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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

D R A F T M I N U T E S

MEETING OF:

STATE BOARD OF COSMETOLOGY

TIME: 9:05 A.M.

BOARD ROOM C

One Penn Center

2601 North Third Street

Harrisburg, Pennsylvania 17110

Monday, July 8, 2019

State Board of Cosmetology
July 8, 2019

ALSO PRESENT: (Continued)

Chris Lammando, Gmerek Government Relations, Inc.
Brian Abela, Government Relations Specialist, Bravo
Group, representing Image Studios 360
Robert (Bo) Breuner, Owner, Sola Salon Studios
Jason Olsen, Founder/President, Image Studios 360
Jonathan Anderson, Image Studios 360
Sue Jacqueline, Image Studios 360
Jenn Navarro, Owner, MY SALON Suite
Andrew Navarro, Owner, MY SALON Suite
Michaeline D'Annunzio, Platinum Hair Salon
John D'Annunzio, Platinum Hair Salon
Bobby Keyes, Image Studios 360
Frank J. Rizzo III, Esquire, representing Image
Studios 360

1 ***

2 State Board of Cosmetology

3 July 8, 2019

4 ***

5 The regularly scheduled meeting of the State
6 Board of Cosmetology was held on Monday, July 8, 2019.
7 Tammy Y. O'Neill, Chair, Professional Member, called
8 the meeting to order at 9:05 a.m. The Pledge of
9 Allegiance was recited. K. Kalonji Johnson, Acting
10 Commissioner, Bureau of Professional and Occupational
11 Affairs, was not present at the commencement of the
12 meeting.

13 Roll call was taken. A quorum was noted to be
14 present.

15 ***

16 [K. Kalonji Johnson, Acting Commissioner, Bureau of
17 Professional and Occupational Affairs, entered the
18 meeting at 9:06 a.m.]

19 ***

20 Approval of minutes of the May 6, 2019 meeting

21 CHAIR O'NEILL:

22 First on our agenda is the approval of
23 our minutes from May 6, 2019. Can I get
24 the motion?

25 MS. NEATOCK:

1 I'll make a motion.

2 MS. BRUNO:

3 Second.

4 CHAIR O'NEILL:

5 Thank you.

6 [The motion carried unanimously.]

7 ***

8 Report of Prosecutorial Division

9 [Colby B. Widdowson, Esquire, noted that the Consent
10 Agreement for Case No. 18-45-010086 had been withdrawn
11 and would be presented at a later date.]

12 Mr. Widdowson presented the Consent Agreements
13 for Case No. 16-45-02340, Case No. 18-45-010959, Case
14 No. 18-45-010104, and Case No. 17-45-02866.]

15 ***

16 [Tara J. Smith, Esquire, Board Prosecutor, on behalf
17 of Caroline A. Bailey, Esquire, Board Prosecutor,
18 tabled agenda Item No. 7 and Item No. 8, which will be
19 presented at the next Board meeting.]

20 ***

21 [Heather J. McCarthy, Esquire, Senior Prosecutor,
22 presented the Consent Agreement for Case No. 16-45-
23 06334.]

24 ***

25 Report of Board Counsel

1 [Shana M. Walter, Esquire, Board Counsel, noted 4
2 final Adjudications and Orders, 3 Motions to Enter
3 Default and Deem Facts Admitted, 1 proposed
4 Adjudication and Order, 2 citation appeals, and 3
5 applications for discussion during Executive Session.]

6

7 Report of Acting Commissioner

8 [K. Kalonji Johnson, Acting Commissioner, Bureau of
9 Professional and Occupational Affairs, announced that
10 Governor Wolf signed House Bill 1172, which is now Act
11 41 of 2019, allowing Boards and Commissions of the
12 Commonwealth to provide provisional licenses and
13 license by endorsement to promote licensure
14 portability for those actively licensed in other
15 states.

16 Acting Commissioner Johnson commented that the
17 bill was originally formulated to help military
18 spouses who do not stay in one place long enough to
19 establish the necessary requirements. He stated
20 legislature wanted to promote workforce development
21 and promote portability. He noted that the bill does
22 not supersede any of the existing Practice Acts and
23 does not require Boards to act outside the scope of
24 their authority. The bill was designed for the Boards
25 that do not have the appropriate legislative authority

1 to now provide for a less burdensome way for folks to
2 gain the ability to employment.

3 Acting Commissioner Johnson stated the bill will
4 become effective in 60 days but requires each Board to
5 promulgate regulations.

6 Chair O'Neill commented that any drafting or
7 preparing of regulations will be discussed in public
8 session during the Board meeting for public input.]

9

10 Appointment - Prosecution Division Presentation

11 [Carolyn A. DeLaurentis, Esquire, Deputy Chief
12 Counsel, Prosecution Division, introduced herself and
13 provided a brief summary of her professional
14 background.

15 Ms. DeLaurentis provided information for the
16 Cosmetology Board for FY 2018-2019, noting that 1,159
17 cases were opened; and as of July 1, 2019, there were
18 989 open cases. She also provided information on
19 enforcement actions.

20 Ms. DeLaurentis stated the prosecution division
21 has the ability to perform immediate temporary
22 suspensions of a license if an immediate danger to the
23 public health or safety is anticipated.

24 Ms. DeLaurentis noted there were 69 immediate
25 temporary suspensions in the prosecution division in

1 FY 2018-2019, 11,359 open cases as of July 1, 2019,
2 and 13,270 closed files.

3 Ms. DeLaurentis addressed the Pennsylvania
4 Justice Network (JNET), where the prosecution division
5 receives an alert when licensees from all of the
6 Boards and Commissions are charged with a crime. She
7 noted that two administrative assistants process those
8 alerts to identify relevant arrests.

9 Ms. DeLaurentis discussed the Office of General
10 Counsel's Mediation Program, which is free of charge,
11 where a mediator is assigned to work with both sides
12 to resolve the case.]

13 * * *

14 Appointment - Office of General Counsel Mediation
15 Presentation

16 [Tara J. Smith, Esquire, Board Prosecutor, addressed
17 the Office of General Counsel's Mediation Program,
18 which is a free service available to all of the
19 agencies that are serviced by OGC. She noted the
20 setting to be informal, where respondents in the case
21 present their arguments and point of views in hopes of
22 reaching a resolution.

23 Ms. Smith commented that the cases move along
24 quicker and also saves the Board money. She stated it
25 will be noted in the consent agreement that the case

1 was resolved through mediation, but the Board still
2 has the right to reject or approve the agreement.]

3

4 Licensees of Southeastern Pennsylvania Presentation
5 [Alan P. Novak, Esquire, Lamb McErlane PC,
6 representing licensees and salon operators from West
7 Chester in Delaware County, regarding variances. He
8 discussed regulations and imbalances that impact the
9 marketplace. He stated salon owners considered having
10 a MY SALON Suite but did not want to risk putting
11 money up front into building a plan. The owners then
12 asked for a variance to avoid the risk of losing that
13 capital by not getting approved.

14 Mr. Novak questioned the Cosmetology Board's
15 processes concerning variances. He used to be a
16 zoning lawyer, where decisions are published and the
17 facts on which those decisions were relied upon by the
18 zoning Board are written as well. He commented that
19 salon owners are familiar with the municipal
20 regulatory and zoning area because as business owners
21 they have to do that in getting approvals for their
22 facilities. He stated a business person and owner can
23 come before a township, borough, or city and present a
24 plan and get some kind of preliminary read on whether
25 that plan is going to be well received or not well

1 received.

2 Ms. Walter referred to 49 Pa. Code § 7.76(a)
3 regarding floor space, where it states that the Board,
4 upon the applicant's request, may grant a variance
5 from the space requirements concerning a salon which
6 the Board believes is reasonable. She stated the
7 minimum floor space for a salon is 180-square feet
8 with a minimum width of 10 feet and then an additional
9 area of at least 60 square for each additional
10 licensee in the salon.

11 Ms. Walter explained that a salon owner can apply
12 for a variance request if a salon, after it is
13 complete and measured, does not meet the space
14 requirements. She stated the Variance Committee has
15 the authority granted by the Board to review those
16 requests. She commented that the Variance Committee
17 sends the request to the full Board for review in
18 executive session because the Board is receiving legal
19 advice. She mentioned the Right-to-Know Law Request,
20 where any member of the public is free to submit and
21 obtain the documents for specific applications.

22 Ms. Walter stated the Board looks at a variance
23 request in terms of the deficiency, the placement of
24 the equipment, and whether or not the salon could be
25 operated in a safe manner given the deficiency. She

1 noted that the Board looks at each case individually
2 and makes a decision based upon each individual salon.

3 Mr. Novak suggested the Board publish decisions
4 and applications online because the Right-to-Know Law
5 Request is not very user-friendly.

6 Donald Moore, Calista Grand Salon & Spa,
7 questioned the square footage requirements, noting
8 that some of the salon suites are 110- to 120-square
9 feet and expressed a safety concern. He intends to
10 open up a salon suite concept but would like to know
11 what the goalpost is regarding approval.

12 Ms. Walter again commented that 180-square feet
13 is what the regulations require, but he would also
14 have the opportunity to submit a variance request if
15 the square footage is less than 180. She discussed
16 what the Board looks for in terms of deficiencies.

17 Mr. Moore questioned the process of a salon owner
18 submitting their own salon dimensions to get approved.

19 Ms. Walter explained that the Bureau of
20 Enforcement and Investigation have the sketch upon
21 inspection of a new salon, and if the salon does not
22 meet the 180-square foot requirement and no variance
23 has been granted, the salon will not pass inspection.

24 Mr. Moore requested Ms. Walter review a list of
25 questions that he provided. Ms. Walter answered

1 questions on the list from Mr. Moore that included
2 reasons a variance is granted, what is protocol for
3 requesting a variance for less than 180-square foot
4 requirement, and whether any variances had been
5 granted.

6 Michaeline D'Annunzio, Owner, Platinum Hair
7 Salon, addressed concerns with a MY SALON Suite
8 dimensions. She also noted a concern regarding
9 recruiting of her staff to other salons. She stated
10 there is not a level playing field and questioned
11 whether a variance could be offered to stylists. She
12 noted a concern with no guidance from a salon owner or
13 an educator within the salon company to guide younger
14 people or inexperienced hairdressers with problems
15 with hair colors, straightening products, and
16 texturizing treatments.

17 Ms. D'Annunzio provided plans from the West
18 Goshen building inspector, reflecting pictures of
19 hallways that are not handicap accessible for a full
20 spin around for someone who has an oversized
21 wheelchair.

22 Ms. D'Annunzio referred 49 Pa. Code § 7.65
23 regarding booth rental space being strictly prohibited
24 but questioned whether a variance is possible to be
25 able to offer her employees the same deal as a suite

1 organization and still have a for-profit business.

2 Ms. Walter commented on the nature of competition
3 and business. She stated the Board does not enforce
4 building codes and only enforces regulations. She
5 stated the Board does prohibit booth rental through
6 its regulation, and the Cosmetology Practice Act also
7 prohibits booth rental that was enacted by the
8 legislature. She noted that the Board does not have
9 the authority to waive the enforcement of a statute,
10 and suggested speaking to legislature regarding the
11 booth rental prohibition.

12 Mr. Novak reviewed reasonable as set forth in the
13 facts that can be reviewed by a Board to decide
14 whether the facts not only constitute safety but are
15 reasonable in the zoning world.

16 Ms. Walter noted that the Board has been
17 consistent regarding granting variances and making
18 sure the safety of the public is protected, whether a
19 variance is granted or not. Ms. Walter also commented
20 that the Board cannot pass judgement on those desiring
21 to take a risk with a salon and can only determine
22 whether or not it complies with the regulations or a
23 variance.

24 Mr. Novak questioned what happens when the Board
25 grants a variance and then that licensee transfers the

1 salon to another licensee. Ms. Walter explained that
2 each new owner of a salon has to apply, provide their
3 sketches, and submit a variance request if the square
4 footage does not meet the requirements.

5 John D'Annunzio, Platinum Hair Salon, questioned
6 whether the Board was comfortable with people asking
7 for variances who quit other jobs and are risking
8 their careers if the variance is not approved. He
9 commented that it would be easier if everybody knew
10 ahead of time whether a variance would be approved.

11 Ms. Walter noted that the Board cannot make
12 preapproval decisions.

13 Frank J. Rizzo III, Esquire, representing Image
14 Studios 360, stated their mission was to empower
15 stylists and provide them the opportunity to have
16 their own business by expediting the process. He
17 mentioned that the business was primarily made up of
18 women and minorities, and noted retaining talent can
19 be accomplished by changing the compensation
20 structure.]

21 * * *

22 Appointment - The LASHStudio & Spa
23 [Shana M. Walter, Esquire, Board Counsel, noted
24 documents submitted by The LASHStudio & Spa for
25 discussion during Executive Session.]

1 Old/New Board Business

2 [Jenn Navarro, Owner, MY SALON Suite, clarified some
3 of the earlier comments regarding MY SALON Suites.
4 She represents over eight owners in the state of
5 Pennsylvania and over 20 stores. She stated all have
6 complied with the State Board of Cosmetology's
7 requirement for 180-square feet for one licensee, 240-
8 square feet for two, or 300-square feet for three.
9

10 Ms. Navarro mentioned that all owners register
11 with the federal government by getting an employer
12 identification number, register with the state of
13 Pennsylvania through a limited liability company (LLC)
14 process, and register with their local government.
15 She noted that all are legitimate business owners and
16 are paying taxes, essentially bolstering the economy
17 for the state of Pennsylvania.

18 Ms. Navarro stated this model allows people to
19 open a salon in a more cost-feasible way than opening
20 up a larger space. She follows all of the same
21 compliance laws, the Americans with Disabilities Act
22 (ADA), and fire laws. She noted that all of the salon
23 owners are here because they believe in the spirit of
24 entrepreneurship and empowering others and assisting
25 them on their journey of a small business owner.

1 Jason Olsen, Founder/President, Image Studios
2 360, applauded the Board for working with the
3 different brands and with MY SALON Suite in getting
4 this worked out for everyone. He expressed his
5 support and firmly believed in this concept of giving
6 people an opportunity to get a step up.

7 Ms. Walter clarified a statement by Mr. Olsen,
8 noting that everyone is treated the same whether it is
9 MY SALON Suite or Country Meadow Nursing Home. She
10 commented that every application is reviewed for
11 compliance, not whether someone is a MY SALON Suite or
12 anyone else.]

13 ***

14 Report of Board Chair - No Report

15 ***

16 Report of Board Administrator - No Report

17 ***

18 Correspondence

19 [Tammy Y. O'Neill, Chair, Professional Member, noted
20 correspondence from Marcia Black requesting the Board
21 consider providing email newsletters to licensed
22 professionals and salon owners.

23 Acting Commissioner Johnson noted being
24 supportive of the newsletter for next quarter,
25 suggesting legislative and policy development material

1 that affects the Board and licensees directly.

2 Ms. Brown-Haywood suggested information be
3 educational in nature. She noted the importance of
4 being consistent once the newsletter is started.

5 Ms. Neatock recommended forming a committee to
6 assemble the information to be sent to Acting
7 Commission Johnson.

8 Acting Commissioner Johnson cautioned against
9 having anything in the newsletter to construe in any
10 way, shape, or form an advisory opinion or
11 misrepresent to licensees in any given scenario.]

12 ***

13 Correspondence - Pearson VUE Examination Admissions
14 Process

15 [Shana M. Walter, Esquire, Board Counsel, noted
16 correspondence from Pearson VUE regarding the
17 admissions process for test takers. She stated the
18 cosmetology exam is offered in four different
19 languages. She stated Pearson VUE has noticed
20 language barriers with getting candidates to be able
21 to produce their identification and other identifying
22 information to be able to get into the exam.

23 Ms. Walter stated Pearson VUE wanted to know if
24 Board members were agreeable with allowing an
25 interpreter, at no cost to the Board, to accompany the

1 candidate and speak their native language for the
2 purpose of getting them through the admissions
3 process.

4 Ms. Diller commented that interpreters are
5 available at the candidate's cost for testing
6 purposes, but this discussion is certainly getting
7 them in to take the exam.

8 Acting Commissioner Johnson stated the
9 Commonwealth was in the process of instituting
10 language access policy and guidelines. He noted that
11 the state employs Propio Language Services at no cost
12 to folks who are multilingual and English is not their
13 primary language or if there are difficulties in
14 expressing themselves.]

15 ***

16 MS. NEATOCK:

17 I would like to make a motion that we
18 allow candidates taking the test through
19 Pearson VUE to have assistance with
20 registration as they enter the testing
21 sites.

22 MS. BRUNO:

23 Second.

24 CHAIR O'NEILL:

25 All in favor?

1 [The motion carried unanimously.]

2

3 Miscellaneous - Board Regulation Updates

4 [Shana M. Walter, Esquire, Board Counsel, addressed
5 drafting and promulgating new regulations that are
6 more in line with the current technology and business.
7 She will bring a proposed annex for a redraft of the
8 regulations to the September meeting and welcomed
9 public comment. She noted that an exposure draft
10 would be sent out, where anyone on the stakeholder
11 list would have the opportunity to comment and then
12 would go to the Independent Regulatory Review
13 Commission (IRRC).

14 Acting Commissioner Johnson encouraged all to
15 attend the September meeting, where Deputy Chief
16 Counsel Cindy Montgomery, if available, will provide a
17 presentation on the regulatory review process.

18 He provided a quick synopsis of the regulatory
19 review process. He commented that any regulation that
20 is currently awaiting publication can be accessed at
21 irrc.pa.state.us.]

22

23 Report of Committees - No Report

24

25 Variance Committee Report - No Report

1 ***

2 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
3 10:48 a.m. the Board entered into Executive Session
4 with Shana M. Walter, Esquire, Board Counsel, for the
5 purpose of conducting quasi-judicial deliberations and
6 to receive advice of Counsel. The Board returned to
7 open session at 12:13 p.m.]

8 ***

9 MOTIONS

10 CHAIR O'NEILL:

11 Coming back in from executive session,
12 we are going to look at Case No. 18-45-
13 010086, Case No. 17-45-04480, and Case
14 No. 17-45-06587, which have been
15 withdrawn and tabled at this time until
16 the next meeting.

17 ***

18 CHAIR O'NEILL:

19 Is there a motion to approve the Consent
20 Agreements for Case No. 16-45-02340,
21 Case No. 18-45-010959, Case No. 18-45-
22 010104, Case No. 17-45-02866, and Case
23 No. 16-45-06334?

24 Those have all been a motion to
25 approve the consent agreements.

1 MS. GONZALEZ:

2 I make a motion.

3 MS. BROWN-HAYWOOD:

4 Second.

5 CHAIR O'NEILL:

6 All in favor?

7 [The motion carried unanimously. The Respondent's
8 name for No. 3 on the agenda, Case No. 16-45-02340 is
9 Sy T. Do; No. 4, Case No. 18-45-010959 is Lori Lynn
10 Chambers; No. 5, Case No. 18-45-010104 is Huynh Quoc
11 t/d/b/a Lotus Nailbar & Spa; No. 6, Case No. 17-45-
12 02866 is Heather Ruth Schreiner; and No. 9, Case No.
13 16-45-06334 is Vina Nails.]

14 ***

15 CHAIR O'NEILL:

16 Next, we have the Adjudication and Order
17 motion to approve.

18 We have Case No. 18-45-004729, Lynn
19 M. Scott; Case No. 18-45-01289, Justin
20 A. Nickle; Case No. 16-45-13687, Carmen
21 N. Sams; and Case No. 18-45-005566,
22 Melissa Haskell.

23 Can I get a motion?

24 MS. NEATOCK:

25 Motion.

1 MS. FERRON:

2 Second.

3 CHAIR O'NEILL:

4 All in favor?

5 [The motion carried unanimously.]

6 ***

7 CHAIR O'NEILL:

8 Next on the agenda is the Motion to
9 Enter Default and Deem Facts Admitted.

10 Is there a motion in the case of
11 Iris A. Marmolejo, Case No. 16-45-07903;
12 Antoine Lovelace t/d/b/a Lace'd, Case
13 No. 18-45-003812; and Darleen Ettison
14 Barnes t/d/b/a Boss Cuts, Case No. 18-
15 45-001917 to Enter Default and Deem
16 Facts Admitted and direct Board counsel
17 to prepare Adjudications and Orders in
18 accordance with our discussion in
19 executive session?

20 MS. BROWN-HAYWOOD:

21 Motion.

22 MS. BRUNO:

23 Second.

24 CHAIR O'NEILL:

25 All in favor?

1 [The motion carried unanimously.]

2 ***

3 CHAIR O'NEILL:

4 Next, we have the motion adopting the
5 final Adjudication and Order.

6 Is there a motion that the Board
7 adopt an Adjudication and Order as
8 presented by Board counsel in the case
9 of Joanna L. Seibert, Case No. 16-45-
10 09930 and direct Board counsel to
11 prepare the Board's final order?

12 Can I get a motion?

13 MS. GONZALEZ:

14 I make a motion.

15 MS. FERRON:

16 Second.

17 CHAIR O'NEILL:

18 All in favor?

19 [The motion carried unanimously.]

20 ***

21 CHAIR O'NEILL:

22 Can I get a motion for Case No. 18-45-
23 010156, Ana F. Liz to deny the appeal
24 and uphold the examiner's judgement?

25 Can I get a motion?

1 MS. FERRON:

2 Motion.

3 MS. BRUNO:

4 Second.

5 CHAIR O'NEILL:

6 All in favor, say aye?

7 [The motion carried unanimously.]

8 ***

9 CHAIR O'NEILL:

10 Is there a motion to grant the
11 Commonwealth's Application for Review
12 for Case No. 18-45-002691, Ilanit K.
13 Patsko and direct counsel to draft a
14 final order?

15 Can I get a motion?

16 MS. GONZALEZ:

17 Motion.

18 MS. BRUNO:

19 Second.

20 CHAIR O'NEILL:

21 All in favor?

22 [The motion carried unanimously.]

23 ***

24 CHAIR O'NEILL:

25 Can I get a motion to grant the

1 Commonwealth's Application for Review
2 for Stacey Lynn Blair aka Stacey Lynn
3 Marshall, Case No. 17-45-009998 and
4 direct counsel to draft a final order?

5 MS. NEATOCK:

6 I make a motion.

7 MS. BRUNO:

8 Second.

9 CHAIR O'NEILL:

10 All in favor, say aye?

11 [The motion carried unanimously.]

12 ***

13 CHAIR O'NEILL:

14 On agenda No. 22, Rodney W. Johnson, can
15 I get a motion to schedule Mr. Johnson
16 for an informal conference?

17 MS. GONZALEZ:

18 I make a motion.

19 MS. FERRON:

20 Second.

21 CHAIR O'NEILL:

22 All in favor?

23 [The motion carried unanimously.]

24 ***

25 CHAIR O'NEILL:

1 On agenda No. 23, Sebrina Li, is to
2 grant her approval for reciprocity.

3 Motion?

4 MS. BROWN-HAYWOOD:

5 Motion.

6 MS. BRUNO:

7 Second.

8 CHAIR O'NEILL:

9 All in favor, say aye?

10 [The motion carried unanimously.]

11 ***

12 CHAIR O'NEILL:

13 Number 24, Keith Fields. Can I get a
14 motion for the provisional denial of
15 that application?

16 MR. WALLIN:

17 I make a motion.

18 MS. BROWN-HAYWOOD:

19 Second.

20 CHAIR O'NEILL:

21 All in favor?

22 [The motion carried unanimously.]

23 ***

24 CHAIR O'NEILL:

25 Can I get a motion to deny the final

1 approval of the application for the
2 LASHStudio & Spa?

3 MS. BROWN-HAYWOOD:

4 Motion.

5 MR. WALLIN:

6 Second.

7 CHAIR O'NEILL:

8 All in favor?

9 [The motion carried unanimously.]

10 ***

11 [K. Kalonji Johnson, Acting Commissioner, Bureau of
12 Professional and Occupational Affairs, exited the
13 meeting during executive session.]

14 ***

15 Adjournment

16 CHAIR O'NEILL:

17 Motion to adjourn?

18 [There was no second to the motion.]

19 ***

20 [There being no further business, the State Board of
21 Cosmetology Meeting adjourned at 12:25 p.m.]

22 ***

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Cosmetology meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Cosmetology meeting.



Seth R. Baier,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF COSMETOLOGY
REFERENCE INDEX

July 8, 2019

	TIME	AGENDA
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2		
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5		
6		
7		
8	9:05	Official Call to Order
9		
10	9:05	Pledge of Allegiance
11		
12	9:05	Roll Call
13		
14	9:09	Approval of Minutes
15		
16	9:10	Report of Prosecutorial Division
17		
18	9:15	Report of Board Counsel
19		
20	9:20	Appointment - Carolyn A. DeLaurentis,
21		Deputy Chief Counsel, Prosecution
22		Division Presentation
23		
24	9:27	Appointment - Tara J. Smith, Esquire,
25		Prosecuting Attorney
26		
27	9:30	Appointment - Licensees from Southeast
28		Pennsylvania
29		
30	10:14	Old/New Board Business
31		
32	10:24	Correspondence
33		
34	10:38	Miscellaneous
35		
36	10:48	Executive Session
37	12:13	Return to Open Session
38		
39	12:13	Motions
40		
41	12:25	Adjournment
42		
43		
44		
45		
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