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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF MASSAGE THERAPY
VIA VIDEOCONFERENCE**

TIME: 10:32 A.M.

Tuesday, February 15, 2022

1 State Board of Massage Therapy
2 February 15, 2022

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5 BOARD MEMBERS:
6

7 Becky D. Caufman, LMT, Chair
8 Arion R. Claggett, Acting Commissioner, Bureau of
9 Professional and Occupational Affairs
10 Linda A. Chamberlain, MS, BSN, RN, CNDLTC, Secretary
11 of Health designee
12 Jessica A. Nelson, Office of Attorney General designee
13 Dana J. Douglas, LMT
14 Vickiann Hicks, LMT, BCTMB, CCCA
15 Jennifer A. Keth, LMT, CNC
16 Nancy M. Porambo, MS, LMT, CNMT, NCTMB, Vice Chair,
17 Professional Member
18 Bryan Strawser, LMT
19 Ellyn Jo Waller, Ed.D., Public Member
20

21
22 BUREAU PERSONNEL:
23

24 Thomas M. Davis, Esquire, Board Counsel
25 Dean F. Picarella, Esquire, Senior Board Counsel
26 Heather J. McCarthy, Esquire, Senior Board Prosecutor
27 Andrea L. Costello, Esquire, Board Prosecution Liaison
28 Kenneth J. Suter, Esquire, Board Prosecutor
29 Christina Townley, Board Administrator
30 Marc Farrell, Deputy Director, Office of Policy,
31 Department of State
32 Michelle Witmer, Bureau of Finance and Operations,
33 Department of State
34 Amanda Richards, Chief of Fiscal Management, Bureau of
35 Finance and Operations, Department of State
36 Kimberly A. Mattis, Director, Bureau of Finance and
37 Operations, Department of State
38 Samantha Gordon, Legal Assistant
39

40
41 ALSO PRESENT:
42

43 Katie Merritt, LSW, Director of Policy and Planning,
44 Pennsylvania Insurance Department
45 David Buono, Deputy Insurance Commissioner, Office of
46 Market Regulation, Pennsylvania Insurance Department
47 Sandy Ykema, Esquire, J.D., Senior Health Insurance
48 Counsel, Pennsylvania Insurance Department
49 Camille Baughman, MA, BSed, LMT, Camille Baughman &
50 Associates

1 Edward Portley Jr., LMT, Just This Side of Heaven
2 Massage & Continuing Education for Massage
3 Therapists
4 Jerry J. Livingston, Democratic Executive Director,
5 Senate Consumer Protection & Professional Licensure
6 Committee
7 Kelly L. Givens, LMT, CR, American Massage Therapy
8 Association Pennsylvania Chapter
9 Mai Lin Petrine, Director of Legal and Regulatory
10 Affairs, Federation of State Massage Therapy Boards
11 Miranda Taliaferro, Honor Your Body Wellness
12 Natalie Cook, Associate, McNeese-Winter Group LLC,
13 representing the American Massage Therapy
14 Association Pennsylvania Chapter
15 Nina M. Kottcamp, LMT, NCMT, Coordinator, Harrisburg
16 Area Community College
17 Robyn Zappy, LPTA, LMT, Acting Director, Wellness
18 Institute of Chester County
19 Sebastian Conforto, Esquire, Pennsylvania Insurance
20 Department
21 Tony Clark, LMT
22 Jim Earley, Owner, Jim's Sports Massage
23 William Ensminger, Director of Career Services &
24 Continuing Education, Cortiva Institute-Pennsylvania
25 School of Muscle Therapy
26 Derek Richmond
27 Vanessa
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1 ***

2 State Board of Massage Therapy

3 February 15, 2022

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
6 9:00 a.m. the Board entered into Executive Session
7 with Thomas M. Davis, Esquire, Board Counsel, for the
8 purpose of conducting quasi-judicial deliberations and
9 to receive advice of Counsel on the matters upon which
10 the Board will later vote. The Board returned to open
11 session at 10:30 a.m.]

12 ***

13 The regularly scheduled meeting of the State
14 Board of Massage Therapy was held on Tuesday, February
15 15, 2022. Becky D. Caufman, LMT, Chair, called the
16 meeting to order at 10:32 a.m.

17 ***

18 [Chair Caufman introduced and welcomed Acting
19 Commissioner Claggett.

20 Arion R. Claggett, Acting Commissioner, Bureau of
21 Professional and Occupational Affairs, provided a
22 brief summary of his professional background.]

23 ***

24 Introduction of Board Members/Attendees

25 [Chair Caufman requested Board members and attendees

1 introduce themselves.]

2

3 Meeting Instructions

4 [Thomas M. Davis, Esquire, Board Counsel, noted the
5 meeting was being recorded, and those who continued to
6 participate were giving their consent to be recorded.

7 Christina Townley, Board Administrator, provided
8 instructions to be followed during the virtual
9 meeting.]

10

11 Report of Board Prosecutors

12 [Andrea L. Costello, Esquire, Board Prosecution
13 Liaison, presented the Consent Agreements for Case No.
14 19-72-014655, Case No. 21-72-000701, and Case No. 21-
15 72-013692.]

16

17 [Kenneth J. Suter, Esquire, Board Prosecutor,
18 presented the Consent Agreements for Case No. 21-72-
19 005601 and Case No. 21-72-014030.

20 Jessica Nelson was recused from all deliberations
21 regarding Case No. 21-72-014030.]

22

23 Appointment - Pennsylvania Insurance Department - No
24 Surprises Act

25 [Katie Merritt, LSW, Director of Policy and Planning,

1 Pennsylvania Insurance Department (PID), presented to
2 the Board to discuss the No Surprises Act that became
3 effective January 1, 2022. She stated the
4 Pennsylvania Insurance Department was charged with
5 being the lead implementing agency by Governor Wolf.

6 David Buono, Deputy Insurance Commissioner,
7 Office of Market Regulation, Pennsylvania Insurance
8 Department, informed the Board that the material
9 presented was prepared by the Commonwealth of
10 Pennsylvania Insurance Department based on the law,
11 regulations, and guidance as of December 1, 2021.

12 Mr. Buono addressed the No Surprises Act (NSA),
13 noting that the disclosure requirement applies to all
14 health care providers, the provider directory
15 requirement applies to all healthcare providers in-
16 network for major medical insurance policies, and the
17 Good Faith Estimate requirement applies to all health
18 care providers.

19 Mr. Buono commented that health plans that cover
20 any benefits for emergency services, including air
21 ambulance, under the No Surprises Act, requires
22 emergency services to be covered without any prior
23 authorization regardless of whether a provider or
24 facility is in-network.

25 Mr. Buono also commented that if a health plan

1 covers any benefits for nonemergency services related
2 to a visit in an in-network facility, the No Surprises
3 Act requires patients with little or no control over
4 who provides their care be protected.

5 Mr. Buono stated ancillary providers, such as
6 labs or doctors, involved in a surgery that the
7 patient does not select may not balance bill. He
8 noted cost-sharing for ancillary providers is treated
9 as in-network. He commented that the No Surprises Act
10 protects people from unexpected bills for emergency
11 services, air ambulance services, and certain
12 nonemergency services related to a visit to a
13 facility.

14 Mr. Buono mentioned that emergency ground
15 ambulance services are not included and deferred to
16 further study at the federal level. He stated
17 nonemergency services for some ancillary care at an
18 in-network facility is treated as in-network in all
19 circumstances. He reported that other nonemergency
20 services may only be billed as out-of-network with
21 advanced notice and consent from the patient.

22 Mr. Buono noted the No Surprises Act limits the
23 high out-of-network cost-sharing, where patient cost-
24 sharing, such as coinsurance or deductible, cannot be
25 higher than if such services were provided by an in-

1 network doctor and any coinsurance or deductible must
2 be based on in-network provider rates.

3 Mr. Buono stated No Surprises Act billing
4 protection applies if coverage is through an employer,
5 state-based marketplace portal, or directly through an
6 individual market health insurance company. He
7 mentioned that the act does not apply to Medicare,
8 Medicaid, Indian Health Services, Veterans Affairs, or
9 TRICARE.

10 Mr. Buono addressed plans that do not have the
11 balance billing protection, including indemnity or
12 accepted benefit plan enrollees because it is not
13 individual market coverage and does not typically have
14 a network. He noted short-term limited duration plan
15 enrollees, health care sharing ministries, the Amish,
16 or uninsured are not individual market coverage.

17 Mr. Buono addressed uninsured individuals, noting
18 providers are required to provide a good faith
19 estimate upon request or scheduling an item or
20 service. He stated uninsured and self-pay patients
21 must receive a good faith estimate at least 72 hours
22 before services.

23 Mr. Buono also noted that a good faith estimate
24 must be given at least 3 hours ahead of time if a
25 service is scheduled within three days. He noted the

1 act does require that a good faith estimate be
2 provided to a patient's plan in advance of service but
3 stated the federal government and the Commonwealth is
4 taking a non-enforcement approach to this provision
5 due to the technological challenges affecting this
6 provision.

7 Mr. Buono stated providers are encouraged to
8 coordinate with co-providers to present a single good
9 faith estimate, but the Department of Health and Human
10 Services (HHS) is exercising enforcement discretion
11 and flexibility to allow for technical coordination.

12 Mr. Buono provided a summary of providers that
13 may not balance bill. He stated providers and
14 facilities must have a business process to give
15 provider directory and network information to plans
16 anytime there is a material change. He commented that
17 providers and facilities may, by contract, impose on
18 plans the duty to keep the directory current in the
19 event of contract termination. He noted that the
20 provider or facility must reimburse the patient plus
21 interest if a provider or facility bills a patient
22 more than the in-network cost-sharing amount and the
23 patient pays the bill.

24 Mr. Buono addressed continuity of care, where a
25 contract with a plan terminates and the provider or

1 facility is no longer in-network and the patient is a
2 continuing care patient, the provider or facility must
3 accept payment, including cost-sharing calculated on
4 an in-network basis for the duration of the continuity
5 of care.

6 Mr. Buono stated providers with complaints about
7 a plan should contact the Pennsylvania Insurance
8 Department, who has a process to quickly review the
9 complaint. He mentioned HHS is also establishing a
10 complaint process with the acknowledgement of the
11 complaint possibly taking 60 days. He mentioned that
12 providers with complaints about a patient should first
13 make sure the patient understands the act and are
14 encouraged to contact the Pennsylvania Insurance
15 Department.

16 Mr. Buono noted that patients who do understand
17 the act should be handled as before with the
18 understanding in the case of a surprise medical bill
19 that the provider may not collect more than the in-
20 network cost-sharing.

21 Ms. Ykema addressed disclosure requirements,
22 noting a one-page disclosure notice must be available
23 to patients with the requirements and prohibitions
24 regarding balance billing and must identify how a
25 patient may contact the appropriate state and federal

1 agencies if the patient believes the provider or
2 facility has violated the requirements of the law.

3 Ms. Ykema stated the information has to be
4 publicly available from the provider and facility as
5 well as being posted. She mentioned the Pennsylvania
6 Insurance Department has a model notice and
7 information on their website, along with the federal
8 government website at www.cms.gov/nosurprises
9 containing NSA information.

10 Ms. Ykema addressed notice and consent, which
11 allows a provider to balance bill if notice is given
12 and written consent is received from the patient at
13 least 3 days before the service, not later than 1
14 business day after scheduling, or 3 business days in
15 advance if the service is scheduled 10 days in
16 advance. She noted it may not be used in an emergency
17 situation. She explained that the notice and consent
18 has to be on a separate form, signed, retained for
19 seven years, and a copy given to the patient.

20 She commented that the notice and consent has to
21 give notice that the provider does not participate in
22 the consumer's health insurance plan, have a good
23 faith estimate amount that the provider may charge for
24 all of the services, explain that there may need to be
25 prior authorization or other approval, and be clear

1 that a person does not have to consent to an out-of-
2 network provider.

3 Ms. Ykema emphasized that a person has to be able
4 to get services from an available in-network provider,
5 but if there is no available in-network provider, then
6 notice and consent may not be used to allow the
7 provider to balance bill.

8 Ms. Ykema addressed payment, where the provider
9 will need to confirm the patient's coverage. She
10 explained that an out-of-network provider who
11 furnished a surprise medical service may collect cost-
12 sharing from the patient at the in-network level and
13 then the provider may bill the patient's plan directly
14 for all remaining charges.

15 Ms. Ykema noted a provider and plan may negotiate
16 if the provider is not satisfied with the amount
17 directly and then through a federally administered
18 Independent Dispute Resolution process. She mentioned
19 there is litigation on the qualifying payment amount
20 and the Independent Dispute Resolution process at the
21 federal level.

22 Ms. Ykema addressed disputes with uninsured
23 patients, where the provider may bill the patient.
24 She stated the patient may access the Patient-Provider
25 Dispute Resolution process if there is a difference in

1 the good faith estimate of at least \$400. She noted
2 that the patient must start the process within 120
3 days and pay a small administrative fee to start the
4 process but will recoup that if the patient prevails.

5 Ms. Ykema addressed enforcement, noting that
6 anyone with concerns regarding the No Surprises Act
7 should contact the Pennsylvania Insurance Department,
8 which is a Commonwealth of Pennsylvania agency
9 coordinating enforcement with all of the state
10 agencies, including the Department of State,
11 Department of Health, and Department of Drug and
12 Alcohol.

13 Ms. Ykema mentioned that the Pennsylvania
14 Insurance Department has a process to review the
15 complaint and expeditiously handle No Surprises Act
16 complaints. She commented that the Pennsylvania
17 Insurance Department has oversight over insurance
18 companies and the other agencies have oversight over
19 providers and facilities.

20 Ms. Ykema noted that state law applies unless it
21 prevents the application of the federal law. She
22 mentioned that professional conduct and licensure are
23 the Department of State primary tools and insurance
24 laws are the Pennsylvania Insurance Department tools.
25 She explained that state agencies that receive a call

1 related to balance billing and the No Surprises Act
2 can go to the Pennsylvania Insurance Department's
3 website for guidance.

4 Ms. Ykema stated complaints are assigned to a
5 consumer services representative to work with the
6 patient, provider, or health plan and with other state
7 agencies and collaborate with the federal agency if
8 the issue could not be addressed completely.

9 Ms. Ykema noted the Department of Health and
10 Human Services oversees the insurance plans,
11 providers, and facilities; Department of Labor
12 oversees self-funded plans; and the Office of
13 Personnel Management oversees the Federal Employees
14 Health Benefits (FEHB) program. She stated
15 Pennsylvania is prepared to enter into collaborative
16 enforcement agreements with any of those agencies as
17 needed to address concerns.

18 Ms. Ykema encouraged everyone to visit the
19 Pennsylvania Insurance Department at
20 www.insurance.pa.gov/nosurprises for more
21 information.]

22 Robyn Zappy, LPTA, LMT, Acting Director, Wellness
23 Institute of Chester County, asked whether massage
24 therapy is now becoming approved by insurance
25 companies for billing. She commented that many

1 message therapists do not have a National Provider
2 Identifier (NPI) and do not bill insurance companies
3 and asked whether something new occurred.

4 Chair Caufman explained that the statute has not
5 changed, and reimbursement is still not there.

6 Chair Caufman thanked the Pennsylvania Insurance
7 Department for their presentation.]

8 ***

9 Report of Board Prosecutors

10 MR. DAVIS:

11 Pursuant to Section 708(a)(5) of the
12 Sunshine Act, at 9 a.m. this morning,
13 the Board entered into Executive Session
14 for the purpose of conducting quasi-
15 judicial deliberations and to receive
16 advice of Counsel on the matters upon
17 which the Board will now vote.

18 Are there any Board members, after
19 hearing the presentation from
20 prosecution, who would like to reenter
21 into Executive Session to further
22 discuss these matters prior to voting?
23 Seeing none.

24 Starting with number 10, Case No.
25 19-72-014655. Based on the Board's

1 discussions in Executive Session, I
2 believe the chair would accept a motion
3 to approve the Consent Agreement in the
4 following matter: Case No. 19-72-
5 014655.

6 CHAIR CAUFMAN:

7 Bryan?

8 MR. STRAWSER:

9 I'll make the motion.

10 CHAIR CAUFMAN:

11 Nancy?

12 MS. PORAMBO:

13 I second it.

14 CHAIR CAUFMAN:

15 All those in favor, please say aye. All

16 those opposed, please state your name.

17 Any abstentions, please state your name.

18 [The motion carried unanimously. Case No. 19-72-

19 014655 is Commonwealth BPOA v. Johann Erik Ostebo,

20 LMT.]

21 ***

22 MR. DAVIS:

23 Moving to number 11 on the Board's

24 agenda. Based on the Board's

25 discussions in Executive Session, I

1 believe the Chair would accept a motion
2 to approve the Consent Agreement in the
3 following matter: Case No. 21-72-
4 000701.

5 CHAIR CAUFMAN:

6 Motion from the floor, Linda?

7 MS. CHAMBERLAIN:

8 I make a motion.

9 CHAIR CAUFMAN:

10 Dana?

11 MS. DOUGLAS:

12 I second the motion.

13 CHAIR CAUFMAN:

14 All those in favor, please say aye. All
15 those opposed, please state your name.
16 Any abstentions, please state your name.

17 [The motion carried unanimously. Case No. 21-72-
18 000701 is Commonwealth BPOA v. Robert J. Angelitis,
19 LMT.]

20 ***

21 MR. DAVIS:

22 Moving on to number 12 on the Board's
23 agenda. Based on the Board's
24 discussions in Executive Session, I
25 believe the Chair would accept a motion

1 to approve the Consent Agreement in the
2 following matter: Case No. 21-72-
3 013692.

4 CHAIR CAUFMAN:
5 Vickiann?

6 MS. HICKS:
7 I motion.

8 CHAIR CAUFMAN:
9 Jennifer?

10 MS. KETH:
11 I second.

12 CHAIR CAUFMAN:
13 All those in favor, please say aye. All
14 those opposed, please state your name.
15 Any abstentions, please state your name.

16 [The motion carried unanimously. Case No. 19-72-
17 013692 is Commonwealth BPOA v. Stanley J. Majewski,
18 LMT.]

19 ***

20 MR. DAVIS:
21 Moving to number 13 on the Board's
22 agenda. Based on the Board's
23 discussions in Executive Session, I
24 believe the chair would accept a motion
25 to approve the Consent Agreement in the

1 following matter: Case No. 21-72-
2 005601.

3 CHAIR CAUFMAN:

4 Ellyn Jo?

5 DR. WALLER:

6 So moved.

7 CHAIR CAUFMAN:

8 Linda?

9 MS. CHAMBERLAIN:

10 Second.

11 CHAIR CAUFMAN:

12 All those in favor, please say aye. All
13 those in opposition, please state your
14 name. Any abstentions, please state
15 your name.

16 [The motion carried unanimously. Case No. 19-72-
17 005601 is Commonwealth BPOA v. Qi Chen, LMT.]

18 ***

19 MR. DAVIS:

20 Moving to number 14 on the Board's
21 agenda. Based on the Board's
22 discussions in Executive Session, I
23 believe the Chair would accept a motion
24 to approve the Consent Agreement in the
25 following matter: Case No. 21-72-

1 014030.

2 CHAIR CAUFMAN:

3 We have one recusal, Jessica Nelson.

4 Nancy?

5 MS. PORAMBO:

6 I make a motion to approve.

7 CHAIR CAUFMAN:

8 Bryan?

9 MR. STRAWSER:

10 I second the motion.

11 CHAIR CAUFMAN:

12 All those in favor, please say aye. All

13 those opposed, please state your name.

14 We have Jessica, one recusal there.

15 [The motion carried unanimously. Jessica Nelson
16 recused herself from deliberations and voting on the
17 motion. Case No. 21-72-014030 is Commonwealth BPOA v.
18 Andrew Laudenslager, LMT.]

19 ***

20 Approval of minutes of the December 6, 2021 meeting

21 CHAIR CAUFMAN:

22 Item number 2 on our agenda, which is
23 the approval of the Board minutes from
24 December 6, 2021.

25 [The Board discussed corrections to the minutes.]

1 CHAIR CAUFMAN:

2 Are there any other corrections that
3 anybody noted? Hearing none.

4 I need a motion from the Board to
5 approve the minutes with the correction
6 on page 20 line 18.

7 MS. NELSON:

8 I'll make the motion.

9 CHAIR CAUFMAN:

10 I need a second. Linda?

11 MS. CHAMBERLAIN:

12 Second.

13 CHAIR CAUFMAN:

14 All those in favor, please say aye. Any
15 oppositions, please state your name.

16 Any abstentions, please state your name.

17 Hearing none.

18 [The motion carried unanimously.]

19 ***

20 Report of Board Regulatory Counsel

21 [Thomas M. Davis, Esquire, Board Counsel, informed the
22 Board that the massage therapist in cosmetology salons
23 and Act 41 licensure by endorsement regulations are
24 still with Senior Regulatory Counsel but should be
25 moving in the near future.]

1 Mr. Davis noted the child abuse reporting
2 requirements regulation is also with Senior Regulatory
3 Counsel but does not know when that will be moving.

4 Mr. Davis informed everyone that the Regulatory
5 Committee met on January 28 to discuss the general
6 revisions regulation. He mentioned the need to update
7 and clarify a lot of provisions and that the Board
8 would be reviewing the new version at some point in
9 this meeting. He stated that no vote would be
10 necessary at this time, because the Board still needs
11 to review the preamble, which will be created after
12 the Board makes some decisions later in the meeting.]

13

14 Report of Board Counsel

15 [Thomas M. Davis, Esquire, Board Counsel, addressed
16 Act 100 of 2021, which was signed by Governor Wolf on
17 December 22, 2021. He referred to virtual meetings
18 under section 2(a), where each licensing board and
19 licensing commission shall use a virtual platform to
20 conduct business when a public meeting is held. He
21 also referred to quorum under Section 2(b), where a
22 licensing board or commission may use a virtual
23 platform to establish a quorum and effectuate business
24 if the platform allows for live participation. He
25 noted BPOA would be handling those sections, and the

1 Board would hear from them at some point.

2 Mr. Davis referred to board-oriented sections
3 under section 2(c) and section 2(d). He noted section
4 2(c) talks about distance education, where each
5 licensing board and licensing commission shall
6 establish rules and regulations for continuing
7 education (CE) that provides for distance education if
8 continuing education is required for a license,
9 certificate, registration, or permit in a practice
10 act.

11 Mr. Davis referred to section § 20.32 of the
12 Board's regulations, where at least 16 of the 24 hours
13 of CE must be earned through contact hours. He stated
14 the section satisfies the distance education
15 requirement because it requires there be a regulation
16 that discusses continuing education for distance
17 education, noting the Board is already in compliance
18 with that. He suggested there was no need to amend §
19 20.32 because it satisfies the requirement and allows
20 for a substantial amount of CE to be done online, and
21 Board members agreed.

22 Mr. Davis addressed section 2(d), which concerns
23 virtual supervision, where in order to meet the
24 supervision requirements for licensure, certificate,
25 registration, or permit hours in a practice act, each

1 licensing board and licensing commission shall
2 establish rules and regulations providing for virtual
3 supervision in a manner that meets the requirements
4 for licensure, certification, registration, or permit
5 as acceptable to the licensing board and licensing
6 commission.

7 Mr. Davis noted discussion during the Regulatory
8 Committee Meeting because there was a question whether
9 or not this impacts the Board's current statutory
10 requirement for 600 in-class hours of education. He
11 mentioned that the question would be, when talking
12 about in-class hours, whether that is specifically
13 supervision as it applies to Act 100 of 2021.

14 Mr. Davis explained that it is his opinion that
15 when Act 100 mentions supervision, it is talking about
16 certain other occupations that, as a condition of
17 initial licensure, require significant amounts of
18 supervised practice following the schooling.

19 Mr. Davis noted that in his opinion it is not
20 likely to allow the Board to change the 600 hours of
21 in-class requirement under the current statute, and
22 the Board requested more information and clarification
23 regarding supervision.

24 Ms. Porambo requested more information regarding
25 how other boards are reacting to this. She commented

1 that a lot of professions do have similar licensure
2 requirements and allow some online classes. She noted
3 the need to review other professions to see what they
4 have done.

5 Ms. Douglas also requested more information,
6 noting that things should be moved online to make it
7 easier for people.

8 Chair Caufman suggested reaching out to the
9 Federation of State Massage Therapy Boards (FSMTB),
10 the American Massage Therapy Association (AMTA), and
11 the Associated Bodywork & Massage Professionals
12 (ABMP).

13 Mr. Davis explained that this comes down to
14 statutory authority, so AMTA, ABMP, and FSMTB are not
15 going to be able to help. He stated massage therapy
16 is the only occupation under BPOA's umbrella that
17 specifically has the words in-class when it comes to
18 the initial 600-hour requirement.

19 Mr. Davis commented that there are practice acts
20 that talk specifically about the word supervision when
21 it comes to initial licensure when reviewing virtual
22 supervision under Act 100 of 2021 but massage therapy
23 was not one of them.

24 Mr. Davis further explained that this is still a
25 statutory issue, where legislature can change the

1 requirement in their practice act, but there is
2 probably nothing the Board can do until that happens.

3 Ms. Hicks asked what group the Board could have a
4 discussion with to clarify Act 100.

5 Mr. Davis mentioned that there may be notes on
6 the General Assembly's website, and this is the
7 conclusion he came up with on a legal basis but would
8 continue to look into this between now and the next
9 meeting.

10 Chair Cauffman commented that the Board would be
11 setting this aside for further review.]

12 ***

13 Appointment - Bureau of Finance and Operations Annual
14 Budget Presentation

15 [Michelle Witmer, Bureau of Finance and Operations,
16 Department of State, informed the Board that the
17 Bureau of Finance and Operations (BFO) looks at the
18 licensee population on a biennial basis from a revenue
19 standpoint. She mentioned that the Board renews in
20 January of odd years with the most recent renewal in
21 January 2021.

22 Ms. Witmer provided a review of the previous
23 renewal year, noting a decrease of 123 licenses FY16-
24 17 to FY18-19, a decrease of 1,060 licenses FY18-19 to
25 FY 20-21, and an increase of 659 licenses FY20-21 to

1 the current date with a recent increase of 29
2 licenses, bringing the current total to 8,722
3 licenses.

4 Ms. Witmer reported on the revenue total. She
5 stated 98% of revenue comes from renewals and
6 applications, and the other 2% cannot be counted on as
7 a consistent revenue source. She noted the Board was
8 in the middle of a fee increase package, so the next
9 renewal fee will be \$175 in January 2023.

10 Ms. Zappy asked whether more medical professionals
11 were entering the field of massage therapy and whether
12 that was the only time a Letter of Good Standing is
13 required.

14 Acting Commissioner Claggett noted not being 100
15 percent sure but offered to check on that.

16 Ms. Witmer reported on the expenses in FY19-20,
17 FY20-21, and the most recent figure. She noted
18 projected expenses through the fiscal years reflected
19 a negative balance. She stated BFO could provide
20 options for the Board regarding raising fees to bring
21 them back "into the black."

22 Kimberly A. Mattis, Director, Bureau of Finance
23 and Operations, Department of State, stated the
24 licensee population was much higher and expenses were
25 much lower when the fee package was presented prior to

1 its implementation in 2018. She noted that the
2 overall active license count is currently going up but
3 there is fluctuation on the expense side.

4 Ms. Mattis stated the number of complaints have
5 gone up in 2019 and 2020, and it does not look like
6 that is going to change. She informed the Board that
7 BFO is going to have to look at the fees again for the
8 following renewals in January 2025, looking at initial
9 application fees first to make sure the costs were
10 covering expenses.

11 Ms. Mattis further explained that renewal fees
12 also would increase to replenish the negative balance
13 and make sure the Board maintains positive revenue
14 going forward if application fees are not enough.

15 Ms. Porambo requested the Board receive updates,
16 rather than once a year, possibly at the next Board
17 meeting or in the summer because numbers are starting
18 to increase with people coming back into circulation.
19 She also expressed surprise and concern at the rising
20 prosecution and investigation costs.

21 Ms. Mattis stated BFO would probably be able to
22 present a fee package at the June 7, 2022 meeting to
23 give the Board a better idea of where the expenses
24 fall for the current fiscal year.

25 Vanessa asked the Board to not completely focus on

1 always raising fees when balancing the budget because
2 massage therapists end up being forced to raise their
3 fees for services and expressed concern with what
4 someone realistically will pay for a massage.

5 Ms. Zappy suggested having continuing education
6 required by the state, and available through the State
7 Board, to help with the budget. She commented that
8 having an ethics class from the State Board, where all
9 massage therapists would have to go onto the State
10 Board website to do their ethics classes which would
11 generate revenue and go toward the Board to recoup
12 financial losses without increasing licensure renewal.

13 Chair Caufman encouraged anyone who has a
14 suggestion to contact the Board by email.

15 Mr. Davis mentioned that the Board could have
16 prosecution attend the June 7, 2022 meeting with BFO
17 to provide an overview of costs.

18 Ms. Costello could not provide the information but
19 would inquire into the cases for a breakdown of 2021
20 between investigations and hearings.

21 Chair Caufman requested prosecution also provide
22 information regarding the total number of open cases.

23 Ms. Witmer reported on the Board member expenses
24 for FY19-20, FY20-21, and the most recent figure. She
25 explained that expenses include travel, time,

1 supplies, and membership to FSMTB. She noted the
2 \$19,000 budget was sufficient and would remain at
3 \$19,000. She mentioned that any money not used would
4 be returned to the Board's fund. She stated BFO would
5 return on June 7, 2022, and possibly April 5, 2022.

6 Chair Caufman mentioned that many boards start out
7 with a negative balance, and it is difficult to recoup
8 initial startup costs. She noted COVID made it more
9 difficult, and explained that many licensees decided
10 not to renew. She was hopeful the Board's budget
11 would soon balance out and commented that going from
12 not requiring licensure in the Commonwealth, to
13 requiring licensure, was an amazing opportunity.]

14 ***

15 Miscellaneous

16 [Thomas M. Davis, Esquire, Board Counsel, discussed
17 the Sunshine Act, noting the general rule is
18 everything the Board does must be on the record at a
19 public meeting. He noted exceptions including
20 conferences, training programs, seminars, and
21 Executive Session. He emphasized the importance of
22 not discussing Board business outside of the Board
23 meeting.

24 Mr. Davis discussed a recent update to the
25 Sunshine Act by Act 65 of 2021, where the Board may

1 not take official action on a matter of Board business
2 at a meeting if the matter was not included on the
3 published agenda. He mentioned that there are also a
4 few exceptions to this rule, including clear and
5 present danger or certain de minimis matters not
6 involving expenditure of funds. He explained that the
7 whole point of having a published agenda is so that
8 the regulated community knows what is going to be
9 discussed at the meeting.

10 Mr. Davis addressed Recusal Guidelines. He
11 discussed mandatory, strongly suggested, and
12 discretionary recusals. He encouraged Board members
13 to contact him for advice if anyone has questions on
14 whether to recuse themselves.]

15

16 Report of Acting Commissioner

17 [Arion R. Claggett, Acting Commissioner, Bureau of
18 Professional and Occupational Affairs, addressed Act
19 100 of 2021, informed the Board that the next meeting
20 on April 5 will have a hybrid option, where everyone
21 could attend the meeting virtually or in person at
22 Penn Center.

23 Chair Caufman encouraged everyone to attend the
24 live meeting at Penn Center and informed those who do
25 not have an identification badge to allow for plenty

1 of time before the meeting.

2 Acting Commissioner Claggett noted looking
3 forward to meeting everyone in person. He mentioned
4 that he and Ms. Townley will be in person for all of
5 the meetings.]

6 ***

7 Report of Board Chair

8 [Becky D. Caufman, LMT, Chair, informed everyone that
9 this was her last meeting. She encouraged everyone to
10 stay professional and informed, as well as to consider
11 the different positions for committees and Vice Chair
12 and Chair positions. She mentioned the importance of
13 staying in touch with ABMP, AMTA, FSMTB, and the
14 Department of Education. She noted it was her honor
15 to serve as Chairperson and being grateful for every
16 opportunity.

17 Chair Caufman thanked Ms. Townley, the
18 Commissioners, and Counsel.]

19 ***

20 Report of Board Counsel

21 Adjudications and Orders

22 MR. DAVIS:

23 Number 6 on the Board's agenda. Based
24 on the Board's discussions in Executive
25 Session, I believe the Chair would

1 accept a motion to approve as final the
2 Draft Adjudication and Order in the
3 following matter: Commonwealth BPOA v.
4 Darius G. Battles, LMT, Case No. 21-72-
5 000120.

6 CHAIR CAUFMAN:

7 Vickiann?

8 MS. HICKS:

9 I motion.

10 CHAIR CAUFMAN:

11 Dana?

12 MS. DOUGLAS:

13 I second the motion.

14 CHAIR CAUFMAN:

15 All those in favor, please say aye. All
16 those opposed, please state your name.

17 [The motion carried. Jessica Nelson recused herself
18 from deliberations and voting on the motion.]

19 ***

20 MR. DAVIS:

21 Number 7 on the Board's agenda. Based
22 on the Board's discussions in Executive
23 Session, I believe the Chair would
24 accept a motion to approve as final the
25 Draft Adjudication and Order in the

1 following matter: Commonwealth BPOA v.
2 Jamie Ronnail Brown, Case No. 21-72-
3 009770.

4 CHAIR CAUFMAN:

5 Nancy?

6 MS. PORAMBO:

7 I motion.

8 CHAIR CAUFMAN:

9 Jessica?

10 MS. NELSON:

11 I second.

12 CHAIR CAUFMAN:

13 All those in favor, please say aye. All
14 those opposed, please state your name.
15 Any abstentions, please state your name.
16 Hearing none.

17 [The motion carried unanimously.]

18 ***

19 MR. DAVIS:

20 Number 8 on the Board's agenda. Based
21 on the Board's discussions in Executive
22 Session, I believe the Chair would
23 accept a motion to approve as final the
24 Draft Adjudication and Order in the
25 following matter: Commonwealth BPOA v.

1 would accept a motion directing Counsel
2 to issue an Order reopening the record
3 and allowing Applicant 30 days in which
4 to arrange for Applicant's school to
5 send directly to the Board the
6 applicant's official transcript showing
7 successful completion of a massage
8 therapy program in the subject matter
9 and hours required.

10 CHAIR CAUFMAN:

11 Dana?

12 MS. DOUGLAS:

13 I make the motion.

14 CHAIR CAUFMAN:

15 Ellyn Jo?

16 DR. WALLER:

17 I second.

18 CHAIR CAUFMAN:

19 All those in favor, please say aye. All
20 those opposed, please state your name.
21 Any abstentions, please state your name.
22 Hearing none.

23 [The motion carried unanimously.]

24 MR. DAVIS:

25 For the record, the Board has directed

1 me to have the application approved
2 should applicant be able to provide the
3 official transcript as directed.

4 ***
5 Report of Board Administrator

6 Applications for Review

7 MR. DAVIS:

8 Number 15 on the Board's agenda. In the
9 matter of the Application for Licensure
10 as a Massage Therapist of Raegan Akers,
11 based on the Board's discussions in
12 Executive Session, I believe the Chair
13 would accept a motion provisionally
14 denying the application.

15 CHAIR CAUFMAN:

16 Bryan?

17 MR. STRAWSER:

18 I make the motion.

19 CHAIR CAUFMAN:

20 Linda?

21 MS. CHAMBERLAIN:

22 Second.

23 CHAIR CAUFMAN:

24 All those in favor, please say aye. All
25 those opposed, please state your name.

1 Any abstentions, please state your name.

2 Hearing none.

3 [The motion carried unanimously.]

4 ***

5 MR. DAVIS:

6 Number 16 on the Board's agenda. In the
7 matter of the Application for Licensure
8 as a Massage Therapist of Ivory Gilmore,
9 based on the Board's discussions in
10 Executive Session, I believe the Chair
11 would accept a motion approving the
12 application.

13 CHAIR CAUFMAN:

14 Jessica?

15 MS. NELSON:

16 I'll make the motion.

17 CHAIR CAUFMAN:

18 Nancy?

19 MS. PORAMBO:

20 I second.

21 CHAIR CAUFMAN:

22 All those in favor, please say aye. Any
23 opposition, please state your name. Any
24 abstentions, please state your name.
25 Hearing none.

1 [The motion carried unanimously.]

2

3 [Christina Townley, Board Administrator, informed
4 Board members she would be providing information
5 regarding the hybrid meetings before the April 5
6 meeting.]

7 Ms. Townley thanked Chair Cauffman and is hoping
8 to see her again as an audience member.]

9

10 Miscellaneous - Committees

11 [Thomas M. Davis, Esquire, Board Counsel, discussed
12 the Probable Cause Screening Committee and immediate
13 temporary suspensions, where prosecution believes the
14 person needs to be immediately temporarily suspended
15 based upon alleged actions, noting prosecution does
16 not have the ability to independently do that.]

17 Mr. Davis explained that prosecution has to put a
18 petition before a member of the Board who is on the
19 Probable Cause Screening Committee, where the petition
20 is reviewed, and if the Board member believes there is
21 probable cause that the individual needs to be
22 immediately temporarily suspended, the proposed order
23 is signed by the member of the Probable Cause
24 Screening Committee. He thanked Ms. Nelson for her
25 amazing job on the Probable Cause Screening Committee.

1

2 Mr. Davis addressed the Applications/Education
3 Committee, stating that Ms. Townley reviews
4 applications but under certain circumstances needs a
5 Board member to review an application.

6 Mr. Davis informed everyone that the Regulatory
7 Committee met on January 28 and had a virtual, public
8 meeting to review the general revisions regulatory
9 package. He noted that the Regulatory Committee could
10 make suggestions, put forward a proposed regulation,
11 and develop propose language; but all of the work of
12 the Regulatory Committee must come before the full
13 Board for approval.]

14

15 Report of Regulatory Counsel

16 [Thomas M. Davis, Esquire, Board Counsel, referred to
17 the general revisions regulation and provided an
18 overview of the Regulatory Committee Meeting on
19 January 28, including removing the proposed
20 definitions for exempted modalities and the
21 requirement that schools be accredited. He mentioned
22 finding significant overlap with a couple of sections
23 regarding the Act 41 regulation and removing a few
24 sections based on overlap with Act 41.

25

Mr. Davis referred to § 20.26 regarding temporary

1 practice permits, noting proposed § 20.26(f) has a 2-
2 year supervision requirement. He stated the act does
3 not require any period of supervision for those with a
4 temporary license and allows individuals who have
5 completed a program of study but have yet to sit for
6 the Massage & Bodywork Licensing Examination (MBLEx)
7 to start practicing.

8 Mr. Davis stated the proposed regulation adds a
9 2-year supervision requirement and asked whether the
10 Board wanted to add a supervision requirement when the
11 act itself does not require it, which would make it
12 more difficult for individuals with temporary practice
13 permits to find work. He strongly suggested leaving
14 the regulation as is because the legislature wants
15 people to be able to get a temporary practice permit
16 after their completion of school and before taking the
17 MBLEx in order to practice their craft.

18 Acting Commission Claggett agreed with Mr. Davis
19 by not requiring the supervision component.

20 Nina M. Kottcamp, LMT, NCMT, Coordinator,
21 Harrisburg Area Community College, did not recommend
22 any of their students obtain the temporary permit
23 because they would be paying twice. She believed the
24 2 years of supervisory experience was coming from
25 larger employers, where five therapists were hired on

1 a temporary license and all of them took the test on
2 the same day but failed. She noted that because a
3 temporary license is null and void if someone fails
4 the test the employer could not cover clients.

5 Ms. Kottcamp commented that supervision is not
6 necessary and just another layer of regulations when
7 more therapists are needed. She believed there is
8 already language in the regulations to protect the
9 consumer.

10 Ms. Hicks agreed with Ms. Kottcamp and also does
11 not recommend temporary licensure. She asked how many
12 individuals came before the Board for any reason with
13 temporary licensure.

14 Ms. Townley explained that no one with a
15 temporary license has come before the Board for
16 discipline since her time on the Board and very few
17 are issued. She also noted there are only five people
18 with temporary licensure at the current time.

19 Mr. Davis said that based on the Board's
20 conversation he would leave the regulation as is and
21 not add the supervision requirement. Board members
22 agreed.

23 Mr. Davis referred to § 20.32(c), where a minimum
24 of 16 hours of continuing education shall be earned
25 through contact hours. He noted that the Board, in

1 the past, decided to add some language to the proposed
2 regulation to read, "A minimum of 16 hours of
3 continuing education shall be under contact hours of
4 which at least half of those hours must include
5 palpatory demonstration with physical participation by
6 students."

7 Mr. Davis commented that some states do not even
8 require CE and he felt the Board is unnecessarily
9 overcomplicating the CE requirement by adding
10 requirements and making things more difficult for
11 licensees and CE providers. He noted that the
12 Governor's Office would probably not be in favor of
13 adding CE requirements, especially when the licensee
14 population is already in decline. He recommended not
15 making § 20.32(c) more difficult, and Board members
16 agreed.

17 Mr. Davis referred to standards of professional
18 conduct under § 20.42(a)(7), where massage therapists
19 must obtain written consent prior to performing breast
20 massage. He noted the Board suggested, in the past,
21 adding language that says massage therapists may not
22 perform breast massage on an individual under the age
23 of 18.

24 Mr. Davis commented that the change would be a
25 bit of an anomaly nationwide, where only two other

1 states restrict breast massage to adults. He noted
2 that any massage on a minor requires an adult
3 representative be present in the room. He mentioned
4 that in the past, the prosecution section has asked
5 whether written consent must be provided prior to each
6 breast massage.

7 Mr. Davis suggested dropping the proposed
8 restriction on the underage breast massage and
9 changing the language to read, "Obtain written consent
10 prior to performing breast massage and on each
11 occasion breast massage is performed," and Board
12 members agreed.

13 Mr. Davis referred to § 20.42(a)(18), which
14 discusses providing massage therapy records
15 immediately upon demand of the Board or its authorized
16 agents. He noted the Board wanted something with more
17 specificity.

18 Mr. Davis suggested, "A massage therapist shall
19 maintain a separate massage therapy record for each
20 client, which includes intake forms and clinical
21 notes, which accurately, legibly, and completely
22 reflects the evaluation and treatment of the client
23 and provide massage therapy records immediately upon
24 demand of the Board or its authorized agents." The
25 Board accepted the language as presented.

1 Mr. Davis referred to language the prosecution
2 section noted to be confusing under § 20.43(a), "a
3 massage therapist whose conduct constitutes a sexual
4 violation or sexual abuse is subject to immediate
5 temporary suspension in accordance with section 9(d)
6 of the act." He mentioned that the prosecution
7 section has, in the past, expressed concern that it
8 may be seen as limiting language.

9 Mr. Davis suggested language to clarify it is not
10 meant to be limiting in § 20.43(a) to read, "a massage
11 therapist whose conduct constitutes an immediate and
12 clear danger to the public health and safety is
13 subject to immediate temporary suspension in
14 accordance with section 9(d) of the act." "Conduct
15 constituting an immediate and clear danger to public
16 health and safety shall include, but is not limited
17 to, any sexual violation or sexual abuse." The Board
18 accepted the language as presented.

19 Mr. Davis referred to § 20.53(b) regarding
20 topical preparations, noting prior discussion
21 concerning professional attire, where the Board
22 initially wanted to say professional attire does not
23 include beachwear and translucent clothing, and the
24 Commissioner's Office felt "dressed professionally"
25 was sufficient.

1 Mr. Davis referred to § 20.53(b), "massage
2 therapists shall dispense topical preparations in a
3 manner that prevents contamination of the unused
4 portion that prevents cross-contamination between
5 clients." He read the current elaboration on that to
6 read, "Creams and other semisolid substances shall be
7 removed from their containers with a pump, clean
8 spatula, or similar utensil. The spatula or similar
9 utensil may not be permitted to come into contact with
10 the skin of another client until it is properly
11 disinfected." He asked whether the Board wanted the
12 keep the elaboration as found in the proposed
13 regulation. The Board agreed to keep the elaboration.

14 Mr. Davis thanked the Board for their help and
15 will add the changes, along with the Regulatory
16 Committee suggestions and should have a new proposed
17 annex and possibly a preamble for the April meeting.

18 Chair Caufman commented that the regulatory
19 package had been long in coming and encouraged the
20 Board to continue to make it a viable document that
21 can be approved.]

22

23 Miscellaneous - Committee Assignments

24 [Becky D. Caufman, LMT, Chair, asked whether Ms.

25 Nelson wished to continue as a member of the Probable

1 Cause Screening Committee and she agreed. Ms. Porambo
2 volunteered to assist Ms. Nelson.

3 Chair Caufman asked for members who wished to be
4 on the Applications Committee. Ms. Porambo no longer
5 wished to be part of that committee.

6 Ms. Townley provided a summary of the
7 Applications Committee responsibilities, and Mr.
8 Strawser and Ms. Keth volunteered.

9 Chair Caufman asked whether anybody would like to
10 assist Ms. Porambo on the Regulatory Committee, and
11 Ms. Hicks and Ms. Douglas volunteered.]

12 MR. DAVIS:

13 I believe the Chair would accept a
14 motion for approval of the committee
15 assignments as discussed.

16 MS. PORAMBO:

17 I make a motion.

18 CHAIR CAUFMAN:

19 I need a second, please.

20 MS. CHAMBERLAIN:

21 Second.

22 CHAIR CAUFMAN:

23 All those in favor, please say aye. All
24 those opposed, please state your name.

25 Any abstentions, please state your name.

1 Hearing none.

2 [The motion carried unanimously.]

3 ***

4 Miscellaneous - Election of Officers

5 MR. DAVIS:

6 According to the Massage Therapy Law,
7 the Board must annually select a
8 chairperson. That is the only
9 particular position that must be
10 selected annually. I believe we talked
11 about also opening nominations for a
12 vice chair.

13 For the position of chairperson,
14 I'll open the floor for nominations. Is
15 there a nomination?

16 MS. HICKS:

17 I would like to nominate Nancy Porambo.

18 MR. DAVIS:

19 Nancy, do you consent to the nomination?

20 MS. PORAMBO:

21 I do.

22 MR. DAVIS:

23 Other nominations? Please feel free to
24 nominate yourself if you like. I'm not
25 going to say that you can't.

1 DR. WALLER:

2 I was going to nominate Nancy.

3 MR. DAVIS:

4 Are there any other nominations for the
5 position of chairperson?

6 Being that Nancy is the only
7 candidate for the position of Board
8 chair, she can be elected by
9 acclamation. All in favor, say aye.

10 [The motion carried unanimously.]

11 Nancy, congratulations. You have
12 been selected by acclamation.

13 ***

14 MR. DAVIS:

15 For the position of vice chairperson?

16 MS. PORAMBO:

17 I'd like to nominate Bryan Strawser.

18 MR. DAVIS:

19 Bryan, do you consent to the nomination
20 for the position of vice chairperson?

21 MR. STRAWSER:

22 Yes, I do.

23 MR. DAVIS:

24 Any other nominations for the position
25 of vice chairperson? Hearing none.

1 Being that Bryan is the only
2 candidate for the position of vice
3 chairperson, he can be elected by
4 acclamation. All in favor, say aye.

5 [The motion carried unanimously.]

6 Congratulations, Bryan, you have
7 been elected as vice chairperson.

8 ***

9 [Chair Porambo thanked Becca for her years of service
10 and great job with respect to regulations. She
11 assured her that the Board would keep her in mind.]

12 ***

13 Miscellaneous - 2023 Proposed Board Meeting Dates

14 [Christina Townley, Board Administrator, requested
15 approval of the 2023 proposed Board meeting dates:
16 February 14, April 4, June 7, August 1, September 18,
17 and November 14.

18 Ms. Townley informed the Board that she could
19 provide alternate dates at the next meeting if members
20 have problems with any of the dates. She reminded
21 everyone that the hybrid option would also be
22 available.

23 Mr. Strawser asked whether having hybrid meetings
24 is going to be an option going forward.

25 Acting Commissioner Claggett commented that there

1 would definitely be the hybrid option going forward
2 but would like to see some in-house attendance from
3 Board members at every meeting.]

4 ***

5 CHAIR PORAMBO:

6 We have proposed dates for 2023, so we
7 need a motion.

8 MS. HICKS:

9 I motion.

10 MR. STRAWSER:

11 I'll second it.

12 CHAIR PORAMBO:

13 Any opposed, state your name. Any
14 abstentions, state your name.

15 [The motion carried unanimously.]

16 ***

17 Adjournment

18 CHAIR PORAMBO:

19 I'd like to entertain a motion to
20 adjourn this meeting.

21 DR. WALLER:

22 So moved.

23 CHAIR PORAMBO:

24 Do we have a second?

25 MS. CHAMBERLAIN:

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Second.

CHAIR PORAMBO:

Any oppositions? Any abstentions?

Hearing none.

[The motion carried unanimously.]

[There being no further business, the State Board of
Massage Therapy Meeting adjourned at 1:19 p.m.]

CERTIFICATE

I hereby certify that the foregoing summary
minutes of the State Board of Massage Therapy Meeting,
was reduced to writing by me or under my supervision,
and that the minutes accurately summarize the
substance of the State Board of Massage Therapy
Meeting.



Derek Richmond,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF MASSAGE THERAPY
REFERENCE INDEX

February 15, 2022

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8	9:00	Executive Session
9	10:30	Return to Open Session
10		
11	10:32	Official Call to Order
12		
13	10:32	Introduction of Board Members/Attendees
14		
15	10:39	Report of Board Prosecutors
16		
17	10:45	Appointment - Pennsylvania Insurance Department Presentation
18		
19		
20	11:15	Report of Board Prosecutors (cont.)
21		
22	11:24	Approval of Minutes
23		
24	11:24	Report of Board Regulatory Counsel
25		
26	11:26	Report of Board Counsel
27		
28	11:42	Appointment - Bureau of Finance and Operations Annual Budget Presentation
29		
30		
31	12:03	Miscellaneous
32		
33	12:09	Report of Acting Commissioner
34		
35	12:12	Report of Board Chair
36		
37	12:16	Report of Board Counsel (cont.)
38		
39	12:22	Report of Board Administrator
40		
41	12:25	Miscellaneous (cont.)
42		
43	12:32	Report of Regulatory Counsel
44		
45	1:04	Miscellaneous - (cont.)
46		
47	1:19	Adjournment
48		
49		
50		