1	COMMONWEALTH OF PENNSYLVANIA
2	DEPARTMENT OF STATE
3	BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS
4	
5	<u>FINAL MINUTES</u>
6	
7	MEETING OF:
8	
9	STATE BOARD OF CERTIFIED
10	REAL ESTATE APPRAISERS
11	
12	TIME: 10:39 A.M.
13	
14	Held at
15	PENNSYLVANIA DEPARTMENT OF STATE
16	2601 North Third Street
17	One Penn Center, Board Room C
18	Harrisburg, Pennsylvania 17110
19	as well as
20	VIA MICROSOFT TEAMS
21	
22	Thursday, November 10, 2022
23	
24	
25	

2 1 State Board of Certified 2 Real Estate Appraisers 3 November 10, 2022 4 5 6 BOARD MEMBERS: 7 Joseph D. Pasquarella, Chairman, Professional 8 Member 9 Mark V. Smeltzer Sr., Secretary, Professional 10 Member 11 John D. Ausherman, Professional Member - Absent 12 William T. Stoerrle Jr., Professional Member 13 Michael McFarlane, Professional Member 14 Randy L. Waggoner, Professional Member 15 Martha H. Brown, Esquire, Secretary of the 16 Commonwealth designee 17 Paul D. Edger, Esquire, Senior Deputy Attorney 18 General, Office of Attorney General designee 19 Paul H. Wentzel Jr., Senior Legislative Director, 20 Department of Banking and Securities 21 designee - Absent 22 23 24 BUREAU PERSONNEL: 25 26 Dean F. Picarella, Esquire, Senior Board Counsel 27 Ronald K. Rouse, Esquire, Board Counsel 28 Carolyn DeLaurentis, Deputy Chief Counsel, 29 Prosecution 30 Division 31 Ray Michalowski, Esquire, Senior Board Prosecution 32 Liaison 33 Kristel Hennessy Hemler, Board Administrator 34 Andrew LaFratte, MPA, Executive Policy Specialist, 35 Department of State 36 37 ALSO PRESENT: 38 39 Mark Kellerman, President, Assessors' Association 40 of Pennsylvania 41 Emme Reiser, Political Programs Manager, Pennsylvania Association of Realtors 42 43 R. Scott Hartman, SRA, Appraisal Institute 44 Teresa Cochran, Executive Director, Assessors' 45 Association of Pennsylvania 46 Jennifer Smeltz, Republican Executive Director, 47 Senate Consumer Protection & Professional Licensure 48 Committee 49 Scott DiBiasio, Manager of State and Industry 50 Affairs, Appraisal Institute 51

* * * 1 2 State Board of Certified 3 Real Estate Appraisers 4 November 10, 2022 * * * 5 6 [Pursuant to Section 708(a)(5) of the Sunshine Act, 7 at 9:00 a.m. the Board entered into Executive Session 8 with Ronald K. Rouse, Esquire, Board Counsel, to have 9 attorney-client consultations and for the purpose of 10 conducting guasi-judicial deliberations. The Board 11 returned to open session at 10:30 a.m.] * * * 12 13 [Ronald K. Rouse, Esquire, Board Counsel, informed 14 everyone that the meeting of the State Board of 15 Certified Real Estate Appraisers was being held in a 16 hybrid format in person and by livestreaming teleconference pursuant to Act 100 of 2021, which 17 18 requires boards to use a virtual platform to conduct 19 business when a public meeting is held. 20 Mr. Rouse also noted that the Board met in 21 Executive Session with Board Counsel to have 22 attorney-client consultations and for the purpose of 23 conducting quasi-judicial deliberations.] * * * 24 25 The regularly scheduled meeting of the State

3

1 Board of Certified Real Estate Appraisers was held on 2 Thursday, November 10, 2022. Joseph D. Pasquarella, 3 Chairman, Professional Member, officially called the 4 meeting to order at 10:39 a.m. * * * 5 Roll Call 6 7 [Joseph D. Pasquarella, Chairman, Professional 8 Member, requested a roll call of Board members.] * * * 9 10 Approval of minutes of the September 29, 2022 meeting 11 CHAIRMAN PASQUARELLA: 12 The next item on the agenda is approval 13 of the minutes. I'll entertain a 14 motion to approve the minutes from the 15 September 29, 2022, meeting. MR. SMELTZER: 16 17 I so move. 18 CHAIRMAN PASQUARELLA: 19 Do I have a second? 20 MR. STOERRLE: 21 Second. 22 CHAIRMAN PASQUARELLA: 23 Is there any discussion? 24 [The Board discussed corrections to the minutes.] 25 CHAIRMAN PASQUARELLA:

5 I'll entertain a motion to approve the 1 2 amended minutes. Anyone want to make 3 it? 4 MR. SMELTZER: 5 I so move. 6 CHAIRMAN PASQUARELLA: 7 Do I have a second? 8 MR. MCFARLANE: 9 Second. 10 CHAIRMAN PASQUARELLA: 11 We need a vote. 12 13 Joseph Pasquarella, aye; William 14 Stoerrle, aye; Michael McFarlane, aye; 15 Randy Waggoner, abstain; Martha Brown, 16 abstain; Paul Edger, aye. MR. ROUSE: 17 18 Chairman, are you entertaining a motion to accept the minutes with an amendment 19 20 on page 8 changing the term to Veterans 21 Administration for the September 29, 22 2022, meeting? 23 CHAIRMAN PASQUARELLA: 24 Yes. That's the motion. Do we have 25 someone who wants to make that motion?

6 1 MR. MCFARLANE: 2 So moved. 3 CHAIRMAN PASQUARELLA: 4 Do I have a second? 5 MR. STOERRLE: Second. 6 7 CHAIRMAN PASQUARELLA: 8 Any further discussion for the minutes 9 and for the commentary change? Hearing 10 none. We'll do the roll call. 11 12 13 Joseph Pasquarella, aye; Mark Smeltzer, 14 abstain; William Stoerrle, aye; Michael 15 McFarlane, aye; Randy Waggoner, 16 abstain; Martha Brown, abstain; Paul Edger, aye. 17 18 [The motion carried. Mark Smeltzer, Randy Waggoner, 19 and Martha Brown abstained from voting on the 20 motion.] * * * 21 22 Report of Prosecutorial Division 23 [Ray Michalowski, Esquire, Senior Board Prosecution 24 Liaison, had no formal prosecutorial report to 25 offer.]

* * * 1 2 Report of Board Counsel - Final Adjudication and 3 Order 4 MR. ROUSE: 5 Item 2 on the agenda, which is the Final Adjudication and Order for a 6 7 Petition for Reinstatement of the Certified Residential Real Estate 8 9 Appraiser License of John H. Troup, Case No. 20-70-012124. 10 We have a recusal in this matter, 11 Martha Brown. 12 13 * * * [Martha H. Brown, Esquire, Secretary of the 14 15 Commonwealth designee, exited the meeting at 10:46 16 for recusal purposes.] * * * 17 18 MR. ROUSE: This is for Reinstatement of the 19 20 Certified Residential Real Estate 21 Appraiser License of John H. Troup, 22 Case No. 20-70-012124. 23 [The Board experienced technical difficulties.] 24 MR. ROUSE: 25 Regarding the matter of the Petition

7

for Reinstatement of the Certified 1 2 Residential Real Estate Appraiser 3 License of John H. Troup, Case No. 20-4 70-012124, based on Executive Session 5 deliberations, I believe the Chair 6 would entertain a motion to adopt the 7 Adjudication and Order as presented by Board Counsel and to direct Board 8 9 Counsel to prepare the Board's Final 10 Order. Do I have such a motion? 11 MR. SMELTZER: 12 13 I so move. 14 CHAIRMAN PASQUARELLA: 15 Do I have a second, please? MR. STOERRLE: 16 17 Second. 18 CHAIRMAN PASQUARELLA: 19 Any discussion? Let's call the vote. 20 21 Joseph Pasquarella, aye; Mark Smeltzer, 22 aye; William Stoerrle, aye; Michael 23 McFarlane, aye; Randy Waggoner, aye; 24 Paul Edger, aye. 25 [The motion carried. Martha Brown recused herself

8

1 from deliberations and voting on the motion.] * * * 2 3 [Martha H. Brown, Esquire, Secretary of the 4 Commonwealth designee, reentered the meeting at 5 10:55 a.m.] * * * 6 7 Report of Board Counsel - Miscellaneous 8 [Ronald K. Rouse, Esquire, Board Counsel, addressed 9 the Appraisal Subcommittee's (ASC) final rule on 10 temporary waiver requests. He stated ASC has the 11 authority given to it by Congress under the Financial 12 Institutions Reform, Recovery, and Enforcement Act 13 (FIRREA) of 1989 to waive the credentialing 14 requirement of persons eligible to perform appraisals 15 for federally related transactions. He noted a final 16 rule on temporary waiver requests was published in the October 17 edition of the Federal Register and 17 18 would become effective December 6, 2022. 19 Mr. Rouse explained that the rule amends the 20 rules of practice and procedure governing temporary 21 waiver proceedings. He noted one of the amendments 22 is to the definition of petition, where the 23 definition includes state financial institutions and 24 regulatory agencies as potential parties that can 25 petition for a temporary waiver.

9

Mr. Rouse stated the second amendment is a 1 2 clarification that either a mandatory or 3 discretionary waiver termination needs to be 4 published in the Federal Register, and a 5 discretionary waiver termination requires publication 6 have a 30-day comment period. He noted only two 7 jurisdictions have been issued a temporary waiver 8 from the ASC.

9 Mr. Rouse explained that the ASC makes the 10 determination of whether the credentialing 11 requirements are met and have to make a written 12 determination that there is a scarcity of certified 13 or licensed appraisers to perform appraisals in 14 connection with federally related transactions in the 15 state.

Mr. Smeltzer stated evaluations do not require the use of a certified appraiser according to the interagency guidelines and asked whether that means when the ASC waives the requirement that their mandatory regulation still requires the person be a certified appraiser.

22 Mr. Rouse explained that the financial 23 institutions regulatory agencies can now request a 24 waiver but believed the state could intervene. 25 Chairman Pasquarella asked where that would

> Sargent's Court Reporting Service, Inc. (814) 536-8908

leave their state if a financial institution could 1 2 request a waiver in a mandatory state. 3 Mr. Smelter noted that their regulations require 4 it and does not allow for a waiver in their state 5 laws and asked if it is waived in their state if ASC waives this. 6 7 Mr. Rouse commented that he would have to look into it further but believed the state would be able 8 9 to intervene because there is actually a petition 10 that would have to be presented to the ASC. Then they would have to make a certain finding because 11 12 there has to be a determination that there is a 13 scarcity of certified or licensed appraisers in the 14 state or in a geographical political subdivision of 15 the state. 16 Mr. Smeltzer asked whether it waives through 17 from their state regulation that does not have 18 allowance for a waiver if it is waived by ASC. 19 Mr. Rouse explained that ASC provides federal 20 oversight to the state, so the states always have to 21 be consistent with what the federal government has as 22 a minimum standard and believed they would have to 23 comply with the waiver from the federal government. 24 Mr. Michalowski believed they set the minimum 25 but are an oversight by requiring them to have state

1 appraisers. He noted their legislature passed an act 2 which exceeds mandatory. He stated it would not 3 necessarily waive their requirements unless some 4 action was taken by the state as well. He explained 5 that it is not a regulation to be waived and is 6 actually part of the act.

7 Chairman Pasquarella commented that their 8 regulations preexisted the Uniform Standards of 9 Professional Appraiser Practice (USPAP) and FIRREA 10 and is part of their act. He did not believe the 11 federal government could impose a waiver since it is 12 mandatory.

Mr. Michalowski commented that they bring cases that are already not covered by FIRREA, so if there is a case involving litigation and some other state dispute where FIRREA is not implicated, that is what a mandatory state is and is already out of their jurisdiction. He did not believe they would override their ability to enforce their law.

20 Mr. Rouse believed a state could intervene in a 21 request for a temporary waiver if it were petitioned 22 for by someone other than the state regulatory agency 23 because the ASC would have to make certain 24 determinations, and if the state knew what the 25 petitioner is requesting is not true, that is the

> Sargent's Court Reporting Service, Inc. (814) 536-8908

type of information that could be presented to the 1 2 ASC. 3 Mr. Smeltzer recommended looking into this issue 4 further, noting they have FIRREA through the ASC but 5 passing this on their state would be adding a level onto that. He noted that providing a waiver does not 6 7 waive them from their laws unless they decide to 8 participate but is not sure whether they have the 9 ability to do that under their regulations. 10 Mr. Rouse noted an important fact to be that the 11 amendment says that someone other than the state 12 regulatory agency can now petition for a waiver. 13 Chairman Pasquarella suggested further 14 discussion at a future meeting for clarification.] 15 Regulations/Statute - Regulation 16A-7027 Broker 16 17 Price 18 Opinion (BPO) 19 [Ronald K. Rouse, Esquire, Board Counsel, addressed 20 the annex for Regulation 16A-7027 Broker Price 21 Opinion. He noted § 36.41 of the Board's appraisal 22 management company (AMC) regulations defines a broker 23 price opinion as an estimate prepared by a real 24 estate broker, agent, or salesperson that details the 25 probable selling price of a particular piece of real

> Sargent's Court Reporting Service, Inc. (814) 536-8908

estate property and provides a varying level of 1 2 detail about the property's additions, market, and 3 neighborhood and information on comparable sales but 4 does not include an automated valuation model (AVM). 5 Mr. Rouse noted that to also be the definition 6 of BPO defined by 1126(b) of the Financial 7 Institutions Reform, Recovery, and Enforcement Act. 8 He referred to 1126(a), where in conjunction with the 9 purchase of a consumer's principal dwelling, broker 10 price opinions may not be used as a primary basis to 11 determine the value of a piece of property for the 12 purpose of a loan origination of a residential 13 mortgage loan secured by such piece of property. 14 Mr. Rouse referred to § 36.434 of the Board's AMC 15 regulations, where it currently states that AMCs are 16 prohibited from ordering or soliciting BPOs. Нe 17 noted the Board's AMC regulations have to be revised 18 because the Real Estate Licensing and Registration Act pursuant to Act 75 of 2018 allows licensed 19 20 brokers, associate brokers, and salespersons to 21 perform BPOs in Pennsylvania. 22 Mr. Rouse noted Section 608.6 of the Real Estate 23 Licensing and Registration Act discusses BPOs and 24 Section 608.6(h) states that a registered appraisal 25

> Sargent's Court Reporting Service, Inc. (814) 536-8908

management company may recruit, engage, and negotiate

1 fees with a broker to prepare broker price opinions 2 and may receive orders for and submit broker price 3 opinions to clients.

Mr. Rouse also noted Section 608.6(b)(2) states 4 5 that a broker price opinion prepared in accordance 6 with this act shall be deemed to be a comparative 7 market analysis for the purposes of the Appraisal 8 Management Company Registration Act. He stated the 9 proposed rulemaking, looking at § 36.434(a) of the AMC 10 regulations, has been amended to state an Appraisal 11 Management Company may recruit, engage, and negotiate 12 fees with a broker to prepare broker price opinions 13 and may receive orders for and submit broker price 14 opinions to clients.

15 Mr. Rouse noted subsection (b) was amended to 16 state that a BPO may not be used as an appraisal or 17 in lieu of an appraisal in a federally related 18 transaction. He noted subsection (b.1) was added to 19 include the language of FIRREA, which states that in 20 conjunction with the purchase of a consumer's 21 principal dwelling, a BPO may not be used as the 22 primary basis of the value of a piece of property for 23 the purpose of a loan origination of a residential 24 mortgage loan secured by such property.

25

Mr. Rouse noted (d) was amended to be consistent

Sargent's Court Reporting Service, Inc. (814) 536-8908

1 with the Real Estate Licensing Registration Act to 2 state a BPO prepares in accordance with the 3 requirements of Section 608.6 of the Real Estate 4 Licensing and Registration Act, shall be deemed to be 5 a comparative market analysis for the purposes of the 6 Appraisal Management Company Registration Act.

7 Chairman Pasquarella referred to (b.1), in conjunction with the purchase of a consumer's 8 9 principal dwelling, a BPO may not be used as the 10 primary basis of the value of a piece of property. 11 He suggested the language read, to determine the 12 value of real property for the purpose of a loan 13 origination or residential mortgage loan secured by 14 that real property. He commented that a piece of 15 property is something that would be too much common 16 language and would rather see something pertaining to 17 the real property.

18 Chairman Pasquarella also asked why it is 19 singling out a residential mortgage loan, where it 20 should be dealing with all residential and commercial 21 mortgage loans or any mortgage loan secured by real 22 property. He noted the sentence begins with 23 consumer's principal dwelling but where would they 24 discuss commercial activities.

25

Mr. Rouse explained that the language came

1 directly from FIRREA 1126(a), which singles out 2 residential mortgage loans.

Mr. Rouse commented that the language is consistent with what was stated before, where the state can have a higher standard but cannot have a lower standard. He noted that being for residential and commercial is fine but cannot be below residential.

9 Chairman Pasquarella believe it applies to all 10 types of real property and not just residential and 11 should apply to commercial as well. He suggested it 12 to read, "in conjunction with the purchase of real 13 property, a BPO may not be used as the primary basis 14 to determine the value of real property for the 15 purpose of a loan origination of a mortgage."

16 Mr. Smeltzer requested more time to look over 17 the Broker's Act and what the limitations are to make 18 sure they are consistent with what they are allowing, so the AMCs do not order BPOs that the Broker's Act 19 20 does not allow. He commented that there are a number 21 of requirements and limitations of when they can 22 order those and who is allowed, including having to 23 take some training.

24 Mr. Rouse explained that they increased the 25 education needed and have specific language, where

> Sargent's Court Reporting Service, Inc. (814) 536-8908

the BPO explicitly states this is not an appraisal. 1 2 He informed Board members that he would provide an 3 amended version of the annex, a copy of Act 75 4 language, and a copy of FIRREA language at the next 5 meeting.] * * * 6 7 Introduction of Public Attendees 8 [Kristel Hennessy Hemler, Board Administrator, 9 provided an introduction of public attendees.] * * * 10 Matters for Discussion - ASC Grants - Develop 11 12 Exploratory Committee 13 [Ronald K. Rouse, Esquire, Board Counsel, noted prior 14 Board discussion of having an Exploratory Committee 15 to discuss ASC grant ideas. Mr. Smeltzer, Mr. Stoerrle, and Mr. McFarlane volunteered to be members 16 17 of the committee.] 18 MR. SMELTZER: 19 I would like to suggest we have a chair 20 of the Exploratory Committee so we 21 could make sure we could move on this. 22 I am going to suggest Michael 23 McFarlane be chair. 24 MR. ROUSE: 25 You are nominating Michael McFarlane

1 for chair of the Exploratory Committee. 2 MR. SMELTZER: 3 Yes, I am. 4 MR. ROUSE: 5 Is there a second? MR. STOERRLE: 6 7 I'd second that. 8 MR. ROUSE: 9 Any further nominations? Roll call on 10 the vote for Michel McFarlane as chair 11 of the Exploratory Committee. 12 13 Joseph Pasquarella, aye; Mark Smeltzer, 14 aye; William Stoerrle, aye; Michael 15 McFarlane, aye; Randy Waggoner, aye; 16 Martha Brown, aye; Paul Edger, aye. [The motion carried unanimously.] 17 * * * 18 19 Matters for Discussion - Continuing Education Credit 20 for two 7-Hour National USPAP Courses 21 [Ronald K. Rouse, Esquire, Board Counsel, referred to 22 the continuing education credit for two 7-Hour 23 National USPAP courses. He addressed a question at a 24 prior Board meeting regarding whether someone could 25 count the one 7-hour course toward their renewal and

the other part to their continuing education if they 1 2 took a previous 7-hour USPAP course and then took an 3 additional 7-hour USPAP course. 4 Mr. Rouse explained that the Appraiser 5 Qualifications Board (AQB) qualification criteria says that aside from the language requirements to 6 7 complete the 7-Hour National USPAP Update course or 8 its equivalent, appraisers may not receive credit for 9 completion of the same continuing education course 10 offering within the same continuing education cycle. 11 He stated, while normally someone cannot count a 12 course twice, there is an exception when it comes to 13 the 7-Hour National USPAP Update course.] 14 * * * 15 Report of Board Chairman - No Report * * * 16 17 Report of Board Administrator 18 [Kristel Hennessy Hemler, Board Administrator, noted an email and notice that went out that the 15-hour 19 2020-2021 USPAP has been extended for one year and 20 21 will expire December 31, 2023. She reported 22 receiving calls and emails from certificate holders 23 stating that their 7-Hour National USPAP Update 24 course is also extended and are exempt from taking it for their renewal. 25

Ms. Hemler informed everyone that the 15-Hour 1 2 USPAP booklet is separate from the requirement for 3 the 7-Hour National USPAP Update course that must be 4 taken for renewal every two years. She emphasized 5 that it is still a requirement for the renewals for 6 licenses set to expire June 30, 2023.] 7 * * * 8 Applications Committee MR. ROUSE: 9 10 The Board received a report from the 11 Applications Committee regarding an 12 informal interview of Melissa Pettit 13 regarding her Application during 14 Executive Session. 15 Mark Smeltzer will be recusing 16 himself regarding the next matter. * * * 17 18 [Mark Smeltzer, Professional Member, exited the 19 meeting at 11:33 a.m. for recusal purposes.] * * * 20 21 Applications for Review 22 MR. ROUSE: 23 Regarding item 9, for which Mark 24 Smeltzer has recused himself. This is 25 the Application to sit for the

Certified Residential Real Estate 1 2 Appraiser Examination of Melissa 3 Pettit. 4 I believe, based on discussions in 5 Executive Session, the Chair would entertain a motion to direct Board 6 7 Counsel to draft a letter consistent 8 with the discussion in Executive Session. 9 10 CHAIRMAN PASQUARELLA: 11 Do I have such a motion? MR. MCFARLANE: 12 13 So moved. 14 MR. STOERRLE: 15 Second. 16 CHAIRMAN PASOUARELLA: Roll call. 17 18 Joseph Pasquarella, aye; William 19 20 Stoerrle, aye; Michael McFarlane, aye; 21 Randy Waggoner, aye; Martha Brown, aye; 22 Paul Edger, aye. 23 [The motion carried. Mark Smelter recused himself 24 from deliberations and voting on the motion.] 25 * * *

> Sargent's Court Reporting Service, Inc. (814) 536-8908

[Mark Smeltzer, Professional Member, reentered the 1 2 meeting at 11:35 a.m.] 3 * * * 4 Public Comment 5 [Teresa Cochran, Executive Director, Assessors' Association of Pennsylvania, addressed a recent 6 7 committee meeting with their continuing professional 8 education (CPE) instructors, where they heard the 9 Property Assessment Valuation (PAV) book put out by 10 the International Association of Assessing Officers (IAAO) would be going away and asked whether the 11 12 state Board is recommending any other textbooks for 13 assessment precertification classes and whether or 14 not there was any update on the testing company. 15 Mr. Rouse informed Ms. Cochran that PSI Services 16 would remain the testing company through March 2023 17 and the testing company under the new contract will 18 be announced by April. 19 Ms. Cochran asked whether PSI would be changing 20 their testing materials. 21 Ms. Brown commented that the testing company 22 works with subject matter experts to establish the 23 examination questions and is not going to change with 24 the new company. She mentioned that there is a bank 25 of questions that would go forward under that

> Sargent's Court Reporting Service, Inc. (814) 536-8908

1 contract and does not expect major tumults regardless
2 the vendor.

3 Scott DiBiasio, Manager of State and Industry Affairs, Appraisal Institute, informed Board members 4 5 that they have been contacted by some legislative 6 offices in Pennsylvania regarding the implementation 7 of some of the recommendations from the Philadelphia 8 Home Appraisal Bias Task Force. He noted agreement 9 among stakeholders as it relates to a continuing 10 education requirement on valuation bias, fair 11 housing, and equal opportunity. He reported working 12 with them on drafting that legislation and addressing 13 the Board's previous discussions regarding having 14 flexibility to require continuing education on hot 15 topics.

16 Mr. DiBiasio stated conversations regarding 17 mandatory continuing education on fair housing issues 18 could be rendered moot in the near future, because 19 the Appraiser Qualifications Board is very close to 20 coming out with a universal requirement for mandatory 21 fair housing education and would be something the 22 Board would have to implement in order to be in 23 compliance with the AQB minimum criteria. 24 Mr. DiBiasio commented that Pennsylvania-specific

25 discussions with members of the legislature would

potentially be superseded by a federal requirement 1 2 from the AQB in the near future. He mentioned they 3 are close to a consensus and would issue an exposure 4 draft to receive public comment and then move forward 5 through their process. Mr. Smeltzer requested time at the next meeting 6 7 to present a report from members who attended the 8 Association of Appraiser Regulatory Officials (AARO) 9 Conference. 10 Chairman Pasquarella agreed and would like to see 11 the Board establish a policy where any Board member 12 who goes to a function at the direction of the Board 13 would have to come back with a report. 14 Mr. Stoerrle addressed attending the Board member 15 training in October and encouraged other Board 16 members to attend.] * * * 17 18 Adjournment 19 CHAIRMAN PASQUARELLA: 20 Do I have a motion to adjourn today's 21 meeting? 22 MR. SMELTZER: 23 I'll so move. 24 MR. WAGGONER: 25 I'll second.

> Sargent's Court Reporting Service, Inc. (814) 536-8908

26 CHAIR PASQUARELLA: 1 All in favor? 2 3 * * * 4 [There being no further business, the State Board of 5 Certified Real Estate Appraisers Meeting adjourned at 6 11:47 a.m.] 7 * * * 8 9 CERTIFICATE 10 11 I hereby certify that the foregoing summary minutes of the State Board of Certified Real Estate 12 13 Appraisers meeting, was reduced to writing by me or 14 under my supervision, and that the minutes accurately 15 summarize the substance of the State Board of 16 Certified Real Estate Appraisers meeting. 17 18 19 Kathryn Witherow, 20 Minute Clerk 21 22 Sargent's Court Reporting 23 Service, Inc. 24 25 26

November 10, 2022TIMEAGENDA9:00Executive Session10:30Return to Open Session10:39Official Call to Order10:39Roll Call10:40Approval of Minutes10:46Report of Prosecutorial Division10:46Report of Board Counsel11:10Regulations/Statute11:24Introduction of Public Attendees11:27Matters for Discussion11:33Applications Committee11:34Applications for Review11:37Public Comment11:47Adjournment		STATE BOARD OF CERTIFIED REAL ESTATE APPRAISERS REFERENCE INDEX
 9:00 Executive Session Return to Open Session 10:30 Official Call to Order 10:39 Roll Call 10:40 Approval of Minutes 10:46 Report of Prosecutorial Division 10:46 Report of Board Counsel 11:10 Regulations/Statute 11:24 Introduction of Public Attendees 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment 		November 10, 2022
 10:30 Return to Open Session 10:39 Official Call to Order 10:39 Roll Call 10:40 Approval of Minutes 10:46 Report of Prosecutorial Division 10:46 Report of Board Counsel 11:10 Regulations/Statute 11:24 Introduction of Public Attendees 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment 	TIME	AGENDA
 10:39 Roll Call 10:40 Approval of Minutes 10:46 Report of Prosecutorial Division 10:46 Report of Board Counsel 11:10 Regulations/Statute 11:24 Introduction of Public Attendees 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment 		
 10:40 Approval of Minutes 10:46 Report of Prosecutorial Division 10:46 Report of Board Counsel 11:10 Regulations/Statute 11:24 Introduction of Public Attendees 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment 	10:39	Official Call to Order
10:46Report of Prosecutorial Division10:46Report of Board Counsel11:10Regulations/Statute11:24Introduction of Public Attendees11:27Matters for Discussion11:32Report of Board Administrator11:33Applications Committee11:34Applications for Review11:37Public Comment	10:39	Roll Call
10:46 Report of Board Counsel 11:10 Regulations/Statute 11:24 Introduction of Public Attendees 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment	10:40	Approval of Minutes
11:10Regulations/Statute11:24Introduction of Public Attendees11:27Matters for Discussion11:32Report of Board Administrator11:33Applications Committee11:34Applications for Review11:37Public Comment	10:46	Report of Prosecutorial Division
 11:24 Introduction of Public Attendees 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment 	10:46	Report of Board Counsel
 11:27 Matters for Discussion 11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment 	11:10	Regulations/Statute
11:32 Report of Board Administrator 11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment	11:24	Introduction of Public Attendees
11:33 Applications Committee 11:34 Applications for Review 11:37 Public Comment	11:27	Matters for Discussion
<pre>11:34 Applications for Review 11:37 Public Comment</pre>	11:32	Report of Board Administrator
11:37 Public Comment	11:33	Applications Committee
	11:34	Applications for Review
11:47 Adjournment	11:37	Public Comment
	11 : 47	Adjournment