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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF FUNERAL DIRECTORS
VIA VIDEOCONFERENCE**

TIME: 10:30 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

February 18, 2021

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State Board of Funeral Directors
February 18, 2021

BOARD MEMBERS:

- William G. Harris, Chairman, Professional Member
- Milian E. Rodriguez, Vice Chairperson, Professional Member
- Thomas G. Kukuchka, CFSP, Secretary Professional Member
- K. Kalonji Johnson, Commissioner, Bureau of Professional and Occupational Affairs
- Scott Custead, Public Member - Absent
- Kenneth C. DuPree, Professional Member
- Carmella M. Imburgia, Professional Member
- Jennifer Jane Kirk, Esquire, Senior Deputy Attorney General, Antitrust Section, Office of Attorney General
- Francis McCusker, Public Member

BUREAU PERSONNEL:

- Jaime D. Black, Esquire, Board Counsel
- Timothy A. Fritsch, Esquire, Board Prosecution Liaison
- Glenn P. Masser, Esquire, Board Prosecutor
- Kristel Hennessy Hemler, Acting Board Administrator
- Theodore Stauffer, Executive Secretary, Bureau of Professional and Occupational Affairs

1 ***

2 State Board of Funeral Directors

3 February 18, 2021

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
6 9:00 a.m. the Board entered into executive session
7 with Jaime D. Black, Esquire, Board Counsel, to have
8 attorney-client consultation and for the purpose of
9 conducting quasi-judicial deliberation regarding the
10 items on today's agenda. The Board entered into
11 public session at 10:30 a.m.]

12 ***

13 The regularly scheduled meeting of the State
14 Board of Funeral Directors was held on Thursday,
15 February 18, 2021. William G. Harris, Chairman,
16 Professional Member, called the meeting to order at
17 10:30 a.m.

18 ***

19 [Pledge of Allegiance]

20 [Chairman Harris requested the Pledge of Allegiance be
21 recited.]

22 ***

23 Roll Call

24 [Chairman Harris requested a roll call of Board
25 members.]

1 ***

2 [Jaime D. Black, Esquire, Board Counsel, announced
3 that the Board met in Executive Session prior to
4 public session. She also noted the meeting was being
5 recorded, and those who remained in the meeting were
6 consenting to be recorded.]

7 ***

8 Approval of minutes of the December 11, 2020 and
9 January 6, 2021 meetings

10 CHAIRMAN HARRIS:

11 We need to approve the draft minutes of
12 December 11, 2020 and the draft minutes
13 of January 6, 2021.

14 Are there any questions about
15 either one of them? We could probably
16 do both of them for any changes or
17 updates or questions.

18 Has everybody reviewed them? Any
19 comments on the minutes for December and
20 January? If not, I will make the motion
21 that we approve those. Do I hear a
22 second?

23 MR. KUKUCHKA:

24 I'll second them.

25 CHAIRMAN HARRIS:

1 F.D., F.S.]

2

3 [Glenn P. Masser, Esquire, Board Prosecutor, presented
4 the Consent Agreement for Case No. 19-48-009249.]

5 MS. BLACK:

6 I believe the Board would entertain a
7 motion to reject the Consent Agreement
8 at Item No. 5 on today's agenda at Case
9 No. 19-48-009249 on the basis of being
10 too lenient.

11 CHAIRMAN HARRIS:

12 Do I hear a motion?

13 MR. KUKUCHKA:

14 I move.

15 CHAIRMAN HARRIS:

16 Do we have a second?

17 MR. MCCUSKER:

18 Second.

19 CHAIRMAN HARRIS:

20 We have a motion and a second. All in
21 favor, please signify by saying aye. Is
22 there anybody opposed to that?

23 [The motion carried unanimously.]

24

25 [Timothy A. Fritsch, Esquire, Commission Prosecution

1 Liaison, presented the Consent Agreement for Case Nos.
2 19-48-003363, 19-48-003553, & 19-48-013689.]

3 MS. BLACK:

4 I believe the Board would entertain a
5 motion to accept the Consent Agreement
6 at Item No. 4 on today's agenda at Case
7 Nos. 19-48-003363, 19-48-003553, & 19-
8 48-013689.

9 CHAIRMAN HARRIS:

10 Do we have a motion on that?

11 MS. RODRIGUEZ:

12 So moved.

13 CHAIRMAN HARRIS:

14 Do we have a second?

15 MR. KUKUCHKA:

16 Second.

17 CHAIRMAN HARRIS:

18 We have a motion and a second. All in
19 favor, signify by saying aye. Any
20 opposed?

21 [The motion carried unanimously. Case Nos. 19-48-
22 003363, 19-48-003553, & 19-48-013689 is the matter of
23 BPOA v. David J. Boyko, F.D.]

24 ***

25 Report of Board Counsel

1 [Jaime D. Black, Esquire, Board Counsel, noted one
2 final adjudication and order and one Act 41
3 application were discussed during executive session.]

4 MS. BLACK:

5 I believe the Board would entertain a
6 motion to adopt as final the
7 Adjudication and Order at Item No. 6 in
8 the matter of Galen R. Betzer, F.D. at
9 Case No. 19-48-009558.

10 CHAIRMAN HARRIS:

11 Do we have a motion on No. 6?

12 MR. KUKUCHKA:

13 So moved.

14 CHAIRMAN HARRIS:

15 Do we have a second?

16 MS. KIRK:

17 Second.

18 CHAIRMAN HARRIS:

19 We have a motion and a second. All in
20 favor, signify by saying aye. Anybody
21 opposed?

22 [The motion carried unanimously.]

23 ***

24 Items for Discussion

25 MS. BLACK:

1 MS. IMBURGIA:

2 So moved.

3 CHAIRMAN HARRIS:

4 Do we have a second?

5 MS. KIRK:

6 Second.

7 CHAIRMAN HARRIS:

8 We have a motion and a second. All in
9 favor, signify by saying aye. Do we
10 have anybody opposed?

11 [The motion carried unanimously.]

12 ***

13 Report of Commissioner - No Report

14 [K. Kalonji Johnson, Commissioner, Bureau of
15 Professional and Occupational Affairs, welcomed
16 Chairman Harris back to the Board.

17 Commissioner Johnson introduced Kristel Hennessy
18 Hemler as the new Acting Board Administrator.

19 Chairman Harris welcomed Ms. Hemler to the
20 Board.]

21 ***

22 Report of Board Chairman

23 [William G. Harris, Chairman, Professional Member,
24 addressed a bill introduced in the Senate in his area
25 that would increase the burial amount from \$300 to a

1 minimum of \$400 and maximum of \$800 for indigent
2 individuals. He encouraged those interested to
3 contact their senators.]

4 ***

5 Report of Board Administrator - No Report

6 ***

7 Continuing Education Report - No Report

8 ***

9 Miscellaneous - Election of Officers

10 MS. BLACK:

11 Since this is the first meeting of the
12 year, the Board should probably hold the
13 election of officers.

14 Does anyone want to make a motion
15 to nominate or make a motion to retain
16 your current chair, Mr. Harris?

17 MR. DUPREE:

18 I nominate Mr. Harris.

19 MS. BLACK:

20 Is there a second?

21 MS. KIRK:

22 I second.

23 MS. BLACK:

24 All in favor to vote Mr. Harris to
25 retain the position of chairman? Any

1 opposed?

2 [The motion carried unanimously.]

3 ***

4 MS. BLACK:

5 Next is vice chair. Does anyone want to
6 make a motion to nominate a member for
7 vice chair or make a motion retain
8 Milian Rodriguez as your vice
9 chairperson?

10 MS. KIRK:

11 I'd like to nominate Milian Rodriguez.

12 MR. DUPREE:

13 I second the motion.

14 MS. BLACK:

15 All in favor? Any opposed?

16 [The motion carried unanimously.]

17 ***

18 MS. BLACK:

19 Last, we have secretary. Our current
20 secretary is Tom Kukuchka. Does anyone
21 want to make a motion to nominate a
22 member for the position of secretary, or
23 make a motion to retain Tom?

24 MS. KIRK:

25 I'd like to nominate Carmella Imburgia.

1 MS. BLACK:

2 Is there a second?

3 MS. RODRIGUEZ:

4 I second.

5 MS. BLACK:

6 All in favor? Any opposed?

7 [The motion carried unanimously.]

8 ***

9 Adjournment

10 MS. BLACK:

11 Is there a motion to adjourn?

12 MR. DUPREE:

13 So moved.

14 CHAIRMAN HARRIS:

15 Do we have a second?

16 COMMISSIONER JOHNSON:

17 Second.

18 CHAIRMAN HARRIS:

19 Thank you everybody.

20 [The motion carried unanimously.]

21 ***

22 [There being no further business, the State Board of
23 Funeral Directors Meeting adjourned at 10:59 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Funeral Directors meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Funeral Directors meeting.



Derek Richmond,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE BOARD OF FUNERAL DIRECTORS
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TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:30	Official Call to Order
10:31	Pledge of Allegiance
10:32	Roll Call
10:34	Approval of Minutes
10:37	Report of Prosecutorial Division
10:45	Report of Board Counsel
10:50	Report of Board Chair
10:51	Items for Discussion
10:55	Miscellaneous
10:59	Adjournment