

2020 Campaign Finance Reporting Dates

Not applicable to candidates running for Federal offices

| Type of Report | Cycle | Complete as of | Filing Deadline** |
|---|----------|----------------------------|---|
| 2019 Annual Report | Cycle 7 | December 31, 2019 | January 31, 2020 |
| *6 th Tuesday Pre- Primary | Cycle 1 | March 9, 2020 | March 17, 2020 |
| 2 nd Friday Pre-Primary | Cycle 2 | April 13, 2020 | April 17, 2020 |
| 24-Hour Reporting (Daily) | Cycle 10 | Starts April 14, 2020 | Through and including April 28, 2020 |
| 30 Day Post-Primary | Cycle 3 | May 18, 2020 | May 28, 2020 |
| *6 th Tuesday Pre- Election | Cycle 4 | September 14, 2020 | September 22, 2020 |
| 2 nd Friday Pre-Election | Cycle 5 | October 19, 2020 | October 23, 2020 |
| 24-Hour Reporting (Daily) | Cycle 11 | Starts October 20, 2020 | Through and including November 3, 2020 |
| 30 Day Post-Election | Cycle 6 | November 23, 2020 | December 3, 2020 |
| 2020 Annual Report | Cycle 7 | December 31, 2020 | February 1, 2021 |

* You are **only** required to file these reports if you are a **candidate for a statewide office, an authorized committee for such a candidate,** or a **committee contributing to candidates** for statewide office.

For your report to be accepted as timely filed, you must postmark your report **at least one day prior to the filing deadline.

Your notarized cover page **must be received in our office ten calendar days (including weekends) after the filing deadline. Postmarks will **not** be accepted.

NOTE: All dates are **subject to change** without notice in the event of passage of any amendatory legislation.

Bureau of Campaign Finance & Civic Engagement

210 North Office Building | Harrisburg, PA 17120 | Website: <u>www.dos.pa.gov/campaignfinance</u> Telephone (717) 787-5280 (Option 4) | Fax (717) 705-0721 | Email: <u>ra-stcampaignfinance@pa.gov</u> <u>SIXTH TUESDAY PRE-PRIMARY or PRE-ELECTION REPORTS</u> are required to be filed *only* by candidates for <u>statewide</u> office, their authorized candidate committees, and any political committee or lobbyist that has made an expenditure to influence the election of a <u>statewide</u> candidate. In 2020, <u>statewide</u> offices appearing on the ballot include the following:

ATTORNEY GENERAL AUDITOR GENERAL STATE TREASURER

Political committees/lobbyists that have <u>not</u> made an expenditure to influence the election of a candidate for the <u>statewide offices</u> listed above do <u>not</u> need to file the Sixth Tuesday Pre Primary/Election report.

<u>SECOND FRIDAY PRE</u>- and <u>THIRTY DAY POST-PRIMARY or ELECTION REPORTS</u> are required to be filed by all candidates appearing on the ballot and all political committees and lobbyists that have made expenditures to influence the election of such candidates. In 2020, offices appearing on the ballot include:

ATTORNEY GENERAL AUDITOR GENERAL STATE TREASURER SENATOR IN THE GENERAL ASSEMBLY REPRESENTATIVE IN THE GENERAL ASSEMBLY

<u>ANNUAL REPORTS</u> must be filed by *all* candidates, political committees and contributing lobbyists that have not filed a termination report.

SPECIAL ELECTIONS - In the event of any special election, candidates and committees should contact our bureau regarding reporting requirements and filing deadlines. A separate report will need to be filed for each Special Election Cycle. Special Elections do not follow the reporting dates for Cycles 1-7. Information regarding Special Election reporting dates can be found on our <u>website</u>.

PENALTIES - In accordance with the Campaign Finance Reporting Law, those who file required reports after the filing deadline are assessed a late filing fee of \$20 per day for the first six days that a report is late, and \$10 per day thereafter, up to a maximum penalty of \$250.

NOTARIZED COVER PAGES - The Department allows ten (10) calendar days for the notarized cover page to be received in our office before the report is marked late. In the event that the notarized cover page is not received timely, a late fee will be assessed *from the date of the report filing deadline*. The Department <u>does not</u> accept postmarks for the cover pages.

POLITICAL COMMITTEE TREASURERS - It is the treasurer's responsibility to file required committee reports. Keep this schedule available for reference prior to each reporting deadline. If you need a reporting form, you may print one from the Department's <u>website</u> or request one from the bureau. You may also file your report online. From the website, select the link to Campaign Finance and then to Online Filing for more information. Please remember that all <u>reports must include your filer identification number</u> on the cover page.

24 HOUR REPORTING - Section 1628 of the Campaign Expense Reporting Law, 25 P.S. § 3248, requires any candidate or political committee, authorized by a candidate and created solely for the purpose of influencing an election on behalf of that candidate, which receives any contribution or pledge of five hundred dollars (\$500) or more, <u>or</u> any person making an independent expenditure of five hundred dollars (\$500) or more after the final pre-election/pre-primary report has been deemed completed shall report such contribution or expenditure to the appropriate supervisor. The candidate, chairperson or treasurer of the political committee shall send the report of late contributions within twenty-four (24) hours of receipt of the contribution. The same shall apply to persons making independent expenditures. The bureau will accept the filing of *24 Hour Reports* by facsimile at 717-705-0721, via e-mail at: <u>ra-stcampaignfinance@pa.gov</u> or <u>online</u>. The filing of reports by facsimile or e-mail applies <u>only</u> to *24 Hour Reports;* it does <u>not</u> apply to the filing of campaign finance reports. The filing of late contribution reports does not remove the obligation to also report those contributions on the appropriate post-election/post-primary expense report filing. Please contact our office for specific reporting dates for late contribution reports.

QUESTIONS - If you have any questions about Pennsylvania's Campaign Finance Reporting Law or reporting requirements, please direct them to the bureau's Division of Campaign Finance at 717-787-5280, option 4 or via e-mail at <u>ra-stcampaignfinance@pa.gov.</u>