



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
HARRISBURG, PA 17120

FINAL MINUTES

NAVIGATION COMMISSION FOR THE DELAWARE RIVER
AND ITS NAVIGABLE TRIBUTARIES

Thursday
October 8, 2020
11:00 a.m.

Conference Call

(Items in **boldface** type contain deadlines. Items in *italics* occurred after the meeting.)

Introductions

Secretary of State, Kathy Boockvar, Chairman of the Navigation Commission, called the meeting to order at 11:05 a.m. She started with introductions for the new members.

Roll Call

In addition to Chairman Boockvar, the Commissioners in attendance (listed in alphabetical order) were: Mike D'Agostino, Eric C. James, William Keller, Sean Shafer, and Matthew Sullivan. Anecca Atkinson represented the Secretary of the Department of Environmental Protection State. Department of State staff in attendance were Jason McMurry, Commission Counsel, and Barbara Kennedy, Commission Administrator.

The guests included Captain David Cuff, President, Pilots' Association for the Bay and River Delaware; Captain Jerry Medd, Director of Operations Pilots' Association for the Bay and River Delaware, and James Johnson, Counsel, Pilots' Association.

Jason McMurry gave an overview of the Navigation Commission for the new appointees. For pilotage, the commission can move to add new laws and regulations. It can draft changes and open the Apprenticeship Program. He mentioned the subcommittee to review the Apprenticeship Program to support a Diversity Program.

Secretary mentioned she had not met Captain Cuff before and asked for any questions or priorities he wanted to bring up.

Approval of Minutes

The Commission reviewed the proposed minutes from the meeting of May 19, 2020. There was a motion to approve the minutes. Sean Shafer made the motion to approve the minutes. Matthew Sullivan seconded the motion. *Eugene Mattioni approved the minutes by*

email.

Counsel's Report

Status of Disciplinary Actions - Jason McMurry reported there were no open cases. The one case was closed since the last report.

Committee on Diversity for the Apprentice Program - Jason asked for new members for this committee since several are no longer on the committee. Matthew Sullivan and Eric James will join Captain Jerry Medd on the committee.

Probable Cause Screening Committee

Commissioner Mattioni was not present.

New Business

Budget Report – Secretary Boockvar presented the Budget Report to the Commission. The Secretary reviewed the expenditures and projected financial status for fiscal year 2020 - 2021. The Commission expenses budgeted for FY 2020-21 were \$8000.00 with total revenue of \$15,600. The remaining balance will be 67,402.57.

The motion to approve the budget was made. Sean Shafer made the motion to approve the budget. It was seconded by William Keller. All members approved the budget

Status of Apprentice Pilots – Captain Jerry Medd, Program Administrator for the Pilot's Association, reported the following apprentice activity for the one Pennsylvania apprentice pilot:

- The U.S.C.G Regional Exam Center closed in March and reopened on September 28, 2020. As a result of the REC closing no testing was permitted.
- Cody Guilday has passed his First-Class Pilot Exam and has begun to draw the charts.
- Cody Guilday attended Bridge Resource Management for Pilots on 5/18/20 and Emergency Ship handling on 5/20/20.
- The Apprentice Activity report was submitted.

It is hoped he can complete his remaining testing.

Kathy said she would discuss with the Governor's office if his testing was not addressed. She could also discuss this with our policy office if testing cannot be completed with the Coast Guard. Secretary asked hm to contact us if there were problems.

Public Comment-

There were no public comments.

Date of Next Meeting – **The next meeting is tentatively scheduled for Thursday, April 22, 2020, at 11:00 a.m. by teleconference.**

Adjournment

There being no other business to come before the Commission, the Commission voted unanimously to adjourn at 11:42 a.m.

Respectfully submitted,

Barbara A. Kennedy
Commission Administrator
Navigation Commission for the Delaware River
and Its Navigable Tributaries