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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

D R A F T M I N U T E S

MEETING OF:

STATE BOARD OF EXAMINERS OF  
NURSING HOME ADMINISTRATORS

TIME: 9:11 A.M.

PENNSYLVANIA DEPARTMENT OF STATE  
Board Room B  
One Penn Center  
2601 North Third Street  
Harrisburg, Pennsylvania 17110

May 3, 2017

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State Board of Examiners of  
Nursing Home Administrators  
May 3, 2017

BOARD MEMBERS:

- Kimberly Cobaugh, Chairperson
- Kathryn Waters, Deputy Commissioner of Professional and Occupational Affairs
- Sharon K. McDermond, Vice Chairperson - Absent
- MaryAnn Hewston, Secretary
- Diane M. Baldi, RN - Absent
- Jane Hepner, Department of Health Representative - Absent
- Anne E. Holladay - Absent
- Anita J. Lahr, Public Member
- William E. Tunke - Absent
- Robert L. Wernicki
- Carrie E. Wilson, Consumer Protection Agent

BUREAU PERSONNEL:

- Judith Pachter Schulder, Esquire, Board Counsel
- Margaret Sheaffer, Esquire, Board Prosecution Liaison - Absent
- William Newport, Esquire, Board Prosecutor
- Chris Stuckey, Board Administrator

ALSO PRESENT:

- Kathleen Grant, NHA
- Stephanie Wanner, NHA
- Kim Deline, PACAH
- Anda Durso, Respondent

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State Board of Examiners of  
Nursing Home Administrators

May 3, 2017

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The regularly scheduled meeting of the State Board of Examiners of Nursing Home Administrators was held on Wednesday, May 3, 2017.

\*\*\*

[Pursuant to Section 708(a)(5) of the Sunshine Act, at 9:07 a.m., prior to the commencement of the open session, the Board entered into Executive Session with Judith Pachter Schulder, Esquire, for the purpose of conducting quasi-judicial deliberations.]

\*\*\*

[Kimberly Cobaugh, Chairperson, called the meeting to order at 9:11 a.m. Roll call was taken.]

\*\*\*

[Chris Stuckey, Board Administrator, reviewed evacuation procedures.]

[Kimberly Cobaugh, Chairperson welcomed new Board member, Robert Wernicki from Allegheny County. Mr. Wernicki provided a brief summary of his professional background.]



1 \*\*\*

2 [Pursuant to Section 708(a)(5) of the Sunshine Act, at  
3 9:30 a.m. the Board entered into Executive Session  
4 with Judith Pachter Schulder, Esquire, for the purpose  
5 of conducting quasi-judicial deliberations. The Board  
6 returned to open session at 9:52 a.m.]

7 \*\*\*

8 CHAIRPERSON COBAUGH:

9 Is there a motion to approve Ms.  
10 Wanner's application?

11 MS. HEWSTON:

12 I'll make that motion.

13 MS. LAHR:

14 I second it.

15 CHAIRPERSON COBAUGH:

16 All those in favor? Those that are  
17 opposed? Abstentions?

18 [The motion carried. Kathryn Waters abstained from  
19 voting on the motion.]

20 \*\*\*

21 Report of Prosecutorial Division

22 [It was noted the Report of Prosecutorial Division  
23 related to FYI matters.]

24 \*\*\*

25 Approval of Minutes of the February 1, 2017 meeting.

1 CHAIRPERSON COBAUGH:

2                   Is there a motion to, after review of  
3                   the Minutes, approve the Minutes from  
4                   the meeting of February 1st, 2017.

5 MS. HEWSTON:

6                   So moved.

7 CHAIRPERSON COBAUGH:

8                   Do I have a second?

9 MS. WILSON:

10                   Second.

11 CHAIRPERSON COBAUGH:

12                   All those in favor? Abstentions?

13 [The motion carried. Anita Lahr and Robert Wernicki  
14 abstained from voting on the motion.]

15   \*\*\*

16 Report of Board Counsel

17 [Judith Pachter Schulder, Esquire, noted a hearing  
18 scheduled for 10:00 a.m. with Mr. Newport. She stated  
19 that Ms. Durso will be contacted via telephone for  
20 dialog rather than conducting a formal hearing in this  
21 matter.]

22                   Ms. Schulder discussed the Civil Penalties and  
23 regulations. She noted that the regulations had not  
24 yet been approved and will be returned to her along  
25 with new forms for signatures.]



1 CHAIRPERSON COBAUGH:

2 All in favor? Any abstentions or  
3 opposition?

4 [The motion carried unanimously. A license will be  
5 issued to Ms. Durso.]

6 \*\*\*

7 Report of Examination Committee

8 MS. HEWSTON:

9 The following Applicants have been  
10 approved to sit for the exam: Emily  
11 Grace Shaw, Gregory Philip DeSarro,  
12 Holly Ann Moylan, Ann B. Price, Michael  
13 Bernard Melnic, Gigi Helen Cox-  
14 Malescio, Tasha Marie Lehman, Tina  
15 Charline Baynard, Yojaira D. Almonte,  
16 Linda M. Imm, Leah Marie McAndrews,  
17 Rita N. Ellis, Margo Judith Coleman,  
18 Darren Fox, and Kelly Ann Ray.

19 MS. PACHTER SCHULDER:

20 You made that motion to approve those  
21 individuals?

22 MS. HEWSTON:

23 I did.

24 CHAIRPERSON COBAUGH:

25 We need a second.



1 MS. WILSON: I'll second.

2 CHAIRPERSON COBAUGH:

3 All in favor? Opposed?

4 [The motion carried unanimously.]

5 \*\*\*

6 Report of Deputy Commissioner - No report

7 \*\*\*

8 Report of Board Administrator - No report

9 \*\*\*

10 Report of Board Members - No report

11 \*\*\*

12 Correspondence

13 [Chris Stuckey, Board Administrator, informed the  
14 Board that Aharon Franco and Abraham Smilow were  
15 having difficulty with the 120-hour program because of  
16 their religion. She noted that both individuals were  
17 not available to take the program on Saturday.

18 Ms. Stuckey stated that one provider will be  
19 offering an on-line 120-hour course which is to be  
20 available in February or March of 2018. Board members  
21 further discussed the matter. Mr. Franco and Mr.  
22 Smilow will be advised that the Board is aware that  
23 some of the approved 120 hour program providers offer  
24 courses on days other than Friday and Saturday.  
25 Applicants are permitted to complete the 16 courses

1 comprising the 120 hour program at more than one  
2 approved provider. It is the applicant's  
3 responsibility to complete all courses that comprise  
4 the 120 hour program and to ensure that certificates  
5 are obtained from the provider(s) to document  
6 completion. Additionally, Mr. Franco and Mr. Smilow  
7 will be advised that applicants who are licensed in  
8 another state are not required to complete the 120  
9 hour program.]

10 \*\*\*

11 [Kathryn Waters, Deputy Commissioner, exited the  
12 meeting at 10:05 a.m.]

13 \*\*\*

14 Miscellaneous

15 [The Board discussed tentative Board Meeting dates for  
16 2018 as well as changing the meeting date scheduled  
17 for November 7, 2018 to November 14, 2018.]

18 \*\*\*

19 FYI Items

20 NAB Annual Meeting

21 [MaryAnn Hewston, Secretary, informed the Board that  
22 Sharon McDermond was unable to attend the annual NAB  
23 meeting. Robert Wernicki would attend that meeting to  
24 be held on June 14 - 16, 2017, in Salt Lake City,  
25 Utah.]

1 MS. PACHTER SCHULDER:

2 Is there a motion to authorize a member  
3 of the Board to attend the NAB meeting?

4 MS. HEWSTON:

5 I'll make that motion.

6 MS. LAHR:

7 I'll second.

8 CHAIRPERSON COBAUGH:

9 All in favor? Abstentions?

10 [The motion carried unanimously.]

11 \*\*\*

12 Examination Structure

13 [It was noted that the current NAB exam is being  
14 broken into two parts. If an individual fails one  
15 part and passes the other, the individual may retake  
16 the failed part, but both parts must be passed. Board  
17 members further discussed the exam structure.]

18 \*\*\*

19 [It was noted the letter to Tina Charline Baynard was  
20 an FYI item.]

21 \*\*\*

22 [The next meeting date was noted as August 2, 2017.]

23 \*\*\*

24 CHAIRPERSON COBAUGH:

25 Motion to adjourn.

1 MS. HEWSTON:

2 So moved.

3 MS. LAHR:

4 Second.

5 [The motion carried unanimously.]

6 \*\*\*

7 The meeting adjourned at 10:20 a.m.]

8 \*\*\*

9

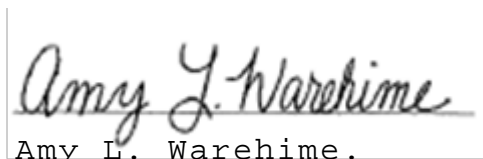
10 CERTIFICATE

11

12 I hereby certify that the foregoing summary  
13 minutes of the State Board of Examiners of Nursing  
14 Home Administrators meeting, was reduced to writing by  
15 me or under my supervision, and that the minutes  
16 accurately summarize the substance of the State Board  
17 of Examiners of Nursing Home Administrators meeting.

18

19



20

21

Amy L. Warehime.

22

Minute Clerk

23

Sargent's Court Reporting

24

Service, Inc.

25

STATE BOARD OF EXAMINERS OF  
NURSING HOME ADMINISTRATORS  
REFERENCE INDEX  
May 3, 2017

	TIME	AGENDA:
1		
2		
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7		
8	9:07	Executive Session
9	9:11	Return to Open Session
10		
11	9:11	Official Call to Order
12		
13	9:12	Roll Call
14		
15	9:13	Audience Introduction
16		
17	9:15	Appointment - Stephanie Margarete Wanner
18		
19	9:30	Executive Session
20	9:52	Return to Open Session
21		
22	9:52	Motion
23		
24	9:53	Report of Prosecutorial Division
25		
26	9:53	Approval of Minutes
27		
28	9:54	Report of Board Counsel
29		
30	9:56	Report of Board Chairperson
31		
32	10:00	Appointment - Anda Constantine Durso
33		
34	10:02	Motion
35		
36	10:03	Report of Examination Committee
37		
38	10:03	Motions
39		
40	10:05	Correspondence
41		
42	10:12	Miscellaneous
43		
44	10:20	Adjournment
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