to Host Server via a connection to a secured wireless modem and router device with an external internet connection.

The initial configuration of ExpressPoll 7.2.3.0/7.2.3.2 presented for evaluation was identified as a Wide Area Network Communication. The Department is still in the process of evaluating the connectivity options that can be allowed securely for electronic poll books and continue the evaluation with ES&S. Hence the ExpressPoll 7.2.3.2 approval in this report is limited to Local Area Network Communication (Peer to Peer) where multiple ExpressPoll 7.2.3.2 EPB units in the polling place communicate with each other via a secured wireless router device.

### **III. EVALUATION APPROACH, PROCEDURES AND RESULTS**

#### **A. Evaluation Approach**

To evaluate whether ExpressPoll 7.2.3.2 EPB can be successfully used for elections in the Commonwealth of Pennsylvania and whether the system meets all the requirements mandated by Act 3 and its regulations, and the Pennsylvania Election Code, the following approach was used: (1) System Demonstration; and (2) Documentation Review.

The Department requires a System Demonstration on a field-ready system to examine and confirm that the EPB satisfies all the statutory requirements. The demonstration also allows the Department to gain a broad understanding of the system capabilities. The Documentation Review consisted of analyzing the system specifications, user manuals, state certification and third-party test reports pertaining to the ExpressPoll 7.2.3.2 system. EPBs are highly configurable distributed systems, typically consisting of networked tablets or laptops used at polling places to check-in voters. They work in conjunction with a central server performing the management functions, which include

preparing the election data and preparing voter history data updates. The Documentation Review was conducted to confirm that the system can be efficiently used for elections in the Commonwealth of Pennsylvania and to aid in deciding whether the EPB connectivity configuration should be approved for use in Pennsylvania.

## **B. Procedures**

### **1. System Demonstration**

Representatives from ES&S demonstrated the ExpressPoll 7.2.3.0 on July 16, 2022 and ExpressPoll 7.2.3.2 on December 19, 2022. The demonstration included an end-to-end set up and capability walkthrough of the submitted EPB configuration. ES&S used the test data supplied by the Department for the demonstration. The purposes of the demonstration were to: (a) validate that the system complies with Pennsylvania's statutory and regulatory requirements for poll books; (b) discuss the overall capabilities of the system; and (c) evaluate the level of compliance with the Commonwealth Information Technology Policies (ITPs) outlined in Attachment C of this report.

### **2. Documentation Review**

The Department requested the following documentation from ES&S for review.

1. System Specifications;
2. Hardware/Software/Peripherals/Additional Equipment Requirements;
3. Technical Data Package;
4. User Manual;
5. Testing Reports by any federal or state government agency or designee;
6. Languages Supported; and
7. Reports from other states using the system.

Department staff reviewed the supplied documentation and analyzed the documentation of the system in detail.

## **3. Results**

### **1. System Demonstration Results**

- a) Conformance to statutory requirements - The vendor successfully demonstrated that the EPB system conforms to the statutory requirements outlined in Pennsylvania law. The demonstration performed on ExpressPoll 7.2.3.2 proved that the system can be configured to meet the statutory requirements. See *Attachment A* for the list of statutory requirements discussed and validated during the demonstration.
- b) Review of system capabilities - The Department reviewed the overall functional and nonfunctional capabilities of the system during the demonstration and documentation review. See *Attachment B* for the list of system functional and nonfunctional capabilities discussed during the demonstration and a brief overview of the discussion points.
- c) Level of compliance with Commonwealth IT policies – The Department provided ES&S with a copy of the Commonwealth of Pennsylvania IT policies relating to the security of distributed systems and system connectivity. The Department also provided ES&S with a questionnaire which they completed and submitted as part of the examination request. The Department set aside time during the demonstrations to discuss the security architecture of the system. The written response to the questionnaire and the security discussion with the ES&S technical team during the demonstrations allowed Department staff to evaluate the system’s level of compliance with Commonwealth IT policies and to understand the security features of the system. See *Attachment C* for the specific policies and submission summary discussed during the demonstration.

## **2. Documentation Review Results**

Department staff analyzed the documentation provided by ES&S to understand the system capabilities in detail. The submitted documentation included test reports for ExpressPoll 7.2.3.2 prepared by Pro V&V, a federally recognized Voting System Test Laboratory (VSTL), to confirm operation consistent with Pennsylvania operational practices. No anomalies were reported as part of the VSTL testing.

The demonstration and documentation review determined that ExpressPoll 7.2.3.2

consists of Microsoft Surface GO tablets (Tablet) configured as ExpressPoll terminal kiosks to perform voter check-in activity at the polling place. The ExpressPoll terminal integrates all necessary and optional peripheral devices into the stand. The data from the Statewide Uniform Registry of Electors (SURE) system needs to be prepared by the ES&S data conversion team, and the encrypted election data needs to be loaded onto the tablets.

The system configuration presented for evaluation is represented as Local Area Network Communication (Peer to Peer), where multiple units in a single location or polling place are communicating via connection to a secured wireless router device.

### **3. Observations**

Department staff noted the following as part of the demonstration and documentation review.

- 1) ExpressPoll 7.2.3.2 uses software configuration features to determine the final functional behavior of the system. Even though the demonstration and subsequent evaluation showed that the system can be configured to satisfy all the statutory requirements, the Department will need assurance that the system setup complies with the approved configuration after purchase.
- 2) The deployed system security posture will depend on the parameters selected during setup. This will necessitate validating the configuration during and after the setup activity to ensure that the system is configured in a secure manner.
- 3) ExpressPoll 7.2.3.2 election setup requires the involvement of an ES&S data conversion team to prepare the data to be loaded onto the tablets. The data extracted from the SURE system is transferred via secure file transfer to ES&S for conversion services. The ES&S team prepares the data, and the converted data is then transferred back to the county to be loaded onto the emulator and then the tablets. To avoid data compromise, the data transfer and conversion services that occur outside of county IT offices will require strict monitoring and access control policies, as well as documentation of compliance with those policies.

#### **IV. CONDITIONS FOR APPROVAL**

Based on the evaluations, the Secretary of the Commonwealth of Pennsylvania approves ExpressPoll 7.2.3.2 subject to the following conditions:

- A. The tablets in operation at a polling place can communicate among each other to synchronize voter check-in data during the polling hours. Any data transfer required between the Express Poll Connect and tablets must happen outside of polling hours. Therefore, the tablets must be configured to prevent communication with the Express Poll Connect server during polling hours.
- B. The tablets at an individual polling place communicating with each other must be configured and managed in a secure manner and must never connect to a publicly accessible network. The network at the polling place must be a “closed network,” allowing only components of the EPB system to connect, and encryption must be enabled. The security settings must prevent other devices from detecting and connecting to the network at the polling place.
- C. Jurisdictions implementing the ExpressPoll 7.2.3.2 system must not use a driver’s license or ID card barcode scanning capability to check in voters. This is to avoid voters being asked for an ID when presentation of identification is not required by law. Counties must implement the system with the barcode scanning option disabled. The system must not present poll workers the option of checking in voters by scanning an identification card with barcode.
- D. Jurisdictions printing barcodes at check-in to activate ballot-marking devices must ensure that the specific integration details are demonstrated and technical documentation about the integration is submitted for evaluation to the Department of State. Only ExpressVote integration is approved for use with this report. Any additional integrations to voting system ballot-marking devices must be submitted for approval separately.
- E. Jurisdictions implementing the use of barcodes to activate the ExpressVote must ensure that poll worker training emphasizes the need to double-check the accuracy of the ballot style activated.

- F. ES&S must work with implementing jurisdictions to ensure that jurisdictions have a process to provide vote history data for updates to the SURE system in a timely manner and not later than the Thursday after the election. The process must allow counties to gather check-in information from polling place devices and create an extract in the format required by the SURE system. The existing system extract format is listed in *Attachment E*. Counties purchasing the ExpressPoll 7.2.3.2 must work with the Department's Bureau of Elections to finalize the process of voter history updates during each election cycle. ES&S must be able to adhere to the extract format and timing of the update suggested by SURE system administrators.
- G. ES&S must work with implementing jurisdictions to ensure that there is a defined plan to load voter data and prepare the poll books for use on Election Day. The plan must ensure that counties can capture all the voter poll book data updates required for use on Election Day. The plan must be reviewed and approved by the Department's Bureau of Elections to ensure that the extracts can be generated from the SURE system on the required dates.
- H. Counties purchasing or leasing the ExpressPoll 7.2.3.2 must work with Bureau of Elections to decide what portion of the data from the SURE system can be shared with the vendor for use in electronic poll books. The counties shall not allow the vendor to run any data extraction utilities against the SURE database/system. Any data transfer must happen via a file extract and secure file transfer process and must be encrypted. The extract must not contain any additional data elements other than what was shared during the evaluation, and the data elements and sharing mechanism must be approved by Bureau of Elections. Counties must ensure the accuracy of data loaded onto the EPB system and maintain appropriate reports as necessary for auditability.
- I. Any data transfer required during the process of election setup and voter history updates between the county and ES&S data conversion services must happen via secure file transfer processes. The file transfer and download must be tracked and audited to make sure that data has not been accessed by unauthorized personnel.

- J. Any components which are/were part of the EPB system, including removable media, must not be connected to the electronic voting system. This includes, but is not limited to, Voter Access Cards encoded on the EPB systems; USBs; Secure Digital (SD) cards; printers; compact discs; etc.
- K. Portable media used to transfer files between any components of the EPB system must be new, unmodified and not refurbished. Alternatively, removable media that is being reused must be reformatted before each election. All removable media used for elections must be managed with proper chain of custody and administrative safeguards to protect against disclosure, theft, loss or damage.
- L. Jurisdictions must ensure that the system doesn't capture the poll worker Social Security Number or any poll worker personally identifiable information as part of the "add poll worker" workflow. Counties must consult with the Department on any questions concerning what data can be captured.
- M. Any unused ports in tablets used at polling places must be sealed with tamper-evident seals, and practices prescribed for and followed by poll workers must ensure the frequent checking of the tamper-evident seals and documentation of anomalies, including actions if tampering is discovered. Jurisdictions must configure the tablets with tamper-evident and tamper-proof seals and locks as applicable to ensure physical security.
- N. Counties purchasing or leasing the ExpressPoll 7.2.3.2 EPB system must work with ES&S and the Department's Bureau of Elections to do the following:
  - 1. Implement ExpressPoll 7.2.3.2 EPB system in a manner that satisfies all statutory requirements outlined in Act 3, its regulations, and the Pennsylvania Election Code. The parameter configuration and the text of informational messages must be approved by Bureau of Elections.
  - 2. Implement ExpressPoll 7.2.3.2 EPB system in a secure manner that complies with applicable county and Commonwealth IT policies and any best practices published by Bureau of Elections. The system configuration, connectivity setup, password configuration and password management policies must be approved by Bureau of Elections; and

3. Implement ExpressPoll 7.2.3.2 EPB system with sound administrative practices and proper chain of custody in the same manner as counties deploy electronic voting systems.
- O. Counties implementing ExpressPoll 7.2.3.2 must change all default passwords including the maintenance PIN during implementation. County election officials must implement processes to confirm and maintain records that default passwords were changed before fielding the system. The proof must be export of the system log files whenever possible. In situations where the log entries are not detailed enough a screenshot of the password change action performed at the county elections office or documenting the password change during the acceptance testing can suffice. County election officials with administrative access must take proper precautions for password management and protection.
  - P. Counties must have a contingency plan to ensure that an election will not be affected should any component (including connectivity and power supply) of the EPB system fail, or any or all tablets in use at a polling place malfunction on Election Day. The contingency plan must ensure that no “check-in” information is lost. The contingency plan must be reviewed and approved by the Department’s Bureau of Elections. At a minimum, the contingency plan must ensure the availability of a full voter list and a process for maintaining and reproducing a list of voters who have already checked in if the EPB fails during voting hours.
  - Q. ES&S must notify the Department of State of any changes made to the ExpressPoll 7.2.3.2 EPB system. This includes any changes to the software and to the environment of the EPB system, including but not limited to ES&S’s development locations, cloud service vendors, or data center locations, for example.
  - R. ES&S must escrow a copy of the code, trusted build, any verification/identification software used, and installation instructions for safekeeping to the Commonwealth of Pennsylvania; add the Commonwealth as a beneficiary to any escrow accounts they have for safekeeping the ExpressPoll 7.2.3.2 code; and provide written notification of this status to the Department, with an update on any successor escrow parties.

- S. ES&S must provide fully prepared and version-controlled system manuals for counties purchasing or leasing the EPB. The manuals must clearly identify each user-configurable parameter. Final user manuals must be submitted to the Department before the sale or lease of the product or delivery in Pennsylvania.
- T. Counties must perform a thorough evaluation and user acceptance test of the EPB system before purchase or lease. This test should include all expected activities occurring as part of the election including interactions with the SURE system. This approval report is based on a demonstration done by the vendor and a documentation review. Demonstration by the vendor cannot be considered equivalent to testing.
- U. The counties must work with ES&S to define and implement policies on data retention and archiving on all parts of the EPB system including external servers and removable media. Any election data stored on devices outside of the county network must be deleted and/or archived to physical media with access control as soon as it is no longer required, or no later than ninety (90) days after Election Day. Voter data shared with the vendor must be tracked and deleted to avoid data breaches. Counties must retain, as required by law, archived copies of data sent and received from the vendor for audit purposes. ES&S must maintain and retain audit logs of every data access event and make those audit logs available for inspection to the counties or the Department's Bureau of Elections upon request.
- V. All jurisdictions implementing the ExpressPoll 7.2.3.2 must carry out full logic and accuracy testing on each device prior to every election in which the ExpressPoll 7.2.3.2 will be used and must maintain records of that logic and accuracy testing. The Department recommends creating a county-specific plan for logic and accuracy testing that includes all peripherals and anticipated check-in scenarios on Election Day. The vendor supplied logic and accuracy checklist should be used as a reference but must not be accepted in lieu of a county-specific plan.
- W. ES&S must provide audit log specification documentation to the Department's Bureau of Elections and counties purchasing or leasing the ExpressPoll 7.2.3.2 system. County election officials and IT personnel must work with ES&S to

understand the system-logging capabilities. The county must be able to identify and gather logs that provide an audit trail of the transactions at the polling place and application suite audit logs or operating system logs that aid in identifying and managing security incidents, fraudulent activity and operational problems. Processes must be implemented to harvest and safekeep the logs after every election for future analysis and review.

- X. Counties using the EPB must implement reconciliation processes at the close of polls to avoid any discrepancies between ballots and voter check-ins recorded on the EPB. Checklists should be developed for poll workers to ensure compliance with all requirements and reduce the chance of human error. Counties should also work with ES&S to produce quick reference cards for use by poll workers at the polling place on Election Day.

## V. **RECOMMENDATIONS**

The Secretary makes the following recommendations to the counties purchasing or leasing the ExpressPoll 7.2.3.2 EPB system:

- a) Counties should consider using the EPB in pilot mode during the first use in an election. This allows counties to ensure that all appropriate checks and balances are in place before using the EPB system in full production mode. Larger counties should also consider implementing the EPB in a phased approach to mitigate any unforeseen issues that may arise during implementation.
- b) The Secretary urges counties to ensure that all poll workers and election officials receive appropriate training and are comfortable using the EPB and peripherals. The training activities should include, but not be limited to, hands-on training on devices to perform election setup and operations at a polling place and cyber hygiene practices and procedures for detecting cyberattacks. The training should ensure that poll workers and elections officials can detect any warnings that signal cyberattacks and immediately respond to them. Involvement of poll workers during the

- implementation project from start to finish, with onsite trainings at the polling place, is recommended. Annual training for all poll workers and local election district personnel is also recommended, with documentation of training content and attendees.
- c) The Secretary recommends that counties purchasing or leasing the ExpressPoll 7.2.3.2 EPB system perform proof-of-concept testing onsite at all polling places to ensure connectivity and power supply availability. The Secretary further recommends that the testing is conducted with a test system using components of the same make, model and configuration as what will be used on Election Day. Counties should work with ES&S to make at least two means of connectivity available for use during Election Day.
  - d) Counties using the ExpressPoll 7.2.3.2 EPB system should develop a disaster recovery plan that includes the possibility of a data breach or cyberattack on the EPB. Such a plan must identify the means of continuing the election in case a disaster occurs during the election.

## **VI. CONCLUSION**

Based on the demonstration, documentation review, and consultation with Department staff, the Secretary of the Commonwealth concludes that the ES&S ExpressPoll 7.2.3.2 EPB meets all applicable requirements set forth in Act 3, its regulations, and the Pennsylvania Election Code, and can be used for checking in voters during elections, provided that all the conditions listed in Section IV of this report are met.

**Attachment A - Statutory Requirements**

<b>Requirement</b>	<b>Demonstrated (Yes/No)</b>
The computer list shall be in a form prescribed and approved by the Secretary. (25 Pa. C.S. §1402(b)(2)).	<b>Yes</b>
<b>Form of the Electronic Poll Book</b>	
Each screen of the EPB shall contain the name of the county. (25 Pa.C.S. § 1402(b)(2))	<b>Yes</b>
Each screen of the EPB shall contain the election district. (25 Pa.C.S. § 1402(b)(2)).	<b>Yes</b>
Each screen of the EPB shall contain the date of the election. (25 Pa.C.S. § 1402(b)(2)).	<b>Yes</b>
Each screen of the EPB shall contain the date and time the list was prepared. (25 Pa. C.S. § 1402(b)(2)).	<b>Yes</b>
<b>Content of the List:</b>	
For each election district, the EPB shall contain an accurate list of the names of the registered electors- alphabetically by last name. (25 Pa.C.S. §1402(b)(2) and 1402(c)).	<b>Yes</b>
<p>Poll workers must have access to the list at all times so that voters can be checked in without interruption. The electronic poll book should provide for the following relating to data recovery and adequate contingencies should one or more elements of the electronic poll book fail:</p> <ul style="list-style-type: none"> <li>▪ Memory Redundancy <ul style="list-style-type: none"> <li>• Internal</li> <li>• External</li> </ul> </li> <li>▪ Data Preservation</li> <li>▪ If the contingency for electronic poll book failure is the printing of paper poll books/precinct lists from the EPB,</li> </ul>	<b>Yes</b>

<p>the EPB must provide for the printing of a paper poll book AND a copy of the list of registered voters within the precinct.</p> <p><b>Demonstration Comments:</b> EPB keeps the data during operation on the hard disk of the tablet and a removable micro-SD card to ensure that data is always preserved. The system allows a capability to connect printers and configure reports. Reports can be exported and saved to preserve data at any point in time.</p> <p><b>Demonstration Comments:</b> The system demonstration showed that the system identifies an attempt to check in an already checked-in voter. The EPB displays an indication of the original check in. In an environment where there are multiple filed systems that are connected, data syncing between the devices must be functioning to ensure multiple “check ins” are prevented.</p>	
<p>A legible digitized signature for each registered elector. (25 Pa.C.S. § 1402(b)(2)).</p> <p>The official digitized signature for each registered elector must be obtained from SURE, and it must be displayed in such a manner so that only the poll worker can see the official signature at the time a voter is signing the EPB.</p>	<b>Yes</b>
<p>Street address of each registered elector. (25 Pa.C.S. § 1402(b)(2)).</p>	<b>Yes</b>
<p>Political party designation of each registered elector. (25 Pa.C.S. § 1402(b)(2)).</p>	<b>Yes</b>
<p>Suitable space for insertion of the signature of the registered elector. (25 P.S. § 3050(a.3); 25 Pa.C.S. § 1402(b)(2)).</p>	<b>Yes</b>

<p>Suitable space for insertion of the initials of the election official who enters the record of voting in the district register. (25 P.S. § 3050(a.3); 25 Pa.C.S. § 1402(b)(2)).</p> <p>If the EPB is designed in such a manner as it provides for unique login credentials for each election official, this requirement can be satisfied by a system-generated audit report that identifies by unique election official ID which voters were checked in by that election official.</p> <p>Demonstration comments: Poll workers can use their assigned user ID to log in to the system. Actions are associated with the user ID in the transaction log, allowing identification of the poll worker who performed the check in. The system can also be configured to require that the poll worker’s initials be captured before a ballot is issued.</p>	<b>Yes</b>
<p>Indication of whether the elector needs assistance to vote and, if so, the nature of the disability. (25 Pa.C.S. § 1402(b)(2)).</p>	<b>Yes</b>
<p>The date of birth of the registrant. (4 Pa. Code § 183.11(b)(4)).</p>	<b>Yes</b>
<p>The SURE registration number of the registrant. (4 Pa. Code § 183.11(b)(5)).</p>	<b>Yes</b>
<p>The following elector’s affirmation must appear above the signature area: “I hereby certify that I am qualified to vote in this election.” (25 P.S. § 3043).</p>	<b>Yes</b>
<p>An identification of whether the registrant’s status is active or inactive. (25 Pa.C.S. § 1901(c); 4 Pa. Code § 183.11(b)(6)).</p>	<b>Yes</b>
<p><b>Voter Status Flags Required by the SURE System:</b></p>	
<p>For voters who are “inactive,” affirmation is required. (25 Pa.C.S. § 1901(c) and (d)(3); 4 Pa. Code § 183.11).</p>	<b>Yes</b>

<p>“ID Required”- Notification of whether the elector needs to present voter identification. An elector who appears to vote in an election district for the first time must present valid voter identification. (25 P.S. § 3050(a)).</p>	<p><b>Yes</b></p>
<p>“Absentee or Mail-in Ballot”- An elector who received an absentee or mail-in ballot is ineligible to vote in the municipality on Election Day, although he or she may vote by provisional ballot if the district register does not show that the elector voted the absentee or mail-in ballot. The elector may vote by regular ballot if the mail ballot and envelope are remitted and the voter signs the required declaration. (25 P.S. § 3146.6(b) and § 3150.16(b)).</p>	<p><b>Yes</b></p>

## **Attachment B - EPB Functionalities**

### **Specific “check in”/voter handling scenarios demonstrated:**

- a) Provisional ballot: The process for issuance of a provisional ballot.
- b) Voter issued an absentee /mail-in ballot: The workflow configuration capabilities on the EPB when a voter is issued an absentee/mail-in ballot, using test data supplied by the Department.
- c) Cancel voter check-in: The process for cancelling an incorrect voter check-in and the requirement for elevated access privileges for the function.
- d) Reissue ballot: The process for issuing a new ballot for a spoiled ballot.
- e) Inactive voter check-in: The EPB system was configured with the appropriate workflow that allows a poll worker to identify an inactive voter and handle the affirmation requirements.
- f) Redirecting voter to correct polling place location: The system capabilities for redirecting a voter to the correct polling place location were discussed.
- g) Search/look-up voter capabilities: The EPB system voter look-up capabilities and usability.
- h) Identifying duplicate voter check-in: The system prevented the same voter from checking in multiple times.

### **Usability/User Interface Discussion**

The following capabilities/functions of the EPB system were demonstrated.

- a) Procedures for setting up the field system/poll pad
- b) Poll worker ability to access the system and log in
- c) Screen navigation capabilities
- d) Languages supported by the system
- e) System power up and shutdown procedures

f) System help availability

### **Security and Chain of Custody**

- a) Password configuration on tablet: The password configuration capabilities of the EPB system was discussed.
- b) Voter signature pad information: The information displayed on the signature pad for the voter to sign using the stylus was displayed and demonstrated. The demonstration showed that the voter will not be able to see the signature on file when signing on the EPB.

## Attachment C - Commonwealth IT Policies

- A) ITP-SEC001 – Policy that governs Commonwealth’s antivirus agent, host intrusion prevention agent (host-based intrusion prevention system), incident response servlet and patch management agent for all servers.

Submission Summary: The submission suggests that the tablets in use at the polling place use a hardened operating system image with Windows defender. The hardened Windows image is built specially where all unnecessary services are restricted or disabled altogether to allow the ExpressPoll application to run in kiosk mode with a poll worker login. Service packs and required security updates are applied on an as-needed basis, based on risk analyses performed by ES&S personnel, and will be pushed to customer systems by way of Mobile Device Management (MDM) in partnership with county customers. The electronic pollbook utilizes USB drives for the purpose of loading data, but does not support the auto-run feature, and any executables on USB drives will not execute. Additionally, the ExpressPoll application on the tablet runs as an unprivileged user, not able to install software of any kind onto the tablet. Any data loaded onto the ExpressPoll must conform to a pre-determined format, and the data must be AES256 encrypted, providing the decryption key in order to import data. Any other files presented on USB drive are ignored. ES&S also represented that they have escalation processes for any suspected incident through their vice president of system security in accordance with company security and disclosure policies.

ITP -SEC004 - Establishes policy and enterprise-wide standards for commonwealth agencies on web application firewalls.

Submission Summary: The ExpressPoll system supports WPA2 and WPA2-Enterprise (PEAP-TLS, EAP-TLS) wireless protocols, is capable of supporting MAC address filtering, and includes the Windows Defender anti-virus and threat protection system by default, allowing only the ExpressPoll system to run successfully.

- B) ITP-SEC019 and ITP -SEC016 – Establishes policy and procedures to protect commonwealth electronic data.

Submission Summary: ES&S suggested that they have an appointed contact for security coordination. ES&S participates in the U.S. Department of Homeland Security’s (DHS) Cyber Hygiene Program, and its servers and infrastructure that provide pollbook services are regularly scanned by DHS and other third parties.

- C) ITP-SEC020 - Establishes policy and standards for encryption of data at rest.

Submission Summary: The data on ExpressPoll tablet is AES 256-encrypted at the operating system level. Additionally, the database with voter data is encrypted, and a valid encryption/decryption value must be provided by the end-user before the application can decrypt the underlying databases and use them.

- D) ITP-SEC024 – Establishes policies, procedures and standards related to reporting and managing of cyber security incidents.

Submission Summary: ES&S represented that they have a defined process in responding to cybersecurity incidents coordinated and escalated through an enterprise-wide contact following any industry and internal best practices for reporting and incident management.

- E) ITP-SEC025 – Establishes guidelines for the proper electronic use and disclosure of personally identifiable information.

Submission Summary: ES&S represented that data in the poll book system is protected by encryption of data. It was also explained that the company involves tooling such as OWASP. Threat modeling and threat identification are a normal part of the software development lifecycle process and are utilized before, during, and after development exercises.

- F) ITP-SEC029 - Establishes policies and procedures for commonwealth agencies for physical security of IT resources.

Submission Summary: ES&S said suggested their organization follows policies to avoid unauthorized access to their facility, including using access restrictions and monitoring the facilities by cameras installed on premises. The restricted access records are audited regularly. Physical access to IT-related media including backup tapes is controlled to avoid unauthorized data access. The physical security of the tablet is ensured by using tamper-proof locks and seals to seal any unused ports. The system at the polling place consists of a tablet, integrated stand and micro-SD card. The tablet can be affixed into the stand, which includes a lock to prevent any type of removal. The micro-SD card is inserted into the tablet, and a seal is placed over the opening, preventing the user from easily removing the micro-SD card and making it obvious if the seal is broken. The system can be placed in a protective case with the data loaded, the micro-SD card inserted, and the tablet locked to the stand. The case can also be sealed to reveal the system may have been compromised if the seal is broken.

- G) ITP-SEC031 - Establishes policies and standards for encryption of data in transit to improve the confidentiality and integrity of data.

Submission Summary: ES&S represented suggested that the poll book system involves encryptions and secure transmission protocols. The application supports https /TLS 1.2/AES256.

- H) ITP-SEC032 Establishes compliance standards for enterprise data loss prevention (DLP).

Submission Summary: The policy refers compliance to the below-mentioned policies. ES&S's answers are provided below.

- 1) ITP-SEC019 - Policies and Procedures for Protecting Commonwealth Electronic Data.

Refer to Item C above.

2) ITP-SEC020 - Encryption Standards for Data at Rest

Refer to Item D above.

3) ITP-SEC031 - Encryption Standards for Data in Transit

Refer to Item H above.

4) ITP-SEC017 - Commonwealth Policy on Credit Card Use for e-Government Applications (if applicable)

Not applicable.

- I) ITP-SEC035 - This information technology policy establishes policies, responsibilities, and procedures for connecting and using mobile communication devices to access commonwealth IT resources.

Submission Summary: The discussion represents that the EPB solution utilizes a Toshiba tablet for the voter-facing display and signature capture. The tablet uses a hardened Windows image and the ExpressPoll application. The Windows image is built specifically to allow the ExpressPoll application to run in kiosk mode. The Windows image also will not receive automatic patch updates, which prevents unexpected downloads to the system. ES&S will monitor all security patches and recommend image updates after testing if a patch is required.

- J) ITP-SEC007 - This information technology policy establishes minimum standards for the implementation and administration of user, system, network, device, application account IDs, passwords, and requirements around multi-factor authentication.

Submission Summary: The tablet with ExpressPoll 7.2.3.2 supports options that enable the creation of county-defined poll worker and supervisor passwords. The passwords are specific to each individual number/polling place. The maintenance PIN on the tablet also can be changed by county personnel. The system comes with default passwords, and ES&S recommends that counties follow the best practice of changing the default passwords after receipt and regularly thereafter.

The ES&S ExpressPoll Connect System is used when EPBs are connected in wide area network communication to sync voter check-in information across the entire jurisdiction. The system allows administrators to add new users and allows existing users to change passwords by an email weblink with an expiring token. ExpressPoll Connect can be configured to limit re-authentication attempts and to allow users to be configured with Multi Factor Authentication. Wide area network configuration implementation is not approved for use in Pennsylvania.

## Attachment D - Supported Peripherals

Below is a list of peripheral devices that are included in testing of the ExpressPoll Application 7.2.3.2 for the Microsoft Surface Go and Surface Go 2 tablets. The list is from Attachment 1 of the ES&S ExpressPoll\_7.2.3.2\_SystemOverview.pdf)

- Device: ExpressPoll Terminal Pollbook Stand Model #: 97-10025-00 Interface: Wi-Fi/USB  
Note: The ExpressPoll stand ships assembled with tablet.
- Device: ExpressPoll Flip Stand Model #: 97-10037-00 Interface: Wi-Fi/USB  
Note: The ExpressPoll stand ships assembled with tablet.
- Device: ExpressVote Thermal Printer  
Item #: 4200 Interface: USB  
Note: The ExpressVote printer is used to print activation cards.
- Device: DYMO LabelWriter 450 Turbo Thermal Printer Model #: 1750283 Interface: USB  
For complete specifications, click the following link: [dymo.com](http://dymo.com)
- Device: Epson TM-m30 POS 3” Receipt Printer  
Model #: M335B Interface: USB  
For complete specifications, click the following link: [Epson.com](http://Epson.com)
- Device: Star Micronics TSP654IIS Thermal Printer  
Model #: 39449670 Interface: USB  
For complete specifications, click the following link: [starmicronics.com](http://starmicronics.com)
- Device: AC750 Wireless Travel Router Model #: TL-WR902AC Interface: Wi-Fi  
For complete specifications, click the following link: [TP-Link.com](http://TP-Link.com)

## Attachment E – SURE Vote History Update Format



(All fields are required)