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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE ARCHITECTS LICENSURE BOARD
VIA VIDEOCONFERENCE**

TIME: 10:32 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

October 28, 2021

1 State Architects Licensure Board
2 October 28, 2021
3
4

5 BOARD MEMBERS:
6

7 Philip M. Leinbach, RA, President
8 K. Kalonji Johnson, Commissioner, Bureau of
9 Professional and Occupational Affairs
10 Darryl R. Hamm, Vice President, Public Member
11 William J. Bates, RA
12 Jonathan Burns, Deputy Attorney General, Office of
13 Attorney General
14 Aram Piligian Jr., RA
15 Jerry K. Roller, RA, Secretary
16
17

18 BUREAU PERSONNEL:
19

20 C. William Fritz II, Esquire, Board Counsel
21 Angela L. Solomon, Esquire, Board Prosecution
22 Liaison
23 Amanda Li, Board Administrator
24 Miranda Murphy, Board Staff
25 Andrew LaFratte, MPA, Executive Policy Specialist,
26 Department of State
27
28

29 ALSO PRESENT:
30

31 Jen Smeltz, Republican Executive Director, Senate
32 Consumer Protection & Professional Licensure
33 Committee
34 Bruce R. Johnson, RA, American Institute of Architects
35 Pennsylvania
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State Architects Licensure Board

October 28, 2021

[Pursuant to Section 708(a)(5) of the Sunshine Act, at 9:00 a.m. the Board entered into Executive Session with C. William Fritz II, Esquire, Board Counsel, for the purpose of conducting quasi-judicial deliberations. The Board returned to open session at 10:30 a.m.]

The regularly scheduled meeting of the State Architects Licensure Board was held on Thursday, October 28, 2021. Philip M. Leinbach, RA, President, called the meeting to order at 10:32 a.m.

Roll Call

[President Leinbach requested Mr. Hamm call the roll for attendance. A quorum was noted to be present.]

Meeting Instructions/Introduction of Attendees

[Amanda Li, Board Administrator, provided instructions to be followed during the virtual meeting.

Ms. Li noted the meeting was being recorded, and those who continued to participate were giving their consent to be recorded.

1 Ms. Li also provided an introduction of those in
2 attendance.]

3 ***

4 [C. William Fritz II, Esquire, Board Counsel, noted
5 the Board met in Executive Session and conducted
6 quasi-judicial deliberations.]

7 ***

8 Approval of minutes of the September 9, 2021 meeting

9 PRESIDENT LEINBACH:

10 The next item is the approval of the
11 minutes from September 9.

12 [The Board discussed corrections to the minutes.]

13 PRESIDENT LEINBACH:

14 Given the amendment that has been
15 proposed, is there a motion to accept
16 the minutes as amended?

17 MR. BATES:

18 So moved.

19 PRESIDENT LEINBACH:

20 Second?

21 MR. ROLLER:

22 Second.

23 PRESIDENT LEINBACH:

24 Any further discussion? Hearing nothing
25 further.

1 Mr. Hall would you please call the
2 roll for the approval of the minutes as
3 amended?

4
5 Mr. Leinbach, yes; Mr. Johnson, yes; Mr.
6 Hamm, yes; Mr. Bates, yes; Mr. Burns,
7 yes; Mr. Piligian, yes; Mr. Roller, yes.

8 [The motion carried unanimously.]

9 ***

10 Report of Prosecutorial Division

11 [Angela L. Solomon, Esquire, Board Prosecution
12 Liaison, had nothing to report from the prosecutorial
13 division but offered to answer any questions from
14 Board members.]

15 ***

16 Report of Board Counsel

17 [C. William Fritz II, Esquire, Board Counsel, reported
18 no new changes with the status of cases since last
19 month.]

20 ***

21 Regulations/Statue

22 [C. William Fritz II, Esquire, Board Counsel, noted
23 the legislative initiative for the Board to implement
24 continuing education was still being considered but
25 hoped to have additional information at the next

1 meeting.

2 Mr. Fritz was still working on General Revisions.
3 He noted working on some minor edits to the electronic
4 seals and signatures and hoped that would move forward
5 by the next meeting. He was also actively working on
6 Act 41.

7 Mr. Fritz informed the Board of one hearing
8 scheduled for the January 13, 2022 meeting.]

9 ***

10 Application

11 [Philip M. Leinbach, RA, President, referred to the
12 application for a reciprocal license.

13 Mr. Fritz noted the Board is tabling any decision
14 on the reciprocal license application without the
15 National Council of Architectural Registration Boards
16 (NCARB) certification and scheduling an informal
17 conference for the next Board meeting.]

18 ***

19 Report of Commissioner

20 [K. Kalonji Johnson, Commissioner, Bureau of
21 Professional and Occupational Affairs, addressed the
22 extension of regulatory waivers through March 31,
23 2022. He noted the extension includes virtual
24 allowance of Board meetings and that the Board would
25 continue to operate virtually. He thanked the Board

1 for their continued patience working through all of
2 the kinks in the platform.

3 Commissioner Johnson noted the benefits of a
4 virtual platform by increasing public participation
5 and public awareness of the Board's good work. He
6 mentioned discussions taking place for developing a
7 platform to include the best qualities of in person
8 and benefits of streaming technology.

9 Commissioner Johnson reminded Board members of
10 the limit of two members for physical travel to
11 national or regional conventions and strongly
12 encouraged everyone to consider the virtual option
13 when offered for their own health and safety.

14 Commissioner Johnson discussed amendments to the
15 Sunshine Act, noting expenditures need to be
16 formalized and on the agenda for discussion and
17 approval. He recommended everyone submit travel
18 requests to Ms. Li as soon as possible for processing
19 because of national shortages and difficulties
20 procuring accommodations.

21 Commissioner Johnson informed the Board that the
22 department was moving toward the date where wall
23 certificates would be re-provisioned for individuals
24 who do not currently have a wall certificate, new
25 licensees, and renewing members. He noted there would

1 be an option to request a wall certificate to avoid
2 the issue of redundancy in distribution.

3 President Leinbach thanked Commissioner Johnson
4 for his assistance, noting the importance of
5 constituents being able to display their wall
6 certificates.

7 President Leinbach noted the NCARB Regional
8 Summit in early March and encouraged the Board to
9 identify who would be traveling at the January 2022
10 meeting, so travel could be submitted and approved.
11 He mentioned that NCARB pays and covers two
12 professional Board members to attend and reimburses
13 all expenses, along with several others who wished to
14 attend, noting quite a handful of individuals could
15 attend the meeting without any expense to
16 Pennsylvania.

17 President Leinbach mentioned that Ms. McClenaghan
18 termed out before she was reappointed but anticipates
19 reappointment in December and hoped to return to the
20 Board in January 2022.

21 Commissioner Johnson thanked President Leinbach
22 for his service, noting the Board flourished under his
23 leadership. He complimented the Board on their
24 professionalism, integrity, and transparency in
25 addressing the needs of licensees and public safety

1 concerns.]

2

3 Report of Board President - Discussion Items

4 [Philip M. Leinbach, RA, President, mentioned the need
5 for election of officers for 2022, noting his last day
6 of service would be November 8, 2021.]

7 PRESIDENT LEINBACH:

8 I will open nominations for Board
9 president, and I would like to nominate
10 Mr. Jerry Roller for the position of
11 president.

12 Do you accept?

13 MR. ROLLER:

14 I do.

15 PRESIDENT LEINBACH:

16 Are there any other nominations for
17 president? Hearing none.

18 We'll close the nominations for
19 president and open nominations for vice
20 president.

21 MR. ROLLER:

22 Mr. Chairman, I would like to nominate
23 Darryl Hamm for vice president.

24 PRESIDENT LEINBACH:

25 Mr. Hamm, do you accept?

1 MR. HAMM:

2 I do.

3 PRESIDENT LEINBACH:

4 Are there any other nominations for
5 Board vice president? Hearing none.

6 We'll close the nominations for the
7 Board vice president and open the
8 nominations for Board secretary.

9 MR. PILIGIAN:

10 I'd like to nominate William Bates.

11 PRESIDENT LEINBACH:

12 Mr. Bates, do you accept?

13 MR. BATES:

14 Yes, I accept.

15 PRESIDENT LEINBACH:

16 Are there any other nominations for
17 Board secretary? Hearing and seeing
18 none.

19 We'll close the nominations for
20 Board secretary. We have a nominee for
21 each of the three positions, and I would
22 like to put forward the slate to be
23 approved by a roll call vote for all
24 three positions.

25 I will make the motion to nominate

1 Mr. Roller as Board president.

2 MR. PILIGIAN:

3 Second.

4 PRESIDENT LEINBACH:

5 Any discussion? Mr. Hamm, would you
6 please call the roll?

7

8 Mr. Leinbach, yes; Mr. Johnson, yes; Mr.
9 Hamm, yes; Mr. Bates, yes; Mr. Burns,
10 yes; Mr. Piligian, yes; Mr. Roller, yes.

11 [The motion carried unanimously.]

12 ***

13 PRESIDENT LEINBACH:

14 We would move on to a motion to approve
15 Mr. Hamm to serve as Board vice
16 president for year 2022.

17 Would you like to make that motion,
18 Mr. Roller, since you were the nominee?

19 MR. ROLLER:

20 I move that we accept Darryl Hamm as
21 vice president for year 2022.

22 PRESIDENT LEINBACH:

23 I'll second that. Any discussion?
24 Hearing none.

25 Mr. Hamm, would you call the roll?

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2

Mr. Leinbach, yes; Mr. Johnson, yes; Mr.

3

Hamm, yes; Mr. Bates, yes; Mr. Burns,

4

yes; Mr. Piligian, yes; Mr. Roller, yes.

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[The motion carried unanimously.]

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PRESIDENT LEINBACH:

8

Is there a nomination for Bates to serve

9

as Board secretary for calendar year

10

2022?

11

MR. PILIGIAN:

12

I nominate.

13

COMMISSIONER JOHNSON:

14

Second.

15

PRESIDENT LEINBACH:

16

Any discussion? Hearing none.

17

Mr. Hamm, would you call the roll,

18

please?

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Mr. Leinbach, yes; Mr. Johnson, yes; Mr.

21

Hamm, yes; Mr. Bates, yes; Mr. Burns,

22

yes; Mr. Piligian, yes; Mr. Roller, yes.

23

[The motion carried unanimously.]

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PRESIDENT LEINBACH:

1 Next, I'm going to ask if somebody would
2 support a motion that this slate of
3 officers of Mr. Roller, Board President;
4 Mr. Hamm, Board Vice President; and Mr.
5 Bates, Board Secretary would complete
6 the balance of calendar year 2021
7 beginning on November 9, 2021, at which
8 time my term expires?

9 Is there a motion?

10 MR. BATES:

11 So moved.

12 PRESIDENT LEINBACH:

13 Is there a second?

14 MR. ROLLER:

15 Second.

16 PRESIDENT LEINBACH:

17 Any discussion? Hearing none.

18 Mr. Hamm, would you please call the
19 roll?

20
21 Mr. Leinbach, yes; Mr. Johnson, yes; Mr.
22 Hamm, yes; Mr. Bates, yes; Mr. Burns,
23 yes; Mr. Piligian, yes; Mr. Roller, yes.

24 [The motion carried unanimously.]

25 ***

1 Report of Board President - Discussion Items
2 [Philip M. Leinbach, RA, President, provided an NCARB
3 Board of Directors update. He reported individuals
4 from the Council for Interior Design Qualification
5 (CIDQ) were present. He stated NCARB and CIDQ had
6 reached an agreement to release the report that had
7 been generated between NCARB and CIDQ on interior
8 design and should be coming out sometime in the near
9 future. He commented that a lot of information would
10 be directed to the Interprofessional Council on
11 Registration (ICOR).

12 President Leinbach noted day two focused on
13 diversity, equity, and inclusion (DEI) training.

14 President Leinbach mentioned that day three
15 addressed financial matters. He reported the
16 council's finances are in very good position and the
17 addition of some programs that were not in the initial
18 budget. He commented that the rolling budget, where
19 adjustments are made on a quarterly basis versus
20 trying to guess out 12 months, had proved to be
21 effective.

22 President Leinbach referred to the PSI Services
23 LLC (PSI) test migration update. He recommended
24 directing licensees with questions to the NCARB site
25 for updates on the migration plan. He noted a pilot

1 in December 2021 with the new PSI platform, a time
2 frame in January 2022 when no more tests can be
3 scheduled with Prometric, about a 10-day blackout at
4 the beginning of February 2022 when no testing would
5 take place, and then the testing platform would move
6 completely to PSI in February 2022.

7 President Leinbach addressed concerns with having
8 test centers farther away than with Prometric. He
9 stated there is an online platform available for those
10 who may be more remote. He noted test centers will
11 become closer for some than before and more distant
12 for others, and NCARB is working to address that.

13 President Leinbach noted some individuals are
14 working through their state components at the American
15 Institute of Architects (AIA) or affiliated
16 professional organizations that may have test
17 connections set up at their locations that could
18 become a test center through the online option.

19 President Leinbach addressed the National
20 Architectural Accrediting Board (NAAB) school
21 engagement and encouraged Mr. Roller to take that on
22 at the January 2022 meeting to have an engagement with
23 NAAB schools to keep that line of communication open.

24 President Leinbach noted the NCARB Region 2 fall
25 teleconference on November 8, 2021, and requested the

1 Board nominate him to represent the Board.]

2 MR. ROLLER:

3 I would like to nominate Phil Leinbach
4 to serve once again as our
5 representative to Region 2.

6 MR. BATES:

7 Second.

8 PRESIDENT LEINBACH:

9 Any discussion? Hearing none.

10 Mr. Hamm, would you call the roll
11 to approve myself to serve as your
12 voting delegate at the fall regional
13 teleconference?

14
15 Mr. Leinbach, yes; Mr. Johnson, yes; Mr.
16 Hamm, yes; Mr. Bates, yes; Mr. Burns,
17 yes; Mr. Piligian, yes; Mr. Roller, yes.

18 [The motion carried unanimously.]

19 ***

20 Report of Board President - Discussion Items

21 [Philip M. Leinbach, RA, President, suggested Board
22 members keep an eye out for regional office
23 nominations that typically come out toward the end of
24 December 2021 for anyone interested in running for an
25 office in Region 2.

1 President Leinbach reported that Mr. Mill would
2 be terming out on the New York Board and run for
3 regional director if he chose not to run. He
4 mentioned that there was a vote to limit the term to
5 two years for regional directors on the board of
6 directors at NCARB's Annual Business Meeting but does
7 not go into effect until July 1, 2022.

8 President Leinbach noted another option for him
9 would be to run for the secretary position of the
10 board of directors or to consider serving on NCARB
11 committees.

12 Mr. Hamm addressed the exam oversight committee,
13 noting it to be an overarching committee over all of
14 the sub-elements of the Architect Registration
15 Examination (ARE) community. He mentioned that the
16 committee is looking at different options for exam
17 delivery and looking at some of the concerns regarding
18 the new delivery with PSI.

19 Mr. Hamm informed everyone that the NCARB
20 Committee Summit in early December 2021 was moved to a
21 hybrid event.

22 Mr. Roller noted serving on the exam writing
23 committee for practice management, stating that it is
24 interesting to see the other side of the exam and
25 where the questions originate.

1 President Leinbach noted President Vidaurri
2 passed the NCARB Examination Committee, Experience
3 Committee, and the Education Committee, each with
4 looking at a path to licensure and making the process
5 better.

6 President Leinbach mentioned being close to
7 rolling out a Mutual Recognition Agreement (MRA) with
8 the United Kingdom. He noted that was on track for
9 last fall about this time and then some things with
10 the European Union (EU) fell apart on the United
11 Kingdom (UK) side but had been picked back up and
12 seemed to be going forward to see the Mutual
13 Recognition Agreement in place with the UK.

14 President Leinbach stated the UK has a process
15 where it almost functions similar to the engineering
16 side in Pennsylvania. He noted that the Royal
17 Institute of British Architects (RIBA) is their
18 equivalent of the AIA. He commented that a lot of the
19 education, experience, and examination shows a strong
20 similarity between the requirements that NCARB
21 proposes and most of the jurisdictions follow here in
22 the states.

23 President Leinbach also noted the NCARB Committee
24 Summit in early December 2021 in Washington, D.C.]

25

1 Report of Board President - NCARB Correspondence
2 [Philip M. Leinbach, RA, President, referred to NCARB
3 correspondence for the Board's information, including
4 NCARB updates for August and September and the NCARB
5 Board of Directors Brief for September.]

6 ***

7 Report of Board Administrator
8 [Amanda Li, Board Administrator, announced that she
9 would be attending the AIA Tri-State Conference
10 December 8-10, 2021, along with Robert Lopez from New
11 York and Charles Kirk from New Jersey.]

12 ***

13 Miscellaneous

14 [Philip M. Leinbach, RA, President, noted 2022 meeting
15 dates.

16 President Leinbach commented that he thoroughly
17 enjoyed the nine years on the Board and giving back to
18 the profession and the community. He noted learning
19 from everybody on the Board beginning with Howard
20 Graves and Christine Carl to Dave Majernik and those
21 currently on the Board. He thanked everyone for the
22 opportunity and allowing him to serve on the Board.

23 Mr. Roller thanked President Leinbach for his
24 service, guidance, and the leadership.]

25 ***

1 Adjournment

2 PRESIDENT LEINBACH:

3 Do we have a motion to adjourn?

4 MR. BATES:

5 So moved.

6 PRESIDENT LEINBACH:

7 Is there a second?

8 MR. PILIGIAN:

9 Second.

10 PRESIDENT LEINBACH:

11 We are adjourned. Thank you all.

12 [The motion carried unanimously.]

13 ***

14 [There being no further business, the State Architects
15 Licensure Board Meeting adjourned at 11:21 a.m.]

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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Architects Licensure Board meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Architects Licensure Board meeting.



Derek Richmond,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEX

October 28, 2021

	TIME	AGENDA
1		
2		
3		
4		
5		
6		
7		
8		
9	9:00	Executive Session
10	10:30	Return to Open Session
11		
12	10:32	Official Call to Order
13		
14	10:32	Roll Call
15		
16	10:33	Meeting Instructions/Introduction of
17		Attendees
18		
19	10:35	Approval of Minutes
20		
21	10:36	Report of Prosecutorial Division
22		
23	10:37	Report of Board Counsel
24		
25	10:39	Applications
26		
27	10:40	Report of Commissioner
28		
29	10:51	Report of Board President
30		
31	10:52	Regulations/Statute
32		
33	11:15	Report of Board President
34		
35	11:16	Report of Board Administrator
36		
37	11:18	Miscellaneous
38		
39	11:21	Adjournment
40		
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