

Pennsylvania Electronic Recording Commission

Meeting Minutes

Via Web-Ex hosted by the Department of State
Room 302, 401 North Street
Harrisburg, Pennsylvania
January 15, 2014

The third meeting of the Pennsylvania Electronic Recording Commission was called to order at 2:20 p.m. by Janet Kalajainen, Lawrence County Recorder of Deeds. The following individuals were present:

Commission Members:

Janet L. Kalajainen, Lawrence Co. Recorder of Deeds
J. Becker, Montgomery Co. Recorder of Deeds
Frederick C. Sheeler, Berks Co. Recorder of Deeds
Joe Szafran, Bucks Co. Recorder of Deeds
David A. Haury, Pennsylvania Historical and Museum Commission
Marc L. Aronson, Pennsylvania Association of Notaries
Phillip S. Janney, Pennsylvania Land Title Association
Carol Dubie, Pennsylvania Bankers Association (joined at 2:50 p.m.)

Members Not in Attendance:

Shirley Rockefeller, Bradford Co. Recorder of Deeds
Pete W. Weidenboerner, Elk Co. Register and Recorder
Patricia Streams-Warman, Indiana Co. Recorder of Deeds
Evie Rafalko-McNulty, Lackawanna Co. Recorder of Deeds
Megan P. Sweeney, Department of State

Department of State Staff:

Ian Harlow, Deputy Commissioner of the Bureau of Commissions, Elections and Legislation
Martha Brown, Assistant Counsel
Elissa Dauberman, HAVA Accessibility Coordinator

Others present:

Cynthia Bendroth, Pennsylvania Historical and Museum Commission
Susan Hartman, Pennsylvania Historical and Museum Commission

Minutes

Minutes were corrected and approved from the meeting held on October 9, 2013.

Materials for Consideration

The Commission reviewed and discussed the draft Standards dated January 10, 2014. Ms. Kalajainen volunteered to provide needed citation from PRODA solicitor in reference to 201.7(c).

The group then discussed the nine considerations required by UPERA. It went through each of the nine categories and determined to what extent the Commission has complied with these factors. In considering the views of interested persons, it was determined to solicit the input of industry partners and vendors prior to the next meeting. Additionally, other interested person could be GIS or the Assessor's Association of Pennsylvania.

Thirdly, the group discussed the draft Best Practices document at length and made several clarifying changes. This document is intended as suggestions for submitters and Recorders and will differ from the standards in that it will not be mandatory. There was further discussion about the format of electronic document and what formats were approved by PHMC and the benefits of various standard (.tiff vs. .pdf). It was noted that Pennsylvania is a race to record state.

Future Meetings

The date of the next meeting was set for June 9, 2014, during the annual PRODA conference to be held in Erie from June 9-13, 2014.

Meeting was adjourned at 3:30 p.m.