

# PENNSYLVANIA STATE BOARD OF FUNERAL DIRECTORS

## REQUEST FOR PERMISSION TO RETAIN HUMAN REMAINS

### § 13.184. Prompt disposal of a deceased body.

A funeral director shall promptly prepare and bury bodies which are entrusted to his funeral establishment for that purpose and may not allow the retention of a dead human body at his establishment or elsewhere for a total of more than 10 days without first obtaining special permission from the Board. This section does not prohibit the transfer of a deceased body to a receiving vault located in a cemetery. In such case, the body shall be retained in accordance with 28 Pa. Code § 1.22 (relating to structures for the dead).

**Email a copy of this completed form directly to [ra-funeral@pa.gov](mailto:ra-funeral@pa.gov)**

### SECTION 1: (To be completed by Funeral Establishment)

|                                  |  |                             |  |
|----------------------------------|--|-----------------------------|--|
| FUNERAL HOME NAME:               |  |                             |  |
| FUNERAL HOME ADDRESS:            |  |                             |  |
| ESTABLISHMENT LICENSE NUMBER:    |  | TELEPHONE NUMBER:           |  |
| FUNERAL DIRECTOR LICENSE NUMBER: |  | FUNERAL DIRECTOR SIGNATURE: |  |

*please **type** name above*

### SECTION 2: (To be completed by Funeral Establishment)

|  |  |
|--|--|
| NAME OF DECEASED:  |  |
| DATE OF DEATH:   |  |
| CAUSE OF DEATH:  |  |
| DATE FUNERAL HOME RECEIVED BODY:                                       |  |
| TREATMENT OF BODY AFFECTED*:<br>(Embalmed, Sealed, Refrigerated, Etc.) |  |
| REASON FOR THE HOLD*:  |  |
| DATE OF ANTICIPATED BURIAL:  |  |

\*Additional documents may be submitted

Email this request directly to the Board Office at [ra-funeral@pa.gov](mailto:ra-funeral@pa.gov). Once received, the Board Office staff will assign your request to a Professional Board Member for review. If approved by the Professional Board Member, you will be notified via email and no other information will be required. If disapproved by the Professional Board Member, you will be notified via email with an explanation as to why the request was rejected.

***Do not send this request directly to a Professional Board Member. All requests must be submitted directly to the Board Office and a Professional Board Member will be assigned internally to review your request.***