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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE REGISTRATION BOARD FOR PROFESSIONAL
ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS**

TIME: 10:38 A.M.

Held at

PENNSYLVANIA DEPARTMENT OF STATE

2601 North Third Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

VIA MICROSOFT TEAMS

March 17, 2023

1 State Registration Board for Professional
2 Engineers, Land Surveyors, and Geologists
3 March 17, 2023
4
5

6 BOARD MEMBERS:
7

8 James J. Szalankiewicz, PE, PLS
9 Arion R. Claggett, Acting Commissioner, Bureau of
10 Professional and Occupational Affairs - Absent
11 Michael F. Brinkash, PLS
12 Daniel A. Hartman, Public Member
13 Martin F. Helmke, PhD, PG
14 Ronald N. Jumper Jr., Public Member
15 Robert P. Kudlawiec, PE, Vice President
16 Joseph T. McNally, PG, President
17 Carol D. Sides, Public Member
18 Francis J. Stanton Jr., PE
19 Jonathan J. Tabas, PE, PLS - Absent
20
21

22 BUREAU PERSONNEL:
23

24 Todd P. Kriner, Esquire, Board Counsel
25 Ray Michalowski, Esquire, Senior Board Prosecutor
26 Glenn P. Masser, Esquire, Board Prosecution Liaison
27 Alice R. Glasser, Esquire, Board Prosecutor
28 Jeannie Bronshtein, Board Administrator
29 Marc Farrell, Esquire, Regulatory Counsel, Office of
30 Chief Counsel, Department of State
31 Andrew LaFratte, MPA, Executive Policy Specialist,
32 Department of State
33 Carolyn A. DeLaurentis, Esquire, Executive Deputy
34 Chief Counsel, Department of State
35 Carlton Smith, Deputy Chief Counsel, Department of
36 State
37 Deena Parmelee, Legal Office Administrator 1,
38 Department of State
39 Amanda Richards, Fiscal Chief, Bureau of Finance and
40 Operations, Department of State
41
42

43 ALSO PRESENT:
44

45 John Wanner, CAE, President, Wanner Associates, on
46 behalf of the Pennsylvania Society of Professional
47 Engineers
48 Rebecca Albert, PG, Chair, Coordinating Committee
49 on Professional Practices, Department of
50 Environmental Protection

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State Registration Board for Professional
Engineers, Land Surveyors, and Geologists
March 17, 2023

ALSO PRESENT: (cont.)

Ted Mowatt, Vice President, Wanner Associates, on
behalf of the Pennsylvania Society of Professional
Engineers
Scott Reeser, PLS, Chair, Education Committee,
Pennsylvania Society of Land Surveyors

1 ***

2 State Registration Board for Professional
3 Engineers, Land Surveyors, and Geologists

4 March 17, 2023

5 ***

6 [Pursuant to Section 708(a)(5) of the Sunshine Act,
7 at 9:00 a.m. the Board entered into Executive Session
8 with Todd P. Kriner, Esquire, Board Counsel, for the
9 purpose of conducting quasi-judicial deliberations
10 and to receive the advice of counsel on matters
11 currently pending before the Board. The Board
12 returned to open session at 10:30 a.m.]

13 ***

14 The regularly scheduled meeting of the State
15 Registration Board for Professional Engineers, Land
16 Surveyors, and Geologists was held on Friday, March
17 17, 2023. Joseph T. McNally, PG, President, called
18 the meeting to order at 10:38 a.m.

19 ***

20 Roll Call

21 [Jeannie Bronshtein, Board Administrator, provided a
22 roll call of Board members.]

23 ***

24 Acknowledge Public

25 [Attendees introduced themselves.]

1 ***

2 [Todd P. Kriner, Esquire, Board Counsel, noted the
3 Board met in Executive Session prior to the meeting
4 and conducted quasi-judicial deliberations on matters
5 listed under the prosecution division and Report of
6 Board Counsel.

7 Mr. Kriner reminded everyone that the meeting was
8 being recorded and continued participation
9 constituted consent to be recorded.]

10 ***

11 Appointment - Prosecution Division Annual Report
12 Presentation

13 [Carolyn A. DeLaurentis, Esquire, Executive Deputy
14 Chief Counsel, Department of State, informed Board
15 members that she is now the executive deputy chief
16 counsel for the Department of State and Carlton Smith
17 is the new deputy chief counsel for the prosecution
18 division.

19 Ms. DeLaurentis presented to the Board to provide
20 an overview of the prosecution division's role and
21 present annual numbers for 2022. She informed Board
22 members that the Bureau of Professional and
23 Occupational Affairs provides administrative and
24 legal support to all 29 licensing boards and
25 commissions with the mission to protect the health

1 and safety of the public and the integrity of the
2 profession. She noted legal support includes the
3 prosecution division, counsel division, hearing
4 examiners, and administrative staff.

5 Ms. DeLaurentis explained that the Office of
6 Chief Counsel is under the Governor's Office of
7 General Counsel and assigned to the Department of
8 State, noting the prosecution division is one
9 division under the Office of Chief Counsel. She
10 noted the prosecution division works with the Bureau
11 of Enforcement and Investigation (BEI), along with
12 the Professional Compliance Office (PCO).

13 Ms. DeLaurentis stated BEI, PCO, and prosecution
14 are all tasked with receiving complaints,
15 investigating allegations, ensuring public safety,
16 and enforcing compliance with the acts and
17 regulations that govern the 29 licensing boards and
18 commissions. She noted the prosecution division has
19 five senior prosecuting attorneys, noting Karl
20 Geschwindt is an acting senior prosecutor.

21 Ms. DeLaurentis mentioned that Ray Michalowski is
22 the senior prosecuting attorney assigned to their
23 Board, along with William Newport, Heather McCarthy,
24 and Paul Jarabeck serving other boards and
25 commissions. She noted there are currently 32

1 prosecuting attorneys with 1 vacancy. She stated the
2 prosecution division has five senior prosecuting
3 attorneys because the prosecution division is broken
4 into five teams, noting they also have attorneys
5 assigned to the team.

6 Ms. DeLaurentis explained that prosecution is a
7 complaint-driven agency, noting complaints are
8 received from any source but prefer complaints be
9 submitted through the Pennsylvania Licensing System
10 (PALS) at pals.pa.gov because it is the most
11 efficient. She noted prosecution also accepts
12 complaints from other state and federal agencies, law
13 enforcement, and through media reports.

14 Ms. DeLaurentis discussed levels of review,
15 including jurisdiction checks to see if the complaint
16 falls under their jurisdiction. She mentioned
17 complaints are referred to the appropriate agency if
18 prosecution does not have jurisdiction.

19 Ms. DeLaurentis stated prosecution works with BEI
20 inspectors and investigators to determine whether
21 there is a violation of the act or regulation. She
22 noted BEI conducts investigations, interviews
23 witnesses, and gathers documents and facts.

24 Ms. DeLaurentis addressed the various levels of
25 review and determining whether there was a violation.

1 She explained that matters could be closed if there
2 is not a violation to focus attention on cases where
3 there may be a violation.

4 Ms. DeLaurentis noted attorneys make charging
5 decisions and determine whether to file an order to
6 show cause, file a citation, or close a case. She
7 addressed due process rights with formal charges
8 through a hearing process, noting it is similar to a
9 regular criminal trial, where both parties enter
10 evidence through witness testimony, documents, and
11 legal arguments.

12 Ms. DeLaurentis noted hearing examiners typically
13 issue a proposed adjudication and order and then the
14 final decision is made by the Board because they have
15 the power to impose discipline. She addressed
16 consent agreements, where both parties have
17 negotiated and reached a settlement they wished to
18 present before the Board, but the Board has the final
19 authority of whether to accept or reject the consent
20 agreement.

21 Ms. DeLaurentis addressed the prosecution
22 division's role at Board meetings, including
23 presenting consent agreements and listening to
24 concerns of the Board. She pointed out that
25 prosecution has a confidentiality statute that

1 applies to their files, where all of the contents
2 within their files is confidential under the law and
3 is why prosecution cannot speak on some matters.

4 Ms. DeLaurentis stated BEI conducts interviews
5 and inspections for certain boards to obtain
6 evidence. She noted BEI also serves subpoenas and
7 deliver orders and letters, along with testifying to
8 the results of their investigations and inspections.

9 She noted BEI does not have unlimited access to
10 locations or documents, is not considered a law
11 enforcement agency under Pennsylvania law and does
12 not have search warrant authority.

13 Ms. DeLaurentis addressed document authority,
14 where some boards have regulations and statutes that
15 require cooperation if a request is made to review
16 their records but not everyone complies, where they
17 could ask the board to issue a subpoena.

18 Ms. DeLaurentis addressed post-investigation,
19 where BEI is gathering facts and present the evidence
20 to the legal office for review. She stated BEI is
21 not determining whether or not a law has been
22 violated or determining whether someone should be
23 charged. She noted everything is reviewed by the
24 prosecuting attorneys, legal analysts, and Board
25 staff to determine whether there was a violation to

1 decide whether to close the matter or file charges.

2 Ms. DeLaurentis addressed immediate temporary
3 suspensions, where a license is immediately suspended
4 if someone is an immediate danger to the health and
5 safety of the public. She noted automatic
6 suspensions include 302 commitments, drug act
7 violations, and orders for examination for mainly
8 health care boards. She also noted petitions for
9 appropriate relief are when someone has violated a
10 board order.

11 Ms. DeLaurentis stated levels of discipline
12 include revocations, suspensions, probations,
13 reprimands, fines, remedial education, and cost of
14 the investigation.

15 Ms. DeLaurentis referred to the confidentiality
16 statute under 63 Pa.C.S. § 3109, where prosecution and
17 investigative files are deemed privileged and
18 confidential under the law. She explained that
19 investigative records are deemed noncriminal
20 investigative records and exempt from disclosure
21 under the Right-to-Know Law.

22 Ms. DeLaurentis stated information could be
23 shared with other agencies in furtherance of
24 investigative efforts but only their final action
25 could be shared publicly, including final

1 adjudications and orders, final consent agreements,
2 and final letters.

3 Ms. DeLaurentis provided data as of January 3,
4 2023, where the number of open cases for the
5 prosecution division was 13,154, which is down from
6 2022 at 15,141. She stated 16,084 cases were opened
7 in 2022 and is down from 2021 at 18,363 cases. She
8 reported closing 17,826 files in 2022 and is up from
9 2021, where 15,994 cases were closed. She thanked
10 the prosecution division, counsel division, hearing
11 examiners, BEI, and the Board for their group effort.

12 Ms. DeLaurentis informed Board members that an
13 annual report is issued to the General Assembly,
14 which includes a breakdown of case categories, and
15 would inform Board Counsel when that report is
16 available.

17 Ms. DeLaurentis addressed specific information
18 for the State Registration Board for Professional
19 Engineers, Land Surveyors, and Geologists as of
20 January 3, 2023, noting 144 cases were opened in 2022
21 and 189 in 2021. She reported 220 cases were closed
22 in 2022 and 144 in 2021. She noted the Board
23 currently has 58 open cases, which was down from last
24 year at 133. She mentioned that prosecution is not
25 concerned with the number of open cases.

1 Ms. DeLaurentis referred to disposition of closed
2 cases, including discipline and non-discipline. She
3 mentioned that some cases may result in more than one
4 type of discipline and may be counted in more than
5 one category. She stated single digits are
6 consistent with the prior year and means their
7 licensee population is following all of the rules.
8 She noted 7 cases resulted in fines and was an
9 increase from the prior year with 3, 6 Act 48 or
10 citation fines with 3 the prior year, and 5
11 probations with 1 the prior year.

12 Ms. DeLaurentis addressed the disposition of
13 closed cases with no discipline and referred to Z
14 codes, which is what they use in their system to
15 close cases. She referred to Z18 warning letters,
16 noting 91 warning letters last year, which was an
17 increase from the prior year at 26. She explained
18 that warning letters are not disciplinary but used
19 for de minimis violations. She noted warning letters
20 are a great tool for prosecutors on behalf of the
21 Board to remind licensees to follow the act and
22 regulations.

23 Mr. Brinkash personally thanked Mr. Michalowski
24 and Mr. Masser for being visible in the participation
25 and activities of their Board. He commented that

1 they should be recognized for being outstanding
2 attorneys.

3 Mr. Szalankiewicz also commended Mr. Michalowski
4 on the excellent prosecution division presentation a
5 year or so ago.

6 Ms. DeLaurentis noted the importance of outreach
7 and thanked Board members for their comments.

8 President McNally thanked Ms. DeLaurentis for the
9 presentation and all of the attorneys and staff for
10 their hard work.]

11 ***

12 Approval of minutes of the January 23, 2023 meeting

13 PRESIDENT MCNALLY:

14 Approval of the minutes.

15 MR. KUDLAWIEC:

16 So moved.

17 MR. STANTON:

18 Second.

19 PRESIDENT MCNALLY:

20 Roll call vote.

21

22 James Szalankiewicz, yes; Michael
23 Brinkash, abstain; Daniel Hartman, yes;
24 Martin Helmke, yes; Ronald Jumper, yes;
25 Robert Kudlawiec, aye; Joseph McNally,

1 yes; Carol Sides, yes; Frank Stanton,
2 yes.

3 [The motion carried. Michael Brinkash abstained from
4 voting on the motion.]

5 ***

6 Report of Board President

7 [Joseph T. McNally, PG, President, thanked Ms.

8 Bronshtein for her hard work in making the Board run
9 smoothly over the past five years.

10 President McNally also recognized and thanked Mr.
11 Stanton for six years of service on the Board.]

12 ***

13 Report of Board Members

14 [Robert P. Kudlawiec, PE, noted signing up for the
15 National Council of Examiners for Engineering and
16 Surveying (NCEES) Meeting at Houston, TX, in April.

17 Mr. Helmke noted presenting at the Pennsylvania
18 Council of Professional Geologists Meeting on
19 February 28 with a presentation called Licensing
20 Update for Pennsylvania Geologists. He mentioned
21 about 140 geologists were present from across the
22 state, and their presentation was well received.

23 Mr. Brinkash thanked Scott Reeser, the chair of
24 the Education Committee at the Pennsylvania Society
25 of Land Surveyors for his fantastic job organizing

1 the continuing education workshops and survey.]

2 ***

3 Report of Acting Commissioner - No Report

4 ***

5 Report of Board Administrator

6 [Jeannie Bronshtein, Board Administrator, noted it
7 has been an honor and pleasure to serve as Board
8 administrator.]

9 ***

10 Report of Board Prosecution Division

11 [Glenn P. Masser, Esquire, Board Prosecution Liaison,
12 presented the Consent Agreement for Case No. 22-47-
13 001641.]

14 MR. KRINER:

15 As per discussion in Executive Session,
16 it is my understanding that the Board
17 would entertain a motion to approve the
18 Consent Agreement at Case No. 22-47-
19 001641.

20 MR. KUDLAWIEC:

21 So moved.

22 MR. STANTON:

23 Second.

24 PRESIDENT MCNALLY:

25 Could we have a roll call on that,

1 Jeannie?

2

3 James Szalankiewicz, yea; Michael
4 Brinkash, yea; Daniel Hartman, yes;
5 Martin Helmke, yes; Ronald Jumper, yes;
6 Robert Kudlawiec, yea; Joseph McNally,
7 yes; Carol Sides, yes; Frank Stanton,
8 yes.

9 [The motion carried unanimously. The Respondent's
10 name at Case No. 22-47-001641 is James Lester
11 Hufnagel Jr.]

12

13 Report of Board Counsel - Status of Cases

14 [Todd P. Kriner, Esquire, Board Counsel, provided a
15 Status of Cases Report for the Board's review and
16 requested Board members notify him of any recusals.
17 He informed Board members of seven cases and
18 mentioned one hearing scheduled for this meeting had
19 been continued for prosecution to secure their
20 expert. The hearing will be held at the next meeting
21 if everything works out.

22 Mr. Kriner noted one hearing was being
23 rescheduled, one was still outstanding, one case had
24 a continuance granted and being worked out with
25 prosecution. He mentioned a case between putting it

1 on the agenda and where an order was issued that
2 denied the respondent's motion to dismiss and was
3 referred back to the hearing examiner. He explained
4 that the next step in that case is the hearing
5 examiner would schedule a hearing. He noted two
6 cases were moving forward and would most likely be
7 negotiated.

8 Mr. Kriner commented that the Board was not
9 currently working on any regulations and commended
10 Mr. Fritz.]

11 ***

12 Applications for Review - Act 41 Applications

13 MR. KRINER:

14 It's my understanding that pursuant to
15 discussions in Executive Session that
16 the Board would entertain a motion to
17 approve the Act 41 License Applications
18 for Mahmut Agba, Eric Bernstein, and
19 Alan Lopez.

20 MR. KUDLAWIEC:

21 So moved.

22 MR. STANTON:

23 Second.

24 PRESIDENT MCNALLY:

25 Could we have a roll call vote?

1

2

James Szalankiewicz, yea; Michael

3

Brinkash, yea; Daniel Hartman, yes;

4

Martin Helmke, yes; Ronald Jumper, yes;

5

Robert Kudlawiec, yes; Joseph McNally,

6

yes; Carol Sides, yes; Frank Stanton,

7

yes.

8

[The motion carried unanimously.]

9

10 Discussion Items

11 MR. KRINER:

12

Pursuant to the discussion that took

13

place in Executive Session, it is my

14

understanding that the Board would

15

entertain a motion to deny the

16

Continuing Education Waiver Request for

17

Gregory Turner.

18 MR. KUDLAWIEC:

19

So moved.

20 MR. STANTON:

21

Second.

22 PRESIDENT MCNALLY:

23

Roll call vote.

24

25

James Szalankiewicz, yes; Michael

1 Brinkash, yes; Daniel Hartman, yes;
2 Martin Helmke, yes; Ronald Jumper, yes;
3 Robert Kudlawiec, yes; Joseph McNally,
4 yes; Carol Sides, yes; Frank Stanton,
5 yes.

6 [The motion carried unanimously.]

7 ***

8 Miscellaneous - Vote on 2024 Meeting Dates

9 [Joseph T. McNally, PG, President, noted the proposed
10 2024 meeting dates are January 24, March 13, May 29,
11 July 24, September 25, and November 13.]

12 PRESIDENT MCNALLY:

13 Is there a motion to approve the
14 proposed dates?

15 MR. KUDLAWIEC:

16 So moved.

17 MR. STANTON:

18 Second.

19 PRESIDENT MCNALLY:

20 Roll call vote.

21

22 James Szalankiewicz, yes; Michael
23 Brinkash, abstain; Daniel Hartman, yes;
24 Martin Helmke, yes; Ronald Jumper, yes;
25 Robert Kudlawiec, yes; Joseph McNally,

1 yes; Carol Sides, yes; Frank Stanton,
2 yes.

3 [The motion carried unanimously.]

4 ***

5 [Jeannie Bronshtein, Board Administrator, announced
6 Kristel Hemler would be taking over her role as Board
7 administrator.]

8 President McNally thanked Ms. Bronshtein for her
9 work on the Board over the past several years.]

10 ***

11 [The Board recessed from 11:29 a.m. until 11:45 a.m.]

12 ***

13 Appointment - Bureau of Finance and Operations

14 Annual Budget Presentation

15 [Amanda Richards, Chief of Fiscal Management, Bureau
16 of Finance and Operations, Department of State,
17 referred to licensee population over the past seven
18 years, noting 31,456 licenses in FY21-22 and 32,896
19 licenses at the time of the report, which is an
20 increase of 1,440 licenses from last year. She
21 reported another increase this morning to 32,962
22 licenses, showing an increase of 66 licenses since
23 the report.]

24 Ms. Richards noted the Board has three license
25 classes and referred to the breakdown of licensees by

1 license class, including professional engineer,
2 professional land surveyor, and professional
3 geologist.

4 Ms. Richards addressed revenue on a biennial
5 basis. She referred to the revenue for FY20-21 and
6 FY21-22, noting the biennial total. She noted 96
7 percent of revenue is from renewals and applications.

8 She stated revenue is received from other categories
9 but is not a consistent source of revenue.

10 Ms. Richards noted the two main categories when
11 reviewing expenses are administrative and legal
12 costs. She stated expenses can hit the Board through
13 direct charges, timesheet-based charges, and license
14 population. She noted the Board's expenses in FY20-
15 21, FY21-22, and FY22-23. She informed Board members
16 that the budgeted figure was adequate based on
17 expenses.

18 Ms. Richards addressed revenue and expenses
19 showing an anticipated balance for FY22-23 and FY25-
20 26, which is a healthy balance.

21 Mr. Szalankiewicz commented that the Board was in
22 a crisis mode for a while and always in the red until
23 they doubled their fees. He mentioned the fee
24 increase to be a good remedy and that it looks like
25 things are now under control.

1 Ms. Richards mentioned that licensee population is
2 also increasing and is a big help as well.

3 Mr. Stanton noted that the surveyor population is
4 showing a steady decline.

5 President McNally requested information regarding
6 the effect COVID had on expenses and revenue.

7 Ms. Richards explained that there was not much of
8 a difference in expenses for FY20-21 and FY21-22.

9 President McNally thanked Ms. Richards for the
10 presentation.]

11 ***

12 [Joseph T. McNally, PG, President, addressed the
13 importance of having a full complement for the State
14 Registration Board for Professional Engineers, Land
15 Surveyors, and Geologists. He commented that Board
16 members may know someone in the public who may want
17 to participate on the board and encouraged everyone
18 to ask people if they would be interested. He
19 mentioned that Mr. Helmke let people know during his
20 presentation at the annual meeting for professional
21 geologists.

22 Mr. Michalowski commented that the State Board of
23 Certified Appraisers is also seeing a national
24 decline in the profession. He mentioned that they
25 came up with additional training modalities

1 nationally that are now virtual.

2 Mr. Szalankiewicz stated many surveyors actually
3 did not go to college because they had 11 or 12 years
4 of experience. He addressed a situation of an
5 applicant with 25 years of surveying experience and
6 who would be very qualified, where they would take
7 the surveyor in training (SIT) and pass it but have
8 to wait 4 years. He commented that it is not
9 completely fair in all situations and understands it
10 is the law but believed the law should be reviewed.

11 Mr. Michalowski noted that appraisers are a
12 little different than everybody else because they are
13 overseen by the federal government and have a four-
14 year requirement.

15 Mr. Szalankiewicz mentioned attending the Penn
16 State Mont Alto Campus and being both a PE and PLS
17 but currently noted Penn State Wilkes-Barre and the
18 small number of graduates, where education is also
19 another problem.

20 Mr. Szalankiewicz commented that it is a disaster
21 to make someone with 15 or 20 years of practical
22 experience wait 4 more years if they can pass the SIT
23 when there is such a shortage of land surveyors in
24 Pennsylvania and other areas. He mentioned that
25 surveyors in western Pennsylvania are all busy, and

1 the public is suffering.]

2 ***

3 Adjournment

4 PRESIDENT MCNALLY:

5 Motion to adjourn.

6 MR. KUDLAWIEC:

7 So moved.

8 MR. STANTON:

9 Second.

10 PRESIDENT MCNALLY:

11 Thank you everyone. See you in May.

12 ***

13 [There being no further business, the State Board of
14 Professional Engineers, Land Surveyors, and
15 Geologists Meeting adjourned at 12 p.m.]

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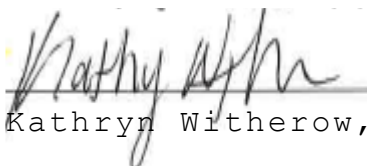
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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Registration Board for Professional Engineers, Land Surveyors and Geologists meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Registration Board for Professional Engineers, Land Surveyors and Geologists meeting.



Kathryn Witherow,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE REGISTRATION BOARD FOR PROFESSIONAL
ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS
REFERENCE INDEX

March 17, 2023

	TIME	AGENDA
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10	9:00	Executive Session
11	10:30	Return to Open Session
12		
13	10:38	Official Call to Order
14		
15	10:38	Roll Call
16		
17	10:39	Acknowledge Public
18		
19	10:42	Appointment - Carolyn A. DeLaurentis,
20		Esquire, Executive Deputy Chief
21		Counsel, Department of State, Annual
22		Prosecutorial Division Presentation
23		
24	11:13	Approval of Minutes
25		
26	11:14	Report of Board President
27		
28	11:17	Report of Board Members
29		
30	11:17	Report of Board Administrator
31		
32	11:18	Report of Board Prosecution Division
33		
34	11:20	Report of Board Counsel
35		
36	11:23	Applications for Review
37		
38	11:24	Discussion Items
39		
40	11:26	Miscellaneous
41		
42	11:29	Recess
43	11:45	Return to Open Session
44		
45	11:45	Appointment - Bureau of Finance and
46		Operations Annual Budget Presentation
47		
48	12:00	Adjournment
49		
50		