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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

STATE BOARD OF FUNERAL DIRECTORS

TIME: 10:30 A.M.

PENNSYLVANIA DEPARTMENT OF STATE
Board Room C
One Penn Center
2601 North Third Street
Harrisburg, Pennsylvania 17110

May 16, 2018

1 State Board of Funeral Directors

2 May 16, 2018

3 ***

4 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
5 9:30 a.m. the Board entered into Executive Session
6 with Wesley J. Rish, Esquire, Board Counsel, for the
7 purpose of conducting quasi-judicial deliberations and
8 to receive legal advice. The Board entered into
9 public session at 10:30 a.m.]

10 ***

11 The regularly scheduled meeting of the State
12 Board of Funeral Directors was held on Wednesday, May
13 16, 2018. Milian E. Rodriguez, Professional Member,
14 Vice Chairperson, called the meeting to order at 10:30
15 a.m. The Pledge of Allegiance was recited. Roll call
16 was taken. A quorum was noted to be present.

17 ***

18 [Heidy M. Weirich, Board Administrator, reviewed the
19 emergency evacuation procedures for One Penn Center.]

20 ***

21 Approval of Minutes of the April 12, 2018 meeting

22 VICE CHAIR RODRIGUEZ:

23 At this time, I would like to ask the
24 Board members that have reviewed the
25 minutes if there are any corrections?

1 would entertain a motion approving the
2 Final Adjudication and Order.

3 VICE CHAIR RODRIGUEZ:

4 Do we have a motion?

5 MS. MAITLAND:

6 So moved.

7 MR. NEELY:

8 Second.

9 VICE CHAIR RODRIGUEZ:

10 We have a motion. We have a second.

11 All in favor? Any opposed?

12 [The motion carried unanimously.]

13 ***

14 [Mr. Rish noted a hearing scheduled for 11:00 a.m.]

15 ***

16 Report of Prosecutorial Division - No Report

17 ***

18 Report of Commissioner - No Report

19 ***

20 Report of Board Chairman - No Report

21 ***

22 Report of Board Administrator - No Report

23 ***

24 Continuing Education Report

25 VICE CHAIR RODRIGUEZ:

1 We have received an application for
2 continuing education, Cremation
3 Association of North America. I
4 reviewed it. I would like to make a
5 motion to accept this application.

6 Second?

7 MR. NEELY:

8 Second.

9 VICE CHAIR RODRIGUEZ:

10 All in favor? Any opposed?

11 [The motion carried unanimously.]

12 ***

13 Miscellaneous

14 [Vice Chair Rodriguez welcomed everyone in attendance.

15 Mr. Rish updated the Board regarding the status
16 of the Board vacancies. He stated a name for a public
17 member was recently submitted for vetting.]

18 ***

19 Next Meeting Date

20 [Vice Chair Rodriguez noted that the next Board of
21 Funeral Directors Meeting was July 5, 2018.]

22 ***

23 Adjournment

24 VICE CHAIR RODRIGUEZ:

25 At this time, I would like to ask the

1 Board members for a motion to adjourn.

2 MR. NEELY:

3 So moved.

4 MR. KUKUCHKA:

5 Second.

6 VICE CHAIR RODRIGUEZ:

7 Any opposed?

8 [The motion carried unanimously.]

9 ***

10 [There being no further business, the State Board of
11 Funeral Directors Meeting adjourned at 10:39 a.m.]

12 ***

13 [A formal hearing was held from 10:42 a.m. until
14 11:09 p.m. in the matter of the Petition for the
15 Reinstatement of License to Practice Funeral Directing
16 of James V. Williams; File No. 18-48-01510, Docket No.
17 0395-48-18.]

18 ***

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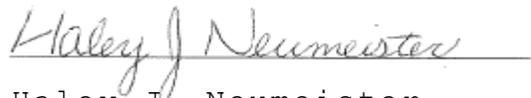
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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Funeral Directors meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Funeral Directors meeting.



Haley J. Neumeister,
Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF FUNERAL DIRECTORS
REFERENCE INDEX
May 16, 2018

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7	9:30	Executive Session
8	10:30	Return to Open Session
9		
10	10:30	Official Call to Order/Pledge of
11		Allegiance
12		
13	10:31	Roll Call
14		
15	10:32	Approval of Minutes
16		
17	10:33	Report of Board Counsel
18		
19	10:34	Motions
20		
21	10:30	Public Session
22		
23	10:39	Adjournment
24		
25	10:42	Formal Hearing - James V. Williams
26	11:09	Conclusion of Formal Hearing
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