

STATE BOARD OF

**Social Workers, Marriage & Family Therapists
and Professional Counselors**

NEWSLETTER

Inside:

Spring 2005

Message from
the Chairman **2**

Notice for Your
Selection of Audit **3**

Through the Eyes
of Newcomers **4**

What is BEI? **5**

Disciplinary Actions **6-11**



Commonwealth of Pennsylvania

Edward G. Rendell
Governor

Pedro A. Cortés
Secretary of the Commonwealth

Basil L. Merenda
*Commissioner,
Bureau of Professional and
Occupational Affairs*

For more information, visit us
through the Pennsylvania homepage
at www.state.pa.us or visit the
Department of State directly at
www.dos.state.pa.us

Board Telephone: (717) 783-1389
E-mail: ST-SOCIALWORK@state.pa.us

Message from the Chairman

by Dr. Ron Hays

Dear Reader,

I wish first to introduce you to individuals who are instrumental to our success as **your** Board; and to sincerely thank them for all they have done and continue to do for this Board and the citizens of this state. The first is our Commissioner, Basil Merenda, who has been the most active of any of the Bureau's leadership we've enjoyed working with to date.

We have a terrific Board Counsel in Beth Michlovitz who makes sure we run a tight ship legally as a Board. She is ably assisted by Anita Shekletski and Charles Hartwell from the state's prosecutorial division who help us to make sure our licensees practice within the laws to address our primary responsibility: consumer protection. For your information, of the 53 disciplinary sanctions imposed in 2003, 83 percent were for continuing education violations.

Our linch pin in the daily operations of the Board is our Board's Administrator Sandra E. Matter. I often wonder where we would be without her shepherding the Board's day to day responsibilities when we're not present. Thank you!

As regards the Board, the members represent nine professional practice groups, and two members represent the public. All of their work is stellar in my opinion. Since the last publication, the Board's regulatory work has focused upon the code of ethics, sexual intimacies, continuing education regulations, and child abuse reporting requirements.

Finally, a new goal has been agreed upon by this Board for the 2005 tenure. It is our plan to have meetings in two other sites in the state in addition to Harrisburg. We want you, professionals, educators, students, and the public, to visit your board at work, for you to get to know your board, for you to let us know directly if your needs are being met. Come meet and engage us as we strive to serve and protect the citizenry of our state.

Meet Commissioner Basil L. Merenda

Basil L. Merenda was appointed Acting Commissioner of the Bureau of Professional and Occupational Affairs by Governor Edward G. Rendell on January 5, 2004 and was unanimously confirmed by the Senate on March 16, 2004.

As Commissioner, he is responsible for overseeing the day-to-day functions of the Bureau of Professional and Occupational Affairs. The Bureau provides administrative support to the 27 professional licensing boards and commissions. Commissioner Merenda serves as the Governor's designee on 25 of the 27 professional licensing boards.

Prior to his appointment, Merenda served as Deputy Attorney General for the state of New Jersey, with emphasis on antitrust and financial crimes. He also served as legal counsel to the United Food and Commercial Workers Union Local 1776 in Norristown from 1987 to 1993.

A native of Philadelphia, Pennsylvania, Merenda earned a bachelor's degree in economics from Villanova University, a master's degree in economics from the University of Notre Dame and a law degree from Villanova University Law School.

This is a Notice of Your Selection for Audit....

By Dr. Michael J. De Stefano L.C.S.W., Vice-Chairman

Notification of an audit from the State Board will probably not cause the kind of terror that you might experience if a similar notice came from the IRS. However, certain discrepancies or failure to provide proper documentation regarding continuing education hours may affect your pocketbook and the status of your license. An audit from the State Board requires that you answer two questions: "Did you complete 30 hours of continuing education?" "Were all of those hours from an approved provider or approved by the State Board?"

When you submit your renewal application form and indicate that you have completed at least 30 approved credit/hours, you become a potential candidate for an audit.

If you are selected for audit you will be asked to submit certificates of completion for the continuing education credits you claimed. If it is determined that you have less than 30 hours claimed or that some of those claimed hours were not approved, that information will be provided to the Complaints Department and then forwarded to the Prosecuting Attorney. The latter will work with you in order to process a Consent Agreement. The Consent Agreement will require that you complete hours found to be lacking and you will be assessed a fine of \$50.00 for each hour which was not

documented or not approved. The State Board must approve the final Consent Agreement.

If you disagree with or refuse to sign the Consent Agreement, you may file an answer to the Commonwealth's charges and a hearing will be scheduled before a hearing examiner of the State Board.

A recent report from the Department of State Legal Office noted that approximately 85% of disciplinary sanctions imposed were for continuing education violations.

There are approximately 6,600 Licensed Social Workers and 3,200 Licensed Clinical Social Workers in Pennsylvania. Five (5) percent of those licensees will be selected for an audit of continuing education credits claimed when they renew their license on or before February 28, 2005 (you can do the math and figure out your odds).

Because regulations for Marriage & Family Therapists and Professional Counselors have not been finalized, those licensees are not currently required to obtain continuing education and, therefore, are not subject to a continuing education audit.

Right-to-Know Act and Home Addresses

The Bureau of Professional and Occupational Affairs is sensitive to its licensees' concerns about personal privacy. However, the Pennsylvania Right-to-Know Act, 65 P.S. § 66.1, mandates release of information contained in a "public record" stored by that agency if a member of the public requests it.

The Bureau wants you to know that it will take all reasonable steps to safeguard personal information contained in your licensure records. We realize that many of you use your home address on the licensure records maintained by the Bureau. However, given the uncertainty over what the Right-to-Know Act requires, neither the Bureau nor the board that issues your license can guarantee the confidentiality of the address shown on your licensing record. Therefore, we recommend that, if you have a personal security concern, you might want to consider what many of our licensees have already done: use a business address or box number as the official address on licensure records.

Also, with the arrival of the License 2000 computer system, you may indicate to the Board an address for release to the public that may be different from your home address.

To further protect your privacy and identity, the Bureau will only accept a request to change a licensee's address if it is submitted in writing and includes the licensee's social security number, license number and the old and new addresses.

Through the Eyes of the Newcomers

by Rhoda Shurlow and Donna Tonrey, Board Members

It was our privilege to have recently been appointed to the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors. Both of us had been active in the campaign to license marriage and family therapists and professional counselors, so it was particularly rewarding to be a part of the Board that we had helped to create. All of the other members of the Board have served for quite some time.

Our Board is unique in that it combines three mental health professions. It was immediately apparent that these three professional groups have learned to function as a unit, learned to respect each other, have learned from each other, and have developed a working community. For those who might think that the Board is simply an honorary position, it is anything **but**. It is a real working Board. It is clear that the Board takes its work very seriously and gives careful consideration to all of the issues brought before it.

The State Board provides the guidelines for the professions, oversees the professions, and most of all, implements our #1 ethical principle, **Do No Harm**. The Board's primary function is to protect the public by ensuring that those practicing within each of the three professions adhere to the standards set forth by the Legislature and by the subsequent Codes enacted by the Board. The Board has been compiling a Sexual Misconduct Code, a Code of Ethics, and Continuing Education Regulations. All of these are in one stage or another in the legislative process. The final product will appear as a separate code for each profession. However, the Board collaborated to create the best possible product for each group.

The Attorney that represents the Board, Beth Michlovitz, and the Board Administrator, Sandra Matter, have been extremely helpful and patient in answering the questions that we as newcomers have. They provide a great deal of guidance and support to the Board.

It has been very exciting to be a part of the State Board and to represent our profession. The Board plans to hold meetings in various locales over the next year or two, we encourage all of you to come see your representatives at work.

Remaining 2005 Board Meeting Dates

April 12-Philadelphia

May 10

June 14

July 12

September 13

October 11

November 1

December 13

*Meetings are located at Penn Center at 2601 North 3rd Street Harrisburg.

What is BEI?

by Thomas Bat, PCI and Edmund Booth, PCI both of the Scranton Regional Office

Perhaps as a licensee you already know that the Commonwealth of PA Department of State, Bureau of Professional and Occupational Affairs (BPOA), provides administrative and legal support to 27 professional and occupational licensing boards and commissions. BPOA protects the health, safety, and welfare of the public from fraudulent and unethical practitioners. Professionals range from physicians and cosmetologists to accountants and funeral directors. However, many licensees are not aware of another Bureau in the Department of State that is equally important, the BUREAU OF ENFORCEMENT AND INVESTIGATION (BEI).

BEI is mandated by legislation to conduct investigations and enforce selected regulations of all 27 boards and commissions in Pennsylvania. BEI is able to accomplish this task through the use of Professional Conduct Investigators (PCIs), Regulatory Enforcement Inspectors (REI's), funeral home inspectors, and pharmacy inspectors.

What does a PCI do?

All of the cases PCIs investigate are complaint driven. All complaints against any licensee are filed through the BPOA's Complaints Office first, where legal staff determines whether the allegation, if true, would potentially constitute a violation of the respective licensing Act or regulations. If so, the Complaints Office will open a case and request BEI to conduct an investigation.

The PCI then conducts field interviews with the complainant, licensee, witnesses, and anyone else who has personal knowledge of the subject matter being examined. The PCI will collect and categorize all the documents that are pertinent to the case. If the need arises, the PCI will take photographs, verify records, serve subpoenas, and visit sites in order to accurately record any relevant facts. This information is submitted to the prosecuting attorney of that licensing board, who will make a decision as to whether to close the case or file appropriate charges. Those charges are filed via a document called an "Order to Show Cause (OSC)." The PCI may be called to testify as a witness at a formal hearing to present any information he or she personally gathered during the investigation.

If you are ever visited by a PCI, the most important thing to remember is that they are there not to determine whether you have committed a violation. Their job is to simply obtain your side of the story, so that a prosecutor has as much information as possible in order to make the appropriate charging decision.

What does an inspector do?

The Regulatory Enforcement Inspector (REI), mortuary inspector, and pharmacy inspector performs field inspection work to determine that a facility is in compliance with the laws, rules and regulations regarding professional and occupational licensing and other areas under the jurisdiction of the Secretary of the Commonwealth. The REI does routine and new business inspections for the Cosmetology, Barber, Real Estate and Motor Vehicle Boards. Typically, an inspector will make an appointment to do a new business inspection. All routine inspections, for obvious reasons, are unannounced.

When an inspector enters your place of business, it is to verify that your facility is in compliance with that particular board's rules and regulations. During the inspection, BEI will ask to see your current licenses, required equipment/material/devices and reference books, etc.

Does BEI have the authority to impose any disciplinary action?

When violations are discovered, the inspector may issue a citation (ticket) under Act 48 of 1993. The PA Legislature created Act 48 in an effort to streamline the disciplinary process for BPOA. Currently, citations may be issued for certain violations under the following boards: Barber, Cosmetology, Funeral, Pharmacy, Real Estate, Vehicle, Accountancy, Architect, Auctioneer, Engineering and Dentistry. Thus, there are occasions when a PCI may also issue a citation during the course of an investigation. By and large, however, most of the significant charging decisions are made by a BPOA prosecutor and are filed via an Order to Show Cause, as noted above.

An important thing for all licensees to remember is that during the course of an investigation/inspection, the PCI/inspector is gathering facts to be considered by the licensing board. Although BEI is not the ultimate decision maker in most instances, failure to cooperate with the PCI/REI is paramount to not cooperating with the mandates of the licensing board itself.

We hope this brief introduction gives you a better understanding of what to expect when a PCI or an inspector visits you. BEI maintains four regional offices, located in Harrisburg, Pittsburgh, Philadelphia, and Scranton. BEI employs approximately 75 PCIs and 28 inspectors to cover the 67 counties in Pennsylvania in an expeditious, professional, and customer oriented manner.

Disciplinary Actions

The following is a chronological listing of formal disciplinary or corrective measures taken by the board from January 2003 through December 2004. Each entry includes the name of the respondent, the respondent's address with the board, as well as the licenses and registrations that were suspended or revoked; the sanction imposed; a brief description of the basis for the disciplinary or corrective measure; and, the effective date.

Every effort has been made to ensure that the following information is correct. However, these actions and their effective dates should not be relied upon without verification from the board office. Official confirmation of the current status of a license or registration can be obtained by writing to the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors, P.O. Box 2649, Harrisburg, PA 17105-2649.

It should be noted that the names of persons listed below may be similar to the names of persons who have not had disciplinary or corrective measures taken against them.

Raymond L. Garassino, license number **SW-009000-L**, of Ft. Lauderdale, Florida, was assessed a \$1,000.00 civil penalty based on his failure to timely complete 30 hours of continuing education credits for the biennial renewal period of March 1, 1999 through February 28, 2001. (3/18/03)

Barbara Hale Seubert, license number **CW-006461-L**, of Mansfield, Tioga County, was assessed a \$250.00 civil penalty based on her failure to timely complete 30 hours of continuing education credits for the biennial renewal period of March 1, 1999 through February 28, 2001. (3/18/03).

Elizabeth C. Chadwick, license number **CW-007963-L**, of Raymond, New Hampshire, was assessed a \$350.00 civil penalty and ordered to complete 30 hours of continuing education within six months based on her failure to timely complete 30 hours of continuing education credits for the biennial renewal period of March 1, 1999 through February 28, 2001. (3/18/03).

Robert H. Gordon, Jr., license no. **SW-004584-L**, of Lancaster, Lancaster County, was assessed

a civil penalty in the amount of \$250 based upon his failure to timely complete the required 30 hours of continuing education for the biennial period March 1, 1999 through February 28, 2001. (3/20/03)

Jaime L. Reaser, license number **SW-010919-L**, of Pittsburgh, Allegheny County, was assessed a \$1,000.00 civil penalty and her license was suspended to run concurrent with her criminal probation but not less than one year, stayed in favor of probation subject to various terms and conditions, because she was convicted of a felony and/or crime of moral turpitude. (11/4/03).

Valerie M. Newman, license number **SW-013362-L**, of Merchantville, NJ, was assessed a \$250.00 civil penalty because she had disciplinary action taken against her by the proper licensing authority of another state. (12-9-03).

Lynn Hubschman, license no. **CW-001444-L**, of Philadelphia, Philadelphia County, was assessed a civil penalty in the amount of \$350 based upon her failure to timely complete the required 30 hours of continuing education for the biennial period March 1, 1999 through February 28, 2001. (12-9-03)

Barry Fineman, license no. **SW-007369-L**, of Langhorne, Bucks County, was indefinitely suspended until he pays a civil penalty in the amount of \$750 and submits proof that he has completed the remaining 15 continuing education credits required for the March 1, 1997, through February 28, 1999 biennial renewal period. (02-11-04)

Alice H. Chilcote, LSW, license no. **SW-001741-E** of Macungie, Lehigh County, was assessed a one hundred fifty dollar (\$150) civil penalty because Chilcote failed to complete thirty (30) hours of continuing education an report to the Board as required. Also, within six months of the effective date of the Board Order, Respondent must complete 2 hours of continuing education credits necessary to meet the requirements for the March 1, 2001 to February 28, 2003 renewal period. (03-09-04)

Tawana Ford Sabbath, license number **SW-006046-E**, of Philadelphia, Philadelphia County, was assessed a \$1,325.00 civil penalty and ordered to complete 26.5 hours of continuing

education within six months because she failed to complete 30 hours of continuing education as required. (3-9-04)

Edward J. DeLuca, license no. **SW-009118-L** of West Pittston, Luzerne County, shall pay a \$250 civil penalty, because DeLuca failed to complete thirty (30) hours of continuing education and report to the Board as required. Respondent shall complete the required 8.5 hours of continuing education within six (6) months from the effective date of the Board Order. (4-13-04)

Barbara J. Reuter, license no. **SW-012861-L** of Elverson, Chester County, was revoked by the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors Based on findings that she pled guilty to a crime of moral turpitude in a federal court and was disciplined by the proper social work licensing authority of another state. (4-13-04)

Edward Silver, license no. **CW-005479-L**, of Philadelphia, Philadelphia County, was indefinitely suspended until he pays a civil penalty of \$950 and submits proof that he has completed the remaining 19 hours of continuing education in approved courses required for the March 1, 1999, through February 28, 2001 biennial renewal period. (4-13-04).

Arnold Mark Amendola, license no. **CW-012721** of Erie, Erie County, was assessed a six hundred dollar (\$600) civil penalty, because Amendola failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete 12 hours of continuing education credits within six (6) months from the effective date of the Board Order. (5-11-04)

Gladys A. Christopher, license no. **SW-008848-L** of Cherry Hill, NJ was assessed a one thousand five hundred dollar (\$1,500) civil penalty, because Christopher failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Re-

Disciplinary Actions

spondent shall also complete thirty (30) hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (5-11-04)

Michael C. Dallahan, license no. **SW-009990-L** of Willow Grove, Montgomery County, was assessed a five hundred fifty dollar (\$550) civil penalty, because Dallahan failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete eleven (11) hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (5-11-04)

Villerward M. Flowers, license no. **SW-001214-E** of Boothwyn, Delaware County, was assessed a \$450.00 civil penalty, because Flowers failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (5-11-04)

Teresa Sue Gilbert, license no. **SW-010312-L** of Hagerstown, MD was assessed a six hundred dollar (\$600) civil penalty, because Gilbert failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete 12 hours of continuing education credits within six (6) months from the effective date of the Board Order. (5-11-04)

John R. Lamb, license no. **SW-007927-L** of Elysburg, Northumberland County, was assessed a one thousand five hundred dollar (\$1,500) civil penalty, because Respondent failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete thirty (30) hours of continuing education within six (6) months from the effective date of the

Board order. (5-11-04)

Jacqueline K. Orlando, license no. **SW-006510-L** of Clarks Summit, Lackawanna County, shall pay a two hundred seventy five (\$275) dollar civil penalty, and complete 5.5 hours of continuing education within six months of the effective date of the Board Order because Respondent failed to complete thirty (30) hours of continuing education and report to the Board as required. (5-11-04)

Rebecca F. Slyman, license no. **SW-003661-E** of Greensburg, Westmoreland County, was assessed a one thousand fifty dollar (\$1,050.00) civil penalty, because Slyman failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 21 hours of continuing education requirements within six months of the Board Order. (5-11-04)

Charena Swann, license no. **SW-001400-E** of Sewickley Heights, Allegheny County, was assessed a five hundred dollar (\$500) civil penalty, because Swann failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete ten (10) hours of continuing education credits for the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (5-11-04)

J. Richard Koch, license no. **CW-005230-L**, of Sinking Springs, Berks County, was suspended indefinitely until he pays a civil penalty of \$450 and submits proof that he has completed the remaining (9) continuing education credits in approved courses required for the March 1, 1999, through February 28, 2001 biennial renewal period. (5-20-04)

Lynne M. Meinert, license no. **SW-010291-L** of Pittsburgh, Allegheny County, was assessed a civil penalty of eight hundred dollars (\$800), because Meinert failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide infor-

mation to document certification of compliance with continuing education requirements. Respondent shall also complete 16 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Glenda S. Mendelsohn, license no. **SW-011264-L** of Yardley, Bucks County, was assessed a civil penalty of four hundred fifty dollars (\$450.00), because Mendelsohn failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete nine (9) hours of continuing education credits necessary to meet the requirements for the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Melissa E. Schnap-Marsh, license no. **SW-006329-L** of Pittsburgh, Allegheny County, was assessed a one thousand five hundred dollar (\$1,500) civil penalty, because Schnap-Marsh failed to complete thirty (30) hours of continuing education and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete 30 clock hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Timothy J. Sessions, license no. **SW-012268-L** of Perkiomenville, Montgomery County, was assessed a one hundred dollar (\$100) civil penalty, because Sessions failed to complete thirty (30) hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall complete the 2 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Leila M. Tucker, license no. **SW-012663-L** of Wilkes-Barre, Luzerne County, was assessed a four hundred fifty dollar (\$450) civil penalty,

Disciplinary Actions

because Tucker failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall complete nine (9) hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Sharon O. Arnold, license no. **SW-008633-L** of Camp Hill, Cumberland County, was assessed a three hundred seventy five dollar (\$375.00) civil penalty, because Arnold failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 7.5 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Theresa A. Baker, license no. **CW-013356** of Columbia, Lancaster County, was assessed a two hundred fifty dollar (\$250.00) civil penalty, because Baker failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 5 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Anita L. Bryant, license no. **SW-010811-L** of Harrison City, Westmoreland County, was assessed a three hundred fifty dollar (\$350) civil penalty, because Bryant failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 7 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months

from the effective date of the Board Order. (6-08-04)

Betsy A. Callahan, license number **SW-011085-L**, of St. Leonard, Maryland, was assessed a \$1,500.00 civil penalty and ordered to complete 30 hours of continuing education credits within six months based on her failure to timely complete 30 hours of continuing education credits as required. (6-8-04).

Cynthia L. Chester, license no. **SW-010857-L** of Philadelphia, Philadelphia County, was assessed a six hundred fifty dollar (\$650) civil penalty, because Chester failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall complete the 13 hours of continuing education credits necessary to meet the requirements for the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Patrick Collins, license no. **SW-000920-E** of Pittston, Luzerne County, was assessed a four hundred dollar (\$400) civil penalty, because Collins failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete eight (8) hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six month from the effective date of the Board Order. (6-08-04)

Kathryn E. Jones, license no. **SW-005272-E** of Branchville, NJ agrees to a permanent voluntary surrender of her license to practice social work and to a one hundred dollar (\$100) civil penalty, because Jones failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (6-08-04)

Elizabeth A. Koza, license no. **SW-003941-E** of Peckville, Lackawanna County, was assessed

a one hundred twenty five dollar (\$125.00) civil penalty, because Koza failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 2.5 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Linda L. Leitgeb, license no. **SW-004302-E** of Allentown, Lehigh County, was assessed a one hundred twenty five dollar (\$125.00) civil penalty, because Leitgeb failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall complete the 2.5 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Barbara J. Lowell, license no. **SW-004733-E** of Pittsburgh, Allegheny County, was assessed a three hundred dollar (\$300) civil penalty, because Lowell failed to complete thirty (30) hours of continuing education and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete the six (6) hours of continuing education necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (6-08-04)

Mary B. Williams, license number **SW-013072-L**, of Huntingdon, Huntingdon County, was assessed a \$1,000.00 civil penalty because she practiced social work while her license was not currently renewed. (6-8-04).

Jade W. Baird, license no. **SW-011682-L** of Quakertown, Bucks County, was indefinitely suspended for no less than three (3) years, said suspension to be immediately stayed in favor of probation, because Baird was unable to practice the profession with reasonable skill and safety to patients by reason of illness, addiction to drugs or alcohol, or mental impairment (07-13-04)

Disciplinary Actions

Michael Cage, license no. **SW-005202-E** of Philadelphia, Philadelphia County, was assessed a nine hundred fifty dollar (\$950) civil penalty, because Cage failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 19 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (07-13-04)

Carmen S. Cintron, license no. **SW-005807-E** of Philadelphia, Philadelphia County, was assessed a nine hundred dollar (\$900) civil penalty, because Cintron failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent was also ordered to complete 18 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within 6 months from the effective date of the Board Order. (07-13-04)

Robert G. DiFranco, license no. **CW-012678** of Venetia, Washington County, was assessed a six hundred dollar (\$600) civil penalty, because DiFranco failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent was also ordered to complete the 12 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within 6 months from the effective date of the Board Order. (07-13-04)

Lynda A. Gilgallon, license no. **SW-009832-L** of Scranton, Lackawanna County, was ordered to pay a civil penalty of one thousand two hundred dollars (\$1,200), because Gilgallon failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education re-

quirements. Also, Respondent shall complete the 24 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (7-13-04)

Bernice A. Green, license no. **SW-001253-E** of Devon, Chester County, was assessed a two hundred fifty dollar (\$250.00) civil penalty, because Green failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Also, Respondent shall complete the 5 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (07-13-04)

James E. Henry, license number **SW-000804-E**, of Lynchburg, Virginia was assessed a \$1,500.00 civil penalty and ordered to complete 30 hours of continuing education credits within six months because he failed to complete the required continuing education credits. (7-13-04).

Pauline K. Johnson, license no. **SW-003359-E** of Philadelphia, Philadelphia County, was assessed a one thousand five hundred dollar (\$1,500) civil penalty, because Johnson failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification with continuing education requirements. Also, Respondent shall complete the thirty (30) hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (07-13-04)

Donna Jean Miller, license no. **CW-012454** of Laughlintown, Westmoreland County, was assessed a two hundred fifty dollar (\$250.00) civil penalty, because Miller failed to complete thirty (30) clock hours of continuing education in acceptable courses and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete the 5 hours

of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (07-13-04)

Lynette Rosser, license no. **CW-005137-L** of Pittsburgh, Allegheny County, was assessed a fifty dollar (\$50) civil penalty, because Rosser failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent was also ordered to complete the 1 hour of continuing education credit necessary to meet the March 1, 2001 and February 28, 2003 requirements within 6 months from the effective date of the Board Order. (07-13-04)

William J. Ryan, Jr., license no. **CW-013083** of Conshohocken, Montgomery County, was ordered to pay a four hundred dollar (\$400) civil penalty, because Ryan, failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete the 8 hours of continuing education credits necessary to meet the March 1, 2001 to February 28, 2003 requirements within six months from the effective date of the Board Order. (07-13-04)

Katherine Sexton-Small, license no. **CW-012927** of Yardley, Bucks County, was assessed a one thousand five hundred dollar (\$1,500) civil penalty, because Sexton-Small failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete the 30 hours of continuing education credits necessary to meet the March 1, 2001 and February 23, 2003 requirements within six (6) months from the effective date of the Board Order. (07-13-04)

Elissa J. Sklaroff, license no. **CW-002436-L** of Philadelphia, Philadelphia County, was assessed a six hundred fifty dollar (\$650) civil penalty, because Sklaroff failed to complete thirty (30) clock hours of continuing educa-

Disciplinary Actions

tion in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance. Respondent shall also complete the 13 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (07-13-04)

Janet T. Tyler, license no. **SW-001519-E** of Willingboro, NJ was assessed a one thousand four hundred dollar (\$1,400) civil penalty, because Tyler failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (07-13-04)

Karen Elizabeth Barkley, license no. **SW-004930-E** of Smock, Fayette County, was ordered to pay a civil penalty of eight hundred dollars (\$800.00), because Barkley failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements (08-10-04)

Danielle M. Borghi, license no. **SW-004274-E** of Mars, Butler County, was ordered to pay a civil penalty of four hundred dollars (\$400.00), because Borghi failed to complete thirty, (30) hours of continuing education and provide information to document certification of compliance with continuing education requirements (08-10-04)

William H. Fell, III, license no. **SW-003849-E** of Point Pleasant, Bucks County, was assessed a one thousand two hundred dollar (\$1,200) civil penalty, because Fell failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. Respondent shall also complete the 24 hours of continuing education credits necessary to meet the March 1, 2001 and February 28, 2003 requirements within six (6) months from the effective date of the Board Order. (08-10-04)

Lynn Diane Grychowski, license no. **SW-010492-L** of Erie, Erie County, was ordered to pay a civil penalty of six hundred dollars (\$600.00), because Grychowski failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements (08-10-04)

Jonathan L. Henning, license no. **SW-004217-E** of Robeson, Berks County, was ordered to pay a civil penalty of five hundred and fifty dollars (\$550.00), because Henning failed to complete thirty, (30) hours of continuing education and provide information to document certification of compliance with continuing education requirements (08-10-04)

Marile R. Marshall, LSW, license no. **SW-006024-E** of Newtown Square, Delaware County, was ordered to pay a civil penalty of four hundred and fifty dollars (\$450.00), because Marshall failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements (08-10-04)

Anne L. Stager, license no. **SW-011918-L** of Hainesport, NJ was ordered to pay a civil penalty of One Thousand Two Hundred dollars (\$1,200.00), because Stager failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements (08-10-04)

Jennie E. Goode-Parks, license no. **SW-004007-E**, of Philadelphia, Philadelphia County, was suspended until she pays a civil penalty in the amount of \$1000 and submits proof that she has completed the thirty (30) clock hours of continuing education required for the March 1, 2001, through February 28, 2003 biennial renewal period. (9-17-04)

Scott R. Eldredge, license no. **SW-000321-E** of Abington, Montgomery County, was ordered to pay a Civil Penalty of one thousand

dollars (\$1,000.00), because Eldredge practiced on a lapsed license (11-9-04).

Joanne E. Leatherman, license no. **CS-002073-L** of Lancaster, Lancaster County, was ordered to pay a civil penalty of one thousand dollars (\$1,000.00), because Leatherman engaged in the practice of clinical social work and held herself out to the public as a licensed clinical social worker during a period of time that her license was expired (11-9-04).

Maureen Judith Rebar, license no. **SW-007348-L** of Olyphant, Lackawanna County, was ordered to pay a civil penalty of four hundred thirty seven dollars and fifty cents (\$437.50), because Rebar failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements (11-9-04)

Rosemarie Hake, license no. **SW-005707-L**, of Philadelphia, Philadelphia County was assessed a civil penalty in the amount of \$250 and ordered to submit proof that she has completed the remaining five hours of continuing education in approved courses required for the March 1, 2001 through February 28, 2003 biennial renewal period. (11-10-04)

Richard Hillenbrand, license no. **SW-011093-L** of Clarksboro, NJ, was indefinitely suspended by the State Board of Social Workers, Marriage and Family Therapists and Professional Counselors, until his license in the State of New Jersey is restored to unrestricted status and he verifies that he has not practiced in violation of the Board's Order. This action was taken because Mr. Hillenbrand had his license suspended by the proper licensing authority of another state. (11-10-04)

Patrick K. Chase, license no. **CW-013691** of Coatesville, Chester County, was ordered to pay a civil penalty of three hundred dollars (\$300.00) and within six (6) months, shall complete 6 hours of continuing education credits necessary to meet the requirements for March 1, 2001 and February 28, 2003, because Chase failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certifi-

Disciplinary Actions

cation of compliance with continuing education requirements (12-7-04)

Andrea L. Jones, license no. **SW-006799-L** of Wayne, Delaware County, was ordered to pay a civil penalty of two hundred dollars (\$200.00), because Jones failed to complete thirty (30) clock hours of continuing education in acceptable courses and programs in social work offered by approved providers and provide information to document certification of compliance with continuing education requirements. (12-7-04)

Yvette Kale, license no. **SW-005951-E** of Conshohocken, Montgomery County, permanently and voluntarily surrendered her license, because Kale failed to complete thirty (30) hours of continuing education and report to the Board as required. (12-7-04)

Miriam Rodriguez, license no. **SW-010777-L** of Pennsauken, NJ was ordered to pay a civil penalty of seven hundred dollars (\$700.00), because Rodriguez actively practiced social work on an expired license. (12-7-04)

M. Victoria Woodward, license no. **PC-001388** of Lewistown, Mifflin County, was ordered to pay a civil penalty of one thousand dollars (\$1,000.00), had her license suspended in which the suspension shall be stayed in favor of probation, and had a public reprimand placed on her permanent Board record, because Woodward engaged in a personal/social relationship with a patient/client and/or a former patient/client. (12-7-04)

Unethical or Unlicensed Activity

If you believe the practice or service provided by a licensed professional to be unethical, below an acceptable standard or out of the scope of the profession; or if you are aware of unlicensed practice, please call the Bureau of Professional and Occupational Affairs complaints hotline at:

In Pennsylvania: 1-800-822-2113

Out of State: 1-717-783-4854

A complaint form is available on the Department of State's internet site.

www.dos.state.pa.us

Notes from the Board

Letters of Good Standing to Other State Boards

When requesting the Board send a "Letter of Good Standing" verifying licensure with the PA State Board of Social Workers, Marriage and Family Therapists and Professional Counselors, please forward a request with a \$15 check payment for processing, payable to the Commonwealth of Pennsylvania. Processing time is 5-7 days.

Email the Board

Email is a great way to obtain a quick answer. Typically, the Board will be able to answer email inquiries within 48 hours. During renewal years, the phones are extremely busy January through March as all of the Board's licensees have the same expiration date. The Board's email is: **st-socialwork@state.pa.us**

Change of Address Reminder

To ensure receipt of a renewal notice or other important information from the Board, please advise the Board in writing of any changes in name or address. Name changes require a copy of a court order, marriage certificate, divorce decree or other official document. To receive an updated license reflecting this change, please include a \$5 check payable to the Commonwealth of Pennsylvania.

Send changes to:

State Board of Social Workers, Marriage and Family Therapists
and Professional Counselors
P.O. Box 2649
Harrisburg, PA 17105-2649

State Board of
Social Workers, Marriage and Family
Therapists and
Professional Counselors

P.O. Box 2649
Harrisburg, PA 17105-2649

PRSR STD
U.S. POSTAGE PAID
Harrisburg PA
Permit No 918

Board Members

Ronald E. Hays, LPC, Chairperson
Broomall, Delaware County

Michael J. DeStefano, LCSW, Vice-Chairperson
Ridgeway, Elk County

Frank R. Grady, Public Member
Camp Hill, Cumberland County

Karen Hickernell, LSW
Mount Joy, Lancaster County

Raymond W. Hoover, PC
Camp Hill, Cumberland County

Domingo Quintero-Martinez, LSW
Carlisle, Cumberland County

Dr. Thomas F. Matta, LMFT
Erie, Erie County

Helen O'Neill Morris, Ed. D., LCSW
Camp Hill, Cumberland County

Marilyn Painter, Public Member
Pittsburgh, Allegheny County

Rhoda R. Shralow, LMFT
Wynnewood, Montgomery County

Donna A. Torney, Psy.D., LMFT
North Wales, Montgomery County

Board Staff

Beth Michlovitz
Counsel

Charles Hartwell
Anita Shekletski
Prosecutors

Sandra Matter
Administrator