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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS

F I N A L M I N U T E S

MEETING OF:

**STATE BOARD OF PHYSICAL THERAPY
VIA VIDEOCONFERENCE**

TIME: 10:31 A.M.

PENNSYLVANIA DEPARTMENT OF STATE

November 17, 2021

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State Board of Physical Therapy
November 17, 2021

BOARD MEMBERS:

- Cynthia L. Potter, PT, DPT, Chairperson
- K. Kalonji Johnson, Commissioner, Bureau of Professional and Occupational Affairs
- Peter Blank, Policy Director, Secretary of Health Designee
- Sandra L. Campbell, PT, Ph.D., MBA, Vice Chair
- Geraldine M. Grzybek, PT, GCS, Secretary
- Brandie J. McClinton, DPT - Absent
- Jeremy Robb, Attorney General's Office designee
- Krista Wolfe, DPT, ATC

BUREAU PERSONNEL:

- Thomas M. Davis, Esquire, Board Counsel
- Heather J. McCarthy, Esquire, Board Prosecution Liaison
- Michelle Roberts, Board Administrator

1 ***

2 State Board of Physical Therapy

3 November 17, 2021

4 ***

5 [Pursuant to Section 708(a)(5) of the Sunshine Act, at
6 10:00 a.m. the Board entered into Executive Session
7 with Thomas M. Davis, Esquire, Board Counsel, for the
8 purpose of conducting quasi-judicial deliberations and
9 to receive advice of Counsel on matters upon which the
10 Board will later vote. The Board commenced open
11 session at 10:30 a.m.]

12 ***

13 Meeting Instructions

14 [Michelle Roberts, Board Administrator, provided
15 instructions to be followed during the virtual
16 meeting.]

17 ***

18 [Thomas M. Davis, Esquire, Board Counsel, noted the
19 meeting was being recorded, and those who continued to
20 participate were giving their consent to be recorded.

21 Mr. Davis also informed everyone that the Board
22 met in Executive Session prior to the meeting for the
23 purpose of conducting quasi-judicial deliberations and
24 to receive advice of Counsel.]

25 ***

1 approve the minutes as corrected?

2 MS. GRZYBEK:

3 So moved.

4 DR. CAMPBELL:

5 Second.

6 CHAIR POTTER:

7 Moved and seconded to adopt the minutes
8 as corrected. We'll do a roll call.

9

10 Potter, aye; Peter Blank, aye; Sandy
11 Campbell, aye; Geraldine Grzybek, aye;
12 Krista Wolfe, aye.

13 [The motion carried unanimously.]

14 ***

15 Report of Prosecution - No Report

16 ***

17 Report of Board Chair

18 [Cynthia L. Potter, PT, DPT, Chairperson, noted her
19 attendance at the Pennsylvania Physical Therapy
20 Association (PPTA) Board of Directors Meeting on
21 October 23, where she presented an update of the
22 Board's activity over the past year.

23 Chair Potter also noted her participation in the
24 Delegate Assembly and elections of the federation.
25 She announced being elected Secretary of the

1 Federation of State Boards of Physical Therapy and the
2 need to elect a new PT Compact Commission delegate.

3 Chair Potter informed everyone that Krista Wolfe
4 was recognized with a service award by the Federation
5 and congratulated and thanked her for her service.

6 Chair Potter addressed her attendance at the
7 Physical Therapy Compact Commission Meeting this year.
8 She noted being excited to attend because it is the
9 first year Pennsylvania officially had a delegate to
10 the PT Compact Commission.

11 Chair Potter stated the Commission elected
12 individuals to the Executive Board, including Kathy
13 Arney, Chair; Charlotte Martin, Secretary/Treasurer;
14 Jennifer Aglubat, Executive Board at Large; David
15 Harris, Executive Board at Large; and Judd Warren,
16 Executive Board at Large.

17 Chair Potter reported growth with currently 34
18 member jurisdictions being part of the PT Compact
19 Commission. She mentioned their attempts to promote
20 and market that compact privileges are available for
21 states issuing them.

22 Chair Potter stated an outside consultant group
23 recommended the PT Compact Commission have a marketing
24 task force to assist with marketing efforts to help
25 people understand what it means to have compact

1 privileges and are currently putting together the task
2 force that was approved at the PT Compact Commission
3 Meeting.

4 Chair Potter commented that she would have to
5 step down from her position as a PT Compact Commission
6 delegate because of her position with the Federation
7 of State Boards of Physical Therapy. She noted the
8 need to elect a new delegate who will serve until the
9 next annual meeting, and Gerri Grzybek offered to fill
10 that role as the delegate.]

11 CHAIR POTTER:

12 Could we have a motion to appoint Gerri
13 as our delegate to the compact
14 commission?

15 DR. CAMPBELL:

16 So moved.

17 CHAIR POTTER:

18 Second?

19 DR. WOLFE:

20 Second.

21 CHAIR POTTER:

22 Moved and seconded to appoint Gerri to
23 the compact commission delegate
24 position.

25

1 at the next meeting that the package had been passed
2 off to the Office of General Counsel (OGC) and Office
3 of Attorney General.

4 Mr. Davis mentioned prior Board discussion at the
5 last few meetings regarding the PT Compact Commission
6 and what must happen to begin issuing Compact
7 privileges. He again noted the hang up was the FBI
8 background check issue that would most likely require
9 a legislative change.

10 Mr. Davis noted Senate Bill 930 was introduced
11 and referred to the Consumer Protection & Professional
12 Licensure Committee on November 5, 2021. He mentioned
13 having discussions with someone from the Pennsylvania
14 State Police (PSP) who is the Federal Bureau of
15 Investigation (FBI) liaison.

16 Mr. Davis wrote a report and passed it to the
17 Bureau of Professional and Occupational Affairs
18 (BPOA), noting the Commissioner's Office had been made
19 aware of what language in SB 930 may need additional
20 attention. He informed everyone that Senate Bill 930
21 was available publically on the General Assembly
22 website.]

23 ***

24 Report of Board Counsel - Adjudication and Order
25 MR. DAVIS:

1 [K. Kalonji Johnson, Commissioner, Bureau of
2 Professional and Occupational Affairs, noted he did
3 not have a formal report but offered to answer any
4 Board member questions.

5 Chair Potter asked Commissioner Johnson if there
6 was anything further to report about the request for
7 proposal (RFP) related to continuing education.

8 Commissioner Johnson stated the request for
9 information (RFI) recently closed and a number of
10 responses were being reviewed internally. He noted
11 the next step would be an RFP that they are hoping to
12 launch in early January and have a vendor and an
13 application by the end of Q1 of 2022.

14 Dr. Campbell asked Commissioner Johnson if he had
15 any feedback regarding the five open Board positions.

16 Commissioner Johnson commented that the
17 Department raised that issue to the Governor's Office.

18 He addressed difficulties finding public members and
19 encouraged Board members to reach out to any
20 colleagues that may not be directly involved in the
21 profession who may be willing to serve in the public
22 member capacity. He noted it to be a vital check and
23 balance with regard to making sure the Board is
24 transparent and having a multisided discussion on
25 issues.

1 Commissioner Johnson informed the Board that the
2 staff in the Office of Intergovernmental Affairs were
3 reviewing credentials. He noted the Department was in
4 the process of vetting the candidates that they send
5 and then it is back to the Governor's Office where the
6 negotiation happens with the General Assembly about
7 the process of confirmation. He welcomed submissions,
8 noting they can be sent directly to him or Ms.
9 Roberts.

10 Chair Potter agreed that it was a challenge to
11 find public members and asked whether there are any
12 currently in the pipeline.

13 Commissioner Johnson did not know the ratio of
14 public and professional submissions at this time but
15 offered to provide the information at the next
16 meeting.

17 Ms. Grzybek asked Commissioner Johnson whether
18 there has been any progress regarding legislative
19 action concerning the continuation of virtual
20 meetings.

21 Commissioner Johnson noted the current virtual
22 platform has been extended to March 31, 2022, and the
23 General Assembly is actively discussing making many of
24 the regulatory suspensions permanent. He noted active
25 discussion about providing a hybrid solution with both

1 an in-person component and streaming or virtual
2 component for those unable to attend but is unaware of
3 the status of that legislation. He noted it is safe
4 to say that everyone should expect the integration of
5 that technology to be a permanent part of Board
6 logistics and Board functions.]

7

8 Report of Committees

9 [Geraldine M. Grzybek, PT, GCS, Secretary, thanked the
10 Board for the opportunity to serve as the Board
11 delegate to the FSBPT Delegate Assembly Meeting. She
12 congratulated Chair Potter on her election as
13 Secretary.

14 Ms. Grzybek noted Ruggie Canizares of Oregon was
15 reelected to a second term as treasurer and Ellen
16 Donald of Florida was elected to be the Director. She
17 noted the Board has a liaison to their jurisdiction
18 and thinks that may or may not change and is probably
19 in the works. She mentioned Ron Barredo of Tennessee
20 was elected as a Nominating Committee member, and
21 Michelle Sigmund-Gaines was elected to the Council of
22 Board Administrators Chair.

23 Ms. Grzybek informed the Board of open positions
24 as the president, vice president, and one member of
25 the Nominating Committee for anyone interested who

1 currently sits on a member Board and has been the
2 Chair or currently involved in Federation activities.

3 Ms. Grzybek thanked Krista Wolfe for her service
4 to FSBPT and congratulated her on receiving an
5 Outstanding Service Award, notably for her being Co-
6 Chairperson of the PTE Exam Development Committee as
7 well as a significant contributor to the for National
8 Physical Therapy Examination (NPTE) video and graphics
9 library. She mentioned that there is a video of all
10 award recipients on YouTube.

11 Ms. Grzybek addressed motions voted upon by the
12 Delegate Assembly. She noted Motion #1 updated the
13 bylaws and passed, so all elections will be held
14 online. She stated the purpose of FSBPT and the roles
15 of the delegates were clarified across the leadership
16 forum, where the annual meeting, and the Delegate
17 Assembly and submission of reports annually without a
18 specific requirement to be reported in conjunction
19 with a specific meeting all moved.

20 Ms. Grzybek noted Motion #2 was the adoption of
21 areas of focus and included examinations, membership,
22 states' rights, state responsibilities and
23 professional standards, education, leadership, and
24 organization on financial stability.

25 Ms. Grzybek noted Motion #3 passed, rescinding

1 the requirement for an annual review of the areas of
2 focus. She stated the areas of focus represent
3 activities that are required to achieve the mission of
4 the FSBPT, noting the areas of focus rarely change.

5 Ms. Grzybek also noted the last motion passed to
6 increase the FSBPT Board of Directors stipend from
7 \$10,000 for the board president and \$5,000 for all
8 other members to \$16,000 for the president and \$8,000
9 for all other members, noting this to be the first
10 increase since 1998.

11 Ms. Grzybek thanked everyone for the opportunity
12 to represent the Board in 2021.]

13 ***

14 Report of Board Administrator - Election of Officers
15 for 2022

16 MR. DAVIS:

17 For the position of Chairperson, I'll
18 open the floor for nominations.

19 MS. GRZYBEK:

20 I nominate Cindy Potter to be our Chair.

21 MR. DAVIS:

22 Is there a second?

23 DR. WOLFE:

24 Second.

25 MR. DAVIS:

1 Cindy, do you consent to the nomination?

2 CHAIR POTTER:

3 Yes, I consent.

4 MR. DAVIS:

5 All right. Cindy Potter has been
6 nominated.

7 Are there any further nominations?

8 All right. Hearing none.

9 The nominations are now closed. I
10 will have a roll call vote for Cindy
11 Potter.

12
13 Commissioner, yes; Potter, yes; Grzybek,
14 yes; Robb, yes; Wolfe, yes; Blank, yes;
15 Campbell, yes.

16 Congratulations, Cindy Potter, you
17 have once again been elected
18 Chairperson.

19 [The motion carried unanimously.]

20 ***

21 CHAIR POTTER:

22 Next, we will have election of the Vice
23 Chair. Are there nominations for the
24 position of Vice Chair?

25 DR. WOLFE:

1 I nominate Sandy Campbell.

2 MS. GRZYBEK:

3 Second.

4 CHAIR POTTER:

5 Sandy, do you consent to the nomination?

6 DR. CAMPBELL:

7 I do.

8 CHAIR POTTER:

9 Okay, so it's been moved and seconded to
10 nominate Sandy Campbell as the vice
11 chair. We'll do a roll call vote.

12

13 Potter, aye; Commissioner Johnson, aye;
14 Peter Blank, aye; Sandy Campbell, aye;
15 Geraldine Grzybek, aye; Jeremy Robb,
16 aye; Krista Wolfe, aye.

17 Sandy, congratulations on your
18 reelection as Vice Chair.

19 [The motion carried unanimously.]

20

21 CHAIR POTTER:

22 We need to fill the position of
23 Secretary. Are there any nominations
24 for the position of Secretary?

25 DR. CAMPBELL:

1 I nominate Gerri Grzybek.

2 COMMISSIONER JOHNSON:

3 Second.

4 CHAIR POTTER:

5 It's been moved and seconded to nominate
6 Gerri Grzybek for Secretary position.

7 Gerri, do you consent to serve?

8 MS. GRZYBEK:

9 I do.

10 CHAIR POTTER:

11 We'll do a roll call vote.

12

13 Potter, aye; Commissioner Johnson, aye;
14 Peter Blank, aye; Sandy Campbell, aye;
15 Gerri Grzybek, aye; Jeremy Robb, aye;
16 Krista Wolfe, aye.

17 Congratulations on your reelection
18 as Secretary, Gerri.

19 [The motion carried unanimously.]

20 ***

21 Miscellaneous

22 [Cynthia L. Potter, PT, DPT, Chairperson, noted 2022
23 Board meeting dates.]

24 ***

25 Adjournment

1 CHAIR POTTER:

2 Is there a motion to adjourn the
3 meeting?

4 MS. GRZYBEK:

5 So moved.

6 DR. CAMPBELL:

7 Second.

8 CHAIR POTTER:

9 It's been moved and seconded to adjourn
10 the meeting of the State Board of
11 Physical Therapy. We'll do a roll call
12 vote.

13

14 Potter, aye; Commissioner Johnson, aye;
15 Peter Blank, aye; Sandy Campbell, aye;
16 Geraldine Grzybek, aye; Jeremy Robb,
17 aye; Krista Wolfe, aye.

18 [The motion carried unanimously.]

19

20 [There being no further business, the State Board of
21 Physical Therapy Meeting adjourned at 11:25 a.m.]

22

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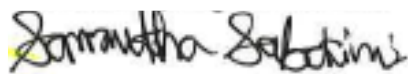
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CERTIFICATE

I hereby certify that the foregoing summary minutes of the State Board of Physical Therapy meeting, was reduced to writing by me or under my supervision, and that the minutes accurately summarize the substance of the State Board of Physical Therapy meeting.



Samantha Sabatini,

Minute Clerk

Sargent's Court Reporting
Service, Inc.

STATE BOARD OF PHYSICAL THERAPY
REFERENCE INDEX

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TIME	AGENDA
10:00	Executive Session
10:30	Return to Open Session
10:31	Official Call to Order
10:32	Roll Call
10:34	Approval of Minutes
10:34	Report of Board Chair
10:41	Report of Board Counsel
10:46	Report of Commissioner
10:53	Report of Committees
10:59	Report of Board Administrator
11:03	Miscellaneous
11:04	Adjournment