



**Bureau of Professional and Occupational Affairs
Pennsylvania State Board of Vehicle Manufacturers, Dealers &
Salespersons**

Agenda for April 4, 2024

Time

9:00 AM – Executive Session
10:30 AM – Public Session Teleconference

Location

In person
The Eaton Room
CoPA HUB
2525 N 7th Street
Harrisburg, PA 17110

Online via Microsoft Teams
[Click here to join the Board of Vehicles meeting](#)

Call In (audio only)

+1 267-332-8737
Access Code: 875 520 653#

Board Members

Kirk Davis, Chairman
Irving Stein, Secretary
Arion Claggett, Acting Commissioner,
Bureau of Professional and Occupational Affairs

Mark Wolfe, *Attorney General Rep*
Angel Layton, *Dept of Transportation Rep*
Mark Baer, *Professional*
Joseph Bizzarro, *Professional*
Steve Fretz, *Professional*
Dan Limongelli, *Professional*
Dale Yingst, *Professional*
William Heeney, *Public*
Vacant, *Professional (4 seats)*
Vacant, *Public (2 seats)*

Board Counsel

Ashley Goshert, Esquire

Board Prosecution Liaison

Timothy Henderson, Esquire

Board Administrator

James P. Kushlan

****This board meeting will be recorded for purposes of completing the required minutes.
Your voluntary participation in the meeting constitutes consent to be recorded.**

Agenda for April 4, 2024
State Board of Vehicle Manufacturers, Dealers & Salespersons

MEETING CALLED TO ORDER, *Kirk Davis, Chair*

APPROVAL OF MINUTES

1. Draft Minutes – February 22, 2024

REPORT OF PROSECUTORIAL DIVISION, *Timothy Henderson, Esquire*

REPORT OF BOARD COUNSEL

Status of Cases

2. Status as of March 29, 2024

Motions to Deem Facts Admitted (MDFA)

3. Kenneth Meoni – Case No. 21-60-017111

Final Adjudication and Orders for Approval

4. Kyle Heidlebaugh – Case No. 22-60-017810

REPORT OF BOARD CHAIRMAN, *Kirk Davis*

REPORT OF ACTING COMMISSIONER, *Arion Claggett*

REPORT OF BOARD ADMINISTRATOR, *James Kushlan*

5. Scheduled Board Meeting Dates

2024 Dates

January 9, 2024	July 9, 2024 (corrected from July 8)
February 22, 2024	August – No meeting
March – No meeting	September 4, 2024
April 4, 2024	October 16, 2024
May 16, 2024	November 21, 2024
June – No meeting	December – No Meeting

2025 Dates

January 14, 2025	July 22, 2025
February – No meeting	August – No meeting
March 5, 2025	September 9, 2025
April 15, 2025	October 28, 2025
May – No meeting	November – No Meeting
June 3, 2025	December 16, 2025

APPLICATION REVIEW

Informal Conference

6. Phillip Varney – AA0005018170

Applications with Criminal Convictions

7. Ryan Beamer – AA0005215319

ADJOURNMENT

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