

STATE BOARD OF
**Social Workers, Marriage & Family
Therapists and Professional Counselors**
NEWSLETTER

FALL 2006



COMMONWEALTH
OF PENNSYLVANIA

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A Message from the Chairman

by Ronald Hays, LPC

This article comes as a memory-filled, appreciative thank you offering to many individuals and groups for having had the opportunity to serve the citizens of Pennsylvania as a board member and chair of the state board of Social Workers, Marriage & Family Therapists, & Professional Counselors. I have learned so much from this board as well as the many “Jane & John Doe” constituents, state workers, board administrator, legal counsel, prosecuting attorneys, staff and leaders I have met and worked with during my tenure. In the beginning, I could not have imagined the breadth and depth of the challenges and responsibilities that are entrusted to members of a state board whose primary responsibility is the protection of the citizens of our great state.

During my term, I’ve had the opportunity to meet and work with colleagues in similar positions from other states, and I can proudly state that I firmly believe our state is leaps and bounds ahead of all others. We truly do serve the citizens of this state, taking care to advocate for and protect all of its

citizens. The efficiency of our board’s state workers is far above similar individuals I’ve met and worked with from other states. I’m a firm believer that the educational programs that the Bureau of Professional and Occupational Affairs provides to educate board members and staff is the primary reason for all the great care providers this state licenses.

Although the challenges of serving on a state board can be demanding, the rewards are immeasurable and wonderful; for example, I recently presented with colleagues from two other neighboring state boards and came away from the conference buoyed by the questions and compliments shared publicly about our board by the attendees at the conference. I could go on, but the primary purpose of this brief article was to thank all those board members, constituents, staff, and public for all they taught me and the belief they had in me and our board in carrying out our mission to protect the citizens of our state. Thank you all for your support, trust and education provided me as a board member and chair of our state board.

Supervision Regulations Revisited

by Rhoda R. Shralow, L.M.F.T

Professionals had addressed some concern to the board regarding certain provisions of the regulations regarding supervision. There also appeared to be some confusion as to the interpretation of these sections. The board appreciated the input from the professionals involved. We have found that the discussion of these sections has helped us to clarify our thinking and hopefully we are now better able to communicate the intent of these regulations.

After careful examination and much discussion, the board has decided to leave the regulations regarding supervision intact as they appear in the Pennsylvania Code, Title 49, Chapters 47, 48, and 49. The code clearly defines a “supervisee” as “an individual who is fulfilling the supervised experience requirement for licensure.” Students or trainees who are in a program and are not in the process of seeking licensure are **not** the subject of these regulations. Therefore, there are no restrictions, as far as the board is concerned, as to how the graduate programs provide their supervision during the training period and prior to the process of licensure.

The greatest miscommunication seems to have been around Sections 47.12c(6), 48.13(b)(6), and 49.13(b)(6). The intent of the regulation is to prohibit a supervisor from having more than six supervisees fulfilling the supervised experience requirement for licensure during **any given period**. That does not mean six in a group at one time, but rather a total of six applicants for the duration of their obtaining licensure. The board believes that this is appropriate. The board is concerned that more than six supervisees would be a heavy load for any one supervisor to adequately supervise. However, the regulations provide that in cases of hardship where an applicant might not be able to get another supervisor, the supervisor and supervisee may apply to the board for special permission to increase that number.

The board sincerely hopes that this will help all our supervisors and licensure applicants to plan appropriately for this most important area of their training — the supervised experience.

Role of the Commissioner on the Board

*by Basil Merenda, Acting Deputy Secretary for Regulatory Programs
and Director, Bureau of Professional and Occupational Affairs*

The Bureau of Professional and Occupational Affairs (BPOA) touches the lives of millions of Pennsylvanians each day. We protect the health, safety and welfare of the public from fraudulent and unethical practitioners by administering professional licensing to physicians and cosmetologists to accountants and funeral directors. In addition, the bureau provides administrative and legal support to 27 professional and occupational licensing boards and commissions.

As commissioner of the BPOA, I am responsible for administering the commonwealth's licensing

*I truly believe
the most important
thing I can do for you
is to provide you
with professional
service – and
that is my goal.*

boards, sitting as a voting member on disciplinary cases and policy matters for 25 of the 27 boards and signing all licenses issued by the BPOA.

My administrative duties include working with the deputy commissioner to make “the trains run on time.” In BPOA's case, it means making sure license renewals, applications and inquiries are properly handled by our staff. It also involves making sure

that where appropriate, reciprocal licenses requested from out-of-state individuals are properly reviewed. BPOA is also required to conduct reviews of education programs for some boards.

My duties as a voting member on 25 of the 27 licensing boards are the same duties and obligations that the professional and public members have as part of their service on our licensure boards. I act as a judge, along with the other board members, on disciplinary hearings. I participate with the other board members in the drafting and enactment of regulations, rules and other policy initiatives. In addition, I have the responsibility of coordinating policy matters of all 27 boards for Governor Edward G. Rendell.

I truly believe the most important thing I can do for you is to provide you with professional service – and that is my goal.

When Governor Rendell appointed and nominated me BPOA commissioner, he told me to make BPOA and the commonwealth's 27 licensing boards more accessible, responsive and accountable to the legislature, the licensees and the public we are sworn to protect. My pledge to you is that I, as commissioner, am working to carry out Governor Rendell's charge with intelligence, vigor and effectiveness.

If I can be of any assistance, please do not hesitate to reach out and contact my office at any time.

Reminder...

Renew Your License Online

You are eligible to renew online if:

- You are currently in your license renewal period
- Your license is delinquent by no more than 30 days

First-time users will need the following information:

- Pennsylvania License Number
- Registration Code
- Current mailing address
- Credit Card information
- E-mail address

**Go to the Department's Web site at
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**Click on RENEW a Professional License
(www.myLicense.state.pa.us).**

**Then simply follow the instructions
to renew your license online.**

Continuing Education Requirement for all Licensees

by Beth Michlovitz, Legal Counsel

Licensed social workers and clinical social workers have been required to obtain continuing education for some time. The board is now promulgating regulations that would require all licensees (social workers, clinical social workers, marriage and family therapists and professional counselors) to complete 30 clock hours of continuing education every two years in order to renew their licenses. If these regulations become final, beginning with the biennial period March 1, 2007 through Feb. 28, 2009, licensed marriage and family therapists and licensed professional counselors will, for the first time, be required to complete 30 hours of continuing education in order to renew their licenses.

The regulations would require licensees to take continuing education in acceptable courses and programs related to the licensee's profession. For instance, a marriage and family therapist must take continuing education in courses and programs appropriate for the master's level practitioner and pertain to the practice of marriage and family therapy. Licensed professional counselors must take continuing education in courses and programs appropriate for the master's level practitioner and pertain to the practice of professional counseling. The regulations would require all licensees to obtain at least three of the 30 clock hours in ethical issues. Up to 20 hours of the 30 hours may be completed in home study.

The regulations will include a list of preapproved providers of continuing education courses and programs. Many of the professional associations who provide programs will be on the list. In addition, providers or individual licensees may seek board approval of a course or program by applying to the board at least 90 days before the date the course or program commences.

Notification of Change in Examination Policy for Applications for Social Work

by Beth Michlovitz, Legal Counsel

This is to notify all potential applicants for licensure as social workers that beginning May 11, 2007, the examination required for licensure will be the basic Master's of Social Work (MSW) examination. As of May 11, 2007, the board will no longer permit applicants for social work license to take the clinical social work examination to become licensed as a social worker.

The reason for this change is that the board heard testimony from the Association of Social Work Boards (ASWB), which is the organization that develops and administers the board's examinations. ASWB expressed its opinion and provided the board with documentation suggesting that the content of the social work examination and the clinical social

work examination is different. In addition, ASWB testified that allowing entry level MSW's to take the clinical examination without the 3600 hours of supervised clinical experience required in the statute and the regulations would inappropriately allow those who have not concentrated in clinical social work to advance to the status of prospective clinical social workers without the background to assure competence. Based upon the expert testimony of ASWB, the board voted at its April 11, 2006 meeting to change its policy and require all applicants for the social work license to take the basic (Master's level) examination.

This policy change will be implemented May 11, 2007.

Selection for Audit... Part II

by Michael J. DeStefano, L.C.S.W., Vice Chairman

During the past year the board has seen an increase in the number of formal disciplinary or corrective measures taken against social workers. The majority of those actions involved social workers who had been audited and failed to have completed 30 hours of **approved** continuing education credits during the biennial renewal period. Most of these actions were settled through a consent agreement in which the respondent agreed to pay a fine of \$50 for each credit that was lacking and show proof that the missing credits were completed within a specified time period. Because revised continuing education regulations submitted by the board have not yet received final approval, only licensed social workers and licensed clinical social workers are subject to audit.

When an average of 20-25 cases were presented to the board at our regular meetings during the past few months, there was a mixture of disbelief, alarm and concern as to why so many social workers were found to have been non-compliant with existing regulations. We thought that previous articles in our newsletter and the newsletter provided by the PA Association of Social Workers had made it clear as to what continuing education units (CEU's) would be acceptable and therefore reduce the number of disciplinary actions. The board agreed that we should make another attempt to notify licensees of their responsibility for reporting CEU's. I agreed to submit a shorter version of an article that was published in the last newsletter.

When you submit your renewal application (the next renewal date is Feb. 2007) and indicate that you have completed at least 30 **approved** credit hours, you will become a potential candidate for an audit.

If you are selected for an audit (five percent of LSW's and LCSW's will be audited), you will be asked to submit certificates of completion for the CEU's that you claimed. If it is determined that you have less than the 30 hours claimed or that some of those claimed hours were not **approved** by the state board, that information will be provided to the Professional Compliance Office and then forwarded to the prosecuting attorney. The latter will work with you in order to process a consent agreement. The consent agreement will require that you complete the hours found to be lacking, and you will be assessed a fine of \$50 for each CEU hour which was not documented or **approved**. The board must approve the final consent agreement. If you disagree with or refuse to sign the consent agreement, you may file an answer to the commonwealth's charges and a hearing will be scheduled before a hearing examiner of the board.

The word "**approved**" is critical to your case. Please make every effort to insure that the course/workshop that you have chosen to attend has been approved by the state board or one of its approved providers. Hopefully, when the revised CEU regulations are adopted, you will have a much wider selection of approved providers. Until then... please make sure that the "**PA State Board Approval Number**" is listed on the brochure or that there is a **PA state board-approved provider** offering the program.

While unrelated to the topic...as of the end of August, there are three vacancies for social workers on the state board. If you are licensed as a social worker and are interested in serving on this board, please contact our board administrator.

Remaining 2006 Board Meeting Dates

October 10

November 13

December 12

Disciplinary Actions

The following is a chronological listing of formal disciplinary or corrective measures taken by the board from January 2005 through December 2005. Each entry includes the name of the respondent, the respondent's address with the board, as well as the licenses and registrations that were suspended or revoked; the sanction imposed; a brief description of the basis for the disciplinary or corrective measure; and the effective date.

Every effort has been made to ensure that the following information is correct. However, these actions and their effective dates should not be relied upon without verification from the board office. Official confirmation of the current status of a license or registration can be obtained by writing to the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors, P.O. Box 2649, Harrisburg, PA 17105-2649.

It should be noted that the names of persons listed below may be similar to the names of persons who have not had disciplinary or corrective measures taken against them.

Jade W. Baird, license no. **SW-011682-L**, of Quakertown, Bucks County, was indefinitely suspended because she failed to cooperate and participate in the Voluntary Recovery Program (VRP) of the Professional Health Monitoring Program (PHMP). (01-04-05)

Robert Handley, Jr., of Wilmington, DE, was levied a \$1,000 civil penalty for holding himself out as a licensed professional counselor when he did not hold a license. (03-14-05)

Susan Canavan-Wenz, license no. **SW-012622-L**, of Lower Gwynedd, Montgomery County, was indefinitely suspended until she pays a \$1,000

civil penalty and submits proof that she has completed the 30 hours of continuing education required for the March 1, 2001, through February 28, 2003, biennial renewal period. (04-05-05)

Jade W. Baird, license no. **SW-011682-L**, of Gilbertsville, Montgomery County, had her license indefinitely suspended for no less than three years, with the suspension immediately stayed in favor of probation. Baird is unable to practice the profession with reasonable skill and safety to patients by reason of illness, addiction to drugs or alcohol, or mental impairment. (05-10-05)

Alicia D. Kolber, license no. **SW 010979L** of Rosemont, Montgomery and Delaware County, was ordered to pay a \$200 civil penalty. Kolber failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (06-14-05)

Thomas S. Wettach, license no. **SW-004637-E** of Ephrata, Lancaster County, had his license revoked. Wettach engaged in unprofessional conduct and had been convicted of crimes of moral turpitude, specifically corruption of minors, indecent exposure, and open lewdness and said conduct occurred during counseling sessions with clients. (06-14-05)

Marcia B. Philpot, license no. **SW-005106-E**, of Philadelphia, Philadelphia County was levied a \$600 civil penalty and required to complete 12 hours of continuing education for fail-

ing to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers for the biennial period March 1, 2001, through February 28, 2003. (06-16-05)

Danelle A. Ashenfelder, license no. **SW-123779** of Downingtown, Chester County, was ordered to pay a \$200 civil penalty. Ashenfelder failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (07-12-05)

Mark Tapio Chilton, PC, license no. **PC-002563**, of Hatboro, Montgomery County, was indefinitely suspended until he can show to the satisfaction of the board that he can safely practice as a professional counselor. Chilton has been convicted of arson-endangering property, a third degree felony. (07-12-05)

Caroline G. Gutman, license no. **SW-001579-E**, of Atlanta, GA, was automatically suspended until she pays a \$1,500 civil penalty. (07-12-05)

Emma M. McElliot, license no. **SW-009471-L**, of Moorestown, NJ, was levied an \$850 civil penalty for failure to complete 30 hours of continuing education. (08-30-05)

Linda Eveland Ringel, license no. **SW-003538-E**, of Lambertville, NJ, was imposed a \$500 civil penalty for failure to complete 30 hours of continuing education. (09-20-05)

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Patricia Kelly, license no. **SW-009003-L**, of Quakertown, Bucks County, was ordered to pay a \$200 civil penalty. Kelly failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (10-11-05)

Joann Ramsey, license no. **CW-013123**, of Elizabethtown, Lancaster County, was ordered to pay a \$1,150 civil penalty. Ramsey failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (10-11-05)

Nina R. Boffa, license no. **SW-006720-L**, of Sicklerville, NJ, was ordered to pay a \$100 civil penalty. Boffa failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Willis Edward Rawl, Jr., license no. **CW-014278**, of White Oak, Allegheny County, was ordered to pay a \$1,150 civil penalty. Rawl failed to complete 30 hours of continuing education and to provide information to document certification of compliance with continuing education requirements. (11-01-05)

Carol A. Miller-Weiner, license no. **SW-009543-L**, of Canonsburg, Washington County, was ordered to pay a \$300 civil penalty. Miller-Weiner failed to complete 30 clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Helen B. Klein, license no. **CW-014295**, of Pittsburgh, Allegheny County, was ordered to pay a \$250 civil penalty. Klein failed to complete 30 clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Margaret T. Sechler, license no. **CW-013440**, of Sewickley, Allegheny County, was ordered to pay a \$200 civil penalty. Sechler failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Margaret Lowright, license no. **SW-003659-E**, of Selinsgrove, Northumberland County, was ordered to voluntarily and permanently surrender her license and a public reprimand was placed on her record. Lowright was convicted of a felony in a Court of the Commonwealth. (11-01-05)

Gina M. Breault, license no. **SW-012114-L**, of Howell, MI, was ordered to pay a \$1,500 civil penalty. Breault failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Orlando Castro, license no. **CW-014138**, of Springfield, Delaware County, was ordered to pay a \$250 civil penalty. Castro failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Michael P. Cline, license no. **SW-000114-E**, of Mechanicsburg, Cumberland County, was ordered to pay a \$375 civil penalty. Cline failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Tracey B. Ellenbogen, license no. **CW-014507**, of Bala Cynwyd, Montgomery County, was ordered to pay a \$500 civil penalty. Ellenbogen failed to complete 30 hours of continuing education and provide information to document certification of compliance with continuing education requirements. (11-01-05)

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Sandra L. Craig, license no. **CW-000317-L**, of State College, Centre County, was ordered to pay a \$625 civil penalty. Craig failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Karen A. Misiura, license no. **CW-014413**, of Moscow, Lackawanna County, was ordered to pay a \$275 civil penalty. Misiura failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Germaine Hornig, license no. **SW-007392-L**, of Knoxville, TN, was ordered to pay a \$1,500 civil penalty. Hornig failed to complete 30 hours of continuing education and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Mary M. Ianieri, license no. **SW-002959-E**, of Millmont Park, Union County, was ordered to pay a \$450 civil penalty. Ianieri failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Lisa M. McCauley, license no. **SW-011681-L**, of Wexford, Allegheny County, was ordered to pay a \$1,500 civil penalty. McCauley failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Jennifer L. Fullman, license no. **SW-122739**, of Southwest, Westmoreland County, was ordered to pay a \$300 civil penalty. Fullman failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Valerie T. Grabowski, license no. **CW-014628**, of New Castle, Lawrence County, was ordered to pay a \$200 civil penalty. Grabowski failed to complete 30 hours of continuing education and to provide information to document certification of compliance with continuing education requirements. (11-01-05)

Ruth Ellen Wenger, license no. **CW-014252**, of Philadelphia, Philadelphia County, was ordered to pay a \$175 civil penalty. Wenger failed to complete 30 hours of continuing education and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Patricia L. Weston-Hall, license no. **SW-012805L**, of Saybrook, OH, was ordered to pay a \$1,000 civil penalty. Weston-Hall failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Janet S. Neer, license no. **SW-003159-E**, of Baltimore, MD, was ordered to pay a \$575 civil penalty. Neer failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Patricia A. Taub, license no. **SW-011346-L**, of Holland, Bucks County, was ordered to pay a \$1,500 civil penalty. Taub failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Debra S. Thompson, license no. **CW-012139**, of Colledgeville, Montgomery County, was ordered to pay a \$1,200 civil penalty. Thompson failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document

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certification of compliance with continuing education requirements. (11-01-05)

James E. Orr, license no. **SW-0101224-L**, of Ford City, Armstrong County, was ordered to pay a \$1,500 civil penalty. Orr failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (11-01-05)

Eugene L. Gray, license no. **SW-122943-L**, of North East, Erie County, was suspended indefinitely for a minimum of two years. Gray engaged in personal and/or sexual and/or inappropriate relationships with two clients. (12-13-05)

Nancy A. Hanley, license no. **CW-014219**, of Wyomissing, Berks County, was ordered to pay a \$400 civil penalty. Hanley failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Grace H. Loyd, license no. **SW-122457**, of Lansdowne, Delaware County, was ordered to pay a \$450 civil penalty. Loyd failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by providers and provide information to document certification of compli-

ance with continuing education requirements. (12-13-05)

Janet T. Tyler, license no. **SW-001519-E**, of Willingboro, NJ, was ordered to pay a \$1,000 civil penalty, a reprimand placed on her board record, and she must complete the lacking 5.5 hours of continuing education within six months. Tyler failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

David R. Capan, license no. **SW-008788-L**, of Allison Park, Allegheny County, was ordered to pay a \$1,400 civil penalty. Capan failed to complete 30 hours of continuing education and provide information to document certification of compliance with continuing education requirements. (12-13-05)

William A. Hausmann, license no. **SW-005065-E**, of Allentown, Lehigh County, was ordered to pay a \$200 civil penalty. Hausmann failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Charleen M. Pavlik, license no. **SW-007998-L**, of Fayette City, Fayette County, was ordered to pay a \$600 civil penalty. Pavlik failed to complete 30 hours of continuing educa-

tion and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Margaret P. Motter, license no. **SW-122635**, of Hanover, York County, was ordered to pay a \$400 civil penalty. Motter failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Alison L. Musumeci, license no. **CW-014068**, of West Chester, Chester County, was ordered to pay a \$425 civil penalty. Musumeci failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Helen M. Shander, license no. **CW-012382**, of Archbald, Lackawanna County, was ordered to pay a \$300 civil penalty. Shander failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Kay J. Spiro, license no. **SW-002476-E**, of Portland, ME, was

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ordered to pay a \$925 civil penalty. Spiro failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Thomas W. Stancik, license no. **SW-001880-E**, of Seminole, FL, was ordered to pay a \$1,500 civil penalty. Stancik failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Carol L. Stauffer, license no. **SW-004263-E**, of Allison Park, Allegheny County, was ordered to pay a \$300 civil penalty. Stauffer failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Kirsten H. Sutt, license no. **SW-013315-L**, of Wallingford, Delaware County, was ordered to pay a \$200 civil penalty. Sutt failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Charena Swann, license no. **SW-001400-E**, of Sewickley Heights, Allegheny County, was ordered to pay a \$1,000 civil penalty. Swann failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Lisa L. Sweeney, license no. **SW-005016-E**, of West Chester, Chester County, was ordered to pay a \$700 civil penalty. Sweeney failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Stephen W. Phillips, license no. **SW-122717**, of Chester, Delaware County, was ordered to pay a \$1,000 civil penalty. Phillips failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Christine A. Mirot, license no. **SW-010840-L**, of Longmeadow, MA, was ordered to pay a \$350 civil penalty. Mirot failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by providers and provide information to document

certification of compliance with continuing education requirements. (12-13-05)

Tod Herrick, license no. **SW-000342-E**, of Richland, Lebanon County, was ordered to pay a \$450 civil penalty. Herrick failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Brenda Holzman, license no. **SW-012006-L**, of Old Forge, Lackawanna County, was ordered to pay a \$1,000 civil penalty. Holzman failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Andrea W. Barlow, license no. **CW-013352**, of Ambler, Montgomery County, was ordered to pay a \$275 civil penalty. Barlow failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Jane Why Fox-Laquer, license no. **SW-000274-E**, of Doylestown, Bucks County, was ordered to pay a \$1,225 civil penalty. Fox-Laquer failed to complete 30 hours of continuing edu-

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cation and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Barbara G. Boland, license no. **SW-003323-E**, of Reading, Berks County, was ordered to pay a \$1,200 civil penalty and to complete 24 hours of continuing education credits within six months. Boland failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Leonette Boiarski, license no. **SW-004462-E**, of Hatboro, Montgomery County, was ordered to pay a \$500 civil penalty. Boiarski failed to complete 30 hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-13-05)

Right-to-Know Act and Home Addresses

The Bureau of Professional and Occupational Affairs is sensitive to its licensees' concerns about personal privacy. However, the Pennsylvania Right-to-Know Act, 65 P.S. § 66.1, mandates release of information contained in a "public record" stored by that agency if a member of the public requests it.

The bureau wants you to know that it will take all reasonable steps to safeguard personal information contained in your licensure records. We realize that many of you use your home address on the licensure records maintained by the bureau. However, given the uncertainty over what the Right-to-Know Act requires, neither the bureau nor the board that issues your license can guarantee the confidentiality of the address shown on your licensing record. Therefore, we recommend that, if you have a personal security concern, you might want to consider what many of our licensees have already done: use a business address or box number as the official address on licensure records.

Also, with the arrival of the License 2000 computer system, you may indicate to the board an address for release to the public that may be different from your home address.

To further protect your privacy and identity, the bureau will only accept a request to change a licensee's address if it is submitted in writing and includes the licensee's Social Security number, license number and the old and new addresses.

Unethical or Unlicensed Activity

If you believe the practice or service provided by a licensed professional to be unethical, below an acceptable standard or out of the scope of the profession;
or if you are aware of unlicensed practice, please call the

Bureau of Professional and Occupational Affairs complaints hotline:

In Pennsylvania: 1-800-822-2113

Out of State: 1-717-783-4854

A complaint form is available on the Department of State's Web site:
www.dos.state.pa.us

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State Board of
SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND
PROFESSIONAL COUNSELORS

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