

Pennsylvania Electronic Recording Commission

Meeting Minutes

Nittany Lion Inn
200 W. Park Ave.
State College, Pennsylvania
October 9, 2013

The second meeting of the Pennsylvania Electronic Recording Commission was called to order at 2:08 p.m. by Janet Kalajainen, Lawrence County Recorder of Deeds. The following individuals were present:

Commission Members:

Nancy J. Becker, Montgomery Co. Recorder of Deeds
Shirley Rockefeller, Bradford Co. Recorder of Deeds
Frederick C. Sheeler, Berks Co. Recorder of Deeds
Pete W. Weidenboerner, Elk Co. Register and Recorder
Patricia Streams-Warman, Indiana Co. Recorder of Deeds
Janet L. Kalajainen, Lawrence Co. Recorder of Deeds
David A. Haury, Pennsylvania Historical and Museum Commission
Marc L. Aronson, Pennsylvania Association of Notaries
Carol Dubie, Pennsylvania Bankers Association-via telephone
Joe Szafran, Bucks Co. Recorder of Deeds

Members Not in Attendance:

Evie Rafalko-McNulty, Lackawanna Co. Recorder of Deeds
Megan P. Sweeney, Department of State
Phillip S. Janney, Pennsylvania Land Title Association

Department of State Staff:

Ian Harlow, Deputy Commissioner of the Bureau of Commissions, Elections and Legislation
Martha Brown, Assistant Counsel
Elissa Dauberman, HAVA Accessibility Coordinator

Others present:

Paul Clifford, President, Simplifile
Steven McDonald, Director of Government Partner Programs, Red Vision

Minutes

Minutes were approved from the meeting held on June 10, 2013.

Materials for Consideration

The Commission reviewed and discussed the draft standards dated October 1, 2013.

A discussion followed with suggestions for changing and/or adding specific items.

1. There was discussion about the format of electronic document and what formats were approved by PHMC.
2. In reference to 201.7(c), Martha needs PRODA solicitor Jack Smith to send citations.
3. In reference to 201.10, there was discussion concerning the specificity required in an agreement between delivery agents and recorders on the nine factors listed in the section. It was determined that a Best Practices document for procedural issues would be helpful, but that the draft standards should not contain this specificity. It would be up to recorders and delivery agents to specify the terms and conditions of the electronic recording programs, taking into account industry standards and best practices.
4. Information was received from eRecording vendor Simplifile on the industry standards and practical issues relating to electronic submission of documents to counties.
5. The group discussed whether rejection fees for electronic submissions are appropriate.

Future Meetings

A date was set for January 15th 2014 for the next meeting via WebX.

It is anticipated that the Commission will meet during the annual PRODA conference to be held in Erie from June 9-13, 2014.

Meeting was adjourned at 3:33 p.m.