

**PENNSYLVANIA DEPARTMENT OF STATE
BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS**

Special Processing DSCB:15-153(a)(17) (7/1/2015)	 15317
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A request that multiple documents delivered to the Department of State on the same day be filed in a certain order may be completed for an additional special processing fee of \$70.

This form must be completed and submitted with each group of documents.

Entity Name: _____	Entity Number: _____
Requestor's Name: _____ Requestor's Address: _____ _____ _____	Return Document Via: (CHECK ONLY ONE) COUNTER PICKUP MAIL EMAIL _____
Specify the order in which documents are to be filed:	
File 1 st	_____ (name of entity/ type of document)
File 2 nd	_____ (name of entity/ type of document)
File 3 rd	_____ (name of entity/ type of document)
File 4 th	_____ (name of entity/ type of document)
File 5 th	_____ (name of entity/ type of document)
Special Processing fee is \$70 and is in addition to filing fees and expedited service fees.	
Payment Method:	
Deposit Account number _____	
Check	

By checking this box, I verify that I have read and understand the policies and procedures for Special Processing. To the best of my knowledge, the attached documents are in the proper order and are acceptable for filing as presented to the Bureau. I understand that if one of these documents is not accepted for filing, the documents to be filed after the rejected document will also be rejected. I also understand that the Special Processing fee and the filing fee(s) are nonrefundable.