



# **2013**

# **ELECTION CALENDAR**

**DEPARTMENT OF STATE  
COMMONWEALTH OF  
PENNSYLVANIA**

**Tom Corbett**  
Governor

**Carol Aichele**  
Secretary of the Commonwealth



# 2013

## JANUARY

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# 2014

## JANUARY

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## FEBRUARY

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## 2013 PENNSYLVANIA ELECTIONS IMPORTANT DATES TO REMEMBER

First day to circulate and file nomination petitions . . . . .	February 19
Last day to circulate and file nomination petitions . . . . .	March 12
First day to circulate and file nomination papers . . . . .	March 13
Last day for withdrawal by candidates who filed nomination petitions . . . . .	March 27
Last day to REGISTER before the primary . . . . .	April 22
Last day to apply for a civilian absentee ballot . . . . .	May 14
Last day for County Boards of Elections to receive voted civilian absentee ballots . . . . .	May 17
<b>MUNICIPAL PRIMARY . . . . .</b>	<b>May 21</b>
First day to REGISTER after primary . . . . .	May 22
Last day for County Boards of Elections to receive voted military-overseas ballots . . . . .	May 28
Last day to circulate and file nomination papers . . . . .	August 1
Last day for withdrawal by candidates nominated by nomination papers . . . . .	August 8
Last day for withdrawal by candidates nominated at the primary . . . . .	August 12
Last day to REGISTER before the NOVEMBER election . . . . .	October 7

Last day to apply for a civilian absentee ballot . . . . .	October 29
Last day for County Boards of Elections to receive voted civilian absentee ballots . . . . .	November 1
<b>MUNICIPAL ELECTION</b> . . . . .	November 5
First day to REGISTER after November election . . . . .	November 6
Last day for County Boards of Elections to receive voted military-overseas ballots. . . . .	November 12

***NOTE:*** *All dates in this calendar are subject to change without notice.*



COMMONWEALTH OF  
PENNSYLVANIA  
OFFICE OF THE GOVERNOR  
HARRISBURG

Dear Fellow Citizen:

The 2012 election created a great deal of excitement, with the offices of President of the United States, U.S. Senator, attorney general, auditor general, treasurer, U.S. Congress, state Senate, and state House of Representatives on the ballot.

That excitement may be missing from the 2013 election, but it shouldn't be. This year, we'll be voting for judges of state and county courts, county commissioners, mayors, city and borough council, township supervisors, school board members, and other offices that directly affect your daily lives.

How you vote will help set policies on how your children are educated, your local streets maintained, your property and local wage taxes established, and many of the day-to-day functions of government performed by friends and neighbors.

Having had the privilege of serving as a township supervisor myself, I can tell you from experience these local elected positions are very much about your life—the small details that make up the quality of the government that most directly touches you.

That makes voting this year every bit as important as casting a ballot for president. It's the way the ordinary citizen remains in charge and how government answers to you. It's how you remind us that you're the boss.

Almost a hundred years ago, President Calvin Coolidge said: "If the people fail to vote, a government will be developed which is not their government ... The whole system of American Government rests on the ballot box." Make sure you keep the local government where you live your government. Make sure you vote this year.

Sincerely,

Governor Tom Corbett



COMMONWEALTH OF  
PENNSYLVANIA  
OFFICE OF THE SECRETARY  
HARRISBURG

Dear Fellow Pennsylvanian,

Thank you for taking an interest in Pennsylvania's election process. This booklet is designed to provide valuable information to candidates, officials and all citizens who would like to know about key election dates and deadlines.

In 2013, Pennsylvanians will have the opportunity to elect individuals seeking judicial and local government offices. The 2013 Election Calendar can be used as a reference tool for questions about petitions and nominating papers, campaign finance reports and other documents. Just as important, the booklet provides deadline information for Pennsylvania residents and election officials in areas such as voter registration and ballot canvassing.

While some call this an "off year" election, it is anything but. This year we will elect judges who will make important rulings at the state and county levels, as well as county and local officials who will have a significant impact on the quality of education in our schools and the quality of life in our neighborhoods. These officials will set the local tax rates we pay for important services, such as police and fire protection, snow plowing and trash collection. Having served as a school board member, county controller and county commissioner, I know first-hand how important it is that citizens take an active role in choosing these office holders.

I encourage you to find more information at the Pennsylvania Department of State's website. You can visit us at [www.dos.state.pa.us](http://www.dos.state.pa.us). In addition, please feel free to visit our voter education website at [www.VotesPA.com](http://www.VotesPA.com).

Again, thank you for your interest in our election process. I hope you find this booklet useful. If you have any questions, you may contact our Bureau of Commissions, Elections and Legislation at 1-877-VOTES PA (1-877-868-3772).

Sincerely,

A handwritten signature in cursive script that reads "Carol Aichele".

Carol Aichele

Secretary of the Commonwealth

# 2013 CAMPAIGN FINANCE REPORTING DATES

*(Not applicable to candidates running for Federal offices.)*

TYPE REPORT	COMPLETE AS OF	FILING DEADLINE**
2012 Annual Report	December 31, 2012	January 31, 2013
*6th Tuesday Pre-Primary	April 1, 2013	April 9, 2013
2nd Friday Pre-Primary	May 6, 2013	May 10, 2013
30-Day Post-Primary	June 10, 2013	June 20, 2013
*6th Tuesday Pre-Election	September 16, 2013	September 24, 2013
2nd Friday Pre-Election	October 21, 2013	October 25, 2013
30-Day Post-Election	November 25, 2013	December 5, 2013
2013 Annual Report	December 31, 2013	January 31, 2014

\* Only statewide candidates and committees supporting statewide candidates are required to file these reports.

\*\* Postmarks are acceptable as proof of timely filing where the report is postmarked by the U.S. Postal Service no later than the day prior to the filing deadline.

## AUDITS

Audits of campaign finance reports will be made upon the petition of five (5) electors of the Commonwealth or of the political division. Such petition(s) must be presented to the appropriate Court within ninety (90) days after the last day for filing the report.



# **2013 Election Calendar**

**COMMONWEALTH OF  
PENNSYLVANIA  
ELECTION CALENDAR FOR 2013**

*(All time set forth in this calendar is prevailing time.)*

**NOTE:** ALL DATES IN THIS CALENDAR ARE SUBJECT TO CHANGE WITHOUT NOTICE IN THE EVENT OF PASSAGE OF ANY AMENDATORY LEGISLATION DURING THE 2012–2013 LEGISLATIVE SESSION.

**MAY 21, 2013 . . . MUNICIPAL PRIMARY**

**NOVEMBER 5, 2013 . . . . . MUNICIPAL  
ELECTION**

**JANUARY 7** On or before this day, elected judges seeking retention election in 2013 must file their declarations of candidacy for retention election in the Office of the **SECRETARY OF THE COMMONWEALTH**.

**JANUARY 31** Last day for all candidates and all political committees and lobbyists to file annual finance reports in the Office of the **SECRETARY OF THE COMMONWEALTH** or the county boards of elections. Such reports shall be complete as of December 31, 2012.

***NOTE:** Postmarks are acceptable as proof of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**FEBRUARY 15** Last day for any business entity which was awarded non-bid contracts from the Commonwealth or its political subdivisions during 2012 to report to the **SECRETARY OF THE COMMONWEALTH** an itemized list of all political contributions made during 2012 by (1) any officer, direc-

tor, associate, partner, limited partner, individual owner or member of their immediate family when the contribution exceeded an aggregate of one thousand dollars (\$1,000) by any individual; or (2) any employee or members of his or her immediate family when the contribution exceeded an aggregate of one thousand dollars (\$1,000).

**FEBRUARY 19** Last day for a justice or a judge, who has filed a declaration of candidacy for retention under the provisions of Article V, Section 15 of the Constitution of the Commonwealth of Pennsylvania, to revoke the declaration by notifying the **SECRETARY OF THE COMMONWEALTH** in writing. The **SECRETARY OF THE COMMONWEALTH** shall include such office in certifications under the provisions of Section 905 of the Pennsylvania Election Code, 25 P.S. Section 2865.

**FEBRUARY 19** Last day for each county board of elections to transmit to the **SECRETARY OF THE COMMONWEALTH** a list of the organizations which qualify as political parties within the county pursuant to Section 801(b) of the Pennsylvania Election Code, 25 P.S. Section 2831 (b).

**FEBRUARY 19** Last day for the **SECRETARY OF THE COMMONWEALTH** to transmit to each county board of elections a list of the organizations which qualify as political parties within the State pursuant to Section 801(a) of the Pennsylvania Election Code, 25 P.S. Section 2831 (a).

**FEBRUARY 19** Last day for the clerks or secretaries of cities, boroughs, towns, townships and school districts to file with their respective county boards of elections a writ-

ten notice of all offices to be nominated at the ensuing primary.

**FEBRUARY 19** Last day for the **SECRETARY OF THE COMMONWEALTH** to send to the county boards of elections a written notice designating the public offices for which candidates are to be nominated at the ensuing primary and for which nominations candidates are required to file nomination petitions in the Office of the **SECRETARY OF THE COMMONWEALTH**.

**FEBRUARY 19** First legal day to circulate and **FILE** nomination petitions.

**FEBRUARY 26** Not earlier than this day nor later than **March 5**, each county board of elections shall begin to publish in newspapers the names of all public offices for which nominations are to be made and the names of all party offices for which candidates are to be elected at the ensuing primary.

**MARCH 12** Last day to circulate and **FILE** nomination petitions.

**MARCH 12** Last day for **STATE-LEVEL PUBLIC OFFICE CANDIDATES** to **FILE** “Statements of Financial Interests” with the State Ethics Commission, Room 309 Finance Building, P.O. Box 11470, Harrisburg, PA 17108-1470. A copy of the “Statement” must also be appended to the nomination petition. Last day for candidates for county or local-level public office to file the “Statement” with the governing authority of the political subdivisions in which they are candidates. A copy of the “Statement” must also be appended to the nomination petition.

**MARCH 13** First legal day to circulate and **FILE** nomination papers nominating in-

dependent candidates of political bodies or candidates of minor political parties.

**MARCH 19** Last day to file **OBJECTIONS** to nomination petitions.

**MARCH 20** Day for casting of lots in the Office of the **SECRETARY OF THE COMMONWEALTH** for position of names upon the primary ballot.

**MARCH 22** Last day that may be fixed by the Court of Common Pleas or the Commonwealth Court for hearings on objections that have been filed to nomination petitions.

**MARCH 27** Last day, if possible, for the Court of Common Pleas or the Commonwealth Court to render decisions in cases involving objections to nomination petitions.

**MARCH 27** Last day for candidates who have filed nomination petitions for the primary election to withdraw.

**APRIL 1** Last day for the **SECRETARY OF THE COMMONWEALTH** to transmit to the county boards of elections a list of all candidates who filed nomination petitions with the Secretary and who are not known to have withdrawn or been disqualified.

**APRIL 1** Not later than this day, the county boards of elections must transmit ballots and balloting materials, including a write-in ballot, if necessary, to all covered voters under the Uniform Military and Overseas Voters Act (UMOVA) in extremely remote or isolated areas, who by this date, submit a valid military-overseas ballot application.

*[The preceding includes qualified electors who are Uniformed-Service voters (members of the active or reserve components of the Army, Navy, Air Force, Marine Corps,*

*or Coast Guard of the United States who are on active duty; members of the United States merchant marine, the Commissioned Corps of the Public Health Service of the Department of Health and Human Services, or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States; members on activated status of the National Guard or Pennsylvania National Guard; spouses and dependants of uniformed service members; and veterans of a uniformed service who are bedridden or hospitalized due to illness or physical disability); and Overseas voters.]*

**NOTE:** *As additional applications are received, the county board of elections must transmit ballots and balloting materials to such electors not later than 48 hours after the application is received.*

**APRIL 1** First day before the primary election on which official applications for civilian absentee ballots from certain persons listed below may be received by the county boards of elections.

*(The preceding includes qualified registered electors who will be absent from the Commonwealth or municipality of residence by reason of occupation, business or duties; persons unable to go to the polls because of illness or physical disability; persons observing a religious holiday; county employees with duties on election day relating to the conduct of the election; persons employed by the State or Federal government and their spouses or dependents who are within the territorial limits of the United States or the District of Columbia but absent from their municipality of residence. All other qualified absentee electors may apply at any time.)*

**APRIL 5** Not later than this day, the county boards of elections must transmit ballots and balloting materials, including a write-in ballot, if necessary, to all covered voters under the Uniform Military and Overseas Voters Act (UMOVA) who by this date submit a valid military-overseas ballot application.

*[The preceding includes qualified electors who are Uniformed-Service voters (members of the active or reserve components of the Army, Navy, Air Force, Marine Corps, or Coast Guard of the United States who are on active duty; members of the United States merchant marine, the Commissioned Corps of the Public Health Service of the Department of Health and Human Services, or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States; members on activated status of the National Guard or Pennsylvania National Guard; spouses and dependants of uniformed service members; and veterans of a uniformed service who are bedridden or hospitalized due to illness or physical disability) and Overseas voters.]*

**NOTE:** *As additional applications are received, the county board of elections must transmit ballots and balloting materials to such electors not later than 48 hours after the application is received.*

**APRIL 9** Last day for candidates for state-wide offices and treasurers of political committees and lobbyists, which have expended money for the purpose of influencing the nomination of such candidates, to file campaign finance reports or statements due by the Sixth Tuesday before the primary election in the Office of the **SECRETARY OF THE COMMONWEALTH**. Such reports shall be complete as of **April 1**.

**NOTE:** *Postmarks are acceptable as proof of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**APRIL 22** Last day to **REGISTER** before the primary election.

**NOTE:** *To be processed for the ensuing election a voter registration application must be received as follows:*

*\* Voter registration applications submitted to the Pennsylvania Department of Transportation in conjunction with an application for or renewal of a motor vehicle driver's license must be received by the Department of Transportation not later than the deadline to register.*

*\* Voter Registration Mail Applications must be postmarked no later than the deadline to register. In the case of missing or illegible postmarks, the Voter Registration Mail Application must be received no later than five days after the deadline to register.*

*\* Voter registration applications submitted to offices in Pennsylvania that provide public assistance, to the county clerk of Orphan's Court, including the Marriage License Bureau, offices in Pennsylvania that provide State-funded programs primarily engaged in providing services to persons with disabilities and armed forces recruitment centers, must be submitted to the office not later than the deadline to register.*

*\* All other voter registration applications must be received by the deadline to register.*

**APRIL 22** Last day to change party enrollment or non-partisan enrollment before the primary election.

**MAY 6** Last day before the primary election for any person to file a petition with the county registration commission appealing against rejection of registration.

**MAY 7** As soon as possible after ballots are printed and in no event later than this day, the county boards of elections must begin to deliver or mail all absentee ballots for the primary election.

***NOTE:** As additional applications are received, the ballots must be mailed within 48 hours after approval.*

**MAY 10** Last day for all candidates and treasurers of political committees and lobbyists, which have expended money for the purpose of influencing the nomination of candidates, to file campaign finance reports or statements due by the Second Friday before the primary in the Office of the **SECRETARY OF THE COMMONWEALTH** and/or the county boards of elections, as the case may be. Such reports shall be complete as of **May 6**.

***NOTE:** Postmarks are acceptable as proof of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**MAY 11** Not earlier than this day nor later than **May 18**, the county boards of elections shall publish in newspapers a notice of the date and hours of voting for any special elections, the names of offices to be elected and the names of the candidates at such special elections, the texts and explanations of Constitutional Amendments and other questions to be voted upon, and the places at which such elections are to be held in the various election districts.

**MAY 13** Last day before the primary election

on which an elector, who suffered a physical disability which requires the elector to have assistance in voting, may personally make application to the county registration commission to have such fact entered on the elector's registration card.

***NOTE:** If the disability is not recorded on the elector's registration card, the elector may receive assistance if the elector completes a declaration in the polling place.*

**MAY 13** Not later than this day, the county boards of elections must prepare and submit a report to the **SECRETARY OF THE COMMONWEALTH** containing a statement of the total number of electors registered in each election district, together with a breakdown of registration by each political party or other designation.

**MAY 14** Last day before the primary election on which official applications for civilian absentee ballots from certain persons listed as follows may be received by the county boards of elections.

*(The preceding includes qualified registered electors who will be absent from the Commonwealth or municipality of residence by reason of occupation, business or duties; persons unable to go to the polls because of illness or physical disability; persons observing a religious holiday; county employees with duties on election day relating to the conduct of the election; persons employed by the State or Federal government and their spouses or dependents who are within the territorial limits of the United States or the District of Columbia but absent from their municipality of residence. Provided further that any of the preceding qualified*

*electors who become ill or are called away from home by business or duties, which fact was not known or could not reasonably be known prior to the preceding date, are entitled to execute and file an Emergency Application any time prior to 5:00 P.M. on the Friday preceding the primary. The county boards of elections will supply the forms. Qualified electors who become ill or are called away from home by reason of occupation, business or duties, which fact was not known or could not reasonably be known prior to 5:00 PM on the Friday preceding the primary, may file a request for an absentee ballot with the appropriate court of common pleas at any time prior to 8:00 PM on the day of the primary.)*

**MAY 14** From this day, the county boards of elections shall make the Registered Absentee Voters File available for public inspection.

**MAY 14** From this day and until the returns are certified, the county boards of elections shall post the Military, Veterans and Emergency Civilian Absentee Voters' list.

**MAY 16** Not later than this day, the county boards of elections shall make available for public inspection the forms of the ballots and ballot labels which shall be used in each election district at the primary election.

**MAY 16** Not later than this day, the county boards of elections, upon request, shall furnish without charge to each candidate whose name is printed on the primary election ballot three specimen ballots for the entire district in which such candidate is to be voted for. (The candidate may, at his or her own expense, have printed on different colored paper as many copies as he or she requires for conducting his or her campaign.)

**MAY 16** Not later than this day, the **SECRETARY OF THE COMMONWEALTH** must publicly report the total number of registered electors for each political party or other designation in each county.

**MAY 17** All absentee ballots, except those received from uniformed service and overseas voters as defined by UMOVA, 25 Pa.C.S. § 3501, et seq., and those received from emergency absentee electors who become ill or are called away from home after 5:00 P.M. on this day, must be received by the county boards of elections not later than 5:00 P.M. on this day to be counted.

**MAY 18** Not earlier than this day nor later than three-quarters of an hour before the time set for the opening of the polls for the primary election, the county boards of elections shall deliver to the judges of election the keys which unlock the operating mechanisms of the voting machines.

**MAY 20** Not later than this day, the county boards of elections shall deliver the necessary ballots and supplies to the judges of election.

**MAY 21 MUNICIPAL PRIMARY:** Polls shall remain open continuously between the hours of 7:00 A.M. and 8:00 P.M.

***NOTE:** The Court of Common Pleas shall be in session from 7:00 A.M. to 10:00 P.M. except in judicial districts having only one judge, in which case the court shall be in session from 7:00 A.M. to 12:00 Noon; from 2:00 P.M. to 5:30 P.M. and from 7:00 P.M. to 10:00 P.M.*

**MAY 21** Not later than the close of the polls, a military-overseas ballot must be received by the appropriate county election board to be

valid. (Not later than 11:59 P.M. on May 20, covered voters under UMOVA, 25 Pa.C.S. § 3501 et seq., must submit their voted military-overseas ballot for mailing or other authorized means of delivery, at the place where the voter completes the ballot on the date immediately preceding the date of the election to be valid.)

**MAY 22** By 2:00 A.M. on this day, the judges of election must return to the county boards of elections all envelopes; supplies, including all uncast provisional ballots; and returns, including all provisional ballots and absentee ballots cast in the election district.

**MAY 22** By 3:00 A.M. on this day, the county boards of elections must submit to the Department of State returns received from the judges of election for each office for which a candidate must file a nomination petition with the Secretary of the Commonwealth.

**MAY 22** First day to change party or non-partisan enrollment after the primary.

**MAY 22** First day to **REGISTER** after the primary election.

**MAY 24** On this day, the Return Boards meet at 9:00 A.M. to canvass and compute the votes cast at the primary election.

***NOTE:** Any petition to open a ballot box or to recanvass the votes on a voting machine shall be filed no later than five (5) days after the completion of the computational canvassing of all the returns of the county by the county board of elections.*

**MAY 28** Last day for electors who cast a provisional ballot under Section 1210(a.2) of the Election Code, 25 P.S. § 3050(a.2) (unable to produce proof of identification on the grounds that the elector is indigent or any

other grounds) to submit proof of identification and/or a signed affirmation to the county board of elections.

**MAY 28** Last day for the county board of elections to receive proof of identification that can be verified from an absentee elector whose proof of identification was not provided with the application or could not be verified by the board.

**MAY 28** No later than 5:00 P.M. on this day, the county boards of elections must submit to the **SECRETARY OF THE COMMONWEALTH** unofficial returns for all statewide offices and ballot questions that appeared on the ballot in every election district throughout the Commonwealth.

**MAY 28** A valid military-overseas ballot cast under 25 Pa.C.S. § 3509 must be counted if it is delivered by 5:00 P.M. on this day to the address specified by the county board of elections.

*NOTE: If, at the time of completing their military-overseas ballot, the voter affirms under penalty of perjury, that the ballot was timely submitted, the ballot may not be rejected on the basis of a late postmark, an unreadable postmark or no postmark.*

**MAY 29** On this day, the Return Boards meet to canvass military-overseas ballots received from uniformed service and overseas electors after 5:00 P.M. on **May 17** and no later than 5:00 P.M. on **May 28**.

**MAY 30** No later than 5:00 P.M. on this day, the **SECRETARY OF THE COMMONWEALTH** must issue an order for a recount or recanvass if it is determined, based on the unofficial returns submitted by the county boards of elections, that a statewide candi-

date or ballot question that appeared on the ballot in every election district throughout the Commonwealth was defeated by a margin of  $\frac{1}{2}$  of 1 percent or less.

**JUNE 5** Last day on which a recount or recanvass ordered by the **SECRETARY OF THE COMMONWEALTH** can be scheduled to begin.

**JUNE 7** On this day, candidates receiving tie votes at the primary election cast lots at 12 Noon before the **SECRETARY OF THE COMMONWEALTH** or the county boards of elections, as the case may be, to determine who will be entitled to the nomination. (If the fact of the tie vote is not authoritatively determined until after **June 1**, the time for casting lots shall be 12 Noon on the second day after the fact of such tie vote is authoritatively determined.)

**JUNE 10** Last day to file a petition to contest the nomination of any candidate at the primary election. (Not applicable to elections of the first class.)

**JUNE 10** Last day for the county boards of elections to file with the **SECRETARY OF THE COMMONWEALTH** returns from the primary election.

**JUNE 11** No later than 12 Noon on this day, a recount or recanvass ordered by the **SECRETARY OF THE COMMONWEALTH** must be completed.

**JUNE 12** By 12 Noon on the day after completion of a recount or recanvass ordered by the **SECRETARY OF THE COMMONWEALTH**, but no later than 12 Noon on this day, the county boards of elections must submit to the **SECRETARY OF THE COMMONWEALTH** the results of the recount or recanvass.

**JUNE 20** Last day for all candidates and treasurers of political committees and lobbyists to file campaign expense reports and statements due by 30 days after the primary election in the Office of the **SECRETARY OF THE COMMONWEALTH** and/or the county boards of elections as the case may be. Such report shall be complete as of **June 10**.

*NOTE: Postmarks are acceptable as proof of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**JUNE 20** Not later than this day, the county boards of elections shall file with the **SECRETARY OF THE COMMONWEALTH** a statement of expenses incurred in preparing, handling, mailing, delivering, counting and storing such official Military, Veterans, and other absentee ballots as they are entitled by law to receive compensation for in the sum of sixty cents each.

**JUNE 20** Last day for each county board of elections to submit to the Bureau of Commissions, Elections and Legislation a report stating the total number of votes cast in each voting district for each candidate for any statewide office, United States Representative, State Senator and State Representative.

**JULY 1** On this day, the **SECRETARY OF THE COMMONWEALTH** shall select by lottery for audit of campaign finance reports three percent of the total number of public offices for which candidates must file nomination petitions or papers with the **SECRETARY OF THE COMMONWEALTH**.

**AUGUST 1** Last day to circulate and **FILE** nomination papers nominating minor political party candidates or political body candidates (including independent candidates).

**AUGUST 1** Last day for **STATE-LEVEL POLITICAL BODY CANDIDATES (INCLUDING INDEPENDENT CANDIDATES) AND MINOR POLITICAL PARTY CANDIDATES** to **FILE** “Statements of Financial Interests” with the State Ethics Commission, Room 309 Finance Building, P.O. Box 11470, Harrisburg, PA 17108-1470. A copy of the “Statement” must also be appended to the nomination papers. Last day for political body candidates (including independent candidates) and minor political party candidates for county or local-level public office to file the “Statement” with the governing authority of the political subdivision in which they are candidates. A copy of the “Statement” must also be appended to the nomination papers.

**AUGUST 8** Last day for political body candidates who have filed nomination papers to withdraw.

**AUGUST 8** Last day to file objections to nomination papers nominating minor political party candidates or political body candidates (including independent candidates).

**AUGUST 11** Last day that may be fixed by the Court for hearings on objections to nomination papers.

**AUGUST 12** Last day for candidates who were nominated by a political party to withdraw.

**AUGUST 12** Last day for candidates nominated at the primary election by write-in votes to pay the filing fee; otherwise the party nomination will be declared vacant.

**NOTE:** *State-level write-in winners of nominations from the Primary Election must FILE “Statements of Financial Interests”*

*with the State Ethics Commission, Room 309 Finance Building, P.O. Box 11470, Harrisburg, PA 17108-1470 within 30 days of having been nominated unless such person resigns nomination within that time. County and local-level write-in winners of nominations from the primary election must file the “Statement” with the governing authority of the political subdivisions where they were nominated within 30 days of having been nominated unless such person resigns nomination within that time.*

**AUGUST 16** Last day, if possible, for the Court to render decisions in cases involving objections to nomination papers.

**AUGUST 22** Last day to file substituted nomination certificates to fill vacancies caused by the withdrawal of candidates nominated at the primary election or by nomination papers.

*(Substituted nomination certificates to fill vacancies caused by the death of candidates nominated at primaries or by nomination papers shall be filed prior to the day on which ballot printing is started. Objections to substituted nomination certificates must be filed within three days after the filing of the substituted nomination certificate.)*

**NOTE:** *State-level candidates nominated by substituted nomination certificate, nomination certificate or nomination papers (see August 22, September 16 and September 23) must file a “Statement of Financial Interests” with the substituted nomination certificate, nomination certificate or nomination papers and with the State Ethics Commission, Room 309 Finance Building, P.O. Box 11470, Harrisburg, PA 17108-1470. County*

*and local-level candidates nominated by substituted nomination certificate, nomination certificate or nomination papers (see August 22, September 16 and September 23) must file a copy of the "Statement" with the substituted nomination certificate, nomination certificate or nomination papers and with the governing authority of the political subdivision where they are nominated.*

**AUGUST 27** Last day for the **SECRETARY OF THE COMMONWEALTH** to transmit to each county board of elections a list, as known to exist at that time, of all candidates to be voted on at the November election and a copy of all Constitutional Amendments and other questions to be voted on at the November election together with a statement of the form in which they are to be placed.

**AUGUST 27** Not later than this day, the county board of elections must transmit ballots and balloting materials, including a write-in ballot, if necessary, to all covered voters under UMOVA in extremely remote or isolated areas, who by this date, submit a valid military-overseas ballot application.

*[The preceding includes qualified electors who are Uniformed-Service voters (members of the active or reserve components of the Army, Navy, Air Force, Marine Corps, or Coast Guard of the United States who are on active duty; members of the United States merchant marine, the Commissioned Corps of the Public Health Service of the Department of Health and Human Services, or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States; members on activated status of the National Guard or Pennsylvania National Guard; spouses and dependants of*

*uniformed service members; and veterans of a uniformed service who are bedridden or hospitalized due to illness or physical disability) and Overseas voters.]*

**NOTE:** *As additional applications are received, the county board of elections must transmit ballots and balloting materials to such electors not later than 48 hours after the application is received.*

**SEPTEMBER 6** Last day for a justice or a judge, who has filed a declaration of candidacy for retention under the provisions of Article V, Section 15 of the Constitution of the Commonwealth of Pennsylvania, to revoke the declaration after **February 19** by notifying the **SECRETARY OF THE COMMONWEALTH** in writing. The nomination to fill such a vacancy shall be made in accordance with Section 993 of the Pennsylvania Election Code, 25 P.S. Section 2953.

**SEPTEMBER 16** First day before the November election on which official applications for civilian absentee ballots from certain persons listed as follows may be received by the county boards of elections.

*(The preceding includes qualified registered electors who will be absent from the Commonwealth or municipality of residence by reason of occupation, business or duties; persons unable to go to the polls because of illness or physical disability; persons observing a religious holiday; county employees with duties on election day relating to the conduct of the election; persons employed by the state or federal government and their spouses or dependents who are within the territorial limits of the United States or the District of Columbia but absent from their*

*municipality of residence. All other qualified absentee electors may apply at any time.)*

**SEPTEMBER 16** Last day before the November election for political parties or minor political parties to file nomination certificates or for political bodies to file nomination papers in the Office of the **SECRETARY OF THE COMMONWEALTH**, or the county boards of elections, as the case may be, to fill vacancies in public offices which occur for any cause at a time when the Constitution or laws of Pennsylvania require them to be filled at the ensuing election, but at a time when such nominations cannot be made under any other provision of the Pennsylvania Election Code (Sections 993–999.1 of the Pennsylvania Election Code, 25 P.S. Sections 2953–2960).

**SEPTEMBER 19** Last day for withdrawal of candidates nominated under the provisions of Sections 993–999.1 of the Pennsylvania Election Code, 25 P.S. Sections 2953–2960.

**SEPTEMBER 19** Last day to file objections to nomination certificates and papers under the provisions of Sections 993–999.1 of the Pennsylvania Election Code, 25 P.S. Sections 2953–2960.

**SEPTEMBER 20** Not later than this day, the county boards of elections must transmit ballots and balloting materials, including a write-in ballot, if necessary, to all covered voters under UMOVA who by this date submit a valid military-overseas ballot application.

*[The preceding includes qualified electors who are Uniformed-Service voters (members of the active or reserve components of the Army, Navy, Air Force, Marine Corps,*

*or Coast Guard of the United States who are on active duty; members of the United States merchant marine, the Commissioned Corps of the Public Health Service of the Department of Health and Human Services, or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States; members on activated status of the National Guard or Pennsylvania National Guard; spouses and dependants of uniformed service members; and veterans of a uniformed service who are bedridden or hospitalized due to illness or physical disability) and Overseas voters.]*

***NOTE:** As additional applications are received, the county boards of elections must transmit ballots and balloting materials to such electors not later than 48 hours after the application is received.*

**SEPTEMBER 23** Last day for a court hearing on objections to nomination certificates and papers under the provisions of Sections 993–999.1 of the Pennsylvania Election Code, 25 P.S. Sections 2953–2960.

**SEPTEMBER 23** Last day to file substituted nomination certificates under the provisions of Sections 993–999.1 of the Pennsylvania Election Code, 25 P.S. Sections 2953–2960.

***NOTE:** Substituted nomination certificates to fill vacancies caused by the death of candidates nominated under the provisions of Sections 993–999.1 of the Pennsylvania Election Code, 25 P.S. Sections 2953–2960, must be filed in the Office of the **SECRETARY OF THE COMMONWEALTH** or the county boards of elections, as the case may be, at any time prior to the day on which the printing of ballots is started. Objections*

*to substituted nomination certificates, under the provisions of Sections 993–999.1 of the Pennsylvania Election Code, must be filed within three days after the filing of the substituted nomination certificate.*

**SEPTEMBER 24** Last day for candidates for statewide offices and treasurers of political committees and lobbyists, which have expended money for the purpose of influencing the election of such candidates, to file campaign finance reports and statements due by the Sixth Tuesday before the election in the Office of the **SECRETARY OF THE COMMONWEALTH**. Such report shall be complete as of **September 16**.

***NOTE:** Postmarks are acceptable as proof of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**OCTOBER 7** Last day to **REGISTER** before the November Election.

***NOTE:** To be processed for the ensuing election a voter registration application must be received as follows:*

*\* Voter registration applications submitted to the Pennsylvania Department of Transportation in conjunction with an application for or renewal of a motor vehicle driver's license must be received by the Department of Transportation not later than the deadline to register.*

*\* Voter Registration Mail Applications must be postmarked no later than the deadline to register. In the case of missing or illegible postmarks, the Voter Registration Mail Applications must be received not later than five days after the deadline to register.*

*\* Voter registration applications submitted*

*to offices in Pennsylvania that provide public assistance, to the county clerk of Orphan's Court, including the Marriage License Bureau, offices in Pennsylvania that provide state-funded programs primarily engaged in providing services to persons with disabilities and armed forces recruitment centers, must be submitted to the office not later than the deadline to register.*

*\* All other voter registration applications must be received by the deadline to register.*

**OCTOBER 7** Last day to change party enrollment or non-partisan enrollment before the November election.

**OCTOBER 21** Last day before the November election for any person to file a petition with the county registration commission appealing against a rejection of registration.

**OCTOBER 22** As soon as possible after ballots are printed and in no event later than this day, the county boards of elections must begin to deliver or mail all absentee ballots for the November election.

***NOTE:** As additional applications are received, ballots shall be mailed within 48 hours after approval.*

**OCTOBER 25** Last day for all candidates and treasurers of political committees and lobbyists, which have expended money for the purpose of influencing the election of candidates, to file campaign finance reports or statements due by the Second Friday before the election in the Office of the **SECRETARY OF THE COMMONWEALTH** and/or the county boards of elections, as the case may be. Such reports shall be complete as of **October 21**.

***NOTE:** Postmarks are acceptable as proof*

*of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**OCTOBER 26** Not earlier than this day nor later than **November 2**, the county boards of elections shall publish in newspapers a notice of the date and hours of voting for the November election, the names of offices to be elected, the names of the candidates, the texts and explanations of Constitutional Amendments and other questions to be voted upon, and the places at which the election is to be held in the various election districts.

**OCTOBER 28** Last day before the November election on which an elector, who has suffered a physical disability which requires the elector to have assistance in voting, may personally make application to the county registration commission to have such fact entered on the elector's registration card.

***NOTE:** If the disability is not recorded on the elector's registration card, the elector may receive assistance if the elector completes a declaration in the polling place.*

**OCTOBER 28** Not later than this day, the county boards of elections must prepare and submit a report to the **SECRETARY OF THE COMMONWEALTH** containing a statement of the total number of electors registered in each election district, together with a breakdown of registration by each political party or other designation.

**OCTOBER 29** Last day before the November election on which official applications for civilian absentee ballots from certain persons listed as follows may be received by the county boards of elections.

*(The preceding includes qualified registered*

*electors who will be absent from the Commonwealth or municipality of residence by reason of occupation, business or duties; persons unable to go to the polls because of illness or physical disability; persons observing a religious holiday; county employees with duties on election day relating to the conduct of the election; persons employed by the state or federal government and their spouses or dependents who are within the territorial limits of the United States or the District of Columbia but absent from their municipality of residence. Provided further that any of the above qualified electors who become ill or are called away from home by business or duties, which fact was not known or could not reasonably be known prior to the above date, are entitled to execute and file an Emergency Application any time prior to 5:00 P.M. on the Friday preceding the November election. The county boards of elections will supply the forms. Qualified electors who become ill or are called away from home by reason of occupation, business or duties, which fact was not known or could not reasonably be known prior to 5:00 PM on the Friday preceding the election, may file a request for an absentee ballot with the appropriate court of common pleas at any time prior to 8:00 PM on the day of the election.)*

**OCTOBER 29** From this day, the county boards of elections shall make the Registered Absentee Voters' File available for public inspection.

**OCTOBER 29** From this day and until the returns are certified, the county boards of elections shall post the Military, Veterans and Emergency Civilian Absentee Voters' list.

**OCTOBER 31** Not later than this day, the county boards of elections shall make available for public inspection the forms of the ballots and ballot labels which shall be used in each election district at the November election.

**OCTOBER 31** Not later than this day, the county boards of elections, upon request, shall deliver, without charge, to county chairmen or other authorized representatives of each political party and political body in the county, two specimen ballots or diagrams for each election district in the county in which their candidates are to be voted for. (Such political party or political body may, at its own expense, have printed on different colored paper as many copies as it requires for conducting its campaign.)

**OCTOBER 31** Not later than this day, the **SECRETARY OF THE COMMONWEALTH** must publicly report the total number of registered electors for each political party or other designation in each county.

**NOVEMBER 1** All absentee ballots, except those received from uniform service and overseas voters as defined by UMOVA, 25 Pa.C.S. § 3501 et seq., and those received from emergency absentee electors who become ill or are called away from home after 5:00 P.M. on this day, must be received by the county boards of elections not later than 5:00 P.M. on this day to be counted.

**NOVEMBER 2** Not earlier than this day nor later than three-quarters of an hour before the time set for the opening of the polls for the November election, the county boards of elections shall deliver to the judges of elections the keys which unlock the operating mechanisms of the voting machines.

**NOVEMBER 4** Not later than this day, the county boards of elections shall deliver the necessary ballots and supplies to the judges of election.

**NOVEMBER 5 MUNICIPAL ELECTION:** Polls shall remain open continuously between the hours of 7:00 A.M. and 8:00 P.M.

*NOTE: The Court of Common Pleas shall be in session from 7:00 A.M. to 10:00 P.M. except in judicial districts having one judge, in which case the court shall be in session from 7:00 A.M. to 12 Noon; from 2:00 P.M. to 5:30 P.M. and from 7:00 P.M. to 10:00 P.M.*

**NOVEMBER 5** Not later than close of the polls, a military-overseas ballot must be received by the county board of elections to be valid. (Not later than 11:59 P.M. on November 4, covered voters under UMOVA, 25 Pa.C.S. § 3501 et seq., must submit their voted military-overseas ballot for mailing or other authorized means of delivery, at the place where the voter completes the ballot on the date immediately preceding the date of the election to be valid.)

**NOVEMBER 6** By 2:00 A.M. on this day, the judges of election must return to the county boards of elections all envelopes; supplies, including all uncast provisional ballots; and returns, including all provisional ballots and absentee ballots cast in the election district.

**NOVEMBER 6** By 3:00 A.M. on this day, the county boards of elections must submit to the Department of State returns received from the judges of election for each office for which a candidate must file a nomination petition with the Secretary of the Commonwealth.

**NOVEMBER 6** First day to change party or non-partisan enrollment after the election.

**NOVEMBER 6** First day to **REGISTER** after the election.

**NOVEMBER 8** On this day, the Return Boards meet at 9:00 A.M. to canvass and compute the votes cast at the November election.

***NOTE:** Any petition to open a ballot box or to recanvass the votes on a voting machine shall be filed no later than five (5) days after the completion of the computational canvassing of all the returns of the county by the county board of elections.*

**NOVEMBER 12** A valid military-overseas ballot cast under 25 Pa.C.S. § 3509 must be counted if it is delivered by 5:00 P.M. on this day to the address specified by the county board of elections.

***NOTE:** If, at the time of completing their military-overseas ballot, the voter affirms under penalty of perjury, that the ballot was timely submitted, the ballot may not be rejected on the basis of a late postmark, an unreadable postmark, or no postmark.*

**NOVEMBER 12** No later than 5:00 P.M. on this day, the county boards of elections must submit to the **SECRETARY OF THE COMMONWEALTH** unofficial returns for all statewide offices and ballot questions that appeared on the ballot in every election district throughout the Commonwealth.

**NOVEMBER 12** Last day for the county boards of elections to receive proof of identification that can be verified from an absentee elector whose proof of identification was not provided with the application or could not be verified by the board.

**NOVEMBER 12** Last day for electors who cast a provisional ballot under section 1210(a.2) of the Election Code, 25 P.S. § 3050(a.2) (unable to produce proof of identification on the grounds that the elector is indigent or any other grounds) to submit proof of identification and/or a signed affirmation to the county board of elections.

**NOVEMBER 13** On this day, the Return Boards meet to canvass military-overseas ballots received from uniformed service and overseas electors after 5:00 P.M. on **November 1** and no later than 5:00 P.M. on **November 12**.

**NOVEMBER 14** No later than 5:00 P.M. on this day, the **SECRETARY OF THE COMMONWEALTH** must issue an order for a recount or recanvass if it is determined, based on the unofficial returns submitted by the county boards of elections, that a state-wide candidate or ballot question that appeared on the ballot in every election district throughout the Commonwealth was defeated by a margin of  $\frac{1}{2}$  of 1 percent or less.

**NOVEMBER 20** Last day on which a recount or recanvass ordered by the **SECRETARY OF THE COMMONWEALTH** can be scheduled to begin.

**NOVEMBER 22** On this day, candidates receiving tie votes at the election shall cast lots at 12 Noon before the **SECRETARY OF THE COMMONWEALTH** or the county boards of elections, as the case may be, to determine the winner. (If the fact of the tie vote is not authoritatively determined until after **November 20**, the time for casting lots will be 12 Noon on the second day after the fact of such tie is determined.)

**NOVEMBER 25** Last day to file petitions to contest the election of any candidate. (Not applicable to elections of the first class.)

**NOVEMBER 25** Last day for the county boards of elections to file with the **SECRETARY OF THE COMMONWEALTH** returns from the November election.

***NOTE:** State-level write-in winners of elections from the November election must file “Statements of Financial Interests” with the State Ethics Commission, Room 309 Finance Building, P.O. Box 11470, Harrisburg, PA 17108-1470 within 30 days of having been elected unless such person resigns within that time. County and local-level public office write-in winners of elections must file the “Statement” with the governing authority of the political subdivision where they were elected within 30 days of having been elected unless such person resigns within that time.*

**NOVEMBER 26** No later than 12 Noon on this day, a recount or recanvass ordered by the **SECRETARY OF THE COMMONWEALTH** must be completed.

**NOVEMBER 27** By 12 Noon on the day after completion of a recount or recanvass ordered by the **SECRETARY OF THE COMMONWEALTH**, but no later than 12 Noon on this day, the county boards of elections must submit to the **SECRETARY OF THE COMMONWEALTH** the results of the recount or recanvass.

**DECEMBER 5** Last day for all candidates and treasurers of political committees and lobbyists to file campaign expense reports or statements due 30 days after the election in the Office of the **SECRETARY OF THE**

**COMMONWEALTH** and/or the county boards of elections as the case may be. Such report shall be complete as of **November 25**.

***NOTE:** Postmarks are acceptable as proof of timely filing where the report is post-marked by the U.S. Postal Service no later than the day prior to the filing deadline.*

**DECEMBER 5** Not later than this day, the county boards of elections shall file with the **SECRETARY OF THE COMMONWEALTH** a statement of expenses incurred in preparing, handling, mailing, delivering, counting and storing such official Military, Veterans' and other absentee ballots as they are entitled by law to receive compensation for in the sum of sixty cents each.

**DECEMBER 5** Last day for each county board of elections to submit to the Bureau of Commissions, Elections and Legislation a report stating the total number of votes cast in each voting district for each candidate for any statewide office, United States Representative, State Senator and State Representative.

**DECEMBER 16** On this day, the **SECRETARY OF THE COMMONWEALTH** shall select by lottery for audit of campaign finance reports three percent of the total number of public offices for which candidates must file nomination petitions or nomination papers with the **SECRETARY OF THE COMMONWEALTH**.

***NOTE:** All dates in this calendar are subject to change without notice in the event of passage of any amendatory legislation.*

# FILING FEES AND SIGNATURE REQUIREMENTS

*Candidates who file nomination petitions to access the Municipal Primary Ballot.*

The filing fees and the number of signatures that are required on nomination petitions for offices to be filled at the 2013 Elections are as follows:

OFFICE	FEE	NUMBER OF SIGNATURES
1. Statewide Judges	\$200	1,000 (including 100 each in five counties)
2. Judge of a Court of Record (1st class county)	\$100	1,000
3. Judge of a Court of Record (2nd class county)	\$100	500
4. Judge of a Court of Record (2nd class A – 8th class county)	\$100	250

## **Candidates who file Nomination Papers to access the Municipal Election Ballot.**

Signature requirements for nomination papers (filed by candidates of minor political parties or political bodies) for those public offices listed above may be obtained by calling the Bureau of Elections, Department of State, 210 North Office Building, Harrisburg, Pennsylvania 17120, at 717-787-5280. For information regarding local offices, contact your county board of elections.







**pennsylvania**

DEPARTMENT OF STATE

**Bureau of Commissions, Elections and Legislation**

**North Office Building, Room 210**

**401 North Street**

**Harrisburg, PA 17120-0500**

**1-877-VOTES PA (1-877-868-3772)**

**(717) 787-5280**

**[www.dos.state.pa.us](http://www.dos.state.pa.us)**