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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE ARCHITECTS LICENSURE BOARD
VIA VIDEOCONFERENCE**

TIME: 10:31 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

July 8, 2021

1 State Architects Licensure Board
2 July 8, 2021

3
4
5 BOARD MEMBERS:
6

7 Philip M. Leinbach, RA, President
8 Theodore Stauffer, Executive Secretary, Bureau of
9 Professional and Occupational Affairs, on behalf of
10 K. Kalonji Johnson, Commissioner
11 Darryl R. Hamm, Vice President, Public Member
12 William J. Bates, RA
13 Jonathan Burns, Deputy Attorney General, Office of
14 Attorney General
15 Mary E. McClenaghan, RA
16 Aram Piligian Jr., RA
17 Jerry K. Roller, RA, Secretary
18
19

20 BUREAU PERSONNEL:
21

22 C. William Fritz II, Esquire, Board Counsel
23 Dean F. Picarella, Esquire, Senior Counsel
24 Angela L. Solomon, Esquire, Board Prosecution
25 Liaison
26 Timothy Smith, Esquire, Board Prosecutor
27 Thaddeus Cwiklinski, Legal Extern, Office of General
28 Counsel, Department of State
29 Amanda Li, Board Administrator
30 Andrew LaFratte, MPA, Executive Policy Specialist,
31 Department of State
32
33

34 ALSO PRESENT:
35

36 Amal Mahrouki, Director of Legislative Affairs,
37 American Institute of Architects Pennsylvania
38 John R. Hill, RA, Muhlenberg Greene Architects
39 Stephen M. Swarney, JD, Executive Director, American
40 Institute of Architects Pennsylvania
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1 State Architects Licensure Board

2 July 8, 2021

3 ***

4 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
5 the Board entered into Executive Session with C.
6 William Fritz II, Esquire, Board Counsel, for the
7 purpose of quasi-judicial deliberations. The Board
8 returned to open session at 10:30 p.m.]

9 ***

10 The regularly scheduled meeting of the State
11 Architects Licensure Board was held on Thursday, July
12 8, 2021. Philip M. Leinbach, RA, President, called
13 the meeting to order at 10:31 a.m.

14 ***

15 [C. William Fritz II, Esquire, Board Counsel, noted
16 the meeting was being recorded for the purpose of
17 completing the required minutes, and voluntary
18 participation in the meeting constituted consent to be
19 recorded.

20 He also noted the Board met in Executive Session
21 prior to open session and conducted quasi-judicial
22 deliberations.]

23 ***

24 Roll Call

25 [Roll call was taken by Vice President Hamm. A quorum

1 was noted to be present.]

2 ***

3 Meeting Instructions/Introduction of Attendees

4 [Amanda Li, Board Administrator, provided virtual
5 instructions to be followed during the meeting.

6 She also provided a list attendees.]

7 ***

8 [Philip M. Leinbach, RA, President, welcomed everyone
9 in attendance. He also welcomed Jonathan Burns, the
10 new representative from the Office of Attorney
11 General. He thanked Adam Hough for his time and
12 service on the Board.]

13 ***

14 Approval of minutes of the May 5, 2021 meeting

15 PRESIDENT LEINBACH:

16 Can we have a motion to approve the
17 minutes from our May 5, 2021 meeting?

18 MS. MCCLENAGHAN:

19 Motion to approve.

20 MR. ROLLER:

21 Second.

22 PRESIDENT LEINBACH:

23 Discussion?

24 [The Board discussed corrections to the minutes.]

25 PRESIDENT LEINBACH:

1 Are there any other clarifications,
2 questions, or revisions from anybody or
3 discussion? If not, Mr. Hamm would you
4 call the roll to approve the minutes as
5 amended?

6
7 Mr. Leinbach, yes; Mr. Stauffer, yes;
8 Mr. Hamm, yes; Mr. Bates, yes; Mr.
9 Burns, yes; Ms. McClenaghan, yes; Mr.
10 Piligian, yes; Mr. Roller, yes.

11 [The motion carried unanimously.]

12 ***

13 Report of Prosecutorial Division

14 [Angela L. Solomon, Esquire, Board Prosecution
15 Liaison, announced she is the new Board liaison and
16 provided a brief summary of her professional
17 background. She also introduced Timothy Smith as a
18 new Board prosecutor.

19 Mr. Smith also provided a brief summary of his
20 professional background and looked forward to working
21 with everyone.

22 Ms. Solomon had no consent agreements to present
23 today. She also looked forward to working with the
24 Board and offered her assistance with any Board
25 concerns.

1 President Leinbach welcomed Ms. Solomon and Mr.
2 Smith.]

3 ***

4 Report of Board Counsel

5 [C. William Fritz II, Esquire, Board Counsel, provided
6 a Status of Cases Report for the Board's review.]

7 ***

8 Regulations/Statute

9 C. William Fritz II, Esquire, Board Counsel, informed
10 the Board that the comments received from the
11 Independent Regulatory Review Commission (IRRC)
12 regarding the seals regulation had been addressed and
13 was awaiting a response from IRRC.

14 Mr. Fritz stated Act 41 was being worked on in
15 conjunction with the engineering and landscape
16 architect boards. He noted the seals regulation was
17 also in conjunction with engineering and landscape
18 architect boards. He hoped to start on the General
19 Revisions of Board regulations in the fall.]

20 ***

21 Applications

22 MR. FRITZ:

23 The Board would entertain a motion to
24 provisionally deny the Reciprocal
25 Licensing Application filed by Owen

1 Carr.

2 PRESIDENT LEINBACH:

3 Do we have a motion from one of our
4 Board members?

5 MS. MCCLENAGHAN:

6 I'll motion.

7 PRESIDENT LEINBACH:

8 Second?

9 MR. ROLLER:

10 Second.

11 PRESIDENT LEINBACH:

12 Any discussion? Hearing none. Mr.
13 Hamm, would you call the roll?

14

15 Mr. Leinbach, yes; Mr. Stauffer, yes;
16 Mr. Hamm, yes; Mr. Bates, yes; Mr.
17 Burns, yes; Ms. McClenaghan, yes; Mr.
18 Piligian, yes; Mr. Roller, yes.

19 [The motion carried unanimously.]

20

21 MR. FRITZ:

22 Concerning the Reciprocal Licensing
23 Application filed by Victor Wayne
24 Vetterlein, the Board is going to table
25 that application and request additional

1 information from the applicant through
2 an informal conference scheduled by our
3 Board administrator and attended by one
4 or two Board members.

5 ***

6 MR. FRITZ:

7 The Board would entertain a motion to
8 grant the ARE Testing Accommodations
9 Request filed by Miranda Esposito.

10 MS. MCCLENAGHAN:

11 Motion.

12 PRESIDENT LEINBACH:

13 Is there a second?

14 MR. PILIGIAN:

15 Second.

16 PRESIDENT LEINBACH:

17 Mr. Hamm, would you call the roll?

18

19 Mr. Leinbach, recuse; Mr. Stauffer, yes;
20 Mr. Hamm, yes; Mr. Bates, yes; Mr.
21 Burns, yes; Ms. McClenaghan, yes; Mr.
22 Piligian, yes; Mr. Roller, yes.

23 [The motion carried. President Leinbach recused
24 himself from deliberations and voting on the motion.]

25 ***

1 Report of Commissioner

2 [Philip M. Leinbach, RA, President, requested updates
3 on the items presented under his Report of
4 Commissioner.

5 Theodore Stauffer, Executive Secretary, Bureau of
6 Professional and Occupational Affairs, on behalf of K.
7 Kalonji Johnson, Commissioner, welcomed Jonathan Burns
8 to the Board.

9 Mr. Stauffer stated the department was
10 communicating with Governor Wolf's Office, and they
11 were aware of the vacancies and the need for
12 reappointments. He will assemble a package to be
13 presented to the Senate upon return from their summer
14 break.

15 Mr. Stauffer provided a wall certificate update,
16 noting the Department of General Services (DGS) will
17 be reopening sometime later this month, which will
18 allow talks to resume get the wall certificate process
19 moving for all 29 boards.

20 President Leinbach questioned whether the Board
21 would be able to hear something definitive by the
22 September meeting concerning the wall certificates.

23 Mr. Stauffer commented that it was unlikely to
24 have a definitive response by September because the
25 department does not want a document without an

1 expiration date that may concur with the Board's
2 permit to practice. He stated there will be some sort
3 of Quick Response (QR) code or some other method on
4 the wall certificate that would link to an
5 individual's active status in case their license had
6 been revoked or suspended and not renewed.

7 Mr. Stauffer noted there would be some
8 development before going into production, but they
9 will be working as quickly as possible.

10 President Leinbach addressed the importance of
11 the reappointment of current members until their
12 successor qualifies (USQ) period, especially Ms.
13 McClenaghan, and the need for a replacement for
14 himself to keep a full slate of professional members.

15 President Leinbach also addressed the importance
16 of filling the public member vacancy and welcomed
17 anything the Bureau of Professional and Occupational
18 Affairs (BPOA) could do on their behalf.]

19 ***

20 Report of Board President

21 [Philip M. Leinbach, RA, President, addressed his
22 attendance at the National Council of Architectural
23 Registration Boards (NCARB) Annual Business Meeting in
24 June. He noted it to be a hybrid meeting and believed
25 changes would be made in the future to incorporate

1 more attendees for virtual meetings.

2 President Leinbach noted no contested elections
3 for the board of directors, and the slate the Board
4 put forward last month to be considered was elected by
5 acclamation. He mentioned all of the resolutions
6 passed, including the two the Board stood in
7 opposition to regarding the interior design stance and
8 term limits. He commented that the Board's position
9 was not in opposition to the directors being limited
10 to two years but felt it should be a decision made by
11 the regions and not the national board.

12 President Leinbach addressed the Region 2 Summer
13 Meeting Review Reports. He noted the
14 Student/Education/Practitioner (SEP) Symposium was
15 supposed to be last fall but was pushed off because of
16 COVID. The symposium is scheduled for October 2021.
17 He referred to Kate Nosbisch's requests for questions
18 for a student panelist discussion and for the open
19 town hall and encouraged everyone to get those
20 questions to her as soon as possible.

21 John R. Hill, RA, Muhlenberg Greene Architects,
22 commented that the committee had not had much
23 activity, and most of it had been in the logistics of
24 arranging the venue. He informed everyone that it
25 would be a live symposium on October 14-15, 2021, at

1 the University of Virginia and also noted the
2 importance of providing Ms. Nosbisch with ideas on
3 discussion items to fill in some of the gaps.

4 Mr. Hill stated it had been an interesting year
5 for everybody with the pandemic and work approach
6 being different. He discussed his transition over the
7 last two years regarding his firm as far as transition
8 of ownership. He stated he is now retired from the
9 firm and a consultant to the firm.

10 Mr. Hill noted between his time at the American
11 Institute of Architects of Pennsylvania (AIA PA) as a
12 member of the Licensure Committee to the Board and
13 being on the Board for eight years that he has a
14 continuing interest in the Board and seeing issues
15 move forward.

16 President Leinbach congratulated Mr. Hill on his
17 retirement and appreciated the time he spent on the
18 Board and at AIA PA, noting him to be a role model for
19 architects in the community.

20 President Leinbach addressed how outreach to
21 legislators can be enacted in Pennsylvania without
22 creating any conflicts, noting Board members cannot
23 and the only outreach is solely as an architect in the
24 community. He stated the best thing the Board could
25 do is be engaged with AIA PA affiliates and NCARB and

1 then speak with constituents that are professionals to
2 impact positive change to protect public health,
3 safety, and welfare in Pennsylvania.

4 President Leinbach addressed growing funds of
5 roughly \$150,000 in Region 2 and requested ideas or
6 suggestions of how to use those funds beyond the
7 symposium be forwarded to Al Zaccone.

8 President Leinbach referred to House Bill 1258
9 regarding the Interior Designer Registration Act that
10 was lined up for a vote to come out of committee the
11 latter part of June.

12 Stephen M. Swarney, JD, Executive Director,
13 American Institute of Architects Pennsylvania, stated
14 the bill is still moving and active until the last day
15 of December 2022 at the close of the session. He
16 noted the iteration of the interior design licensing
17 bill dropped and was quickly scheduled for a vote in
18 the House Consumer Affairs Committee.

19 Mr. Swarney stated AIA reviewed the bill, noting
20 it to be a licensing bill in disguise and encouraged
21 everyone to read it. He mentioned the bill included
22 not only a registration under the Attorney General's
23 Office, which was very odd, and did not happen
24 anywhere else in the United States. He noted the bill
25 also included the privilege and right of signing and

1 sealing documents without the seal of an architect and
2 engineer.

3 Mr. Swarney commented that the bill is from a
4 small group in Pennsylvania and not all interior
5 designers are united behind it. He noted the bill
6 provides signing and sealing privileges and the group
7 claims it does not involve structural elements, but
8 AIA experts believed there were more questions than
9 answers after review of the bill and should be under
10 the purview of a Board under the Department of State.

11 Mr. Swarney addressed another section, where
12 local code officials could not review any designs
13 submitted by an interior designer and could not
14 request them to go back to an architect or an
15 engineer.

16 Mr. Swarney stated AIA was fully engaged on the
17 bill and reached out to their membership and attended
18 a meeting with all parties involved, where they were
19 given a couple days to develop their own language. He
20 noted AIA immediately assembled a workforce group that
21 included all three statewide chapter attorneys and
22 members of state government affairs for AIA National
23 and several of their leaders involved in particular
24 committees.

25 Mr. Swarney noted AIA submitted recommendations

1 and language regarding what they were claiming to ask,
2 which is a simple registration act. He stated, once
3 AIA submitted that language, the committee then had
4 two competing sets of language and ran out of time
5 with the budget, so the issue was tabled and not put
6 up for a committee vote. He noted it was AIA's
7 understanding that the bill was tabled until the fall,
8 and Mr. Swarney believed the House was scheduled to
9 come back sometime in early October.

10 Mr. Swarney stated AIA plans to continue to
11 advocate and educate all of the legislators about the
12 bill and why they oppose this bill. He mentioned
13 there is an AIA Pennsylvania Board Meeting tomorrow to
14 vote on the specific language to get full board
15 approval.

16 Amal Mahrouki, Director of Legislative Affairs,
17 American Institute of Architects Pennsylvania, also
18 noted that the American Council of Engineering
19 Companies of Pennsylvania, the Associated Builders and
20 Contractors of Pennsylvania, the Pennsylvania
21 Association of Building Code Officials, and the
22 Pennsylvania Municipal League are opposing the bill.

23 Ms. Mahrouki noted their concerns along with some
24 other local government groups and the American
25 Institute of Building Design that primarily focuses

1 nationally on residential design. She also mentioned
2 that other stakeholders have opposed the language as
3 drafted.

4 President Leinbach commented that it sounded like
5 AIA would be approving the proposed language in lieu
6 of what was submitted by the interior design group.
7 He requested AIA forward the same to him and Ms. Li to
8 be distributed to Board members.

9 President Leinbach sent a list of bullet points
10 to the Board with his concerns with House Bill 1258
11 when he became aware the bill was coming up for a
12 vote. He mentioned the biggest concern from the point
13 of health, safety, and welfare was the confusion
14 between the two departments of what takes precedence
15 of what is in the licensure act for architects if we
16 have somebody who is perceived to be a collateral over
17 the Attorney General's (AG) Office that had some
18 standing there.

19 President Leinbach noted it to be interesting to
20 see the lineup of different alphabet soup agencies
21 that are standing in opposition of this, notably the
22 code officials because of the confusion to say whose
23 seal takes precedence, and the Uniform Construction
24 Code (UCC) has specific language that only recognizes
25 an architect or a licensed professional engineer

1 preparing construction documents and that is the
2 language that exists in the UCC administrative portion
3 of those regulations.

4 Mr. Fritz commented that legislators and
5 executive staff on the committee were told that we are
6 governed by bylaws and rules and gave them two days to
7 come up with language. He noted being able to provide
8 the language with the hard work by the task force. He
9 stated they let them know that it was tentatively
10 acceptable based on the full Board voting on that in
11 early July.

12 Mr. Fritz stated the written language keeps it as
13 a straight certification under the attorney general
14 and presumably gives them what they wanted, along with
15 some definitional language from New Jersey that they
16 always point to and stripped out signing and sealing.

17 President Leinbach stated, after being made aware
18 the issue, it was sent to NCARB as well, along with a
19 letter in support of AIA PA and the efforts they were
20 making to oppose the bill the way it was written. He
21 noted appreciation to NCARB for their involvement in
22 the high-level concerns of health, safety, and welfare
23 (HSW).

24 Mr. Swarney also noted being appreciative of
25 NCARB for drafting a letter and getting it out to

1 members of the committee in record turnaround.

2 Mr. Fritz completed a legislative analysis of
3 House Bill 1258 and thanked Board members who
4 responded with their concerns. He made it very clear
5 that the Board opposed the language as written, and
6 the Board stated that registration of interior
7 designers was not necessary at this time.

8 Mr. Fritz also commented that if they choose to
9 license or register interior designers that it may be
10 more appropriate to move that under the purview of the
11 agency to make sure the quality of education and
12 standards of practice they are held to are equivalent
13 to those required of design board licensees, architect
14 and engineer in particular.

15 President Leinbach asked Mr. Stauffer whether
16 there was any more discussion regarding all of the
17 players of the interior design community sitting down
18 with the Board to talk.

19 Mr. Stauffer was unaware of any response but
20 would follow up with Commissioner Johnson, who could
21 then follow up with President Leinbach.

22 President Leinbach noted the importance of having
23 everyone at the table if the bill takes off again in
24 the fall. He noted some of the frustration was that a
25 small segment of the interior design community had

1 input on the current proposed legislation and would be
2 willing to facilitate having everyone at play together
3 at the August or the October meeting.

4 Ms. Mahrouki addressed House Bill 424, which is
5 an anti-indemnification bill and passed out of House
6 Commerce requiring everybody to be responsible for
7 their own negligence.

8 Ms. Mahrouki referred to the Statute of Repose
9 Bill, noting it should be getting a bill number soon.
10 She stated the bill was being introduced by Senator
11 Laughlin and would reduce the statute of repose in
12 Pennsylvania for construction from 12 to 6 years,
13 bringing it in line with other states across the
14 nation.

15 Ms. Mahrouki noted AIA has been working on
16 accessibility provisions within the accessibility code
17 in Chapter 11 of the International Building Code
18 (IBC). She stated everybody could look for new codes
19 in the beginning of 2022 for implementation, and the
20 full report of the 2018 code review is on the Review
21 and Advisory Council's website at the Department of
22 Labor & Industry.

23 Ms. Mahrouki announced AIA was working on an
24 awards program to be launched in the fall in addition
25 to putting together a virtual AIA Tri-State

1 Conference.

2 Mr. Swarney addressed the AIA Tri-State
3 Conference, noting a very popular economist and a
4 doctor from NASA would be speaking. He mentioned that
5 AIA would be offering some continuing education that
6 is completely different.

7 Mr. Swarney announced that one of AIA's members
8 on the code subcommittee was recognized talking about
9 the importance of codes and review in the Philadelphia
10 Enquirer. Another member in Pittsburgh was also
11 recognized and quoted in an article in the Pittsburgh
12 Post-Gazette about the need for robust code
13 enforcement and inspection.

14 President Leinbach addressed meeting with NAAB
15 schools on a November and May time frame, noting the
16 need for live meetings in the future with faculty
17 members and students to discuss and answer questions
18 about their licensure path.

19 Mr. Hamm had no public member update from the
20 virtual sessions or the annual meeting.

21 Mr. Hamm expressed his gratitude and humbleness
22 in receiving the NCARB President's Medal for
23 Distinguished Service. He thanked everyone, stating
24 that part of the award was about each and every prior
25 and current Board member.

1 President Leinbach commented that Region 2 was
2 well-represented, stating that everyone on the Board
3 makes each other better members because of open
4 discussions, and Mr. Hamm has made everyone on the
5 Board better.

6 President Leinbach referred to an email
7 circulated among the Board, where engineers and
8 surveyors in North Carolina are going after an
9 individual who began flying over sites with a drone to
10 map the information to provide aerial photographs to
11 contractors, not holding himself as a surveyor but
12 using available tools.

13 President Leinbach noted North Carolina said the
14 individual was practicing surveying without a license
15 and everyone will have to wait to see how that
16 develops in recognizing public health, safety, and
17 welfare.

18 Mr. Roller provided a newsletter update, stating
19 the Board is awaiting Ms. Li's clearance of the
20 newsletter. He also noted the need to remove
21 information concerning license renewal since that date
22 has passed.

23 Ms. Li informed everyone that the newsletter was
24 still pending review but would provide an update when
25 available.]

1 Report of Board Administrator

2 [Amanda Li, Board Administrator, provided a 2021
3 license renewal update and reported 79.11% of
4 architecture firms renewed their licenses, 87.93% of
5 registered architects, and 82.68% of sole proprietor
6 architecture firms.
7

8 President Leinbach questioned whether it is
9 appropriate to send out a notice to individuals or
10 firms who did not renew and are no longer permitted to
11 practice in the state. He suggested amending the
12 paragraph in the newsletter by removing the renewal
13 period has ended and inserting the notification. He
14 credited AIA PA for sending a notice out late June
15 notifying individuals have until June 30 to renew.

16 Ms. Li did not send out notices in the past after
17 the renewal period ended but would include a blurb in
18 the newsletter.

19 Mr. Roller questioned whether a reminder notice
20 could be sent out notifying individuals that if they
21 did not renew their license, they could not practice.

22 Ms. Li would inquire if the Board would be
23 permitted to send a reminder notice.

24 President Leinbach requested Mr. Fritz write a
25 few sentences to replace the paragraph about the

1 renewal if approved for the newsletter.

2 Ms. McClenaghan questioned whether the
3 prosecutors should send a letter to individuals saying
4 they can no longer practice in Pennsylvania.

5 Ms. Solomon explained that it would be too
6 onerous to send out letters, and it was the
7 responsibility of licensees to make sure their
8 licensure status is active. She noted that the only
9 time prosecution sends anything out regarding an
10 expired license was following receiving information
11 that an individual was practicing while their license
12 expired.

13 Ms. McClenaghan questioned whether anything would
14 be triggered on administration's end that an
15 individual would have to verify they had not been
16 practicing upon renewing their license.

17 Ms. Li explained that an individual who wants to
18 reactivate their license is sent a reactivation
19 application, where one section asks if they have been
20 practicing since the expiration date of their license
21 that would trigger administration to send the
22 reactivation application to the Professional
23 Compliance Office for review if they answer yes.]

24 ***

25 Report of Board President

1 [Philip M. Leinbach, RA, President, referred to NCARB
2 correspondence regarding updates for the Board's
3 review.]

4 ***

5 Miscellaneous

6 [Philip M. Leinbach, RA, President, referred to the
7 Pennsylvania Licensing System (PALS) license
8 verification site, noting Mr. Stauffer reviewed that
9 with the Board, and there would be further discussion
10 regarding functionality.

11 President Leinbach noted proposed 2022 Board
12 meeting dates to be solidified by the September
13 meeting and requested Board members contact Ms. Li
14 with any issues.]

15 ***

16 Adjournment

17 PRESIDENT LEINBACH:

18 Enjoy an earlier than usual adjournment,
19 assuming I get a motion and a second to
20 adjourn.

21 MS. MCCLLENAGHAN:

22 Motion to adjourn.

23 PRESIDENT LEINBACH:

24 Do I have a second?

25 MR. ROLLER:

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Second.

PRESIDENT LEINBACH:

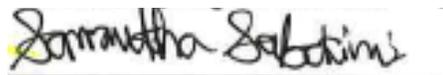
Thank you very much.

[The motion carried unanimously.]

[There being no further business, the State Architects
Licensure Board Meeting adjourned at 11:46 a.m.]

CERTIFICATE

I hereby certify that the foregoing summary
minutes of the State Architects Licensure Board
meeting, was reduced to writing by me or under my
supervision, and that the minutes accurately summarize
the substance of the State Architects Licensure Board
meeting.



Samantha Sabatini,
Minute Clerk
Sargent's Court Reporting
Service, Inc.

STATE ARCHITECTS LICENSURE BOARD
REFERENCE INDEX

July 8, 2021

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TIME	AGENDA
	Executive Session
10:30	Return to Open Session
10:31	Official Call to Order
10:34	Roll Call
10:35	Meeting Instructions/Introduction of Attendees
10:37	Approval of Minutes
10:39	Report of Prosecutorial Division
10:42	Report of Board Counsel
10:42	Regulations/Statute
10:44	Applications
10:48	Report of Commissioner
10:52	Report of Board President
11:37	Report of Board Administrator
11:44	Report of Board President (cont.)
11:44	Miscellaneous
11:46	Adjournment