Apply Online For Certified Registered Nurse Practitioner Certification

Who may apply online for a Certified Registered Nurse Practitioner Certification

1. Only applicants who have completed an accredited Nurse Practitioner program, who are currently certified as a nurse practitioner from a Board-recognized national certification organization, and who hold an active unrestricted Registered Nurse license in the Commonwealth of Pennsylvania may apply. If you do not meet these requirements, you may not complete the online application.

2. If you previously held an RN license in the Commonwealth of Pennsylvania and it is either expired or inactive, contact the State Board of Nursing for a reactivation form.

3. If you have never held licensure in the Commonwealth of Pennsylvania, return to the “Board Forms/Applications” link and download a paper Application for Licensure by Endorsement/Temporary Practice Permit.

How do I apply online?

1. STOP before proceeding; read ALL instructions thoroughly. Errors in submission will lead to delays in processing. ALL FEES SUBMITTED ARE NON-REFUNDABLE.

2. Go to: INITIAL APPLICATION REGISTRATION/LOG IN PAGE
   • Click Login Page
   • Enter the User ID and Password that is associated with your Pennsylvania RN license.

3. Select “Apply for New License.”

4. COMPLETE all sections of the checklist.

How soon after I apply online will my certification be issued?

Allow approximately 14 BUSINESS DAYS (M-F) from the date that all required documents are received and found to be accurate. These required documents include:

- APPLICATION complete and correct (legal name, DOB, SS#)
- FEE(S)
- FORM 2 VERIFICATION OF NURSE PRACTITIONER PROGRAM (proof from school of program completion)
- NATIONAL CERTIFICATION VERIFICATION
- COURT DOCUMENTS (IF APPLICABLE)
- CRIMINAL HISTORY RECORDS CHECK (IF APPLICABLE)
- TRANSCRIPTS
  - Transcripts from out of state programs must be mailed directly to the Board from the program/school which awarded the degree or certificate.
  - Non-official transcripts are not accepted. Transcripts must designate the degree or certificate awarded, and must indicate the month, day and year the program was completed.
- FORM 3 VERIFICATION OF NURSE PRACTITIONER LICENSURE
  - This form is required only for Nurse Practitioners who are licensed/certified in another jurisdiction.
- OTHER INFORMATION AS REQUESTED BY THE BOARD OF NURSING FROM YOUR NP PROGRAM; i.e. course syllabi, course descriptions, etc.

How do I verify the status of my application?

You can verify the status of your online application at: https://www.mylicense.state.pa.us/Login.aspx and accessing the system using the user ID and password you created and saved when you applied.

12/30/2013
The Bureau of Professional and Occupational Affairs (BPOA), in conjunction with the Department of Human Services (DHS), is providing notice to all health-related licensees and funeral directors that are considered “mandatory reporters” under section 6311 of the Child Protective Services Law (CPSL) (23 P.S. § 6311), as amended, that EFFECTIVE JANUARY 1, 2015, all persons applying for issuance of an initial license shall be required to complete 3 hours of DHS-approved training in child abuse recognition and reporting requirements as a condition of licensure. Please review the Board website for further information on approved CE providers. Once you have completed a course, the approved provider will electronically submit your name, date of attendance, etc., to the Board. Child Abuse Continuing Education Providers Information can be found here.