

PENNSYLVANIA STATE BOARD OF NURSING

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Apply Online For Licensure as a Dietitian Nutritionist (LDN)

Who may apply online for LDN licensure ?

If you hold or ever held a PA LDN license, your PA license must be reactivated. **DO NOT PROCEED** with this application.

An applicant for LDN must meet the following requirements:

- Hold a baccalaureate or higher degree from a Board-approved, regionally accredited college or university, including a major course of study in human nutrition, food and nutrition, dietetics or food systems management.
- Completed a planned continuous preprofessional experience of at least 900 hours under appropriate supervision.
- Successfully completed the registration exam of the CDR for Registered Dietitians or the Certified Nutrition Specialist exam of the Certification Board for Nutrition Specialists.

If you do not meet the requirements, **YOU MAY NOT BE ELIGIBLE. DO NOT PROCEED.**

Read **ALL** instructions thoroughly. Errors in submission will lead to delays in processing. **ALL FEES SUBMITTED ARE NON-REFUNDABLE.**

How do I apply online?

1. Go to: **INITIAL APPLICATION REGISTRATION/LOG IN PAGE**

- Click *Login Page*
2. Select "**Apply for New License.**"
3. COMPLETE all sections of the checklist.

How soon after I apply online will my licensure be issued?

Allow approximately 14 BUSINESS DAYS (M-F) from the date that all required documents are received and found to be accurate. These required documents include:

- APPLICATION complete and correct (legal name, DOB, SS#)
- FEE(S)
- VERIFICATION of CDR or CBNS registration
- COURT DOCUMENTS (IF APPLICABLE)
- CRIMINAL HISTORY RECORDS CHECK (IF APPLICABLE)
- TRANSCRIPTS
 - Transcripts must be mailed directly to the Board from the program/school which awarded the degree or certificate.
 - Non-official transcripts are not accepted. Transcripts must designate the degree or certificate awarded and must indicate the month, day and year the program was completed.
- VERIFICATION OF Dietitian Nutritionist LICENSURE
 - This form is required only for applicants who are licensed/certified in another jurisdiction.
- OTHER INFORMATION AS REQUESTED BY THE BOARD OF NURSING FROM YOUR PROGRAM; i.e. course syllabi, course descriptions, etc.

How do I verify the status of my application?

You can verify the status of your online application at:

<https://www.mylicense.state.pa.us/Login.aspx> and accessing the system using the user ID and password you created and saved when you applied.

Requirement for approved training in child abuse recognition and reporting

The Bureau of Professional and Occupational Affairs (BPOA), in conjunction with the Department of Human Services (DHS), is providing notice to all health-related licensees and funeral directors that are considered “mandatory reporters” under section 6311 of the Child Protective Services Law (CPSL) (23 P.S. § 6311), as amended, that EFFECTIVE JANUARY 1, 2015, all persons applying for issuance of an initial license shall be required to complete 3 hours of DHS-approved training in child abuse recognition and reporting requirements as a condition of licensure. Please review the Board website for further information on approved CE providers. Once you have completed a course, the approved provider will electronically submit your name, date of attendance, etc., to the Board. [Child Abuse Continuing Education Providers Information can be found here.](#)