1. **QUESTION:** I applied for a TPP and permanent nursing license by endorsement. How long will it take to receive my TPP in the mail?

**ANSWER:** The length of time to receive the TPP can vary depending upon the completeness of an application. Average processing time is 10 to 14 business days from the date all application information is received.

2. **QUESTION:** What are the most common reasons for delays in processing a request for a TPP?

**ANSWER:** The most common causes of delays in application processing are:

- Failure to submit the permanent licensure application and fee.
- Submitting an incomplete application.
- Submitting incorrect information.
- Positive response to a legal question on the application.
- Failure to submit fee with the application.

3. **QUESTION:** How will I know if there is a problem with my application?

**ANSWER:** You will receive a letter and/or email from the Board indicating what you are required to submit.

4. **QUESTION:** I applied online and my checklist is not complete. Is there anything more I have to do?

**ANSWER:** It depends. It takes 10 to 14 business days from the date the application is received in the Board Office to be reviewed. At that time, if the checklist requirements are met, they will be changed to complete. If anything further is needed, you will be notified by the Board. Please refer to the application instructions.

5. **QUESTION:** If I answer “YES” to one of the legal questions, will I be eligible to get a TPP?

**ANSWER:** It depends. The Board reviews each application on a case-by-case basis and determines whether the nature of the crime or disciplinary action is such that a TPP should be granted. In the case of a “yes” answer to any of the legal questions, all documents that are required for the evaluation of both the TPP and permanent license must be received before your application can be evaluated and both the TPP and permanent license applications will be evaluated simultaneously.

6. **QUESTION:** What happens if all of the information is available to issue my permanent license and TPP at the same time?

**ANSWER:** Since you cannot hold a TPP and a license at the same time; if all information is received to complete the applications for the TPP and permanent license, the permanent license and TPP will be issued simultaneously and the TPP becomes null and void. The Board has a no refund policy.

7. **QUESTION:** I will be moving during the endorsement process, will a TPP be forwarded?

**ANSWER:** No, TPPs/licenses are not forwarded. Please be sure to keep your address up to date with the Board office by submitting a change form, found on the Board’s website above, to the attention of Endorsement Area.

8. **QUESTION:** My education was not conducted in English; will I be eligible to get a TPP?

**ANSWER:** Not until you have passed an English proficiency exam approved by the Board. The proficiency exam must have been completed within 2 years of the application being received in the Board Office. Please refer to application instructions.