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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF SOCIAL WORKERS,
MARRIAGE AND FAMILY THERAPISTS,
AND PROFESSIONAL COUNSELORS**

TIME: 9:32 A.M.

PENNSYLVANIA DEPARTMENT OF STATE
Board Room C
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

November 19, 2019

1 State Board of Social Workers,
2 Marriage and Family Therapists,
3 and Professional Counselors
4 November 19, 2019
5
6

7 BOARD MEMBERS:
8

9 Renee J. Cardone, MSW, LCSW, Chair
10 Joy E. Corby, Ph.D., LMFT, Vice Chair
11 Katelin Lambert, Deputy Commissioner, Bureau of
12 Professional and Occupational Affairs, on behalf of
13 K. Kalonji Johnson, Acting Commissioner, Bureau of
14 Professional and Occupational Affairs
15 Jeanne Elberfeld, M.D., LSW
16 Christian Jordal, Ph.D., LMFT
17 Amy K. Keisling, LCSW
18 Kurt L. Kraus, Ed.D., NCC, ACS, LPC
19 Linda A. Martin, LCSW, RN - Absent
20 Marilyn L. Painter, Public Member
21 Michelle Santiago, Psy.D., LPC
22
23

24 BUREAU PERSONNEL:
25

26 Dana M. Wucinski, Esquire, Board Counsel
27 Heather J. McCarthy, Esquire, Board Prosecution
28 Liaison
29 Tara J. Wikhian, Esquire, Board Prosecutor
30 Andrea L. Costello, Esquire, Board Prosecutor
31 Sandra E. Matter, Board Administrator
32 Kimberly A. Mattis, Director, Bureau of Finance and
33 Operations, Department of State
34 Julie Snader, Deputy Director, Bureau of Finance and
35 Operations, Department of State
36 Marc Farrell, Deputy Policy Director, Department of
37 State
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1 ***

2 State Board of Social Workers,
3 Marriage and Family Therapists
4 and Professional Counselors

5 November 19, 2019

6 ***

7 The regularly scheduled meeting of the State
8 Board of Social Workers, Marriage and Family
9 Therapists, and Professional Counselors was held on
10 Tuesday, November 19, 2019. Renee J. Cardone, MSW,
11 LCSW, Chair, called the meeting to order at 9:32 a.m.

12 ***

13 [Chair Cardone requested Board and audience members
14 introduce themselves.]

15 ***

16 Approval of minutes of the September 24, 2019 meeting

17 CHAIR CARDONE:

18 As to September 24, 2019 draft minutes,
19 are there any revisions or changes?

20 [The Board discussed corrections to the minutes.]

21 CHAIR CARDONE:

22 Any other additions or corrections? May
23 I have a motion to approve the minutes
24 of September 24, 2019?

25 DR. JORDAL:

1 So moved.

2 CHAIR CARDONE:

3 Second?

4 DR. KRAUS:

5 Second.

6 CHAIR CARDONE:

7 All those in favor? All those opposed?

8 Abstentions?

9 [The motion carried. Ms. Keisling and Dr. Elberfeld
10 abstained from voting on the motion.]

11 ***

12 Approval of minutes of the October 22, 2019 meeting

13 CHAIR CARDONE:

14 Moving to the minutes of October 22,

15 2019. Are there corrections to minutes?

16 [The Board discussed corrections to the minutes.]

17 CHAIR CARDONE:

18 Any other additions and corrections to

19 the October 22 minutes? Can we have a

20 motion to approve the minutes of October

21 22, 2019?

22 DR. SANTIAGO:

23 I make the motion.

24 CHAIR CARDONE:

25 Second?

1 DR. ELBERFELD:

2 Second.

3 CHAIR CARDONE:

4 All those in favor? All those opposed?

5 Abstentions?

6 [The motion carried. Dr. Jordal and Ms. Painter
7 abstained from voting on the motion.]

8 ***

9 Report of Board Prosecutorial Division

10 [Heather J. McCarthy, Esquire, Board Prosecution
11 Liaison, presented the VRP Consent Agreement for Case
12 No. 19-69-011760.]

13 ***

14 [Kurt L. Kraus, Ed.D., NCC, ACS, LPC, and Marilyn L.
15 Painter, Public Member, exited the meeting at
16 9:52 a.m. for recusal purposes.]

17 ***

18 Report of Board Prosecutorial Division

19 [Heather J. McCarthy, Esquire, Board Prosecution
20 Liaison, presented the Consent Agreement for Case No.
21 14-69-06773.]

22 ***

23 [Kurt L. Kraus, Ed.D., NCC, ACS, LPC, and Marilyn L.
24 Painter, Public Member, reentered the meeting at
25 9:55 a.m.]

1 ***

2 [Tara J. Wikhian, Esquire, Board Prosecutor, presented
3 the Consent Agreement for Case No. 16-69-03107.]

4 ***

5 [Andrea L. Costello, Esquire, Board Prosecutor,
6 presented the Consent Agreement for Case No. 17-69-
7 08205.]

8 ***

9 Appointment - Bureau of Finance and Operations Budget
10 Presentation

11 [Kimberly A. Mattis, Director, Bureau of Finance and
12 Operations, introduced herself, and Julie Snader,
13 Deputy Director, Bureau of Finance and Operations.

14 Ms. Mattis provided information regarding the
15 Board's licensee population. Ms. Mattis stated there
16 are currently 25,195 licensees with an increase of 157
17 licensees as of this morning. She compared the past
18 renewal cycle in FY17-18, which reflected a recent
19 increase of over 2,000 licensees.

20 Ms. Mattis referred to the last biennial renewal
21 period, noting the FY17-18 and FY18-19 biennial total.
22 She noted the biggest bulk of revenue was from
23 renewals and applications at 94 percent of the
24 revenue.

25 Ms. Mattis reviewed administrative and legal

1 expenses. She mentioned expenses can be incurred from
2 timesheet-based charges, license-based charges, and
3 direct charges. She noted expenses for FY17-18, FY18-
4 19 and the budget for FY19-20, as well as the expenses
5 as of 11/07.

6 Ms. Mattis reviewed revenue and expenses, noting
7 FY19-20 would be in the red. She commented that FY20-
8 21 was when the licensed bachelor social workers would
9 be applying for their licensure, and a large amount of
10 revenue would be brought in for the Board. She also
11 noted additional applicants in FY21-22, and FY22-23
12 would be when those individuals would renew for the
13 first time. She further explained that in addition to
14 the licensed bachelor social workers, the Board would
15 have an application fee increase as well for first-
16 time applicants. She stated nothing was changing with
17 the renewal fees of the current licensees, just on the
18 application side.

19 Ms. Mattis mentioned that it was too early to
20 tell if the fees would make the Board solvent again,
21 but will continue to monitor the matter. She noted
22 working with the Independent Regulatory Review
23 Commission and the Governor's Office to stabilize all
24 of the Boards.

25 Chair Cardone questioned why legal fees jumped

1 well over \$100,000 in FY18-19 and almost \$100,000 in
2 FY19-20. Ms. Mattis explained that the amount of time
3 Board prosecution was charging to the Board was a big
4 factor due to additional cases or more complex cases,
5 along with the Board's use of expert witness services.
6 She stated those expenses did increase between FY17-18
7 and FY18-19, and the cost so far this year for the
8 expert witness service was \$40,000.

9 Chair Cardone questioned where the money comes
10 from when the revenue is less than expenses. Ms.
11 Mattis explained that the Board was part of the larger
12 augmentation account, where the Board is able to
13 temporarily borrow from that account.

14 Dr. Corby questioned whether the Board should
15 increase licensure fees. Ms. Mattis cautioned against
16 stopping the current fee package, because the
17 anticipated number of new licensees anticipated to
18 come in with the new class and the anticipated
19 additional revenue with their application fees could
20 be enough to make a huge surplus in the restricted
21 account.

22 Dr. Jordal questioned whether the Board would be
23 able to see some type of comparison with other Boards
24 as far as costs in handling these matters. Ms.
25 Mattis will discuss this with the Commissioner's

1 Office.

2 Dr. Kraus questioned whether the Pennsylvania
3 Licensing System (PALS) will include electronic
4 contact information, rather than just physical
5 addresses. Deputy Commissioner Lambert commented that
6 it was not included for privacy reasons, but she will
7 discuss the matter further with the Commissioner.

8 Dr. Santiago requested additional information
9 regarding membership expenses. Ms. Mattis explained
10 that the Board pays membership fees for the American
11 Association of State Counseling Boards, the
12 Association of Marital and Family Therapy Regulatory
13 Boards, and the Association of Social Work Boards.

14
15 Ms. Mattis reviewed the Board member cost
16 categories with expenses for FY17-18 and FY18-19. She
17 noted the budget for the current fiscal year, which
18 was exceeding the Board's spending and will be kept
19 the same for FY20-21. She stated any amount the Board
20 does not use goes back to the restricted account to
21 help pay off what was borrowed from the augmentation
22 account.]

23

24 Report of Board Counsel

25 [Dana M. Wucinski, Esquire, Board Counsel, noted that

1 the Board would be discussing the consent agreements
2 presented in the meeting, along with agenda items 7
3 and 8 and 11 through 17 in Executive Session. She
4 also noted hearings at 1:00 p.m. and 2:00 p.m.]

5

6 Report of Board Chair

7 [Renee J. Cardone, MSW, LCSW, Chair, discussed her
8 attendance at the Association of Social Work Boards
9 (ASWB) Meeting in Orlando, Florida. She referred to
10 the hardcopy of recent compilation by ASWB of
11 supervision requirements across the states for the
12 Board's review. She noted the information is
13 available on the ASWB website.

14 Chair Cardone mentioned that ASWB established the
15 ASWB Foundation to research regulatory issues
16 concerning the profession of social work to fund via
17 grants that can be applied to conduct research related
18 to the regulations of social work.

19 Chair Cardone stated ASWB voted on changing the
20 wording in the bylaws regarding agreements for testing
21 in various states. She noted testing to be
22 problematic because of expenses related to getting the
23 exams up and running in every state, where ASWB had to
24 negotiate a contract in every state for the
25 administration of the test.

1 Chair Cardone explained that ASWB rewrote the
2 bylaws to basically say that the administration of the
3 exam is part of the efforts to decrease the complexity
4 of renegotiating contracts in every state.

5 Chair Cardone mentioned Dale Atkinson, who is the
6 attorney for ASWB, and a number of other organizations
7 similar to ASWB is preparing a report on cases across
8 various states. She recommended Board members attend
9 the training that ASWB offers, where Mr. Atkinson
10 discusses important cases.

11 Chair Cardone noted a report at every delegate
12 assembly by the team who conduct the social work exam
13 testing. She mentioned a lengthy discussion about
14 procedures that are set in place to combat fraud,
15 where Mr. Atkinson addressed some of the antics. She
16 mentioned there was a huge effort to uncover any fraud
17 that might be occurring with regard to these exams
18 with the help of investigators and people at these
19 exams to look for fraud.

20 Chair Cardone addressed Board member exchange,
21 where one representative from each Board talks about
22 what is going on in the various Boards. She stated
23 some of the Boards do their own investigations. She
24 mentioned discussion regarding the requirements for
25 supervision across the states, noting that individuals

1 need to be certified by the Board to supervise in half
2 of the jurisdictions.

3 Chair Cardone mentioned an education meeting
4 coming up in April, where Composite Boards will talk
5 about differences between Composite Boards and Social
6 Work Boards.

7 Chair Cardone addressed the recent committee
8 meeting regarding revisions to the regulations, noting
9 a motion can be made to suspend enforcement of the
10 maximum number of CE credit hours that can be obtained
11 by home study under § 47.33(d), so all 30 hours may be
12 accrued by home study or online.

13 Ms. Matter stated it also needs suspended for
14 § 48.33(d) and § 49.33(d).]

15 ***

16 MS. WUCINSKI:

17 Can I have a motion to suspend the
18 enforcement of the maximum number of CE
19 credit hours that could be obtained by
20 home study under § 47.33(d), § 48.33(d),
21 and § 49.33(d).

22 DR. CORBY:

23 So moved.

24 DR. SANTIAGO:

25 Second.

1 CHAIR CARDONE:

2 Any opposed? All in favor?

3 [The motion carried unanimously.]

4 ***

5 Report from Other Board Members

6 [Joy E. Corby, Ph.D., LMFT, noted discussion during
7 last month's Board meeting regarding the Board holding
8 conferences and webinars to help constituents and
9 perspective licensees understand the regulations. She
10 noted a recent Zoom meeting with Dr. Kraus , where
11 they believed the webinar should be a multistep
12 process that would include a panel of three Board
13 members, along with Ms. Wucinski as Board counsel and
14 Ms. Matter as board administrator.

15 Dr. Corby noted discussion regarding inviting
16 programs in different locations and students as well
17 as licensees to get a mix. She mentioned areas for
18 discussion, including Act 76 regarding supervision and
19 questions that are frequently asked.

20 Ms. Wucinski suggested that other topics of
21 discussion during these webinars could be addressing
22 some of the frequently asked questions of the Board
23 such as legal advice and informing individuals that
24 neither the Board nor board counsel or board staff can
25 provide legal advice to licensees. This would include

1 interpretation of the Board's statutes. She also
2 noted that questions surrounding teletherapy is
3 another frequently asked question. Ms. Wucinski
4 pointed out that there are no regulations on
5 teletherapy yet; however, Ms. Wucinski noted that the
6 Board's FAQs now address these commonly asked
7 question.

8 Dr. Corby was hopeful of getting individuals
9 involved who are not licensed yet when they hear about
10 the webinar. She also mentioned giving 1 hour of CEU
11 to those who are already licensed get some attraction.

12

13 Ms. Wucinski will look into this matter but noted
14 that the Board would have to be a preapproved
15 provider.

16 Dr. Kraus mentioned having an archive resource on
17 the Board's website to act as a real available
18 assignment and tool in graduate training programs, so
19 individuals early on in pursuit of licensure through
20 graduate programs could access the questions they will
21 face at some point in time, as early as an
22 introduction course to a graduate program they are
23 enrolled in.

24 Deputy Commissioner Lambert stated the
25 Commissioner's Office could help with the planning in

1 terms of the operational side of that once the
2 material is finalized, and she offered to coordinate
3 with the Director of the Office of Intergovernmental
4 Affairs.]

5

6 [Michelle Santiago, Psy.D., exited the meeting at
7 10:52 a.m.]

8

9 Report of Deputy Commissioner

10 [Katelin Lambert, Deputy Commissioner, Bureau of
11 Professional and Occupational Affairs, reviewed the
12 letter sent by Acting Commissioner Johnson regarding
13 updates to our security at Penn Center. She noted
14 that effective November 1, 2019 Capitol Police took
15 over security of Penn Center to be consistent with the
16 Capitol Complex with public lobby hours changing to
17 8:30 a.m. to 4:00 p.m. She commented that Board
18 members will still be able to access the building but
19 will need to show their badge.]

20

21 [Michelle Santiago, Psy.D., reentered the meeting at
22 10:55 a.m.]

23

24 Report of Board Administrator

25 [Sandra E. Matter, Board Administrator, noted the need

1 for discussion concerning the September 2020 Board
2 meeting date due to Labor Day. The Board agreed to
3 move the date to September 1, 2020.

4 Ms. Matter also noted a conflict with the April
5 2020 meeting date with Ms. Wucinski being co-counsel
6 for the Medical Board. The Board agreed to change the
7 date from April 14 to April 21.]

8 ***

9 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
10 10:57 a.m. the Board entered into Executive Session
11 with Dana M. Wucinski, Esquire, Board Counsel, for the
12 purpose of conducting quasi-judicial deliberations on
13 a number of matters that are currently pending before
14 the Board and to receive the advice of Counsel. The
15 Board returned to open session at 12:51 p.m.]

16 ***

17 MOTIONS

18 MS. WUCINSKI:

19 I believe the Board will entertain a
20 motion to adopt the VRP Consent
21 Agreement at Case No. 19-69-011760.

22 DR. CORBY:

23 So moved.

24 DR. JORDAL:

25 Second.

1 CHAIR CARDONE:

2 All those in favor? All those opposed?
3 Abstentions?

4 [The motion carried unanimously.]

5 ***

6 MS. WUCINSKI:

7 I believe the Board will entertain a
8 motion to adopt the Consent Agreement at
9 Case No. 14-69-06773.

10 MS. KEISLING:

11 So moved.

12 DR. JORDAL:

13 Second.

14 CHAIR CARDONE:

15 All those in favor? All those opposed?
16 Abstentions?

17 [The motion carried. Dr. Kraus and Ms. Painter
18 recused themselves from deliberations and voting on
19 the motion. The Respondent's name is Keith Howard
20 Perrott, LCSW.]

21 ***

22 MS. WUCINSKI:

23 I believe the Board will entertain a
24 motion to adopt the Consent Agreement at
25 Case No. 16-69-03107.

1 DR. SANTIAGO:

2 Motion.

3 DR. ELBERFELD:

4 Second.

5 CHAIR CARDONE:

6 All those in favor? All those opposed?

7 Abstentions?

8 [The motion carried. Dr. Kraus and Dr. Corby opposed
9 the motion. The Respondent's name is Christina Sandra
10 Buss, LPC.]

11 ***

12 MS. WUCINSKI:

13 I believe the Board will entertain a
14 motion to adopt the Consent Agreement at
15 Case No. 17-69-08205.

16 DR. CORBY:

17 So moved.

18 DR. JORDAL:

19 Second.

20 CHAIR CARDONE:

21 All those in favor? All those opposed?

22 Abstentions?

23 [The motion carried unanimously. The Respondent's
24 names is Charlene Michalak Newport, LPC.]

25 ***

1 MS. WUCINSKI:

2 After redeliberation, I believe the
3 Board will entertain a motion to direct
4 Board counsel to draft an Adjudication
5 and Order consistent with discussions in
6 executive session for Jill L. Zikmund,
7 LPC, Case No. 15-69-09391.

8 DR. KRAUS:

9 So moved.

10 DR. SANTIAGO:

11 Second.

12 CHAIR CARDONE:

13 All those in favor? All those opposed?
14 Abstentions?

15 [The motion carried unanimously.]

16 ***

17 MS. WUCINSKI:

18 I believe the Board will entertain a
19 motion to grant the Application for a
20 License by Examination to Practice
21 Professional Counseling of John Becker
22 Jr.

23 DR. CORBY:

24 So moved.

25 DR. SANTIAGO:

1 Second.

2 CHAIR CARDONE:

3 All those in favor? All those opposed?

4 Abstentions?

5 [The motion carried unanimously.]

6 ***

7 MS. WUCINSKI:

8 I believe the Board will entertain a
9 motion to approve the Application for a
10 License by Endorsement to Practice
11 Clinical Social Work of Rachel Hanna
12 Jockel.

13 DR. ELBERFELD:

14 So moved.

15 DR. KRAUS:

16 Second.

17 CHAIR CARDONE:

18 All those in favor? All those opposed?

19 Abstentions?

20 [The motion carried unanimously.]

21 ***

22 MS. WUCINSKI:

23 I believe the Board will entertain a
24 motion to approve the Application for a
25 License by Examination to Practice

1 Professional Counseling of Hana Bae.

2 DR. JORDAL:

3 So moved.

4 DR. CORBY:

5 Second.

6 CHAIR CARDONE:

7 All those in favor? All those opposed?

8 Abstentions?

9 [The motion carried. Dr. Santiago opposed the
10 motion.]

11 ***

12 MS. WUCINSKI:

13 I believe the Board will entertain a
14 motion to approve the education of Lisa
15 Douglas and instruct the Board
16 administrator to send a letter to the
17 applicant to obtain supervision records.

18 DR. KRAUS:

19 So moved.

20 DR. JORDAL:

21 Second.

22 CHAIR CARDONE:

23 All those in favor? All those opposed?

24 Abstentions?

25 [The motion carried unanimously.]

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MS. WUCINSKI:

I believe the Board will entertain a motion to approve the education of Christine Bonczek.

DR. CORBY:

So moved.

DR. JORDAL:

Second.

CHAIR CARDONE:

All those in favor? All those opposed?
Abstentions?

[The motion carried. Dr. Santiago opposed the motion.]

MS. WUCINSKI:

I believe the Board will entertain a motion to provisionally deny the Application for a License by Examination to Practice Professional Counseling of Melodie Allen.

DR. CORBY:

So moved.

DR. SANTIAGO:

Second.

1 CHAIR CARDONE:

2 All those in favor? All those opposed?

3 Abstentions?

4 [The motion carried unanimously.]

5 ***

6 MS. WUCINSKI:

7 Agenda item 16, I will note that the

8 Board has directed the Board

9 administrator to send a letter to

10 Alexandra Salerno regarding her

11 education to request more syllabi.

12 Agenda item 17, I will also note that

13 the Board has directed the Board

14 administrator to send a letter to

15 Angelique Gutekunst regarding her

16 supervision.

17 DR. JORDAL:

18 So moved.

19 MS. KEISLING:

20 Second.

21 CHAIR CARDONE:

22 All those in favor? All those opposed?

23 Abstentions?

24 [The motion carried unanimously.]

25 ***

1 [The Board recessed from 12:59 p.m. until 1:03 p.m.]

2 ***

3 [A Formal Hearing was held from 1:03 p.m. until
4 2:35 p.m. in the matter of the Application for a
5 License by Examination to Practice Professional
6 Counseling of Deborah Lynn Kerr, Case No. 19-69-
7 009669.]

8 ***

9 [The Board recessed from 2:35 p.m. until 2:40 p.m.]

10 ***

11 [A Formal Hearing was held from 2:40 p.m. until
12 3:12 p.m. in the matter of the Application for a
13 License by Examination to Practice Professional
14 Counseling of Erin M. Johnson Saddic, Case No. 19-69-
15 013703.]

16 ***

17 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
18 3:12 p.m. the Board entered into Executive Session
19 with Dana M. Wucinski, Esquire, Board Counsel, for the
20 purpose of conducting quasi-judicial deliberations on
21 a number of matters that are currently pending before
22 the Board and to receive the advice of Counsel. The
23 Board returned to open session at 3:29 p.m.]

24 ***

25 MOTIONS

1 MS. WUCINSKI:

2 Having returned from executive session,
3 I believe the Board will entertain a
4 motion to grant the Application for a
5 License by Examination to Practice
6 Professional Counseling and to withdraw
7 the provisional denial for Deborah Lynn
8 Kerr, Case No. 19-69-009669.

9 DR. KRAUS:

10 So moved.

11 MS. PAINTER:

12 Second.

13 CHAIR CARDONE:

14 All those in favor? All those opposed?
15 [The motion carried. Dr. Santiago abstained from
16 voting on the motion.]

17 ***

18 MS. WUCINSKI:

19 I believe the Board will entertain a
20 motion to grant the Application for a
21 License by Examination to Practice
22 Professional Counseling and to withdraw
23 the provisional denial for Erin M.
24 Johnson Saddic, Case No. 19-69-013703.

25 MS. KEISLING:

1 So moved.

2 DR. CORBY:

3 Second.

4 CHAIR CARDONE:

5 All those in favor? All those opposed?

6 [The motion carried. Dr. Santiago abstained from
7 voting on the motion.]

8 ***

9 Adjournment

10 DR. CORBY

11 I make a motion to adjournment.

12 DR. SANTIAGO:

13 Second.

14 CHAIR CARDONE:

15 All those in favor? All those opposed?

16 [The motion carried unanimously.]

17 ***

18 [There being no further business, the State Board of
19 Social Workers, Marriage and Family Therapists, and
20 Professional Counselors Meeting adjourned at
21 3:31 p.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors meeting.



Evan Bingaman,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF SOCIAL WORKERS,
MARRIAGE AND FAMILY THERAPISTS,
AND PROFESSIONAL COUNSELORS
REFERENCE INDEX
November 19, 2019

	TIME	AGENDA
1		
2		
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8		
9		
10	9:32	Official Call to Order
11		
12	9:32	Introduction of Board/Audience Members
13		
14	9:34	Approval of Minutes
15		
16	9:51	Report of Prosecutorial Division
17		
18	10:03	Appointment - Budget
19		
20	10:25	Report of Board Counsel
21		
22	10:26	Report of Board Chair
23		
24	10:43	Report of Committees
25		
26	10:53	Report of Deputy Commissioner
27		
28	10:55	Report of Board Administrator
29		
30	10:57	Executive Session
31	12:51	Return to Open Session
32		
33	12:51	Motions
34		
35	12:59	Recess
36	1:03	Return to Open Session
37		
38	1:03	Formal Hearing - Deborah Lynn Kerr
39		
40	2:35	Recess
41	2:40	Return to Open Session
42		
43	2:40	Formal Hearing - Erin Johnson Saddic
44		
45	3:12	Executive Session
46	3:29	Return to Open Session
47		
48	3:29	Motions
49		
50	3:31	Adjournment