

## State Board of Funeral Directors - Preneed Form Available Online

The State Board of Funeral Directors is pleased to announce the new online submission of Report of Preneed Burial Contracts and Completed Prepaid Burial Contract Reports. These forms are now available online by accessing the State Board of Funeral Directors website at [www.dos.pa.gov/funeral](http://www.dos.pa.gov/funeral). Select the link "Prepaid Burial Contract Forms" located under Board Resources. Your Username and Password is the same as your login information when renewing your funeral establishment's license online.

State Board of Funeral Directors will no longer accept paper submissions of these reports beginning July 1, 2015. All reports will be required to be submitted online.

In order to successfully upload your Reports, follow these directions:

- Use the login information (username and password) for the Funeral Establishment, not the Funeral Director, as you used when renewing your establishment license. There is a link to create a username and password if you do not remember yours. You must use your establishment registration number located on the wallet card to create a new username and password.
- Do not use spaces or dashes when inputting the license number.

Please contact the Help Desk at 717-787-1087 if you have issues with the system.

If you have further questions, please do not hesitate to contact the board office.

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