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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS**

TIME: 10:33 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2601 North Third Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

Wednesday, November 2, 2022

1 State Board of Examiners of
2 Nursing Home Administrators
3 November 2, 2022
4
5

6 BOARD MEMBERS:
7

8 Sharon K. McDermond, NHA, Chairperson
9 Arion R. Claggett, Acting Commissioner, Bureau of
10 Professional and Occupational Affairs
11 Sara L. King, NHA, Vice Chair
12 Ilene Warner-Maron, Ph.D., Secretary
13 Diane M. Baldi, R.N. - Absent
14 Susan Coble, Deputy Secretary of Quality Assurance,
15 Department of Health
16 Michael P. Kelly, NHA - Absent
17 Francis J. King, NHA
18 Robert L. Wernicki, NHA - Absent
19 Carrie E. Wilson, Office of Attorney General, Bureau
20 of Consumer Protection - Absent
21
22

23 BUREAU PERSONNEL:
24

25 Dean F. Picarella, Esquire, Senior Board Counsel
26 Sean Barrett, Esquire, Board Counsel
27 Carolyn DeLaurentis, Deputy Chief Counsel,
28 Prosecution
29 Division
30 William A. Newport, Esquire, Board Prosecution
31 Liaison
32 Trista Boyd, Esquire, Board Prosecutor
33 Chris Stuckey, Board Administrator
34 Thomas Leech, Board Staff
35 Marc Farrell, Deputy Policy Director, Department of
36 State
37
38

39 ALSO PRESENT:
40

41 Jennifer Smeltz, Republican Executive Director,
42 Senate
43 Consumer Protection & Professional Licensure
44 Committee
45
46
47
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1 ***

2 State Board of Examiners of
3 Nursing Home Administrators

4 November 2, 2022

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act,
7 at 10:00 a.m. the Board entered into Executive
8 Session with Sean Barrett, Esquire, Board Counsel,
9 for the purpose of conducting quasi-judicial
10 deliberations and to receive legal advice. The Board
11 began open session at 10:30 a.m.]

12 ***

13 The regularly scheduled meeting of the State
14 Board of Examiners of Nursing Home Administrators was
15 held on Wednesday, November 2, 2022. Sharon K.
16 McDermond, NHA, Chairperson, called the meeting to
17 order at 10:33 a.m.

18 ***

19 Roll Call

20 [Chris Stuckey, Board Administrator, performed a roll
21 call of Board members.]

22 ***

23 [Sean Barrett, Esquire, Board Counsel, informed
24 everyone that the meeting was being recorded, and
25 those attending this meeting were giving their

1 consent to be recorded.

2 Mr. Barrett also noted the Board met in Executive
3 Session prior to the commencement of the meeting with
4 Board Counsel for the purpose of conducting quasi-
5 judicial deliberations on a number of matters pending
6 before the Board and to receive the advice of
7 counsel.]

8 ***

9 Approval of minutes of the August 31, 2022 meeting

10 CHAIR MCDERMOND:

11 We will now move on to approval of
12 minutes for our August 31, 2022
13 meeting.

14 Would someone like to make that
15 motion?

16 DR. WARNER-MARON:

17 So moved.

18 MS. COBLE:

19 Second.

20 CHAIR MCDERMOND:

21 Roll call.

22
23 Sharon McDermond, aye; Commissioner
24 Claggett, aye; Sara King, aye; Ilene
25 Warner-Maron, aye; Susan Coble, aye;

1 Francis King, aye.

2 [The motion carried unanimously.]

3 ***

4 Report of Prosecutorial Division

5 [Trista Boyd, Esquire, Board Prosecutor, informed
6 Board members that she has been assigned to prosecute
7 nursing home administrator cases. She mentioned that
8 she and Carolyn DeLaurentis, Deputy Chief Counsel of
9 the Prosecution Division, participated in the United
10 States Department of Justice Elder Justice Initiative
11 and presented as panelists on the topic of building a
12 nursing home case on October 5, 2022.

13 Ms. Boyd reported enlightening the Department of
14 Justice National Nursing Home Initiative on what
15 professional licensing agents do in terms of the
16 Commonwealth of Pennsylvania and provided a
17 background of the Bureau of Professional and
18 Occupational Affairs, making it clear that they are
19 the authority in Pennsylvania to take away
20 professional licenses.

21 Ms. Boyd explained that they wanted to make them
22 aware that they are available as a resource and are
23 willing to work in collaboration with them if they
24 have cases involving licenses within the Commonwealth
25 of Pennsylvania. She noted looking forward to

1 working with the Department of Justice.]

2 ***

3 Report of Board Counsel

4 [Sean Barrett, Esquire, Board Counsel, informed Board
5 members that he would be drafting a number of pending
6 regulations.]

7 ***

8 Report of Board Chairperson

9 MR. BARRETT:

10 Number 2 on the agenda. Based on
11 discussions during Executive Session, I
12 believe the Board Chair would entertain
13 a motion to ratify the Temporary Permit
14 Application of Molly A. Stiles.

15 DR. WARNER-MARON:

16 So moved.

17 MS. COBLE:

18 Second.

19 MS. STUCKEY:

20 Sharon McDermond, aye; Commissioner
21 Claggett, aye; Sara King, aye; Ilene
22 Warner-Marion, aye; Susan Coble, aye;
23 Francis King, aye.

24 [The motion carried unanimously.]

25 ***

1 Report of Acting Commissioner - No Report

2 ***

3 Report of Board Administrator - No Report

4 ***

5 Report of Board Members

6 [Susan Coble, Deputy Secretary of Quality Assurance,
7 Department of Health, informed Board members that the
8 long-term care regulations for Pennsylvania were
9 approved on Friday and are effective July 1, 2023.]

10 ***

11 Report of Committees - Examination Committee

12 [Chris Stuckey, Board Administrator, noted there is a
13 document on the OneDrive under the Report of the
14 Examination Committee identifying applications that
15 have been approved.]

16 ***

17 Report of Committees - NHA Examination Application

18 MR. BARRETT:

19 For agenda item 4, the NHA Examination
20 Application of Bridget Lea Walling,
21 based on Executive Session discussion,
22 I believe the Board Chair would
23 entertain a motion to provisionally
24 deny that Application.

25 DR. WARNER-MARON:

1 So moved.

2 MS. COBLE:

3 Second.

4 MS. STUCKEY:

5 Sharon McDermond, aye; Commissioner
6 Claggett, aye; Sara King, aye; Ilene
7 Warner-Marion, aye; Susan Coble, aye;
8 Francis King, aye.

9 [The motion carried unanimously.]

10 ***

11 Report of Committees - Administrator-in-Training
12 (AIT)

13 Review Committee

14 [Sharon K. McDermond, NHA, Chairperson, noted the AIT
15 Review Committee Report is also in the OneDrive for
16 the Board's review.]

17 ***

18 Discussion Items - Election of Officers

19 MR. BARRETT:

20 Election of chairperson. Is there a
21 nomination for chairperson for the
22 Board?

23 MS. KING:

24 I would like to make a motion to
25 nominate Chair McDermond as the

1 chairperson.

2 MS. COBLE:

3 So moved.

4 DR. WARNER-MARON:

5 Second.

6 MR. BARRETT:

7 Ms. McDermond, as so nominated, would
8 you accept that position?

9 CHAIR MCDERMOND:

10 Yes.

11 MR. BARRETT:

12 Roll call vote.

13

14 Sharon McDermond, aye; Commissioner
15 Claggett, aye; Sara King, aye; Ilene
16 Warner-Maron, aye; Susan Coble, aye;
17 Francis King, aye.

18 [The motion carried unanimously.]

19

20 MR. BARRETT:

21 Is there a nomination for the position
22 of vice chairperson for the Board?

23 CHAIR MCDERMOND:

24 I will make a nomination for Dr. Ilene
25 Warner-Maron.

1 MS. COBLE:

2 So moved.

3 ACTING COMMISSIONER CLAGGETT:

4 Second.

5 MR. BARRETT:

6 Dr. Warner-Maroon as so nominated, would
7 you accept that position?

8 DR. WARNER-MARON:

9 I would.

10 MR. BARRETT:

11 Roll call.

12

13 Sharon McDermond, aye; Commissioner
14 Claggett, aye; Sara King, aye; Ilene
15 Warner-Maroon, aye; Susan Coble, aye;
16 Francis King, aye.

17 [The motion carried unanimously.]

18

19 MR. BARRETT:

20 Is there a nomination for the position
21 of secretary for the Board?

22 CHAIR MCDERMOND:

23 I will nominate Susan Coble.

24 DR. WARNER-MARON:

25 So moved.

1 ACTING COMMISSIONER CLAGGETT:

2 Second.

3 MR. BARRETT:

4 Ms. Coble, as so nominated, would you
5 accept that position?

6 MS. COBLE:

7 Yes, sir.

8 MR. BARRETT:

9 Roll call.

10

11 Sharon McDermond, aye; Commissioner
12 Claggett, aye; Sara King, aye; Ilene
13 Warner-Maron, aye; Susan Coble, aye;
14 Francis King, aye.

15 [The motion carried unanimously.]

16

17 FYI Items - National Association of Long-Term
18 Care Administrator Boards (NAB) Announces Changes
19 to

20 Executive Leadership Team

21 [Sharon K. McDermond, NHA, Chairperson, informed
22 Board members that the NAB changes to the Executive
23 Leadership Team are also on the OneDrive for the
24 Board's review.]

25

1 Upcoming Meeting Dates

2 [Sharon K. McDermond, NHA, Chairperson, noted to the
3 upcoming meeting dates.]

4 ***

5 Introduction of Attendees

6 [Chris Stuckey, Board Administrator, provided an
7 introduction of attendees.]

8 ***

9 Adjournment

10 CHAIR MCDERMOND:

11 Motion to adjourn the meeting.

12 DR. WARNER-MARON:

13 So moved.

14 MS. COBLE:

15 Second.

16 ***

17 [There being no further business, the State Board of
18 Examiners of Nursing Home Administrators Meeting
19 adjourned at 10:45 a.m.]

20 ***

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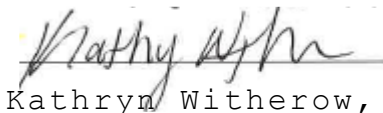
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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Examiners of Nursing Home Administrators, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Examiners of Nursing Home Administrators meeting.



Kathryn Witherow,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF EXAMINERS OF
NURSING HOME ADMINISTRATORS
REFERENCE INDEX

November 2, 2022

	TIME	AGENDA
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8		
9		
10	10:00	Executive Session
11	10:30	Return to Open Session
12		
13	10:33	Official Call to Order
14		
15	10:33	Roll Call
16		
17	10:35	Approval of Minutes
18		
19	10:35	Report of Prosecutorial Division
20		
21	10:37	Report of Board Counsel
22		
23	10:37	Report of Board Chairperson
24		
25	10:38	Report of Board members
26		
27	10:39	Report of Committees
28		
29	10:40	Discussion Items
30		
31	10:44	FYI Items
32		
33	10:44	Meeting Dates
34		
35	10:44	Introduction of Attendees
36		
37	10:45	Adjournment
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