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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
VIA VIDEOCONFERENCE**

TIME: 10:30 A.M.

Wednesday, February 24, 2021

State Board of Examiners of
Nursing Home Administrators
February 24, 2021

BOARD MEMBERS:

- Sharon K. McDermond, NHA, Chairperson
- K. Kalonji Johnson, Commissioner, Bureau of Professional and Occupational Affairs
- Anne E. Holladay, CNHA, MHA, Vice Chairperson
- Sara L. King, NHA, Secretary
- Diane M. Baldi, R.N.
- Mary Patricia Howard, Department of Health
- Michael P. Kelly, NHA
- James Shadduck, NHA - Absent
- Anna E. Stewart, R.N. - Absent
- Ilene Warner-Maron, Ph.D.
- Robert L. Wernicki, NHA
- Carrie E. Wilson, Office of Attorney General, Bureau of Consumer Protection

BUREAU PERSONNEL:

- Jaime D. Black, Esquire, Board Counsel
- Alexandra "Sasha" Sacavage, Esquire, Board Counsel
- William A. Newport, Esquire, Board Prosecution Liaison
- Chris Stuckey, Board Administrator
- Carolyn A. DeLaurentis, Deputy Chief Counsel, Prosecution Division
- Theodore Stauffer, Executive Secretary, Bureau of Professional and Occupational Affairs

ALSO PRESENT:

- Mary Margaret Anne Corcoran, Riverside Healthcare and Rehabilitation Center
- Stephen Maganzini, NHA, Riverside Healthcare and Rehabilitation Center

1 ***

2 State Board of Examiners of
3 Nursing Home Administrators

4 February 24, 2021

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
7 9:30 a.m. the Board entered into Executive Session
8 with Jaime D. Black, Esquire, Board Counsel, and
9 Alexandra "Sasha" Sacavage, Esquire, Board Counsel, to
10 have attorney-client consultations and for the purpose
11 of conducting quasi-judicial deliberations regarding
12 items on today's agenda. The Board returned to open
13 session at 10:30 a.m.]

14 ***

15 The regularly scheduled meeting of the State
16 Board of Examiners of Nursing Home Administrators was
17 held on Wednesday, February 24, 2021. Sharon K.
18 McDermond, NHA, Chairperson, called the meeting to
19 order at
20 10:30 a.m.

21 K. Kalonji Johnson, Commissioner, Bureau of
22 Professional and Occupational Affairs, and Mary
23 Patricia Howard, Department of Health, were not
24 present at the commencement of the meeting.

25 ***

1 Roll Call

2 [Chairperson McDermond requested a roll call be
3 taken.]

4 ***

5 [Jaime D. Black, Esquire, Board Counsel, announced
6 that the meeting was being recorded, and those
7 attending the meeting were giving their consent to be
8 recorded.]

9 ***

10 Approval of minutes of the December 2, 2020 meeting

11 CHAIRPERSON MCDERMOND:

12 The first order of business is approval
13 of our minutes from December 2, 2020.
14 Would anyone like to make a motion?

15 MR. KELLY:

16 I make a motion to accept the minutes as
17 issued.

18 MS. HOLLADAY:

19 Second.

20 CHAIRPERSON MCDERMOND:

21 All those in favor?

22 [The motion carried unanimously.]

23 ***

24 [Jaime D. Black, Esquire, Board Counsel, noted the
25 Board met in Executive Session prior to the meeting

1 for the purpose of conducting quasi-judicial
2 deliberations and to receive legal advice regarding
3 the items on this meeting's agenda.]

4 ***

5 Report of Prosecutorial Division

6 [William A. Newport, Esquire, Board Prosecution
7 Liaison, announced that the Prosecution Division had
8 embarked on a victim/witness advocacy program to help
9 victims feel comfortable in a hearing setting.]

10 ***

11 Appointment - 39.5(b)(5) Applicant

12 [Mary Margaret Anne Corcoran presented before the
13 Board requesting approval to sit for the Nursing Home
14 Administrator Examinations.

15 Ms. Corcoran informed the Board that she had been
16 in long-term care since the age of 16 as a dietary
17 aide, became the dietary manager, and then received
18 the assistant administrator role at the Riverside
19 Healthcare and Rehabilitation Center.

20 Ms. Corcoran addressed her administrative
21 responsibilities, including involvement in a recent
22 state survey by formulating and executing the plan of
23 correction as well as the directed plan of correction.

24 Ms. Corcoran discussed her involvement with
25 budget planning for several departments within the

1 facility.

2 Ms. Corcoran addressed supervision
3 responsibilities and experience when being the only
4 point of contact. She discussed her involvement and
5 approach solving problems with patient and family
6 concerns and issues.

7 Ms. Corcoran provided an example of her most
8 recent quality assurance and performance improvement
9 project.

10 Ms. Corcoran discussed her role in encouraging
11 staff members who were reluctant to take the COVID-19
12 vaccine.

13 Ms. Corcoran addressed her relationship with the
14 director of nursing regarding coordinating care.

15 Stephen Maganzini, NHA, Riverside Healthcare and
16 Rehabilitation Center, commented that Ms. Corcoran has
17 stepped in during the midst of a difficult pandemic
18 and assumed a plethora of different managerial roles
19 and responsibilities.

20 Mr. Maganzini stated Ms. Corcoran has also been a
21 significant factor in being able to mitigate the
22 transmission of COVID-19 and have minimal resident
23 exposure. He noted Ms. Corcoran to be the ideal
24 person representing nursing home administrator (NHA)
25 licenses and had complete confidence she was prepared

1 and ready for the next step.

2 Ms. Black informed Ms. Corcoran that the Board
3 would enter back into executive session to discuss her
4 application and after the Board came back into public
5 session, the Board would vote. Mr. Corcoran could
6 stay in the meeting to hear the vote but the Board
7 would also email the decision to her.]

8 ***

9 [Mary Patricia Howard, Department of Health, entered
10 the meeting at 10:53 a.m.]

11 ***

12 Appointment - Carolyn A. DeLaurentis, Esquire, Deputy

13 Chief Counsel, Prosecution Division Presentation

14 [Carolyn A. DeLaurentis, Esquire, Deputy Chief

15 Counsel, Prosecution Division, provided highlights of
16 the Prosecution Division's work during the past year.

17 She commended staff for all of their hard work to make
18 telework successful. She noted all decisions were
19 made thoughtfully and with the safety of all in mind.

20 Ms. DeLaurentis stated the Board Prosecutors made
21 every effort to monitor the restrictions, waivers,
22 policies, and new procedures specific to the practice
23 in each profession regarding challenges imposed on
24 licensees by the COVID-19 pandemic.

25 Ms. DeLaurentis noted the Pennsylvania Licensing

1 System (PALS) to be a lifeline. She stated the Bureau
2 of Enforcement and Investigation (BEI) worked closely
3 with Prosecution to continue investigations and figure
4 out the best methods during statewide shutdowns and
5 stay-at-home orders. She also noted the Professional
6 Compliance Office continued opening cases and
7 processing files, and legal assistants have been
8 working a hybrid schedule to ensure mailings and
9 filings are completed.

10 Ms. DeLaurentis commented that the Board, Board
11 staff, and Counsel all adapted to virtual Board
12 meetings and Prosecution will continue to work with
13 all to ensure efficient and effective presentation and
14 resolution of cases. She mentioned 2020 was a year
15 filled with challenges, but the Prosecution Division,
16 led by the incredible senior staff, rose to the
17 challenge and will continue to do so in 2021.

18 Ms. DeLaurentis informed the Board that 45 cases
19 were opened in 2020 and 46 in 2019 with 27 files
20 closed in 2020 for the Board of Examiners of Nursing
21 Home Administrators. She noted 39 open cases as of
22 January 1, 2021. She thanked Timothy Smith for his
23 assistance providing information for 2020.

24 Ms. DeLaurentis addressed enforcement actions
25 with 0 cases that resulted in discipline in 2020 for

1 the Board of Examiners of Nursing Home Administrators.
2 She reported 6 warning letters in 2020 and 19 in
3 2019.]

4 ***

5 [K. Kalonji Johnson, Commissioner, Bureau of
6 Professional and Occupational Affairs, entered the
7 meeting at 11 a.m.]

8 ***

9 [Ms. DeLaurentis discussed 2020 overall prosecution as
10 a whole. She noted 44 immediate temporary suspensions
11 in 2020 and 67 in 2019. She mentioned 13 of the 1,223
12 opened COVID-19 cases are for the Board of Nursing
13 Home Administrators. She reported the total number of
14 open cases as of January 1, 2021, was 12,250 and the
15 total number of cases opened overall in 2020 was
16 13,394, which is down from 2019 at 16,295. She noted
17 13,274 files were closed in 2020.

18 Ms. DeLaurentis noted most general COVID
19 complaints involved violations of the Governor's
20 Orders, Secretary of Health Orders, and CDC
21 guidelines.

22 Chairperson McDermond requested information
23 regarding the course of action on complaints against a
24 nursing home administrator.

25 Ms. DeLaurentis stated the Prosecution Division

1 works in conjunction with the Department of Health but
2 also have their own investigative efforts when
3 appropriate as well.

4 Chairperson McDermond thanked Ms. DeLaurentis for
5 her work.]

6

7 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
8 11:05 a.m. the Board entered into Executive Session
9 with Jaime D. Black, Esquire, Board Counsel, and
10 Alexandra "Sasha" Sacavage, Esquire, Board Counsel, to
11 have attorney-client consultations and for the purpose
12 of conducting quasi-judicial deliberations regarding
13 items on today's agenda. The Board returned to open
14 session at 11:08 a.m.]

15

16 CHAIRPERSON MCDERMOND:

17 In regards to the Application for Mary
18 Margaret Anne Corcoran, who is applying
19 under section 39.5(b)(5) of the Board's
20 regulations, who would like to make a
21 motion for approval?

22 MR. KELLY:

23 I'll make the motion to approve Mary
24 Margaret Anne Corcoran.

25 CHAIRPERSON MCDERMOND:

1 Second?

2 MS. BALDI:

3 I will second.

4 CHAIRPERSON MCDERMOND:

5 All those in favor? Any opposed? Any
6 recusals?

7 [The motion carried. Ms. Howard and Commissioner
8 Johnson recused themselves from deliberations and
9 voting on the motion.]

10 ***

11 Report of Board Counsel

12 [Jaime D. Black, Esquire, Board Counsel, addressed Act
13 116 of 2020 allowing carryover of continuing education
14 credits in excess of the number required for biennial
15 renewal. She noted the carryover credits would be
16 valid for only one renewal and implementation of Act
17 116 is at the discretion of the Board. She mentioned
18 concerns amongst Board administrators regarding
19 implementation and tracking.

20 Ms. Black stated the Board of Psychology has a
21 provision in their current regulations that provides
22 for carryover but voted earlier this month to get rid
23 of that because of the challenges in implementing
24 carryover of continuing education (CE) and
25 administering the audits for the renewals.

1 Ms. Black further explained that the Board staff
2 would have to review the CEs to determine whether or
3 not they can be carried over. She also stated Board
4 administration would have to make sure the CEs used in
5 the prior biennial have been used appropriately and
6 the ones being requested to carryover are available
7 for that carryover.

8

9 Chairperson McDermond questioned whether anyone
10 is in agreement to adopt the carryover or keep it as
11 it is.

12 Ms. Holladay commented that it sounds like a
13 logistical nightmare. She mentioned that no one could
14 envision a pandemic and the education around a
15 pandemic. She stated sometimes education within that
16 2-year cycle is very specific to current practices and
17 not to rely on old education. She noted the
18 importance of expecting administrators to be in the
19 current cycle of education.]

20

21 MS. BLACK:

22

23

24

25

Would the Board entertain a motion to
reject amending its regulations to allow
for the carryover of continuing
education credits as provided in Act

1 116?

2 CHAIRPERSON MCDERMOND:

3 Who would like to make a motion for the
4 rejection of Act 116?

5 DR. WARNER-MARON:

6 I move that we reject the proposal to
7 implement Act 116 of 2020 by the Board
8 of Examiners of Nursing Home
9 Administrators.

10 CHAIRPERSON MCDERMOND:

11 Who would like to second?

12 MS. HOLLADAY:

13 I will second.

14 CHAIRPERSON MCDERMOND:

15 All those in favor? Any opposed?

16 [The motion carried. Commissioner Johnson abstained
17 from voting on the motion.]

18 ***

19 [Jaime D. Black, Esquire, Board Counsel, announced
20 this was her last meeting with the Board, and Ms.
21 Sacavage would be taking over. She commented that the
22 nature of the Board's business was important and
23 interesting and valued the knowledge she received.]

24 ***

25 Report of Board Chairperson

1 MS. BLACK:

2 Would the Board entertain a motion to
3 ratify the approvals granted for the
4 Temporary Permit Applications at items
5 5, 7, and 8 of Tara Jo Price; Kevin
6 Steven Blacketter; and Luke Carl Bauman
7 and the Extension of a Temporary Permit
8 for item 6, Julie Ann Pattison?

9 CHAIRPERSON MCDERMOND:

10 I'll make a motion for approval.

11 MR. KELLY:

12 I second that motion.

13 CHAIRPERSON MCDERMOND:

14 All in favor? Any opposed? Any
15 recusals?

16 [The motion carried unanimously.]

17 ***

18 Report of Commissioner - No Report

19 [K. Kalonji Johnson, Commissioner, Bureau of
20 Professional and Occupational Affairs, welcomed
21 everybody in the New Year. He thanked everybody for
22 the essential work they were doing and was hopeful
23 that everybody stayed safe and healthy as they
24 continue working on the frontlines.]

25 ***

1 Report of Board Administrator - No Report

2 ***

3 Report of Board Members - No Report

4 ***

5 Report of Committees - Examination Committee

6 MS. BLACK:

7 I believe the Board would entertain a
8 motion to grant Joseph Lee Weeks'
9 request for a waiver of the 120-hour
10 program due to his completion of
11 coursework at St. Joseph's College.

12 CHAIRPERSON MCDERMOND:

13 Do we have a motion for approval for
14 Joseph Lee Weeks?

15 MR. KELLY:

16 I'll make that motion.

17 DR. WARNER-MARON:

18 I'll second.

19 CHAIRPERSON MCDERMOND:

20 All in favor? Any opposed? Any
21 recusals?

22 [The motion carried unanimously. Ms. King recused
23 herself from deliberations and voting on the motion.]

24 ***

25 Report of Committees - Report of Examination Committee

1 [Chris Stuckey, Board Administrator, noted the Report
2 of Examination Committee for the Board's review.]

3 ***

4 Report of Committees - Report of AIT Review Committee

5 [Chris Stuckey, Board Administrator, noted the Report
6 of Administrator-in-Training (AIT) Review Committee
7 for the Board's review.]

8 ***

9 [Sharon K. McDermond, NHA, Chairperson, thanked Ms.
10 Black on behalf of the Board for her service and
11 support.]

12 ***

13 Miscellaneous

14 [Sharon K. McDermond, NHA, Chairperson, noted the next
15 scheduled meeting date is May 26, 2021.]

16 ***

17 Adjournment

18 CHAIRPERSON MCDERMOND:

19 Would anyone like to make a motion to
20 adjourn the meeting?

21 MR. KELLY:

22 I'll make a motion to adjourn the
23 meeting.

24 MS. KING:

25 I'll second.

1 CHAIRPERSON MCDERMOND:

2 All those in favor?

3 [The motion carried unanimously.]

4 ***

5 [There being no further business, the State Board of
6 Examiners of Nursing Home Administrators Meeting
7 adjourned at 11:23 a.m.]

8 ***

9

10 CERTIFICATE

11

12 I hereby certify that the foregoing summary
13 minutes of the State Board of Examiners of Nursing
14 Home Administrators, was reduced to writing by me or
15 under my supervision, and that the minutes accurately
16 summarize the substance of the State Board of
17 Examiners of Nursing Home Administrators meeting.

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21

Kelly Gallick,

22

Minute Clerk

23

Sargent's Court Reporting

24

Service, Inc.

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STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
REFERENCE INDEX

February 24, 2021

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8		
9		
10	9:30	Executive Session
11	10:30	Return to Open Session
12		
13	10:30	Official Call to Order
14		
15	10:31	Roll Call
16		
17	10:32	Approval of Minutes
18		
19	10:33	Report of Prosecutorial Division
20		
21	10:35	Appointment - Mary Margaret Anne
22		Corcoran
23		
24	10:53	Appointment - Carolyn A. DeLaurentis,
25		Esquire, Deputy Chief Counsel,
26		Prosecution Division Presentation
27		
28	11:05	Executive Session
29	11:08	Return to Open Session
30		
31	11:08	Report of Board Counsel
32		
33	11:12	Report of Board Chairperson
34		
35	11:19	Report of Committees
36		
37	11:22	Miscellaneous
38		
39	11:23	Adjournment
40		
41		
42		
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44		
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46		
47		
48		
49		
50		