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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF PHARMACY

TIME: 9:00 A.M.

PENNSYLVANIA DEPARTMENT OF STATE
Board Room C
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

January 28, 2020

State Board of Pharmacy
January 28, 2020

BOARD MEMBERS:

Terry M. Talbott, R.Ph., Chairperson
Katelin Lambert, Deputy Commissioner, Bureau of
Professional and Occupational Affairs
Robert B. Frankil, R.Ph., Vice Chairman
Janet Getzey Hart, R.Ph., Secretary
Patrick M. Greene, Esquire, Office of Attorney
General
Thomas P. Carey, Ed.D.

BUREAU PERSONNEL:

Juan A. Ruiz, Esquire, Board Counsel
Ray Michalowski, Esquire, Board Prosecution Liaison
Glenn P. Masser, Esquire, Board Prosecutor
Melanie Zimmerman, R.Ph., Executive Secretary

ALSO PRESENT:

Lisa Scannapieco, Director of Pharmacy Education and
Clinical Integration, Pentec Health
Barbara Knightly, Executive Vice President of
Regulatory Affairs and Quality Operations, Pentec
Health & International Academy of Compounding
Pharmacists
Larry Jones, Executive Director, Pennsylvania
Society of Health-System Pharmacists
Christine Roussel, Pharm.D., BCOP, Pennsylvania
Society of Health-System Pharmacists/Doylestown
Hospital
Steve Sheaffer, Pennsylvania Society of Health-System
Pharmacists
Tamre Joyce, Pharmacist
Jennifer Welch, ACME/Sav-on Pharmacy
Haithm Abdou, Pharmacy Student
Kerry E. Maloney, Esquire, Post & Shell
Leigh Shirley, Giant Food Stores
Grace Fisher, Giant Food Stores
Angela Passamonte, Retail Business Services
Meghan Dixon, Wilkes University
Patricia A. Epple, CEO, Pennsylvania Pharmacists
Association
Robert Grobinski, Cardinal Health

State Board of Pharmacy
January 28, 2020
(Continued)

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ALSO PRESENT:

- David Klinger, System Director, Operations & Compliance, Geisinger Health System
- Travis N. Gery, Esquire, K&L Gates
- Andrew C. Harvan, Esquire, Pennsylvania Medical Society
- Ken Bonner, Weis Pharmacy
- Katie Medri, Walgreens
- Lawrence Carey, Pennsylvania Society of Health-System Pharmacists
- Greg Smith, Central Admixture Pharmacy Services

1 ***

2 State Board of Pharmacy

3 January 28, 2020

4 ***

5 The regularly scheduled meeting of the State
6 Board of Pharmacy was held on Tuesday, January 28,
7 2020. Terry M. Talbott, R.Ph., Chairperson, called
8 the meeting to order at 9:00 a.m.

9 The Pledge of Allegiance was recited.

10 ***

11 [Chairperson Talbott requested that all electronic
12 devices be turned off or silenced.]

13 ***

14 Evacuation Announcement

15 [Melanie Zimmerman, R.Ph., Executive Secretary,
16 reviewed the emergency evacuation procedures for One
17 Penn Center.]

18 ***

19 [Chairperson Talbott requested the introduction of
20 Board members, Board staff, and audience members.]

21 ***

22 Approval of Agenda

23 CHAIRPERSON TALBOTT:

24 Do I have a motion to accept the agenda?

25 Are there any additions? If not, motion

1 to accept the agenda?

2 MS. HART:

3 So moved.

4 CHAIRPERSON TALBOTT:

5 Second?

6 MR. FRANKIL:

7 Second.

8 CHAIRPERSON TALBOTT:

9 Any discussion? All in favor? Any
10 opposed?

11 [The motion carried unanimously.]

12 ***

13 Approval of minutes of the December 10, 2019 meeting

14 CHAIRPERSON TALBOTT:

15 First on the agenda is the minutes from
16 our last meeting from December 10. Any
17 corrections?

18 MS. HART:

19 Move to approve.

20 CHAIRPERSON TALBOTT:

21 Thank you. Second?

22 DR. CAREY:

23 Second.

24 CHAIRPERSON TALBOTT:

25 Any discussion? All in favor? Any

1 opposed?

2 [The motion carried unanimously.]

3 ***

4 Report of Prosecutorial Division

5 ***

6 [Glenn P. Masser, Esquire, Board Prosecutor, on behalf
7 of Caroline A. Bailey, Esquire, Board Prosecutor,
8 presented the Consent Agreement for Case No. 19-54-
9 010634. Ray Michalowski, Esquire, contributed to the
10 presentation.]

11 ***

12 [Glenn P. Masser, Esquire, Board Prosecutor, presented
13 the Consent Agreement for Case No. 16-54-10954.]

14 ***

15 [Patrick M. Greene, Esquire, Office of Attorney
16 General, exited the meeting at 9:06 a.m. for recusal
17 purposes.]

18 ***

19 [Glenn P. Masser, Esquire, Board Prosecutor, presented
20 the Consent Agreements for Case No. 19-54-07787 and
21 Case No. 19-54-018018.

22 Travis N. Gery, Esquire, K&L Gates, counsel for
23 the respondent, was present and participated in the
24 discussion regarding Case No. 19-54-018018.]

25 ***

1 [Patrick M. Greene, Esquire, Office of Attorney
2 General, reentered the meeting at 9:19 a.m.]

3 ***

4 [Robert B. Frankil, R.Ph., Vice Chairman, exited the
5 meeting at 9:19 a.m. for recusal purposes.]

6 ***

7 [Glenn P. Masser, Esquire, Board Prosecutor, presented
8 the Consent Agreement for Case Nos. 18-54-012271 & 18-
9 54-012272.]

10 ***

11 [Robert B. Frankil, R.Ph., Vice Chairman, reentered
12 the meeting at 9:22 a.m.]

13 ***

14 [Glenn P. Masser, Esquire, Board Prosecutor, presented
15 the Consent Agreement for Case No. 19-54-017207.]

16 ***

17 [Ray Michalowski, Esquire, Board Prosecution Liaison,
18 presented the VRP Consent Agreements for Case No. 19-
19 54-014140, Case No. 19-54-017072, and Case No. 19-54-
20 017490.]

21 ***

22 [Mr. Michalowski announced two new pharmacy inspectors
23 in Pittsburgh, Kathryn Lutz and Steven Zahn, and
24 complemented them on their involvement and
25 collaboration with prosecution, the Allegheny Health

1 Department, and the Pennsylvania Department of Health
2 on a case. Mr. Michalowski discussed his
3 expectation for increased pharmacy-related complaints
4 because of the opioid enforcement actions and
5 electronic prescribing. He noted that none of the
6 complaints had been specifically related to electronic
7 prescribing other than the complaint of not being
8 filled. He stated complaints are usually a month or
9 two behind. He believed most of the complaints would
10 be the inability to transfer, especially with a
11 controlled substance.

12 Mr. Michalowski noted problems with
13 medications not being kept in stock in the pharmacy.
14 He commented that pharmacies may be limiting their CII
15 stock, which may relate to their unwillingness to
16 dispense and/or simply security concerns due to recent
17 armed robberies.

18 Ms. Hart addressed software issues
19 between chains.

20 Chairperson Talbott questioned whether patients
21 with paper prescriptions were getting turned away.
22 Mr. Michalowski noted there to be more of a delay in
23 filling the prescription rather than not receiving the
24 medication. He stated complaints would be
25 investigated to determine the specific facts.

1 Chairperson Talbott noted a concern with
2 pharmacists not having a recollection of a complaint
3 related to a prescription not being filled due to the
4 time period between the event and when it is
5 investigated. Mr. Michalowski commented that a file
6 would be opened on the pharmacy rather than an
7 individual pharmacist. He noted this to be an issue
8 reviewed by the Prescription Drug Monitoring Program
9 (PDMP). He stated the pharmacy manager is contacted
10 in order to conduct the investigation to find out what
11 occurred and offer an explanation.

12 Mr. Frankil questioned whether Mr. Michalowski or
13 the state should be contacted if there was suspected
14 fraud at a pharmacy. Deputy Commissioner Lambert
15 encouraged everyone to utilize the Pennsylvania
16 Licensing System (PALS) homepage at www.pals.pa.gov to
17 file a complaint.

18 Mr. Michalowski mentioned individuals who file a
19 complaint can remain anonymous because of concerns for
20 their job or retaliation by their employer. He
21 encouraged providing at least their name so the
22 prosecution could gain additional insight from them,
23 if needed.

24 Mr. Frankil discussed Philadelphia wanting to
25 develop their own internal PDMP. He provided Policy

1 Advisor Jeffrey Hom at the Philadelphia Department of
2 Public Health Mr. Michalowski's contact information to
3 investigate possibly sharing information so pharmacies
4 in Philadelphia would not have to report the
5 information twice.

6 Mr. Michalowski noted the PDMP Board would be
7 meeting at the Department of Health for their
8 quarterly meeting. He mentioned Alice Glasser, who is
9 one of our pharmacy prosecutors, and Mark Zogby, who
10 is on the Medical Board and Osteopathic Board, would
11 attend along with designees of many departments. He
12 believed this matter was in front of them at this
13 point because the Department of Health operates the
14 PDMP. He stated the PDMP Board has oversight and
15 regulatory authority.

16 Mr. Michalowski stated under the ABC-MAP Act,
17 there is the ability to provide the identified
18 information to various entities for research. He
19 noted problems with the PDMP, including an issue of
20 doctors sending their patients outside the area.

21 Mr. Frankil questioned what happens when patients
22 go outside the city and get their prescriptions filled
23 from doctors who are inside the city. Mr. Michalowski
24 noted it to be much better for the data from the
25 overall PDMP to be screened and developed by the

1 Department of Health to whatever level the act allows.
2 He mentioned the only city that runs its own PDMP in
3 the United States is Kansas City.

4 Ms. Hart noted legislation to allow the PDMP to
5 supply to the health departments the de-identified
6 information.

7 Mr. Michalowski questioned whether anyone had
8 heard any new information regarding the United States
9 Pharmacopeia (USP) and their decision. He discussed
10 training being on hold for prosecutors on the matter.
11 He also noted new inspectors waiting for their
12 training.

13 Chairperson Talbott noted USP has until March 1,
14 2020, to deliberate on the comments and make a
15 decision.]

16 ***

17 Report of Board Counsel

18 [Juan A. Ruiz, Esquire, Board Counsel, noted three
19 proposed Adjudications and Orders for discussion
20 during Executive Session.

21 Mr. Ruiz addressed injectable medication
22 regulations, noting comments are being addressed and
23 then the package will be submitted as proposed. He
24 also mentioned that the General Revisions are
25 somewhere in the building and he is seeking the latest

1 version.]

2 ***

3 Report of Board Chairperson - No Report

4 ***

5 Report of Probable Cause Screening Committee - No
6 Report

7 ***

8 Report of Deputy Commissioner

9 [Katelin Lambert, Deputy Commissioner, Bureau of
10 Professional and Occupational Affairs, referred to the
11 recently sent memorandum from Acting Commissioner
12 Johnson regarding travel changes. She mentioned the
13 ADTRAV website no longer exists. She noted to utilize
14 the highlighted phone number in that letter to make
15 travel arrangements for airfare and hotel bookings.

16 Chairperson Talbott noted not being able to take
17 money for travel from the National Association of
18 Boards of Pharmacy (NABP) due to Governor Wolf's gift
19 ban and travel policies.

20 Deputy Commissioner Lambert commented that some
21 of those previous travel policies were still in
22 effect, and the letter was related more to travel
23 expense changes and logistical arrangements.

24 Chairperson Talbott requested an update on
25 vacancies and Ms. Hart's reappointment. Deputy

1 Commissioner Lambert noted actively monitoring all of
2 the vacancies and working with Governor Wolf's office
3 on filling the vacancies. She hoped to have good news
4 at the next meeting.]

5 ***

6 Report of Executive Secretary

7 [Melanie Zimmerman, R.Ph., Executive Secretary,
8 announced the newsletter was referred to information
9 technology (IT) for publication.]

10 ***

11 New Business

12 [Terry M. Talbott, R.Ph., Chairperson, was invited to
13 present a webinar to the Pennsylvania Pharmacists
14 Association (PPA). She suggested pushing the date of
15 the webinar back until additional information
16 regarding the USP revisions was available.]

17 ***

18 CHAIRPERSON TALBOTT:

19 Motion to authorize the webinar.

20 MS. HART:

21 So moved.

22 CHAIRPERSON TALBOTT:

23 Is there a second?

24 DR. CAREY:

25 Second.

1 CHAIRPERSON TALBOTT:

2 Any further discussion? All in favor?

3 Any opposed?

4 [The motion carried unanimously.]

5 ***

6 New Business - (Continued)

7 [Melanie Zimmerman, R.Ph., Executive Secretary, noted
8 the Board needed to delegate someone to do the PA MPJE
9 Question Writing this year, either remotely or at the
10 MPJE Item Development Workshop.

11 Ms. Zimmerman stated Rich Smiga would be happy to
12 conduct the review, but there was a conflict with his
13 attending the MPJE workshop. Mr. Smiga felt the
14 workshop was helpful but that he did not need to
15 attend it every year.]

16 ***

17 CHAIRPERSON TALBOTT:

18 I know Mr. Smiga went last year. He is
19 pretty good. If he is willing to just
20 write the questions, I think we should
21 enter into a contract with him to do so.

22 MS. HART:

23 So moved.

24 MR. FRANKIL:

25 Second.

1 CHAIRPERSON TALBOTT:

2 Any other discussion? All in favor? Any
3 opposed?

4 [The motion carried unanimously.]

5 ***

6 New Business - (Continued)

7 [Terry M. Talbott, R.Ph., Chairperson, noted the
8 National Association of Boards of Pharmacy's (NABP)
9 Annual Meeting May 14-16, 2020, in Baltimore, MD.]

10 ***

11 CHAIRPERSON TALBOTT:

12 I entertain a motion that Janet goes as
13 the delegate and I will be the alternate.

14 MR. FRANKIL:

15 I'll make that motion.

16 CHAIRPERSON TALBOTT:

17 Second?

18 MR. GREENE:

19 Second.

20 CHAIRPERSON TALBOTT:

21 Any other discussion? All in favor? Any
22 opposed?

23 [The motion carried unanimously.]

24

25 ***

1 New Business - (Continued)

2 [Terry M. Talbott, R.Ph., Chairperson, questioned
3 whether there were any proposed amendments to NABP's
4 Constitution and Bylaws. She requested the members to
5 review the constitution and bylaws so any comments
6 could be made at the March 17, 2020 meeting.

7 Chairperson Talbott noted a conflict
8 with one of the proposed 2021 meeting dates,
9 suggesting the September meeting be moved to
10 Wednesday, September 8th, and then Tuesday, September
11 7th, could be used to start the review of the MPJE
12 test questions.]

13 ***

14 CHAIRPERSON TALBOTT:

15 I will entertain a motion, and for the
16 folks in the audience, I will read out
17 the dates. It would be January 12, March
18 9, April 27, June 8, July 27, September
19 8, November 2, and December 14.

20 I make a motion to approve all those
21 dates for our 2021 meetings.

22 MR. FRANKIL:

23 So moved.

24 CHAIRPERSON TALBOTT:

25 Second?

1 MS. HART:

2 Second.

3 CHAIRPERSON TALBOTT:

4 Any other discussion? All in favor? Any
5 opposed?

6 [The motion carried unanimously.]

7 ***

8 Old Business

9 [Melanie Zimmerman, R.Ph., Executive Secretary,
10 announced that LECOM was the very first school to
11 offer to host a Board Meeting and was very excited to
12 have the meeting on their campus on October 13, 2020.
13 She also noted Temple University was also very excited
14 to host the Board at their school on March 17, 2020.

15 Mr. Michalowski would be representing Prosecution
16 at Temple University on March 17, 2020.

17 Mr. Michalowski suggested having representatives
18 from Secundum Artem Reaching Pharmacists with Help
19 (SARPH) attend the meetings. Ms. Zimmerman will
20 contact Executive Director Joann Megon to invite her
21 to attend the Temple meeting.

22 Ms. Zimmerman addressed the Pennsylvania MPJE
23 review courses that the Board could use for additional
24 educational preparation if somebody failed the exam
25 three or more times. She noted that PPA no longer

1 offers their one-day review course in the spring, but
2 she found another course for the Board to consider and
3 suggested the Board also reconsider PPA's online
4 program.

5 Patricia A. Epple, CEO, Pennsylvania Pharmacists
6 Association, explained that the online course was 3
7 hours and presented by Kim Burns, who asks questions
8 and explains the answers. She also noted a separate
9 program where individuals can take a practice exam and
10 obtain their scores. The matter will be discussed
11 further in Executive Session.

12 Christine Roussel, Pharm.D., BCOP, Pennsylvania
13 Society of Health-System Pharmacists/Doylestown
14 Hospital, mentioned that the Pennsylvania Society of
15 Health-System Pharmacists has a summit each spring.
16 She invited the Board and staff members to attend this
17 year's summit on May 1, 2020, in Hershey, PA, which is
18 focused on ambulatory care and the pharmacist's role
19 in impacting patient outcomes.]

20

21 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
22 10:00 a.m., the Board entered into Executive Session
23 with Juan A. Ruiz, Esquire, Board Counsel, to receive
24 legal advice and engage in quasi-judicial
25 deliberations. The Board returned to open session at

1 11:00 a.m.]

2 ***

3 MOTIONS

4 CHAIRPERSON TALBOTT:

5 The Board of Pharmacy met in executive
6 session to discuss and review consent
7 orders and other legal documents.

8 Are there any motions regarding these
9 discussions?

10 MR. GREENE:

11 I make the motion that we approve the
12 Consent Agreement at Case No. 19-54-
13 010634.

14 CHAIRPERSON TALBOTT:

15 We have a motion. Do we have a second?

16 MS. HART:

17 Second.

18 CHAIRPERSON TALBOTT:

19 Any discussion? Call the vote.

20

21 Frankil, aye; Greene, aye; Lambert, aye;

22 Talbott, aye; Hart, aye; Carey, aye.

23 [The motion carried unanimously. The Respondent's
24 name is Christopher Alfred Riccio, R.Ph.]

25 ***

1 MR. GREENE:

2 I make a motion that we deny the Consent
3 Agreement for Case No. 16-54-10954 as too
4 harsh.

5 CHAIRPERSON TALBOTT:

6 We have a motion. Do we have a second?

7 DR. CAREY:

8 Second.

9 CHAIRPERSON TALBOTT:

10 Any further discussion? Call the vote.

11

12 Frankil, aye; Greene, aye; Lambert, aye;

13 Talbott, aye; Hart, aye; Carey, aye.

14 [The motion carried unanimously.]

15

16 MR. FRANKIL:

17 I make a motion that we adopt the Consent
18 Agreement for Case No. 19-54-07787.

19 MS. HART:

20 Second.

21 CHAIRPERSON TALBOTT:

22 Any other discussion? Call the vote.

23

24 Frankil, aye; Greene, recuse; Lambert,

25 aye; Talbott, aye; Hart, aye; Carey, aye.

1 [The motion carried. Mr. Greene recused himself from
2 deliberations and voting on the motion. The
3 Respondent's name is Mark Stephen Lenard, R.Ph.]

4 ***

5 MR. GREENE:

6 I make a motion that we approve the
7 Consent Agreement at Case No. 19-54-
8 017207.

9 MS. HART:

10 Second.

11 CHAIRPERSON TALBOTT:

12 Any discussion? Hearing none. Call the
13 vote.

14

15 Frankil, aye; Greene, aye; Lambert, aye;
16 Talbott, aye; Hart, aye; Carey, aye.

17 [The motion carried unanimously. The Respondent's
18 name is Rita McElwain-Kelley, R.Ph.]

19

20 MR. GREENE:

21 I make a motion that we deny the Consent
22 Agreement for Case Nos. 18-54-012271 &
23 18-54-012272 as too lenient.

24 DR. CAREY:

25 Second.

1 CHAIRPERSON TALBOTT:

2 Any discussion? Call the vote.

3

4 Frankil, recuse; Greene, aye; Lambert,
5 aye; Talbott, aye; Hart, aye; Carey, aye.

6 [The motion carried. Mr. Frankil recused himself from
7 deliberations and voting on the motion.]

8

9 MR. FRANKIL:

10 I make a motion that we approve Case No.
11 19-54-018018.

12 CHAIRPERSON TALBOTT:

13 Second?

14 MS. HART:

15 Second.

16 CHAIRPERSON TALBOTT:

17 Any discussion? Hearing none. Call the
18 vote.

19

20 Frankil, aye; Greene, recuse; Lambert,
21 aye; Talbott, aye; Hart, aye; Carey, aye.

22 [The motion carried. Mr. Greene recused himself from
23 deliberations and voting on the motion. The
24 Respondent is Livingston Pharmacy Inc. t/d/b/a
25 Livingston Pharmacy.]

1 ***

2 MR. GREENE:

3 I move that we approve the following VRP
4 Consent Agreements at Case No. 19-54-
5 014140, Case No. 19-54-017072, and Case
6 No. 19-54-017490.

7 MS. HART:

8 Second.

9 CHAIRPERSON TALBOTT:

10 Any discussion? Call the vote.

11

12 Frankil, aye; Greene, aye; Lambert, aye;

13 Talbott, aye; Hart, aye; Carey, aye.

14 [The motion carried unanimously.]

15

16 MR. GREENE:

17 I move that we adopt the hearing
18 examiner's proposed adjudication but
19 modify the Board's order consistent with
20 those discussions in executive session in
21 the matter of the Commonwealth of
22 Pennsylvania BPOA vs. Nikolas A. Borodin,
23 R.Ph., Case No. 16-54-12001.

24 DR. CAREY:

25 Second.

1 CHAIRPERSON TALBOTT:

2 Any further discussion? Call the vote.

3

4 Frankil, aye; Greene, aye; Lambert, aye;

5 Talbott, aye; Hart, aye; Carey, aye.

6 [The motion carried unanimously.]

7

8 MR. GREENE:

9 I move that we deny the hearing
10 examiner's proposed Adjudication and
11 Order and direct Board counsel to draft a
12 final Adjudication and Order consistent
13 with the discussions in executive session
14 in the matter of the Commonwealth of
15 Pennsylvania BPOA vs. Donna Horger,
16 R.Ph., Case No. 17-54-10558.

17 MS. HART:

18 Second.

19 CHAIRPERSON TALBOTT:

20 Any further discussion? Call the vote.

21

22 Frankil, aye; Greene, aye; Lambert, aye;

23 Talbott, aye; Hart, aye; Carey, aye.

24 [The motion carried unanimously.]

25

1 MR. GREENE:

2 I move that we adopt the hearing
3 examiner's proposed Adjudication and
4 Order in the case of the Commonwealth of
5 Pennsylvania BPOA vs. John E. Renzi,
6 R.Ph., Case No. 16-54-11087.

7 MS. HART:

8 Second.

9 CHAIRPERSON TALBOTT:

10 Any further discussion? Call the vote.

11

12 Frankil, aye; Greene, aye; Lambert, aye;

13 Talbott, aye; Hart, aye; Carey, aye.

14 [The motion carried unanimously.]

15

16 CHAIRPERSON TALBOTT:

17 We need approval to utilize the PPA
18 review for the MPJE course regarding both
19 the online and practice test with proof
20 of passage of the practice test sent to
21 the Board before we agree to authorize
22 the test.

23 MR. FRANKIL:

24 I move.

25 MS. HART:

1 Second.

2 CHAIRPERSON TALBOTT:

3 Any further discussion? All in favor?

4 Any opposed?

5 [The motion carried unanimously.]

6 ***

7 Adjournment

8 CHAIRPERSON TALBOTT:

9 Move to adjourn.

10 MS. HART:

11 So moved.

12 MR. FRANKIL:

13 Second.

14 CHAIRPERSON TALBOTT:

15 All in favor?

16 [The motion carried unanimously.]

17 ***

18 [There being no further business, the State Board of
19 Pharmacy Meeting adjourned at 11:06 a.m.]

20 ***

21

22

23

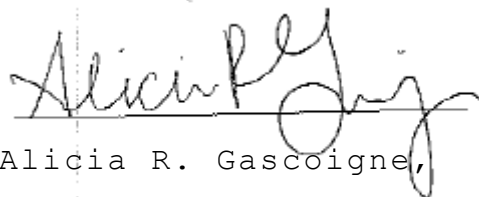
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CERTIFICATE

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I hereby certify that the foregoing summary minutes of the State Board of Pharmacy meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Pharmacy meeting.



Alicia R. Gascoigne,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF PHARMACY
REFERENCE INDEX

January 28, 2020

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TIME	AGENDA
9:00	Official Call to Order
9:00	Pledge of Allegiance and Emergency Announcement
9:01	Introduction of Board Members, Board Staff, and Audience Members
9:04	Approval of Agenda and Minutes
9:05	Report of Prosecutorial Division
9:38	Report of Board Counsel
9:41	Report of Deputy Commissioner
9:42	Report of Executive Secretary
9:43	New Business
9:55	Old Business
10:00	Executive Session
11:00	Return to Open Session
11:00	Motions
11:06	Adjournment