FREQUENTLY ASKED QUESTIONS FOR LICENSURE BY ENDORSEMENT WITH TEMPORARY PRACTICE PERMIT (TPP)

1. **QUESTION**: I applied for a TPP and permanent nursing license by endorsement. How long will it take to receive my TPP in the mail?

   **ANSWER**: The length of time to receive the TPP can vary depending upon the completeness of an application. Average processing time is 25 business days from the date all application information is received.

2. **QUESTION**: What are the most common reasons for delays in processing a request for a TPP?

   **ANSWER**: The most common causes of delays in application processing are:
   - Failure to provide all Criminal History Record Checks (CHRC).
   - Submitting incorrect information.
   - Positive response to a legal question on the application.
   - Failure to provide evidence of active licensure.

3. **QUESTION**: How will I know if there is a problem with my application?

   **ANSWER**: You will receive an email from the Board indicating what you are required to submit.

4. **QUESTION**: I applied online and a checklist item is marked not received or pending review. Is there anything more I have to do?

   **ANSWER**: It depends. It takes up to 12 weeks from the date the application is received in the Board Office to be reviewed. At that time, if the checklist requirements are met, they will be changed to complete. If anything further is needed, you will be notified by the Board via email.

5. **QUESTION**: If I answer “YES” to one of the legal questions, will I be eligible to get a TPP?

   **ANSWER**: It depends. The Board reviews each application on a case-by-case basis and determines whether the nature of the crime or disciplinary action is such that a TPP should be granted. In the case of a “yes” answer to any of the legal questions, all documents that are required for the evaluation of both the TPP and permanent license must be received before your application can be evaluated and both the TPP and permanent license applications will be evaluated simultaneously.

6. **QUESTION**: What happens if all of the information is available to issue my permanent license and TPP at the same time?

   **ANSWER**: Since you cannot hold a TPP and a license at the same time; if all information is received to complete the applications for the TPP and permanent license, the permanent license and TPP will be issued simultaneously and the TPP becomes null and void. All fees are non-refundable.

7. **QUESTION**: My education was not conducted in English; will I be eligible to get a TPP?

   **ANSWER**: If your nursing education program was not conducted in English, you must provide the Board with evidence of English proficiency by achieving a passing score on a Board-approved exam. A list of Board Approved English Proficiency Examinations are on our Board website www.dos.pa.gov/nurse under the link: General Board Information. English Proficiency Test scores must be submitted directly to the Board from the testing agency.