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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS

TIME: 9:05 a.m.

BOARD ROOM B
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

Wednesday, August 2, 2017

1 ***

2 State Board of Examiners of Nursing

3 Home Administrators

4 August 2, 2017

5 ***

6 The regularly scheduled meeting of the State
7 Board of Examiners of Nursing Home Administrators was
8 held on Wednesday, August 2, 2017. Kimberly Cobaugh,
9 Chairperson, called the meeting to order at 9:05 a.m.

10 ***

11 Introduction of Audience

12 [Chairperson Cobaugh requested the introduction of the
13 audience in attendance.]

14 ***

15 Evacuation Announcement

16 [Chris Stuckey, Board Administrator, reviewed the
17 emergency evacuation procedures for One Penn Center.]

18 ***

19 [Chairperson Cobaugh welcomed new members, Michael P.
20 Kelly and Anna E. Messmer-Wise. Each provided a brief
21 summary of their professional background.]

22 ***

23 Approval of Minutes of the May 3, 2017 meeting

24 CHAIRPERSON COBAUGH:

25 The next thing is approval of the

1 minutes of May 3, 2017.

2 MS. HEWSTON:

3 So moved.

4 MS. MCDERMOND:

5 I'll second.

6 CHAIRPERSON COBAUGH:

7 All in favor?

8 [The motion carried unanimously.]

9

10 Report of Board Counsel

11 Status of Regulations/Guidelines/Statements of Policy

12 [Judith Pachter Schulder, Esquire, addressed the prior

13 legislative initiative request regarding the removal

14 of the provision for high school graduates qualifying

15 for licensure.

16 Ms. Pachter Schulder stated it has been the
17 Board's desire to have a two-year college education or
18 an RN license as the minimum licensure requirement.

19 Ms. Hewston stated there must be an understanding
20 of the nature of the business to strategize and deal
21 with the family dynamics and complexity of the patient
22 within the regulatory environment. She discussed the
23 need for leadership abilities and skills in dealing
24 with staffing issues and the Department of Health's
25 involvement in the long-term care regulations.

1 Kimberly Cobaugh, Chairperson, addressed Det
2 Norske Veritas Healthcare, Inc. (DNV Healthcare), an
3 accrediting agency certified through (CMS) Centers for
4 Medicare & Medicaid Services to accredit nursing homes
5 and hospitals. She explained the regulatory
6 environment is complex with hospital-based units.

7 Ms. Pachter Schulder reviewed the need for a
8 statutory change. It was discussed whether
9 Pennsylvania Coalition of Affiliated Healthcare &
10 Living Communities (PACAH) would have an interest in
11 taking a leadership role, being a sponsor, and pushing
12 the legislation.

13 Ms. Pachter Schulder agreed to prepare a
14 legislative initiative following a Board-approved
15 motion to put forth a legislative initiative requiring
16 the minimum of a two-year college degree or RN
17 licensure as a minimum standard to hold a license as a
18 nursing home administrator and to add the provision
19 for the impaired professionals to the licensure act.]

20 MS. HEWSTON:

21 I'll make that motion.

22 MS. BALDI:

23 I'll second.

24 CHAIRPERSON COBAUGH:

25 All in favor? Any abstentions? Thank

1 you.

2 [The motion carried unanimously.]

3 ***

4 Report of Board Chairperson

5 [Kimberly Cobaugh, Chairperson, discussed her concerns
6 with regard to the staffing shortage of certified
7 nursing assistants and licensed practical nurses in
8 the nursing home facilities. Additional Board members
9 discussed similar concerns in their area.

10 The Board discussed providing a voice in the
11 rewriting of the regulations. Ms. Pachter Schulder
12 will draft a request for a member of the Board to
13 participate in a Department of Health workgroup for
14 the revision of the long-term care regulations.]

15 ***

16 Report of Deputy Commissioner - No Report

17 ***

18 Report of Board Administrator - No Report

19 ***

20 Report of Board Members - No Report

21 ***

22 Report of Committees

23 Examination Committee

24 [Diane M. Baldi, RN, announced the following

25 Applicants were approved to sit for the exams: Peter

1 Muhoro Muriithi, Christina Lee Casey, Michele Denise
2 Moses, Phillip Edward Branning, Jennifer Ann
3 Honeyford, Krista Marline Gyurik, Mark Gerald Tami,
4 and Darren Everett Cornish.]

5

6 [MaryAnn Hewston, Secretary, announced the following
7 Applicants were approved to sit for the exams: Tracy
8 L. Williams, Sandra Kenton, Karen Marie Coleman,
9 Michael A. Freund, Holly Anne Villella, Maricel Garcia
10 Glova, Victor C. Ahuruonye, Suzanne R. Shepherd
11 Childs and Colleen Joanna Torres.

12 Valentina Y. Krizel will be discussed in
13 Executive Session.

14 Ms. Hewston also noted the Approved Endorsement
15 Applications and approved examination applications for
16 those who completed an (AIT) Administrator in Training
17 Program.]

18

19 Correspondence

20 [Chairperson Cobaugh stated that Randy Linder, MHSA,
21 CAE, President & CEO, NAB, requested that the Board
22 accept NAB-approved AIT programs.

23 Chris Stuckey, Board Administrator, noted NAB-
24 approved bachelor's degree programs requiring a 1000-
25 hour AIT program through the college. As the AIT

1 programs were not pre-approved by the Board, the Board
2 would be unable to accept the programs as it would
3 require a regulatory change.

4 Ms. Pachter Schulder will draft a response to
5 Randy Lindner stating his request would require
6 regulatory changes.]

7 ***

8 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
9 9:45 a.m. the Board entered into Executive Session
10 with Judith Pachter Schulder, Esquire, Board Counsel,
11 and for the purpose of conducting quasi-judicial
12 deliberations and to receive advice of Counsel. The
13 Board returned to open session at 10:25 a.m.]

14 ***

15 MOTIONS

16 MS. PACHTER SCHULDER:

17 While in Executive Session, we conducted
18 quasi-judicial deliberations on two
19 matters on the agenda: Jesse Lee Aultz
20 and Valentina Y. Krizel.

21 Is there a motion to grant Jesse Lee
22 Aultz's request to retake the licensure
23 examination and to strongly recommend to
24 him that he take educational courses
25 that will prepare him to retake the

1 examination, and in the unlikely event
2 he would fail the examination again, he
3 would have to appear before the Board
4 and document the education that he's
5 taking in order to prepare himself to
6 retake the test?

7 MS. MCDERMOND:

8 I'll make a motion.

9 MS. HEWSTON:

10 I'll second it.

11 CHAIRPERSON COBAUGH:

12 All in favor? Opposed?

13 [The motion carried unanimously.]

14 ***

15 MS. PACHTER SCHULDER:

16 The second was in terms of Valentina Y.
17 Krizel's request for a waiver of the
18 120-hour course due to her completion of
19 a post-baccalaureate certificate.

20 Is there a motion to provisionally
21 deny that request for a waiver on the
22 grounds that the post-baccalaureate
23 certificate is not equivalent to the
24 120-hour course and provide her with the
25 right to request a formal hearing to

1 disprove the denial?

2 MS. BALDI:

3 I'll make a motion.

4 MS. HOLLADAY:

5 Second.

6 CHAIRPERSON COBAUGH:

7 All in favor? Opposed?

8 [The motion carried unanimously.]

9 ***

10 Miscellaneous

11 [Anne E. Holladay, discussed fee increases effective
12 September 1, 2017, for various national continuing
13 education review services.

14 Ms. Holladay also mentioned a continuing
15 education database for NAB courses only.]

16 ***

17 Adjournment

18 CHAIRPERSON COBAUGH:

19 Motion to adjourn?

20 MS. HEWSTON:

21 So moved.

22 MS. MCDERMOND:

23 I'll second.

24 CHAIRPERSON COBAUGH:

25 Thank you, ladies and gentlemen.

1 [The motion carried unanimously.]

2 ***

3 [The State Board of Examiners of Nursing Home
4 Administrators meeting adjourned at 10:29 a.m.]

5 ***

6

7

8 CERTIFICATE


9

10 I hereby certify that the foregoing summary
11 minutes of the State Board of Examiners of Nursing
12 Home Administrators, was reduced to writing by me or
13 under my supervision, and that the minutes accurately
14 summarize the substance of the State Board of
15 Examiners of Nursing Home Administrators meeting.

16

17

18



19

Ashley Hoover,

20

Minute Clerk

21

Sargent's Court Reporting

22

Service, Inc.

23

24

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STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
REFERENCE INDEX
August 2, 2017

TIME	AGENDA
9:05	Official Call to Order
9:05	Introduction of Audience
9:06	Approval of Minutes
9:07	Report of Board Counsel
9:37	Report of Committees
9:41	Correspondence
9:45	Executive Session
10:25	Return to Open Session
10:26	Motions
10:29	Adjournment