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COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF STATE  
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

**F I N A L M I N U T E S**

MEETING OF:

**STATE BOARD OF BARBER EXAMINERS**

TIME: 10:32 A.M.

Held at

**PENNSYLVANIA DEPARTMENT OF STATE**

2601 North Third Street

One Penn Center, Board Room C

Harrisburg, Pennsylvania 17110

as well as

**VIA MICROSOFT TEAMS**

Monday, October 23, 2023

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State Board of Barber Examiners  
October 23, 2023

BOARD MEMBERS:

Arion R. Claggett, Acting Commissioner, Bureau of  
Professional and Occupational Affairs  
Dominic A. Muniz, Chairman, Professional Member  
Patrick Gavin, Consumer Protection Member  
Amber Derr, Professional Member  
Michael McAndrew, Professional Member  
Charles Seright, Professional Member

BUREAU PERSONNEL:

Shana M. Walter, Esquire, Senior Board Counsel  
Sean C. Barrett, Esquire, Board Counsel  
James Ritchie Espino Ostman, Esquire, Board  
Prosecution Liaison  
Andrea L. Costello, Esquire, Board Prosecutor  
J. Karl Geschwindt, Esquire, Acting Senior Board  
Prosecutor  
Sharona Evans, Board Administrator  
Marisa Swartley, Legal Extern, Department of State  
Michael McDonald, Policy Director, Department of  
State

ALSO PRESENT:

Mike Gent, Curriculum Coordinator, Pennsylvania  
Department of Corrections  
Kelly Kolling, Director, Barber School of Pittsburgh  
Ashley Eckenrode, Eckenrode's Barbershop  
Madeline Helmstetter

1 \*\*\*

2 State Board of Barber Examiners

3 October 23, 2023

4 \*\*\*

5 [Pursuant to Section 708(a)(5) of the Sunshine Act,  
6 at 9:00 a.m. the Board entered into Executive Session  
7 with Sean C. Barrett, Esquire, Board Counsel, for the  
8 purpose of conducting quasi-judicial deliberations on  
9 a number of matters currently pending before the  
10 Board and to receive advice of counsel. The Board  
11 returned to open session at 10:30 a.m.]

12 \*\*\*

13 The regularly scheduled meeting of the State Board  
14 of Barber Examiners was held on Monday, October 23,  
15 2023. Dominic A. Muniz, Chairman, Professional  
16 Member, called the meeting to order at 10:32 a.m.

17 \*\*\*

18 Pledge of Allegiance

19 [The Pledge of Allegiance was recited.]

20 \*\*\*

21 Introduction of Board Members

22 [Sharona Evans, provided an introduction of Board  
23 members. New Board members Patrick Gavin and Amber  
24 Derr introduced themselves.]

25 \*\*\*

1 [Sean C. Barrett, Esquire, Board Counsel, noted the  
2 meeting was being recorded, and those who continued  
3 to participate were giving their consent to be  
4 recorded.

5 Mr. Barrett also noted the Board entered into  
6 Executive Session for the purpose of conducting  
7 quasi-judicial deliberations on a number of matters  
8 currently pending before the Board and to receive  
9 advice of counsel.]

10 \*\*\*

11 Introduction of Attendees

12 [Sharona Evans, provided an introduction of  
13 attendees.]

14 \*\*\*

15 Approval of minutes of the June 26, 2023 meeting

16 MR. BARRETT:

17 I believe the Board Chair would  
18 entertain a motion to approve the  
19 minutes of the June 26, 2023 Board  
20 meeting.

21 CHAIRMAN MUNIZ:

22 Do I have a motion?

23 ACTING COMMISSIONER CLAGGETT:

24 So moved.

25 CHAIRMAN MUNIZ:

1 Do I have a second?

2 MR. SERIGHT:

3 Second.

4 CHAIRMAN MUNIZ:

5 Roll call vote.

6

7 Arion Claggett, aye; Dominic Muniz,

8 aye; Patrick Gavin, abstain; Amber

9 Derr, abstain; Michael McAndrew, aye;

10 Charles Seright, aye.

11 [The motion carried. Patrick Gavin and Amber Derr  
12 abstained from voting on the motion.]

13 \*\*\*

14 Report of Board Prosecution

15 [Andrea L. Costello, Esquire, Board Prosecutor,

16 presented the Consent Agreements for Case No. 20-42-

17 006239, Case No. 20-42-006808, and Case No. 20-42-

18 010020.]

19 \*\*\*

20 MR. BARRETT:

21 Based on the Report of Prosecution,

22 does any member of the Board wish to

23 reenter Executive Session for further

24 deliberations? Hearing none.

25 Based on Executive Session

1                   deliberations, I believe the Board  
2                   Chair would entertain a motion to  
3                   approve the Consent Agreements and  
4                   Orders at item 2, Case No. 20-42-  
5                   006239; item 3, Case No. 20-42-006808;  
6                   and item 4, Case No. 20-42-010020.

7 CHAIRMAN MUNIZ:

8                   Do I have a motion?

9 ACTING COMMISSIONER CLAGGETT:

10                   So moved.

11 CHAIRMAN MUNIZ:

12                   Do I have a second?

13 MR. SERIGHT:

14                   Second.

15 MS. EVANS:

16                   Arion Claggett, aye; Dominic Muniz,  
17                   aye; Patrick Gavin, aye; Amber Derr,  
18                   aye; Michael McAndrew, aye; Charles  
19                   Seright, aye.

20 [The motion carried unanimously. The Respondent's  
21 name at Case No. 20-42-010020 is Noah T. Barber; Case  
22 No. 20-42-006808, Mark Little; and Case No. 20-42-  
23 006239, James Nathaniel d/b/a Before and After Sports  
24 Barber Shop.]

25

\*\*\*

1 Appointment - Introduction

2 [Michael McDonald, Policy Director, Department of  
3 State, introduced himself and provided a brief  
4 history of his personal and professional background.  
5 He informed everyone that the Policy Office works  
6 closely with all of the department program areas and  
7 Governor's Office to develop and help implement the  
8 department's and administration's policy agenda.

9 Mr. McDonald stated the Policy Office staff  
10 review draft legislation introduced to the General  
11 Assembly that may affect the Board and licensees to  
12 assess its impact on the licensee population and  
13 citizens of the Commonwealth and develop a position  
14 on whether to support or oppose it.

15 Mr. McDonald noted that they work with Board  
16 Counsel to review regulations and implement new  
17 policies, along with researching other jurisdictions  
18 across the country.

19 Mr. McDonald mentioned that he also works closely  
20 with Acting Commissioner Claggett and counsel and  
21 encouraged Board members to reach out to him or  
22 Deputy Policy Director Andrew LaFratte as a resource  
23 for any questions or concerns.

24 Mr. McDonald thanked Board members for their  
25 service to the licensees and citizens of the

1 Commonwealth of Pennsylvania.

2 Chair Muniz asked Mr. McDonald for assistance  
3 concerning space requirements for suites. He noted  
4 issues with Sola Salon and Phenix Salon Suites and  
5 space requirements with the regulation currently  
6 being 15 x 12 feet. He mentioned having to deny  
7 variances for Sola Salon Studios because most of them  
8 are 120 square feet.

9 Mr. Barrett explained that the Cosmetology Law  
10 was amended by the General Assembly in November 2022  
11 to reduce the salon square footage from 180 square  
12 feet to 120 square feet and facilitated many of the  
13 Sola Salon needs.

14 Mr. Barrett stated that the Barber Board received  
15 many applications for licensure for barbershops in  
16 those Solar Salon suites in the interim, which are  
17 120 square feet. He noted the Board's regulation for  
18 minimum square feet is currently 180 square feet and  
19 is working to reduce through the regulatory process.

20 Mr. Barrett mentioned that the Cosmetology Board  
21 accomplished that through a legislative enactment but  
22 there was no corresponding one for the Barber Board,  
23 so the Barber Board has been dealing with that in  
24 terms of the disparity in space requirements and  
25 barbers wanting to move to those smaller spaces as



1 well.

2 Mr. McDonald informed Board members that he is  
3 familiar with the issue, and the legislative director  
4 in the department helps them keep tabs on legislature  
5 and can advise them on when legislation may be viable  
6 or prudent to introduce. He offered to take it back  
7 to the legislative director to see whether anything  
8 has been moving in the legislature and whether they  
9 should be an advocate in solving the problem.

10 Chair Muniz presented an idea that has been  
11 discussed for many years regarding a barber pole  
12 initiative as far as regulation to protect the barber  
13 pole for barbershops. He stated that the barber pole  
14 represents barbershops but nothing is in their  
15 regulations to protect the barber pole as far as  
16 barbershops except for barbershops being required to  
17 show a barber pole.

18 Chair Muniz explained that cosmetology and nail  
19 salons sometimes put up the barber pole, which is  
20 false advertisement. He mention having a list of  
21 laws written in other states currently or that have  
22 been on that path and would like to do something a  
23 little bit further to protect their industry.

24 Mr. McDonald asked Chair Muniz to provide the  
25 list of states, so they could further review other

1 states and whether it would be viable to pursue in  
2 Pennsylvania as well.]

3 \*\*\*

4 Report of Board Counsel - Motion to Deem Facts

5 Admitted

6 MR. BARRETT:

7 Based on Executive Session  
8 deliberations, I believe the Board  
9 Chair would entertain a motion to grant  
10 the Motion to Deem Facts Admitted and  
11 Enter Default and direct Board Counsel  
12 to prepare an Adjudication and Order I  
13 accordance with discussion in Executive  
14 Session in the matters of agenda item  
15 5, Case No. 22-42-016709, 3rd Street  
16 Parlor, and item 6, Case No. 23-42-  
17 002421, Jesus Garcia.

18 CHAIRMAN MUNIZ:

19 Do I have a motion?

20 ACTING COMMISSIONER CLAGGETT:

21 So moved.

22 CHAIRMAN MUNIZ:

23 Do I have a second?

24 MR. SERIGHT:

25 Second.

1 MS. EVANS:

2 Arion Claggett, aye; Dominic Muniz,  
3 aye; Patrick Gavin, aye; Amber Derr,  
4 aye; Michael McAndrew, aye; Charles  
5 Seright, aye.

6 [The motion carried unanimously.]

7 \*\*\*

8 Report of Board Counsel- Proposed Adjudication and  
9 Order

10 MR. BARRETT:

11 At item 7, based on Executive Session  
12 deliberations, I believe the Board  
13 Chair would entertain a motion to adopt  
14 the Proposed Adjudication and Order in  
15 the matter of Case No. 20-42-013311,  
16 Craig G. Butler.

17 CHAIRMAN MUNIZ:

18 Do I have a motion?

19 ACTING COMMISSIONER CLAGGETT:

20 So moved.

21 CHAIRMAN MUNIZ:

22 Do I have a second?

23 MR. SERIGHT:

24 Second.

25 MS. EVANS:

1 Arion Claggett, aye; Dominic Muniz,  
2 aye; Patrick Gavin, aye; Amber Derr,  
3 aye; Michael McAndrew, aye; Charles  
4 Seright, aye.

5 [The motion carried unanimously.]

6 \*\*\*

7 Report of Board Counsel - Final Adjudications and  
8 Orders

9 MR. BARRETT:

10 Based on Executive Session  
11 deliberations, I believe the Board  
12 Chair would entertain a motion to adopt  
13 the Final Adjudications and Orders at  
14 agenda item 8, Case No. 18-42-011047,  
15 New York Connection Barber Shop; item  
16 9, Case No. 20-42-004447 & 22-42-  
17 004182, Willi's Barber Shop; item 10,  
18 Case No. 21-42-001434, Patron Barber  
19 Shop; and item 11, Case No. 21-42-  
20 012306, Sculpture Barber Studio.

21 CHAIRMAN MUNIZ:

22 Do I have a motion?

23 ACTING COMMISSIONER CLAGGETT:

24 So moved.

25 CHAIRMAN MUNIZ:

1 Do I have a second?

2 MR. SERIGHT:

3 Second.

4 MS. EVANS:

5 Arion Claggett, aye; Dominic Muniz,  
6 aye; Patrick Gavin, aye; Amber Derr,  
7 aye; Michael McAndrew, aye; Charles  
8 Seright, aye.

9 [The motion carried unanimously.]

10 \*\*\*

11 Report of Board Counsel - Application Appeal

12 MR. BARRETT:

13 Based on Executive Session  
14 deliberations, I believe the Board  
15 Chair would entertain a motion to  
16 delegate this matter to the hearing  
17 examiner for an evidentiary record to  
18 be considered.

19 CHAIRMAN MUNIZ:

20 Do I have a motion?

21 ACTING COMMISSIONER CLAGGETT:

22 So moved.

23 CHAIRMAN MUNIZ:

24 Second?

25 MR. SERIGHT:

1 Second.

2 MS. EVANS:

3 Arion Claggett, aye; Dominic Muniz,  
4 aye; Patrick Gavin, aye; Amber Derr,  
5 aye; Michael McAndrew, aye; Charles  
6 Seright, aye.

7 [The motion carried unanimously.]

8 \*\*\*

9 Report of Board Counsel - Citation Appeal

10 MR. BARRETT:

11 Item 13. Based on Executive Session  
12 deliberations, I believe the Board  
13 Chair would entertain a motion to  
14 remand the Citation to a hearing  
15 examiner for a hearing at item 13, Case  
16 No. 21-42-015465, One Cut Above Barber  
17 Shop LLC.

18 CHAIRMAN MUNIZ:

19 Do I have a motion?

20 ACTING COMMISSIONER CLAGGETT:

21 So moved.

22 CHAIRMAN MUNIZ:

23 Second?

24 MR. SERIGHT:

25 Second.

1 MS. EVANS:

2 Arion Claggett, aye; Dominic Muniz,  
3 aye; Patrick Gavin, aye; Amber Derr,  
4 aye; Michael McAndrew, aye; Charles  
5 Seright, aye.

6 [The motion carried unanimously.]

7 \*\*\*

8 MR. BARRETT:

9 Item 14. Based on Executive Session  
10 deliberations, I believe the Board  
11 Chair would entertain a motion to deny  
12 the Citation Appeal at Case No. 21-42-  
13 015788, Edder Cruz.

14 CHAIRMAN MUNIZ:

15 Do I have a motion?

16 ACTING COMMISSIONER CLAGGETT:

17 So moved.

18 CHAIRMAN MUNIZ:

19 Do I have a second?

20 MR. SERIGHT:

21 Second.

22 MS. EVANS:

23 Arion Claggett, aye; Dominic Muniz,  
24 aye; Patrick Gavin, aye; Amber Derr,  
25 aye; Michael McAndrew, aye; Charles

1 Seright, aye.

2 [The motion carried unanimously.]

3 \*\*\*

4 Report of Board Counsel - Application

5 MR. BARRETT:

6 Item 17. Based on Executive Session  
7 deliberations, I believe the Board  
8 Chair would entertain a motion to table  
9 this matter.

10 CHAIRMAN MUNIZ:

11 Do I have a motion?

12 ACTING COMMISSIONER CLAGGETT:

13 So moved.

14 CHAIRMAN MUNIZ:

15 Do I have a second?

16 MR. SERIGHT:

17 Second.

18 MS. EVANS:

19 Arion Claggett, aye; Dominic Muniz,  
20 aye; Patrick Gavin, aye; Amber Derr,  
21 aye; Michael McAndrew, aye; Charles  
22 Seright, aye.

23 [The motion carried unanimously.]

24 \*\*\*

25 Report of Board Counsel - Barber Shop Variance



1 Applications

2 MR. BARRETT:

3 Based on Executive Session  
4 deliberations, I believe the Board  
5 Chair would entertain a motion to  
6 approve the Variance Application at  
7 agenda item 18, Application No.  
8 AA0004922958, Dut's Cuts, and agenda  
9 item 19, Application No. AA0004941510,  
10 Eckenrode's Barbershop.

11 CHAIRMAN MUNIZ:

12 Do I have a motion?

13 ACTING COMMISSIONER CLAGGETT:

14 So moved.

15 CHAIRMAN MUNIZ:

16 Do I have a second?

17 MR. SERIGHT:

18 Second.

19 MS. EVANS:

20 Arion Claggett, aye; Dominic Muniz,  
21 aye; Patrick Gavin, aye; Amber Derr,  
22 aye; Michael McAndrew, aye; Charles  
23 Seright, aye.

24 [The motion carried unanimously.]

25

\*\*\*

1 Report of Board Counsel - Legislative Update

2 [Sean C. Barrett, Esquire, Board Counsel, provided a  
3 legislative update for House Bill 327 regarding  
4 reducing the training requirements for barber  
5 teachers from 1250 hours to 500 hours of education.  
6 He noted previous Board discussed and input from the  
7 National Association of Barber Boards of America  
8 (NABBA).

9 Mr. Barrett informed Board members that the bill  
10 recently passed the House Professional Licensure  
11 Committee and is currently in the Senate Consumer  
12 Protection and Professional Licensure Committee,  
13 noting both the House and the Senate have to agree on  
14 the same bill.

15 Mr. Barrett addressed edits made to the bill,  
16 where they removed the ability for barbers to get  
17 training in a cosmetology school, along with fixing  
18 language. He mentioned doing an analysis of the  
19 bill, which concluded that it would not require a  
20 barber to actually be licensed to become a barber-  
21 teacher based on the way it was drafted. He noted  
22 that was addressed, as well as removing the ability  
23 for a cosmetology school provide the training,  
24 because that is not something that is legally  
25 permissible under the Cosmetology Act.

1           Mr. Barrett stated that all of the other  
2 provisions of the bill still remain and he would  
3 update the Board if the bill moves forward.

4           Chair Muniz referred to the age requirement  
5 change to 18 for a teacher. He noted that someone  
6 could get their license with a high school diploma or  
7 GED, go back to school for 500 hours, and then get  
8 their teacher's license. He noted another part of it  
9 was that they had to have five years as a licensed  
10 professional, and if they were able to attend school  
11 at 16 and maybe get their license by 17 that the five  
12 years still does not add up to 18 years of age. He  
13 expressed concern with whether someone 18 years of  
14 age gives someone the experience needed to teach.

15           Chair Muniz mentioned that the bill does not  
16 state someone has to be teaching barbering in order  
17 for someone to become a teacher. He noted it is like  
18 someone would just have to learn how to become a  
19 teacher but not have to learn how to become a teacher  
20 as a barber, noting that contradicts itself because  
21 they are teaching barbering.

22           Chair Muniz was not against having the 500 hours  
23 or going back to school but believed some issues were  
24 not covered. He referred to the 18 years of age  
25 change, noting the Board is going to have to rewrite

1 the regulations because of the 23 years of age and  
2 five years' experience.

3 Mr. Barrett explained that someone could either  
4 have five years of experience or do 500 hours of  
5 training and just reduces the minimum age to 18. He  
6 stated that the ability to take the test after five  
7 years is the current requirement and is not changing.  
8 He noted the main change is lowering the age from 23  
9 to 18, where someone licensed at 16 could be a  
10 teacher at 21.

11 Mr. Barrett stated the bill reduces the  
12 education requirements from 1250 to 500 hours but  
13 also requires the hours pertain to how to teach  
14 instead of learning actual subject matter. He  
15 mentioned that it is comparable to the Cosmetology  
16 Act, where about 450 hours under the Cosmetology Act  
17 are for teaching and 50 related to the management of  
18 salons.

19 Mr. Barrett noted the bill makes it more in line  
20 with cosmetology on the hours and the Barber Board  
21 could then come up with a new curriculum requirement  
22 to have those 500 hours for at least barber schools.

23 He also noted it reduces the hours from 1250 to 500,  
24 lowers the age for a teacher from 23 to 18 at the  
25 minimum, and requires the course be 500 hours in

1 education on how to teach people the subject matter.

2 Chair Muniz commented that the age stands out,  
3 because a lot of barbering is teaching from  
4 experience, noting someone 18 years old does not  
5 really have much experience.

6 Mr. Barrett stated that there is a provision,  
7 where someone who is a barber or a cosmetology  
8 teacher and holds a barber license could apply to get  
9 their barber-teacher license to increase the amount  
10 of barber-teachers that are available because of the  
11 current shortage.

12 Mr. Barrett informed Board members that there  
13 would be further discussion about the confines of the  
14 regulation, noting the regulation would have to be  
15 rewritten to what they could fit under that umbrella  
16 of how the act defines the curriculum if the bill  
17 passes.

18 Mr. Seright asked whether someone could expedite  
19 their teacher's license and not have to do a certain  
20 type of theory or a certain type of practical if they  
21 do the five years but then goes back for the 500  
22 hours.

23 Mr. Barrett explained that there are two  
24 separate paths and would not make sense for someone  
25 to have five years' experience and then go to school

1 unless they think they do not know it well enough.

2 Chair Muniz commented that it would be an  
3 individual decision and then they would still have to  
4 take the theory and practical examination in order  
5 for someone to receive a teacher's license.

6 Mr. Barrett stated that the bill does not carve  
7 out any benefit for someone to go back to school but  
8 is not outside the possibility that someone who has  
9 five years of experience might choose to do that even  
10 though it is not required.

11 Acting Commissioner Claggett and Ms. Evans noted  
12 questions from Kelly asking whether a test would  
13 still be required and whether the act would take  
14 place in 60 days.

15 Mr. Barrett explained that a test would still be  
16 required and the bill has to pass both houses and  
17 then go to the Governor for a signature, where it  
18 would then take effect 60 days from that date. He  
19 further explained that the bill is still in the  
20 process and nothing in that bill is in effect or  
21 active at this point until there is a vote. He  
22 mentioned that it has not been voted on by either  
23 house and is in the preliminary stages but starting  
24 to move.

25 Chair Muniz asked whether it would affect

1 financing for a teacher's license regarding student  
2 loans and whether the National Accrediting Commission  
3 of Career Arts & Sciences (NACCAS) would still be  
4 involved.

5 Kelly Kolling, Director of Operations, Barber  
6 School of Pittsburgh, explained that an accredited  
7 school offering an additional program could do it as  
8 a beta program but at some point would have to add it  
9 to the accreditation to offer the course on a regular  
10 basis. She noted the school would have to have some  
11 type of tuition cost if they were an accredited  
12 school, and a nonaccredited school could pretty much  
13 do whatever they want as long as it is abiding by  
14 state guidelines.

15 Chair Muniz asked whether there would still be  
16 grants and loans for an accredited school when taking  
17 a teacher's course and what the limitations are as  
18 far as the grants and the loans for the teacher's  
19 course.

20 Ms. Kolling explained that it would have to be  
21 an approved program by their accreditor in order to  
22 qualify for any funding, noting 500 hours more than  
23 likely would not be covered.

24 Mr. Barrett stated that it sounded like it is  
25 based on the accreditation of the program and not the

1 hours but is a question for the General Assembly. He  
2 encouraged anyone from the public who has an opinion  
3 or concerns about the bill to reach out to their  
4 local elected state representatives or senator.

5 Mr. Barrett explained that the Board had very  
6 little to no involvement in the bill other than  
7 talking about the potential impacts of it at this  
8 point because it is a General Assembly bill. He  
9 noted the bill is in the preliminary stage but wanted  
10 to make the Board aware of it and would provide  
11 updates as it progresses.

12 Chair Muniz referred to the bill where it  
13 mentions something about having a cosmetology license  
14 and a barber license and being able to take the exam  
15 for a teacher's license.

16 Mr. Barrett explained that it basically states  
17 that someone could do either, where someone with a  
18 cosmetology license and a barber license could take  
19 either test. He referred to the language, where  
20 an individual currently holding both a cosmetology  
21 license and a barber license may obtain a barber-  
22 teacher license if the individual completes the  
23 training and examination required for licensure as  
24 either a barber-teacher or a cosmetology teacher.

25 Mr. Barrett further explained that someone who



1 has a barber license and a cosmetology license and  
2 decides to go to cosmetology teacher school could  
3 complete that course and then also get their barber-  
4 teacher license because they are already a licensed  
5 barber. He stated that it would not make someone go  
6 to a barber school and then do another 500 hours  
7 because it would accept the cosmetology training,  
8 since they are a licensed barber.

9 Mr. Barrett mentioned that there probably are  
10 concerns regarding how long someone had the barber  
11 license and may get revised, but the intent of it is  
12 to make sure someone could become a barber-teacher as  
13 long as someone has that 500 hours in teaching.]

14 \*\*\*

15 Report of Board Counsel - Regulatory Matters  
16 [Sean C. Barrett, Esquire, Board Counsel, addressed  
17 16A-429 regarding the general revisions package. He  
18 noted it was sent out for notice and comment  
19 rulemaking but no comments were received. He  
20 informed Board members that he would be writing the  
21 annex and send it out as proposed after voting on the  
22 annex at the next meeting. He informed Board members  
23 that it included the reduction for a one chair shop  
24 to a 120-square foot requirement with incremental  
25 increases for chairs after that, equipment changes,

1 and some other requirements.]

2 \*\*\*

3 Report of Board Counsel - Discussion Items - Election  
4 of Officers

5 MR. BARRETT:

6 We currently have vacancies as  
7 secretary and Vice Chair. We need to  
8 do an election for positions.

9 Are there any nominations for those  
10 positions?

11 CHAIRMAN MUNIZ:

12 I would like to nominate Pat Gavin for  
13 secretary.

14 MR. BARRETT:

15 Mr. Gavin, if you were elected to that  
16 position, do you wish to serve as  
17 secretary of the Board?

18 MR. GAVIN:

19 Yes.

20 MR. BARRETT:

21 I believe, based on that, the Board  
22 Chair would entertain a motion to elect  
23 Pat Gavin as the secretary of the Board  
24 of Barber Examiners.

25 CHAIR MUNIZ:

1 Do I have a motion?

2 ACTING COMMISSIONER CLAGGETT:

3 So moved.

4 CHAIR MUNIZ:

5 Do I have a second?

6 MR. SERIGHT:

7 Second.

8 MS. EVANS:

9 Arion Claggett, aye; Dominic Muniz,  
10 aye; Patrick Gavin, aye; Amber Derr,  
11 aye; Michael McAndrew, aye; Charles  
12 Seright, aye.

13 [The motion carried unanimously.]

14 \*\*\*

15 CHAIRMAN MUNIZ:

16 I would also like to nominate Amber  
17 Derr for Vice Chair.

18 MR. BARRETT:

19 Ms. Derr, based on the nomination, if  
20 so elected, would you serve in the  
21 position of Vice Chair?

22 MS. DERR:

23 Yes.

24 MR. BARRETT:

25 Based on that, I believe the Board

1 Chair would entertain a motion for the  
2 election of Amber Derr as Vice Chair of  
3 the Board of Barber Examiners.

4 CHAIR MUNIZ:

5 Do I have a motion?

6 ACTING COMMISSIONER CLAGGETT:

7 So moved.

8 CHAIR MUNIZ:

9 Do I have a second?

10 MR. SERIGHT:

11 Second.

12 MS. EVANS:

13 Arion Claggett, aye; Dominic Muniz,  
14 aye; Patrick Gavin, aye; Amber Derr,  
15 aye; Michael McAndrew, aye; Charles  
16 Seright, aye.

17 [The motion carried unanimously.]

18 \*\*\*

19 Report of Board Counsel - Discussion Items -  
20 Appointment of Secondary Probable Cause Screening  
21 Committee Member

22 [Dominic A. Muniz, Chairman, Professional Member,  
23 appointed Charles Seright as the alternate member for  
24 the Probable Cause Screening Committee.]

25 \*\*\*

1 Report of Board Chair

2 [Dominic A. Muniz, Chairman, Professional Member,  
3 addressed his attendance at the National Association  
4 of Barber Boards of America Conference in September.  
5 He noted that the mission of NABBA is to support  
6 state licensing boards in their role of protecting  
7 the public in the practice of barbering through  
8 upholding health and safety protocols, maintaining  
9 education and training standards, and recognizing the  
10 barber pole as the official symbol of the profession.  
11 He mentioned that they have been fighting diligently  
12 to patent the barber pole throughout the years.

13 Chair Muniz noted NABBA's objectives include  
14 promoting the exchange of information between state  
15 boards and agencies involved in licensing and  
16 regulating the barber profession and also aim to  
17 develop standards and procedures for examining barber  
18 candidates, as well as licensing and policing the  
19 industry. He noted that NABBA works toward  
20 establishing a minimum standard curriculum for  
21 barbers and ongoing education within the industry.  
22 He also noted the association focuses on developing  
23 and promoting procedures that ensures consumers are  
24 well informed and protected.

25 Chair Muniz congratulated John Christopher, the

1 previous Chair of the Pennsylvania State Board of  
2 Barber Examiners, for successfully completing his  
3 four-year term with NABBA.

4 Chair Muniz also expressed gratitude to Mike Gent  
5 for his valuable contributions during the NABBA  
6 Conference, noting he heard nothing but positive  
7 feedback regarding the presentation.

8 Chair Muniz commented that nearly 20 states were  
9 represented at the NABBA Conference in Hershey,  
10 Pennsylvania, and provided an excellent opportunity  
11 for participants to discuss new developments and  
12 changes during the testing laws, regulations, and  
13 hours within each state. He reported classes  
14 included Milady's, where they offered a 4-hour class  
15 on igniting exceptional performance, focusing on  
16 leadership skills, accountability, trust building,  
17 and effective communication.

18 Chair Muniz stated that Kate Owens of Florida  
19 shared insight on autism awareness and provided a  
20 course on becoming a regional educator for cutting  
21 the hair of autistic individuals. He noted they  
22 expressed the importance of creating sensory-safe  
23 barbershops and salons while shedding the light on  
24 the need for further education and understanding of  
25 autism within the industry.

1           Chair Muniz informed Board members of his  
2 nomination and win for the position of vice president  
3 of NABBA. He noted looking forward to collaborating  
4 with NABBA in the future and continuing to expand his  
5 knowledge with the barber industry through their  
6 guidance and resources.]

7

\*\*\*

8 Report of Acting Commissioner  
9 [Arion R. Claggett, Acting Commissioner, Bureau of  
10 Professional and Occupational Affairs, informed Board  
11 members that the request for proposal (RFP) for the  
12 Pennsylvania Licensing System (PALS) replacement was  
13 issued on September 28, 2023, and he would follow up  
14 with the Board when he receives additional  
15 information.]

16

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17 Report of Board Administrator - No Report

18

\*\*\*

19 Adjournment

20 CHAIRMAN MUNIZ:

21                    Could I have a motion to adjourn?

22 ACTING COMMISSIONER CLAGGETT:

23                    So moved.

24 CHAIRMAN MUNIZ:

25                    Do I have a second?

1 MR. SERIGHT:

2 Second.

3 CHAIRMAN MUNIZ:

4 The meeting is adjourned.

5 \*\*\*

6 [There being no further business, the State Board of  
7 Barber Examiners Meeting adjourned at 11:32 a.m.]

8 \*\*\*

9 CERTIFICATE

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I hereby certify that the foregoing summary minutes of the State Board of Barber Examiners meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Barber Examiners meeting.



Madeline Helmstetter,  
Minute Clerk  
Sargent's Court Reporting  
Service, Inc.



STATE BOARD OF BARBER EXAMINERS  
REFERENCE INDEX

October 23, 2023

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TIME	AGENDA
9:00	Executive Session
10:30	Return to Open Session
10:32	Official Call to Order
10:32	Pledge of Allegiance
10:33	Introduction of Board Members/Attendees
10:35	Approval of Minutes
10:36	Report of Board Prosecution
10:44	Appointment - Michael McDonald, Policy Director, Department of State
10:53	Report of Board Counsel
11:25	Report of Board Chairman
11:32	Report of Acting Commissioner
11:32	Adjournment