In order to renew an athletic trainer license, completion of continuing education in the preceding two (2) year period, which runs from January 1 of the odd year through December 31 of the next even year, will be required for all athletic trainers.

- **EFFECTIVE JANUARY 1, 2015.** Per Act 31 of 2014, two (2) hours of Board-approved continuing education in child abuse recognition and reporting requirements must be completed for renewal or reactivation of a license. Details and a list of Board-approved providers can be found at www.dos.pa.gov. Verification of completion must be sent electronically and directly from the course provider. It may take up to 7 days for the provider to submit the records to the Board’s office.

- In order to be in compliance with the board’s continuing education requirements, you must hold a current BOC certificate.

The following exemptions apply for certain athletic trainers:

- An athletic trainer applying for certification in this Commonwealth for the first time shall be exempt from the continuing education requirement for the biennial renewal period in which initial certification is acquired.
- An athletic trainer holding a temporary license (and who has not passed the BOC certification examination) within the renewal cycle shall be exempt from the continuing medical education requirement.
- An athletic trainer who is on inactive status shall be exempt from the continuing medical education requirement.
- An athletic trainer who is seeking to reinstate an inactive or lapsed license shall show proof of compliance with the continuing education requirements for the preceding renewal period.

Waiver of the CE requirements may be permitted as follows:

- The board may grant a hardship waiver in cases of serious illness, military service or other good cause provided that the public’s safety and welfare will not be jeopardized by the granting of the waiver.
- A request for waiver must be made in writing, with appropriate documentation and include a detailed description of circumstances sufficient to show why compliance is impossible.
- Waiver requests will be evaluated by the board on a case-by-case basis. The Board will send written notification of its approval or denial of a waiver request.
- **The waiver request must be submitted to the board 90 days prior to the end of the biennial renewal period for which the waiver is being sought.**

For additional information regarding continuing education course providers, the following websites may be helpful:

- Pennsylvania Osteopathic Medical Association: www.poma.org
- American Osteopathic Association: www.aoa-net.org
- Pennsylvania Medical Society: www.pamedsoc.org
- American Medical Association: www.ama-assn.org/go/cme
- Board of Certification for the Athletic Trainer: www.bocatc.org
Additional information regarding continuing education, and a copy of the Board’s law and regulations, can be found on the website of the Board under which you are licensed:

State Board of Medicine  
www.dos.pa.gov/med
State Board of Osteopathic Medicine  
www.dos.pa.gov/ost

**PLEASE NOTE:** THE BOARD DOES NOT RECOMMEND OR ENDORSE CME COURSES.

IT IS THE LICENSEE’S RESPONSIBILITY TO MAINTAIN/TRACK THEIR PERSONAL CME CREDIT HOURS.

LICENSEE SHALL RETAIN PROOF OF COMPLETION OF CME FOR AT LEAST 2 YEARS AFTER COMPLETION OF THE CME OR AFTER THE COMPLETION OF THE BIENNIAL REGISTRATION FOR WHICH THE CME WAS REQUIRED, WHICHEVER IS LATER.